

# **DIGISTAT® Stock Management**

DIGISTAT® Version 4.3

# **User Manual**

DIG UD STK IU 0005 ENG V01 30 June 2017

ASCOM UMS srl unipersonale Via Amilcare Ponchielli 29, 50018, Scandicci (FI), Italy Tel. (+39) 055 0512161 – Fax (+39) 055 829030 www.ascom.com DIGISTAT<sup>®</sup> version 4.3 Copyright © ASCOM UMS srl. All rights reserved. No part of this publication can be reproduced, transmitted, copied, recorded or translated, in any form, by any means, on any media, without the prior written consent of ASCOM UMS.

SOFTWARE LICENSE

*Your Licence Agreement – provided with the product - specifies the permitted and prohibited uses of the product.* 

WARNING

The information contained herein is subject to change without further notice. ASCOM UMS holds the right to make changes to all described products in order to improve its functions and performance.

LICENSES AND REGISTERED TRADEMARKS

DIGISTAT<sup>®</sup> is produced by ASCOM UMS srl http://www.ascom.com DIGISTAT<sup>®</sup> is a Trademark of ASCOM UMS srl Information is accurate at the time of release. All other trademarks are the property of their respective owners.

DIGISTAT<sup>®</sup> product is **CE** marked according to 93/42/CEE directive ("Medical devices") amended by the 2007/47/EC directive.

ASCOM UMS is certified to UNI EN ISO 9001:2008 and UNI CEI EN ISO 13485:2012 standards for the design, development, production, installation and servicing of software.

# Contents

Contents	
1. Stock Management	9
1.1. Introduction	9
1.2. The system modules	9
1.3. How to select a module	13
1.4. Screen structure	14
1.4.1. Header	15
1.4.2. Filters	15
1.4.3. Data area	17
1.4.4. Command bar	17
1.5. Resources' optimistic management	17
2. Stock monitoring	
2.1. Stock monitoring: screen structure	
2.1.1. Filters	19
2.1.2. Data area	19
2.1.3. Command bar	
2.1.4. Print documentation	
3. Materials transfer	
<ul><li>3. Materials transfer</li></ul>	
<ul> <li>3. Materials transfer</li></ul>	
<ul> <li>3. Materials transfer</li></ul>	
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27 28
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 26 27 27 28 29
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27 28 29 29 29
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 26 27 28 29 29 29 33
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27 28 29 29 29 29 33 33
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 26 27 28 29 29 29 29 33 33 33
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27 28 29 29 29 29 33 33 33 35 35
<ul> <li>3. Materials transfer</li></ul>	23 23 24 24 24 24 26 27 28 29 29 29 29 29 33 33 33 35 36 36 38
<ul> <li>3. Materials transfer</li></ul>	23         23         24         24         24         26         27         28         29         29         33         33         33         35         36         38         38
<ul> <li>3. Materials transfer</li></ul>	23         23         24         24         24         26         27         28         29         29         33         33         33         35         36         38         39

4.1.3. The command bar of the "Expired" screen	. 42
4.2. Editing the screen contents	. 42
4.2.1. How to change the expiration date	. 43
4.2.2. How to delete an item from the list	. 46
5. Administrative discharge	. 47
5.1. "Administrative discharge" - screen structure	. 47
5.1.1. Filters	. 48
5.1.2. Data area	. 49
5.1.3. The "Administrative discharge" screen command bar	. 50
5.2. How to record the resource discharge	. 51
5.2.1. How to insert a note	. 52
6. Movements summary	. 54
6.1. "Movements summary" - screen structure	. 55
6.1.1. Filters	. 55
6.1.2. Data area	. 55
6.1.3. The command bar of the "Movements" screen	. 57
6.2. How to display the list of movements	. 58
7. Cost center for resource picking	. 59
7.1. Cost center: screen structure	. 60
7.1.1. Filters	. 60
7.1.2. Data area	. 61
7.1.3. The command bar of the "Cost center selection for picking" screen	. 62
7.2. Cost center for picking selection procedure	. 63
7.2.1. "Recent" cost centers	. 65
8. Resource picking	. 66
8.1. "Picking" screen description	. 67
8.1.1. Filters	. 67
8.1.2. Data area	. 67
8.1.3. The "resource picking" screen command bar	. 69
8.2. Resource data editing	. 70
8.2.1. Specifying the resource quantity	. 71
8.3. How to record the resource picking	. 71
8.3.1. Manual procedure	. 72
8.4. Barcode picking procedure	. 75
8.4.1. Lock scan	. 75
8.4.2. Start scan	. 77

9. Cost center selection for return809.1. Cost Center - screen structure.819.1.1. Filters.819.1.2. Data area.829.1.3. The command bar of the "Cost center for returns" screen839.2. Cost center for returns selection procedure849.2.1. "Recent" cost centers86
9.1. Cost Center - screen structure.819.1.1. Filters.819.1.2. Data area.829.1.3. The command bar of the "Cost center for returns" screen.839.2. Cost center for returns selection procedure849.2.1. "Recent" cost centers86
9.1.1. Filters.819.1.2. Data area.829.1.3. The command bar of the "Cost center for returns" screen.839.2. Cost center for returns selection procedure849.2.1. "Recent" cost centers86
9.1.2. Data area
9.1.3. The command bar of the "Cost center for returns" screen
9.2. Cost center for returns selection procedure    84      9.2.1. "Recent" cost centers    86
9.2.1. "Recent" cost centers
9.3. "Cost center for returns" screen description
9.3.1. Filters
9.3.2. Data area
9.3.3. The "Cost center for returns" screen command bar
9.4. How to record a "Return"
9.4.1. Barcode reading for the "Return" procedure
10. Resources allocation
10.1. Resources allocation - screen structure
10.1.1. Source and destination specification
10.1.2. Data area
10.1.3. The command bar of the "Resources allocation" screen
10.2. How to change the resource allocation
11. Orders sheet print
11.1. "Orders" - screen structure
11.1.1. Filters
11.1.2. Data area
11.1.3. The command bar of the "Orders" screen
11.2. How to display and print the orders sheet
12. Operation attribution of returned resources
12.1. Operation list - Screen description
12.2. Operation selection
12.3. "Returns from operation": screen structure
12.3.1. Filters
12.3.2. Data area
12.3.3. The command bar of the "Returns from operation" screen 108
12.4. How to record the returned resources
12.4.1. Barcode reading in the "Return" procedure 109
12.5. Returned resources from unknown operation

12.6. Display all the picked resources	. 111
13. Waste management	. 113
13.1. List of operations - Screen description	. 113
13.2. Operation selection	. 116
13.3. Wasted materials management: screen structure	. 117
13.3.1. Filters	. 117
13.3.2. Data area	. 117
13.3.3. The command bar of the "Waste" screen	. 118
13.4. How to record a "waste"	. 119
13.4.1. Use of barcode reader in the "Waste" recording procedure	. 120
13.5. Waste for unknown operation	. 120
13.6. Display all pickings	. 122
14. Operation kit setup procedure	. 124
14.1. "Kit setup" - Screen structure	. 125
14.1.1. Filters	. 125
14.1.2. Data area	. 125
14.1.3. Command bar	. 127
14.2. Kit validation procedure	. 128
14.2.1. Kit editing	. 131
14.3. The "Kit creation" sheet	. 132
14.4. Kit creation for an operation	. 134
14.5. Kit creation screen description	. 135
14.5.1. Header	. 135
14.5.2. Data area	. 136
14.5.3. The command bar	. 137
14.6. How to record the resource picking for kit composition	. 138
14.6.1. Manual procedure	. 139
14.6.2. Barcode procedure	. 140
14.6.3. Lock scan	. 141
14.6.4. Start scan	. 143
14.6.5. Import	. 144
14.6.6. The "View all" option	. 145
14.6.7. Quick resource quantity recording	. 145
14.7. Possible exceptions	. 146
14.8. Completing the kit resources recording procedure	. 147
15. Return from kit	. 149

15.1.1. Operation selection - Filters       15         15.1.2. Operation selection - Data area       15         15.1.3. Operation selection - Command bar       15         15.2. "Operation kits give back" screen description       15         15.2.1. How to record the "Returns"       15         15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit reation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to dical we kit details       18
15.1.2. Operation selection - Data area       15         15.1.3. Operation selection - Command bar       15         15.2. "Operation kits give back" screen description       15         15.2.1. How to record the "Returns"       15         15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
15.1.3. Operation selection - Command bar       15         15.2. "Operation kits give back" screen description       15         15.2.1. How to record the "Returns"       15         15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
15.2. "Operation kits give back" screen description       15         15.2.1. How to record the "Returns"       15         15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
15.2.1. How to record the "Returns"       15         15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
15.2.2. Barcode reading for the "Return" procedure       15         16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
16. Generic kits management procedures       15         16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters       15         16.1.2. Data area       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
16.1. "Generic kit management" - Screen structure       15         16.1.1. Filters.       15         16.1.2. Data area.       15         16.1.3. Command bar       15         16.2. How to create a new generic kit       16         16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
16.1.1. Filters.1516.1.2. Data area.1516.1.3. Command bar1516.2. How to create a new generic kit1616.2.1. Generic kit creation screen description1616.2.2. Kit resources recording procedures1716.3. How to return a generic kit1716.4. How to transfer a generic kit1716.5. How to display the kit details18
16.1.2. Data area.1516.1.3. Command bar1516.2. How to create a new generic kit1616.2.1. Generic kit creation screen description1616.2.2. Kit resources recording procedures1716.3. How to return a generic kit1716.4. How to transfer a generic kit1716.5. How to display the kit details18
16.1.3. Command bar1516.2. How to create a new generic kit1616.2.1. Generic kit creation screen description1616.2.2. Kit resources recording procedures1716.3. How to return a generic kit1716.4. How to transfer a generic kit1716.5. How to display the kit details18
<ul> <li>16.2. How to create a new generic kit</li></ul>
16.2.1. Generic kit creation screen description       16         16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16 5. How to display the kit details       18
16.2.2. Kit resources recording procedures       17         16.3. How to return a generic kit       17         16.4. How to transfer a generic kit       17         16.5. How to display the kit details       18
16.3. How to return a generic kit    17      16.4. How to transfer a generic kit    17      16.5. How to display the kit details    18
16.4. How to transfer a generic kit
16.5 How to display the kit details
10.5. How to display the Kit details
17. Associating a generic kit to an operation 18
18. Generic kit association to an emergency operation
19. Materials requests management 19
19.1. "Requests management" - Screen structure
19.1.1. Filters
19.1.2. Data area 19
19.1.3. The command bar
19.2. How to create a new request
<ul><li>19.2. How to create a new request</li></ul>
19.2. How to create a new request1919.3. How to edit an existing request
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request1919.5. How to display the deatils of a request19
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request19
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request1920. Resources list for emergencies20
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request1920. Resources list for emergencies2020.1. How to display the resources list for an operation20
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request1920. Resources list for emergencies2020.1. How to display the resources list for an operation2021. Inventory management20
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request1920. Resources list for emergencies2020.1. How to display the resources list for an operation2021. Inventory management2021.1. Inventory: screen structure20
19.2. How to create a new request.1919.3. How to edit an existing request1919.4. How to delete an existing request.1919.5. How to display the deatils of a request.1919.6. How to fill a request1920. Resources list for emergencies2020.1. How to display the resources list for an operation2021. Inventory management.2021.1. Inventory: screen structure2021.1.1. Filters.20

21.1.3. The "Inventory" screen command bar	
21.2. Editing the inventory values	
21.2.1. How to change the quantities in stock	209
21.2.2. Deleting an inventory item	
21.3. Refill resource procedure	
21.4. Print inventory	
22. Search functionalities	
22.1. Search fields	
22.1.1. How to search for a resource	
22.2. Results	
22.3. The command bar	
22.3.1. Print label for the selected resource	
22.4. Search by position	220
24. Contacts	

# 1. Stock Management

i

For general and detailed information about the DIGISTAT<sup>®</sup> environment and the instruction for use of the Control Bar software see the document "DIG UD CBR IU 0005 ENG V01 - Digistat Control Bar User Manual".

# 1.1. Introduction

The DIGISTAT<sup>®</sup> "Stock Management" system offers a set of tools dedicated to the satellite stockrooms and not centralized pharmacies management of a clinical structure. The system, composed by several different modules, covers all the tasks and necessities relating to

this specific environment.

Specifically, the "Stock Management" system covers the following work-areas:

- stock monitoring;
- materials transfer management;
- expired resources management;
- administrative discharge management;
- resource picking process management;
- returned resources (returns) management;
- picked resources and returns attribution to the correct cost center or operation;
- resources allocation management;
- order sheets creation and print;
- waste management;
- materials requests management;
- resources inventory management;
- operating kit creation, use and return management;
- generic kits creation, use and return management;
- quick retrieval and printing of the resources list for urgent operations;

# 1.2. The system modules

The system, in the configuration described in this manual, is formed of the following modules:

• **Stock** - Stock monitoring.



. This module is described in paragraph 2 of this The corresponding icon on the lateral bar is manual.

Material transfer - Resources transferral from one stockroom to another. •



. This module is described in paragraph 3.

Expirations - Management of resources either expired or near-to-expiration.



. This module is described in paragraph 4. The corresponding icon is

Other pickings - Administrative discharge management.

OTHER

. This module is described in paragraph 5. The corresponding icon is

Movements - Summary of all the movements of resources.



. This module is described in paragraph 6.

Cost center picking - Cost center attribution for resources picking.



The corresponding icon is **Constant**. This module is described in paragraph 7.

Resources picking - Management of the resources picking procedures.

This screen can be accessed from the "Cost center picking" module (paragraph 7), after the relevant cost center has been selected. The procedures relating to the resources picking are described in paragraph 8.

Cost center return - Cost center attribution for the resources returned.



The corresponding icon is . This module is described in paragraph 9.

**Resources allocation** - Recording of the changes in the resources allocation.



. This module is described in paragraph 10. The corresponding icon is

The corresponding icon is

• Orders - this module makes it possible to create and print the orders sheet

The corresponding icon is on this module is described in paragraph 11.

• **Returns** - Returned resources management.



. This module is described in paragraph 12. The corresponding icon is

Waste - Wasted resources management.



WASTE . This module is described in paragraph 13. The corresponding icon is

Kit setup - Aid in the kit preparation procedure.

. This module is described in paragraph 14. The corresponding icon is

Returned resources from kit - Recording of the unused resources returned from the operating kits.

This module is described in paragraph 15. The corresponding icon is

Generic kits - Generic kits creation and management procedures.





The corresponding icon is **GENE**. This module is described in paragraph 16.

- ٠ Generic kit link - This procedure makes it possible to link a generic kit to a specific operation (described in paragraph 17).
- Generic kits for emergencies This procedure makes it possible to link a generic kit to an • emergency operation.



The corresponding icon is . This module is described in paragraph 18.

**Requests** - Materials requests procedures management.



. This module is described in paragraph 19. The corresponding icon is

Emergencies - Quick creation and print of the resources list for the emergency operations.

The corresponding icon is

. This module is described in paragraph 20.

Inventory - Inventory management. •

The corresponding icon is . This module is described in paragraph 21.

Search - Resources and materials search functionalities. •

The corresponding icon is

. This module is described in paragraph 22.

# 1.3. How to select a module

To select one of the modules

click the corresponding icon on the lateral bar (Fig 1).



The icon appears highlighted yellow. The page relating to the selected module is displayed.

# 1.4. Screen structure

The screens of the different modules of the system have different appearances and functionalities but always maintain the same structure.

This paragraph shows, using a sample screen, the items forming the screen structure.

These items are:

- the header (Fig 2 A);
- the selection filters (Fig 2 **B**);
- the data area (Fig 2 C);
- the command bar (Fig 2 **D**).

NEXPONDED         Control ALL         Control ALL <thcontrol all<="" th=""> <thcontrol all<="" th="">         &lt;</thcontrol></thcontrol>				header						Delawatash
STOCASON         CAMPE         Campe         Control         ALL-         Control         Contro         Contro         Contro <th>RESOURCES INVE</th> <th>NTUKY</th> <th></th> <th>~</th> <th></th> <th>_</th> <th>_</th> <th>_</th> <th></th> <th>Below Stock</th>	RESOURCES INVE	NTUKY		~		_	_	_		Below Stock
Porticion         Code         Filters         pource         Expiración         Stock Qr           RIGGIALIP         600X790104         XAX PEGNODEL 10% NL1         =01.12/8         DEL6/1/8         Expiración         Stock Qr           RIGGIALIP         600X700106         22         BRINA EXSTANTILIZADO FIEM (QCO. 0251027000)         DEL.9708         BEDGIALIP         600X001108         20         BRINA EXSTANTILIZADO FIEM (QCO. 0251027000)         DEL.9708           RIGGIALIP         600X001101         22         BRINA EXSTANTILIZADO FIEM (QCO. 02510270000)         DEL.9708           RIGGIALIP         600X001101         22         BRINA ELSELF FIR PC (FIRAUTIL (DCO.000230930000         DEL.9708           RIGGIALIP         600X022000101         23         BRINA ELSELF FIR PC (FIRAUTIL (DCO.000230930000         DEL.9708           RIGGIALIP         600X02200010         375         COTOMIN SPIT SSTIFE TO REAL PSIVE         DEL 9708           RIGGIALIP         600X02200010         375         COTOMIN SPIT SSTIFE REAL PSIVE         DEL 9709           RIGGIALIP         600X020050500         24         DEL 9709         DEL 9709           RIGGIALIP         900X72091         STG GAAZ PSI UNG NURG NURG NURG NURG NURG NURG NURG	STOCKROOM -ALL-				- CABIN	-ALL-	Ψ.	LOCATION -ALL-		✓ RESET
BIOG.IA.LIP         60027701014         22         BENN ELKA PEG.00007. (IV/ HT.)         = 01.12/8         DEL. 5/108           BIOG.IA.LIP         6022001102         20         BENN ELKATAMIALOXIS FLEAK (COLO.0351070000         DEL. 97/08           BIOG.IA.LIP         6022001102         206         BENN ORLITISTICIT (CL.255/61562/DOEL N. 97/08         DEL. 97/08           BIOG.IA.LIP         6022001102         206         BENN ORLITISTICIT (CL.255/61562/DOEL N. 97/08         DEL. 97/08           BIOG.IA.LIP         6022000103         22         BENN ELSELF FK PC (TH SKATT.         0.000         DEL. 97/08           BIOG.IA.LIP         6032000013         5355         HEIDLAL ITT SUBARDA DIX2         DEL. 97/08         DEL. 97/08           BIOG.IA.LIP         6030000013         5355         HEIDLAL ITT SUBARDA DIX2         DEL. 97/109         DEL. 97/109           BIOG.IA.LIP         603000013         5355         HEIDLAL ITT SUBARDA DIX2         DEL. 97/109         DEL. 97/109           BIOG.IA.LIP         9000735051         493         SET GARA JANG MAXISTIC C1, 205/00000007 JANG JI 273, 200         DEI. 97/109           BIOG.IA.LIP         9000735051         493         SET GARA JANG MAXISTIC C1, 205/0000007 JANG JI 273, 200         DEJ. 97/109           BIOG.IA.LIP         9000730055051         493 <t< td=""><td>Position</td><td>^ Code</td><td>Filters</td><td>esource</td><td></td><td></td><td></td><td></td><td>Expiration</td><td>Stock Qty</td></t<>	Position	^ Code	Filters	esource					Expiration	Stock Qty
BLOGJALLPI       4002770916       22       BENDA BLATAMULL205 FLEXA (00:00.05310270000       DEL 97/08         BLOGJALLPI       4002001100       206       BENDA BLATAMULL205 FLEXA (00:00.05310270000       DEL 97/08         BLOGJALLPI       40020011010       20       BENDA BLATAMULL205 FLEXA (00:00.0023050000       DEL 97/08         BLOGJALLPI       40020011010       22       BENDA BLATAMULL205 FLEXA (00:00.0023050000       DEL 97/08         BLOGJALLPI       40020011010       22       BENDA BLATAMULL205 FLEXA (00:00.002306000       DEL 97/08         BLOGJALLPI       40020011010       21       BENDA BLATAMULL205 FLEXA (00:00.002306000       DEL 97/08         BLOGJALLPI       400200210013       3157       COIONNI SOFT BENDA (00:00.002306000       DEL 97/08         BLOGJALLPI       40040000       SET AVIA (00:00.002306000       DEL 97/07       DEL 97/07         BLOGJALLPI       9007755526       493       SET GARJA X00 (NR KR) (2:0) DEL 97/07       DEL 97/07         BLOGJALLPI       9007775516       493       SET GARJA X00 (NR KR) (2:0) DEL 97/07       DEL 97/07         BLOGJALLPI       900777508       493       SET GARJA X00 (NR KR) (2:0) DEL 97/07       DEL 97/07         BLOGJALLPI       900777508       493       SET GARJA X00 (NR KR) (2:0) DEL 97/07       DEL 97/07 <td>BLO.GI.A.LI.PI</td> <td>600R7790104</td> <td></td> <td>ARZA PIEG.IODOI</td> <td>F. 10% MT.I</td> <td>=DT.12/8</td> <td>DEL.61/10</td> <td></td> <td></td> <td>1</td>	BLO.GI.A.LI.PI	600R7790104		ARZA PIEG.IODOI	F. 10% MT.I	=DT.12/8	DEL.61/10			1
BIOLG LALLPI       66220001100       206       BENDA ORL HTSXCH CD. 1256/46507/00EL K. 97/08         BIOLG LALPI       66220001102       22       BENDA ORL HTSXCH CD. 1256/46507/00EL K. 97/08         BIOLG LALPI       66220001107       22       BENDA ELSEF FM PC (H4XHTL (0C0 00220050000 DL, 97/08         BIOLG LALPI       66220001107       22       BENDA ELSEF FM PC (H4XHTL (0C0 0022005000 DL, 97/08         BIOLG LALPI       6630000013       355       HERAZ, TH SIRAFOR DRV2       (0C0 N022005000 DL, 97/08         BIOLG LALPI       6630000013       355       HERAZ, TH SIRAFOR DRV2       (0C0 N022005000 DL, 97/08         BIOLG LALPI       6630000013       355       HERAZ, TH SIRAFOR DRV2       (0C0 N022005000 DL, 97/09       DEL       547/09         BIOLG LALPI       9000755553       478       SET GAZA X551 HTSTCH (D1002208811/28 31/24 DD D107/09       DEL       900077000       577/09         BIOLG LALPI       9000777021       478       SET GAZA X55 HTR (HTSTCH (D1000595851) X 35720) DD D71/09       DEC       971/09         BIOLG LALPI       9000777021       478       SET GAZA X55 HTR (CUTE CF97000100575861 X 23/020 D71/09       DE       DE       971/09         BIOLG LALPI       9000777020       478       SET GAZA X65 HTR (NC6 85 150 00C0 157003081 T.07/12 D71/09       DE       DE       DE	BLO.GI.A.LI.PI	602R7770016	22	BENDA ELAST.ANT	TALL.20X5 FLEXA	(DCOD. 03510270000	DEL 99/08			8
10.0 G.A.L.P.P.       66280001102       206       BENDA ORLITSTICKY CD. 1256/1567/00EL. N. 9708         10.0 G.A.L.P.P.       66280001160       22       BENDA NELSEEF FX PK CY RAKHT. (000.00230050000       DEL. 9708         10.0 G.A.L.P.P.       6628000013       3555       HEINKA LSLEE FX PK CY RAKHT. (000.00230050000       DEL. 9708         10.0 G.A.L.P.P.       6638000013       3555       HEINKA LSLEE FX PK CY RAKHT. (000.00230050000       DEL. 9708         10.0 G.A.L.P.P.       6638000013       3555       HEINKA LSLEE FX PK CY RAKHT. (000.0030050000       DEL. 9708         10.0 G.A.L.P.P.       6648000083       2618       SET FX PK CY RAKHT. (000.0030050000       DEL. 97109         10.0 G.A.L.P.P.       9008755553       498       SET GAK2A 1001 1678.510.07.2548 1283 21/40       DEL. 97109         10.0 G.A.L.P.P.       900877505917       498       SET GAK2A 1001 1678.510       DATA arer are an over 37209       TO 1097209         10.0 G.A.L.P.P.       90087770208       498       SET GAK2A 1001 1678.510       DATA arer are an over 37209       TO 1097209         10.0 G.A.L.P.P.       90087770208       498       SET GAK2A 1000 1578.51       SET GAK2A 10000 1578.51       SET 972.09	BLO.GI.A.LI.PI	602RC001100	206	BENDA ORL MTS	X2CM CD.12056105	27(DDEL N. 99/08				28
BIOLG ALL PI       6028003106       22       BROA ELSELF FX. PC CIF44TH:       (000.0023003000       DEL 99/08         BIOLG ALL PI       6028003107       22       BENDA ELSELF FX. PC CIF44TH:       (000.0023002000)       DEL 99/08         BIOLG ALL PI       6038000103       355       HEDOLCT. MT SINGPAD 10X2       (000.0023002000)       DEL 549/09         BIOLG ALL PI       6038000103       2515       HEDOLCT. MT SINGPAD 10X2       (000.0023002000)       DEL 84/08         BIOLG ALL PI       60380229001       3757       COTONIN 5071 BS1007.       DEL 84/08       DEL 84/08         BIOLG ALL PI       9008759553       493       SET 6AR2 AT99 16511.       DEL 3 (200.00566 Steller)       73/209         BIOLG ALL PI       9008759574       498       SET 6AR2 AT99 16511.       Data area       00       D972/09         BIOLG ALL PI       9008759574       498       SET 6AR2 AT99 16511.       Data area       00       D772/09         BIOLG ALL PI       90087770208       498       SET 6AR2 AT99 16511.       Data area       00       D772/09         BIOLG ALL PI       9008000470       498       SET 6AR2 AT98 16511.       D772/09       D772/09         BIOLG ALL PI       9008000470       498       SET 6AR2 AL982.05246.       D772/09	BLO.GI.A.LI.PI	602RC001102	206	BENDA ORLMT5X	IOCM CD.12056105	07(DDEL N. 99/08				26
IU0.GLALLPI       602X0001017       22       BENDR LESUF FX PFC CTI SAMATIL (DC00.003200000)       DEL 97/08         EL0.GLALLPI       60380000013       5355       HEDICAL INT SUBGRAD 10420       (DC00.003700200       DEL 97/08         EL0.GLALLPI       60382000013       5355       HEDICAL INT SUBGRAD 10420       (DC00.003700200       DEL 97/09         EL0.GLALLPI       6038220001       3757       COMMIN SOF ESATOR       (DC 0.02320015E = 2002)       DEL 97/09         EL0.GLALLPI       9008750554       498       SET GARA ADEH INSTOCK # 10/8 32/40       DEL 97/09         EL0.GLALLPI       90087505917       498       SET GARA ADEH INSTOCK       SET GARA ADEH INSTOCK       DEL 97/109         EL0.GLALLPI       9008777018       498       SET GARA ADEH INSTOCK       DEL 97/109       DEL 97/09         EL0.GLALLPI       9008777018       498       SET GARA ADEH SISTE CARDER SISTE       DEL 97/09       DE 97/109         EL0.GLALLPI       9008077018       498       SET GARA ADEH SISTE CARDER SISTE       DE 97/109       DE 97/109         EL0.GLALLPI       90080000470       498       SET GARA ADEH SISTE CARDER SIST	BLO.GI.A.LI.PI	602RC003106	22	BENDA ELSELF F	IX PIC CM4X4MT.	(DCOD.00230050000	DEL 99/08			15
BIO.GLAL.IP.I       6038000013       5355       HEIKAL THT SUBGIPLE 1420       (DCOD. MYSPID2 DELK. 97/08         BIO.GLAL.IP.I       6038C22P001       3357       COTOWIN SOFT BST.007       0       DEL. 941/08         BIO.GLAL.IP.I       6038C22P001       3357       COTOWIN SOFT BST.007       0       DEL. 941/08         BIO.GLAL.IP.I       90087505249       493       SET GARA SK01 UNK K KSIN EST. DCD.23481 12/8 32/40       DEL. 917/09         BIO.GLAL.IP.I       90087505249       493       SET GARA SK01 UNK K KSIN EST. DDDDDS408198100: 2.35820, D77209         BIO.GLAL.IP.I       90087750206       498       ***SET GARA 789 16STR.1       DDDDD5408198100: 2.35820, D77209         BIO.GLAL.IP.I       90087770208       498       ***SET GARA 789 16STR.1       DEL ST.000000000000000000000000000000000000	BLO.GI.A.LI.PI	602RC003107	22	BENDA ELSELF F	IX PIC CM 8X4MT.	(DCOD.00230020000	DEL 99/08			14
EUO GLALLPI       460800083       23157       COTONINI SOFT BX10F2_80-140_DCT-10PX208USTE=200P2_DET_S49/09         EUO GLALLPI       660800083       2618       SET X TUR COD. 77856       (D       DEL 54/109         EUO GLALLPI       90087305549       493       SET GAAL 2016 INSTS/10_CTSC02341       128 3240       DEL 91/109         EUO GLALLPI       90087305549       493       SET GAAL 2016 INSTS/10_CTSC02341       T28 3240       DEL 97/109         EUO GLALLPI       90087305317       498       SET GAAL 2016 INSTS/10_CTSC02341       T28 3240       D97/109         EUO GLALLPI       900873073011       493       SET GAAL 2016 BX10K0 8518, SET GAAL 2016 BX10K0 8518, SET GAAL 2017 BX10K0 BX10K0 70 BY7/109       EUO GLALPI       90087707018       498       SET GAAL 2016 BX10K0 8518, SET GAAL 2016 BX10K0 120 BY7/109       EUO GLALPI       9008000016       972 09         EUO GLALPI       9008000028       206       SET TMPPOR GAAL MH: 40 CFE CF SJ0CD 15003016 11/12       D972/09       EUO GLALPI       900800028       972 09         EUO GLALPI       9008000028       498       SET GAAL 2016 AXB3 FX 5416 (CFE SJ0CD 150040141 128 207.00 D72/09<	BLO.GI.A.LI.PI	603R0000013	5355	MEDICAZ. TNT SUI	RGIPAD 10X20	(DCOD. NWSP1020	DEL.N. 99/08			65
BLOGIALIPI       6168000083       2618       SET X TUR COD. 77885       (D       DEL 941/08         BLOGIALIPI       900R7505269       473       SET GARZ 10K10       10K10 ISTR 5710 C 500C.22481 12/2 32/40       D72/09         BLOGIALIPI       900R7505917       498       SET GARZ AZHI MISSTICU       Data area       0 0 272/09         BLOGIALIPI       900R7505917       498       SET GARZ AZHI MISSTICU       Data area       0 0 272/09         BLOGIALIPI       900R770208       498       SET GARZ AZHI MISSTICU       Data area       0 0 272/09         BLOGIALIPI       900R770208       498       SET GARZ AZHI MISSTICU       Data area       0 0 272/09         BLOGIALIPI       900R770113       498       SET GARZ ASST STR CF.3/DE0150A012740A112/2       0 0 272/09         BLOGIALIPI       900R000467       498       SET GARZ ASST STR CF.3/DE0150A012740 12/2       0 272/09         BLOGIALIPI       900R000289       206       SET TAMPE GARZ MIS ASTR CF.3/DE0150A12083 12/2       0 272/09         BLOGIALIPI       900R000289       206       SET TAMPE GARZ MIS ASTR CF.3/DE0150A12083 12/2       0 272/09         BLOGIALIPI       900R000289       206       SET TAMPE GARZ MIS ASTR CF.3/DE0150A012/2       0 272/09         BLOGIALIPI       900R00029       206	BLO.GI.A.LI.PI	603RC229001	3757	COTONINI SOFT B	SX10PZ. 80-140.	DCF: IOPZX20BUSTE =	200PZ DET. 549/09			11
BLOGIALIPI       90087555269       493       SET GARA 10X10 163TR.5.FLO CF.5JDC.D.23481 12/8 32/40       DEL.972/09         BLOGIALIPI       9008755553       498       SET GARA 2X60 LUNG KK 81R CF.3 (DED.D0060/BANNED X.3)5X00 (D.972/09         BLOGIALIPI       90087505917       498       SET GARA 2X61 HISKOT       Data area       Duf D.972/09         BLOGIALIPI       90087770208       498	BLO.GI.A.LI.PI	616RS000083	2618	SET X TUR COD.	77885	(D	DEL 941/08			105
BLO.GI.A.LI.PI       900R7505543       498       SET GARA SK0 LUNG KK 83TR CF.3 (DPD200560F85HN0). X 3(5K20). D.972/09         BLO.GI.A.LI.PI       900R770208       498       SET GARA ZAFFI HTS/CF.1       Data area       0.072/09         BLO.GI.A.LI.PI       900R770208       498       SET GARA ARFI HTS/CF.1       Data area       0.072/09         BLO.GI.A.LI.PI       900R770211       493       SET GARA ARA 10660 83TR STI.C.1.       Data area       0.072/09         BLO.GI.A.LI.PI       900R700103       498       SET GARA X050 KN15T (C.1) (PDD020010205F NA 01 (DAC0) D.972/09       BLO.GI.A.LI.PI       900R000467       498       SET GARA X055 4STR CUTC (CT G72000150055 F NA 01 (DAC0) D.972/09       BLO.GI.A.LI.PI       900R000288       206       SET TARP.GARA HILA & CF.5 (D0D0.D15045005 F NA 01 (DAC0) D.972/09       BLO.GI.A.LI.PI       900R000288       206       SET TARP.GARA HILA & K (F.5 (D0D0.D15045005 F NA 01 (DAC0) D.972/09       BLO.GI.A.LI.PI       900R00028       206       SET TARP.GARA HILA & K (F.5 (D0D0.D15045005 F NA 01 (DAC0) D.972/09       BLO.GI.A.LI.PI       900R00028       498       SET GARA X HILA & K (F.5 (D0D0.D15045004 LI/28 20/40 D.972/09       BLO.GI.A.LI.PI       900R000038       498       SET GARA AND & K (F.1) (FD5030006 HILA/12/8 20/40 D.972/09       BLO.GI.A.LI.PI       900R00003       498       SET GARA AND & K (F.1) (FD5030006 HILA/12/8 20/40 D.972/09       BLO.GI.A.LI.PI       900R000000 S F72	BLO.GI.A.LI.PI	900R7505269	493	SET GARZA IOXIO	16STR.S.FILO CF.5	DCD.23481 12/8 32/	40 DEL.972/09			396
BLO.GI.A.LI.PI       900R7505917       498       SET GARA ZAFI MTSXTCH       Data area       Data (F)       00 DS72/09         BLO.GI.A.LI.PI       900R77702018       498       ***SET GARAZ X79 ISTR, N       Data area       00 DS72/09         BLO.GI.A.LI.PI       900R7770211       493       SET GARAZ AT79 ISTR, N       Data area       00 DS72/09         BLO.GI.A.LI.PI       900R770211       493       SET GARAZ AT79 ISTR, N       Data area       00 DS72/09         BLO.GI.A.LI.PI       900R7000467       498       SET GARAZ ASS3 ANTXY ISTR, I       Data area       00 DS72/09         BLO.GI.A.LI.PI       900R000467       498       SET GARAZ ASS3 ANTXY ISTR, I       Data area       00 DS72/09         BLO.GI.A.LI.PI       900R000470       498       SET GARAZ ASS3 ANTX ICUTE CF3/DD1010204052 PS X 3(1020) D 072/09       BLO.GI.A.LI.PI       900R000288       206       SET TAMP GARA MH.B K CF 5       jDC0.D       D972/09         BLO.GI.A.LI.PI       900R000288       206       SET TAMP GARA MH.I 0 K CF 5       jDC0.D       D972/09         BLO.GI.A.LI.PI       900R000038       498       SET GARAZ ANYA ISTR (F) DP50D080H1XAWI 12/8 32/40 D.972/09       BLO.GI.A.LI.PI       990R000035       FG GARAZ ANYA ISTR (F.G.JDC00000 ITAVI 2/8 32/40 D.972/09         BLO.GI.A.LI.PI       900R000003       S672	BLO.GI.A.LI.PI	900R7505543	498	SET GARZA 5X60	LUNG RX 8STR CF.	)DFD3D0560F8SNN0	3 X 3(5X20) D.972/09			22
BLO.GI.A.LI.PI       900R7770208       498       ***SET GAR2A TX9 16STR. I       Data area       0 0.0.972/09         BLO.GI.A.LI.PI       900R770211       493       SET GAR2A TX9 16STR. I       Data area       0 0.0.972/09         BLO.GI.A.LI.PI       900R770103       498       SET GAR2A TX9 16STR. I       Data area       0 0.0.972/09         BLO.GI.A.LI.PI       900R7000467       498       SET GAR2A TX9 16STR. I       C.S. 10022010201655 FX 3(1020)       0 972/09         BLO.GI.A.LI.PI       900R000467       498       SET GAR2A X25 45TRX CUCTE CT3P2/0011000554505 12/8 32/40       D 972/09         BLO.GI.A.LI.PI       900R00028       206       SET TAIPCORE GAR2A HIH.8 K C 5: 5) (2000. 157030010 CL12/12       D 972/09         BLO.GI.A.LI.PI       900R000289       206       SET TAIPCORE GAR2A HIH.10 K C 5: 5) (2000. 157030010 CL12/12       D 972/09         BLO.GI.A.LI.PI       900R000289       206       SET GAR2A X84 NE 3K K C 5: 0) (2000. 157030010 TL2/12       D 972/09         BLO.GI.A.LI.PI       900R000028       498       SET GAR2A K4 PAGX SK K X 125T C (-90025046971 2MA04 12/8 32/40 D 972/09       BLO.GI.A.LI.PI       900R000039       498       SET GAR2A K4 PAGX SK K X 125T C (-90025046971 2MA04 12/8 32/40 D 972/09       BLO.GI.A.LI.PI       900R00002       5672       TELO ALEX C (-17,5%0 002,53212       ////////////////////////////////////	BLO.GI.A.LI.PI	900R7505917	498	SET GARZA ZAFFI	MT5X7CM		XCF D.972/09			55
BLO.GI.A.LI.PI       900R7770211       493       SET GARA LOKAO STR. STA-CENTRAL ACTION OF DEVELOPMENT LAW ACTION D	BLO.GI.A.LI.PI	900R7770208	498	***SET GARZA 7X	(9 16STR, R	ota area	20 D.972/0	9		909
ELO.GI.A.LI.PI       900R7790103       498       SET GARA LAPAR.30X30 RX125T GF.Jpf79330300F12NA01 127       40       D.972/09         ELO.GI.A.LI.PI       900RC000467       498       SET GARA SX25 45TK CUCITE GT.3 p10201010955 FX 3 (10X210 b) 272/09       BL0.GI.A.LI.PI       900RC000470       498       SET GARA SX25 45TK CUCITE GT.3 p1020101005555053 12/8 20/20 D.972/09         BL0.GI.A.LI.PI       900RC000289       206       SET TAMPIO EGARA MT.40 CFEC SignCD.156430041 A1.2/8 20/20 D.972/09         BL0.GI.A.LI.PI       900RC000289       206       SET TAMPIO EGARA MT.8 CFE.5 100C0.157033008 T.12/12 D.972/09         BL0.GI.A.LI.PI       900RC000289       206       SET TAMP. GARA MT.8 K CF.5 100C0.157033008 T.12/12 D.972/09         BL0.GI.A.LI.PI       900RC00038       498       SET GARA LAPAR.8008 0K 45TK FC.10/DFD300B00F12NA04 12/8 20/20 D.972/09         BL0.GI.A.LI.PI       900RC000038       498       SET GARA LAPAR.8008 0K 45TK FC.10/DFD300B00F12NA04 12/8 22/40 D.972/09         BL0.GI.A.LI.PI       901R000003       5472       INTERVENTI HINORI SU ADDONE /D       DEL525/07         BL0.GI.A.LI.PI       915R1000001       5672       STRCLA ADEXN 02.23147 /D       DEL525/07       33         BL0.GI.A.LI.PI       915R1000002       5672       IELO ADEX (ID.7500 (D0.25312 /D)       DEL525/07       33         BL0.GI.A.LI.PI       915R1000003       5672	BLO.GI.A.LI.PI	900R7770211	493	SET GARZA 10X60	85TR, S.F.		C 972/09			322
BIO.GIA.LIP       908C000470       478       SET GARA 10X60 B3TARII RX CF.5 j0D23D1020F9S5 PX 3(10X20) 0.972/09         BIO.GIA.LIP       908C000470       478       SET GARA 5X25 45TRX CUCIE CF3P2(0010025455 PX 3(10X20) 0.972/09         BIO.GIA.LIP       908C000289       206       SET TARP. GARA 1148 X CF.5 j0C00. 157033001 TL2/12       0.972/09         BIO.GIA.LIP       908C000289       206       SET TARP. GARA 1148 X CF.5 j0C00. 157033001 TL2/12       0.972/09         BIO.GIA.LIP       908C000289       206       SET TARP. GARA 1148 X K CF.5 j0C00. 157030010 TL2/12       0.972/09         BIO.GIA.LIP       908C0000289       206       SET TARP. GARA 1118 X CF.5 j0C00. 157030010 TL2/12       0.972/09         BIO.GIA.LIP       908C000038       498       SET GARA 1048 X 125TR CF.90F05000049718M01 12/12       0.972/09         BIO.GIA.LIP       908C000003       478       SET GARA 1048 X 45TR CF.J0F050000049718M01 12/12       0.972/09         BIO.GIA.LIP       908C000001       5672       TIEO ADEC 107500 (0.0258/47       /D       DEL525/07       33         BIO.GIA.LIP       91581000002       5672       TEIO ADEC 107580 (0.0258/47       /D       DEL525/07       33         BIO.GIA.LIP       91581000002       5672       TEIO ADEC 107580 (0.0258/12       /D       DEL525/07       33	BIOGLALIPI	900R7790103	498	SET GARZA LAPAR	30X30 RX12ST CF	DED3D3030EL2NA01	12/8 40 D 972/09			55
BLO.GI.A.L.PI       900K0000470       498       SET GARA SX25 45TRX CUCIE CF3P10DI3D05254763 1/2/8 20/40       D 772/09         BLO.GI.A.L.PI       900K000289       206       SET TAIPONE GARA H14.0 KK CF5. j0CO.15940404 1/2/8 20/20       D 972/09         BLO.GI.A.L.PI       900K000289       206       SET TAIPONE GARA H14.0 KK CF5. j0CO.159404004 1/2/8 20/20       D 972/09         BLO.GI.A.L.PI       900K000289       206       SET TAIP. GARA H11.0 KK CF5. j0CO.15703000 TL2/12       D 972/09         BLO.GI.A.L.PI       900K000038       498       SET GARA AKAR H11.0 KK CF5. j0CO.15703000 TL2/12       D 972/09         BLO.GI.A.L.PI       900K0000039       498       SET GARA LARA 808.0 KK 457K CF10P5550000H54040 1/2/8 22/40 D.972/09       BLO.GI.A.L.PI         BLO.GI.A.L.PI       900K000000       5672       WTENVITH MINKS 10 ADDONE       //       D DEL525/07       33         BLO.GI.A.L.PI       915K1000001       5672       STBKCA ADES/N C0.258471       //       D EL525/07       33         BLO.GI.A.L.PI       915K1000001       5672       TELO CH.75590 C00.258471       //       D EL525/07       33         BLO.GI.A.L.PI       915K1000001       5672       TELO CH.75590 C00.258471       //       D EL525/07       33         BLO.GI.A.L.PI       915K1000003       5672       TELO CH.75590	BIOGLALIPI	9008C000467	498	SET GARZA LOX60	STRATI RX CE 5	DID23D1020E055 P1	X 3(10X20) D 972/09			497
Instruction         Instruction <thinstruction< th=""> <thinstruction< th=""></thinstruction<></thinstruction<>	BIOGLALIPI	900RC000470	498	SET GARZA 5X25	ASTRX CIICITE CE3E	7)DID13D0525E035	7/8 32/40 D 972/09			17
Inclusion         Inclusion <thinclusion< th=""> <thinclusion< th=""> <th< td=""><td>BIOGLALIPI</td><td>900RL000288</td><td>206</td><td>SET TAMPONE GA</td><td>R7A MM 40 C/FR CF</td><td>5)DCD 15604300414</td><td>12/8 20/20 D 972/09</td><td></td><td></td><td>321</td></th<></thinclusion<></thinclusion<>	BIOGLALIPI	900RL000288	206	SET TAMPONE GA	R7A MM 40 C/FR CF	5)DCD 15604300414	12/8 20/20 D 972/09			321
1     2     3     4     5     6     7     0 </td <td>BIOGLALIPI</td> <td>900RL000200</td> <td>200</td> <td>SET TAMP GARTA</td> <td>MM 8 RX CF 5</td> <td>)DCOD 157033008</td> <td>T 12/12 D 972/09</td> <td></td> <td></td> <td>116</td>	BIOGLALIPI	900RL000200	200	SET TAMP GARTA	MM 8 RX CF 5	)DCOD 157033008	T 12/12 D 972/09			116
DIGGIALLIPI         PONKOGOUTO         200         AT MIN. Bask Min. Wak G.J. Sporter (J.R.)           BLOGIALLIPI         900000038         498         SET GARA LAPAKOSO KA ISTR (F.)(pFD304006/12/8 32/40 D.972/09           BLOGIALLIPI         9000000039         498         SET GARA LAPAKOSO KA ISTR (F.)(pFD304006/12/8 32/40 D.972/09           BLOGIALLIPI         91581000000         5672         INTERVENTI MINONI SJ. ADDOME         /0         DEL525/07         46           BLOGIALLIPI         91581000001         5672         STRECK ADESWA C00.258347         /0         DEL525/07         37           BLOGIALLIPI         91581000001         5672         TELO (T.)X800 C00.25941         /0         DEL525/07         37           BLOGIALLIPI         91581000001         5672         TELO (T.)X800 C00.25941         /0         DEL525/07         37           BLOGIALLIPI         91581000002         5672         TELO (T.)X800 C00.259312         /0         DEL525/07         37           BLOGIALLIPI         91581000001         5672         TELO (T.)X800 C00.259312         /0         DEL525/07         37           BLOGIALLIPI         91581000001         5672         TELO (T.)X800 C00.25941         /0         DEL525/07         37           BLOGIALLIPI         91581000002         567	RIGGLALLPI	00081000207	200	SET TAMP GARTA	MM IO RX CES	)DCOD 157030010	T 12/12 D.972/09			133
DIGUSTALITI         PONDODODI 470         AT GNAL DE-MAD (1907)         Control 1000 (1907)           BID.GLALLPI         9000000000000000000000000000000000000	RIGGIALLE	00002000270	409	SET GARTA LAP A			12/0 32/40 D 072/00			40
BLOGIALLIN     9000000057     470     AT GRAD DA REGISTOR WITH (1) (1) (2) (2) (2) (2) (2) (2) (2) (2) (2) (2	PLOCIALIPI	00005000030	470	SET GARTA LADAR	00Y00 BY ACTO CE		12/10 32/40 0.772/00			47
BLOGIALITI     91/2100000     30/2     mitrativitarii matori so subolite     7/0     DEL22/07     3       BLOGIALITI     91/5100001     56/2     TEL0 (H 7/500 COD 256/4)     7/0     DEL35/07     3       BLOGIALITI     91/5100001     56/2     TEL0 (H 7/500 COD 256/4)     7/0     DEL35/07     3       BLOGIALITI     91/5100001     56/2     TEL0 (H 7/500 COD 256/4)     7/0     DEL35/07     3       BLOGIALITI     91/51000002     56/2     TEL0 ADES. (H 7/500 COD 252/12     7/0     DEL55/07     3       Resource     New Exp.     Stock // Real Qty     -     -     -     -       Resource     New Exp.     Stock // Real Qty     -     -     -     -       I     2     3     4     5     6     7     -     -     -       V     A     SEARCH     *     REFILL     PRINT     -     -     -	PLO CLALL PL	01581000000	470			/D	DEL 535/07	1		4430
ELOSIALLEY     912     31024     31024     31024     31024     31024     31024       ELOSIALLEY     9158100002     5672     TELO (FL)SK07     31       Resource     New Exp.     91     51     51       I     2     3     4     5     6     7     V       V     A     SEARCH     *     REFILL     PRINT     C	PLO.GLALLPI	713K100000	5072			/0				4020
BLOGIALLEY 915KN00002 3012 1EU CIL/SAV0 (002.59471 7) 0 DELSSAV0 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (002.5912 7) 0 DELSSAV1 33 BLOGIALLEY 915KN00003 5672 TELO ABEC (11/SAV0 (11/SAV0 (11/SAV0 (11/SAV0 (11/SA	BLO CLALL DI	91561000001	5072	TELO CM 7EX00 C	00.230347	10	DEL 525/07	,		3079
BLOSTALTY     915K1000003     3672     TEO ALE: (L1)5X00 (0025512 7/0     DEL55/07     3       INCLALL 10     01555002     0155502     New Exp.     Stock * Real Qry       Resource     New Exp.     Stock * Real Qry       GRZA PEGJ000F. 10% HT.1     =DT.12/8     DEL61/10     7     7       V     A     5 6     7     V     +/-     C       V     A     SEARCH     * REFILL     PRINT	BLO.GLALL.PI	91581000002	5072	TELO (11.75X90 C	00.230491	70	DEL 323/0			3000
Resource         New Exp.         Stock         A Real Qty           - GAZA PIEG1000F. 10% HT.1         =DT.12/8         DEL.61/10         7         7         X           I         2         3         4         5         6         7	BLU.GLALL.PI	91561000005	5072	IELU ADES. CILT:		70	UEL323/07	,		0886
GARZA PIEG.0000F. 10% HT.1     =DL.12/8     DEL.61/10     7     7     X       I     2     3     4     5     6     7     Y     Y     C     NEXT       V     A     SEARCH     REFILL     PRINT     Image: Comparing the second se	Resource		5677			New	v Exp.	•	Stock ^	Real Oty
I     2     3     4     5     6     7     C     NEXT       V     /     /     /     /     /     /     /     /     /     /       V     /     /     /     /     /     /     /     /     /     /	GARZA PIEG.IODOF, I	0% MT.I =DT.I	2/8 DEL	61/10					7	7 ×
I     2     3     4     5     6     7				Comma	nd bar	<mark>.</mark>				
REFILL PRINT	1 2	3 4	5 6 7	<b>,</b> ,		-	+/-	C	NEXT	
	$\nabla$	$\Delta$	SEARCH		*	REFILL	PRINT			

Fig 2

### 1.4.1. Header

A blue bar is on top of every screen. On the left of the bar a header specifies the function and contents of the screen currently displayed (Fig 3 A). On the right three icons are displayed, if enabled by configuration, providing information on the state of the resources in stock (Fig 3 B).

ARESOURCE	ES INVENTORY B elow stock
	Fig 3 - Header
The 🕥	icon indicates that there are resources expired still in stock.
The 🚺 i	con indicates that there are resources close to expiration in stock.
The 🕑	icon indicates that there are resources under stock (i.e. less resource units than required).
i	Some configurations do not manage the resouces expiration dates. In these cases the first two icons cannot appear.

#### 1.4.2. Filters

Under the header bar there are various filters making it possible to select the items displayed on screen.



The number and kind of filters change on the different screens according to the functionalities of the specific module currently selected.

-				
STOCKROOM -ALL-	CABINETGROUPS -ALL-	CABINET -ALL-	VICATION -ALL-	RESET
		Fig 4		

To use the filters

 $\succ$  click the  $\square$  button placed near the filter.

A menu containing the available options opens.

-ALL-	
MICRO	
TEST	

Click the wanted option.

The name of the selected filter appears in the field. The list of items displayed on screen changes accordingly.

The **Reset** button on the right (Fig 4 A) clears all the filters and displays the items full list.

#### 1.4.2.1. Date filter

A date filter is available in various contexts. Fig 6 shows an example.



To set a date

 $\succ$  click the  $\blacksquare$  button placed near the date (Fig 6 A).

A calendar-window opens (Fig 7).



- ➤ Use the ▲ and ▶ buttons to select the month (Fig 7). Click the ▲ button to select the preceding month. Click the ▶ button to select the following month.
- > Click the number corresponding to the day that must be selected.

The date this way selected is displayed in the field.

## 1.4.3. Data area

The data area (Fig 2 C) displays the contents of the different screens. These contents will be described contextually, with the relating module.

#### 1.4.4. Command bar

The command bar (Fig 2 **D**) contains the buttons making it possible to perform the procedures relating to the module selected. The different command bars will be described contextually, with the different modules.

# 1.5. Resources' optimistic management

In the "Stock Management" system the phrase "Resources optimistic management" indicates that the resources expiration date editing is enabled.

The "Optimistic management" can be enabled by configuration.

This procedure makes it possible to manage the expiration date of certain resources. For instance, it can be applied to resources that are used often and in large amounts, for which the lot, serial number and expiration date specification is not strictly necessary. A generic expiration date is indicated for these resources, that is the nearest among all the existing expiration dates. This guarantees that no expired resources will be used, but it is this way possible for a resource to be labelled as expired or near-to-expiration when it is not. In these cases a new expiration date can be specified by the user.

# 2. Stock monitoring

The functionalities relating to stock monitoring are performed on the "Stock" module. To access this module



button on the lateral bar.

The following screen opens.

STOCK MONI	TORING						_					Below stock	$\sim$
STOCKROOM BL(	)		GABINETS O	ROUP		- CABI	NET ALL				•	RESET	
Hour	Position	Code KOVAL BOOT	Producer code	Description SONDA PROST.DUFOUR CD.113318	30 =D3VIE CH18	Min	ldeal q	Stock q	Cabinet O	Kit O	Refill 0	Expiration	Ĺ
	U.LI.PI	609RCI 32080	683	SONDA PROST.DUFOUR CD.113320	80 =DIOPZXCF 3V	. 0	0	0	0	0	0		i
10/05/2010 15.16	U.LI .PI	609R1130009	2821	SONDA PROSTATICA DUFOUR AB6	18 N+/DBECCO FLA	0	0	0	0	0	0		
	U.LI .PI	609RCI 30005	2821	SONDA URETERALE NELATON AC530	3 =D	0	0	0	0	O	0		
	A.LI.PI	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE	••• (DCoD. 0212154	0	0	9	9	0	0		
	A.LI.PI	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE *	••• (DCOD. 0212154	0	0	12	12	0	0		
	A.LI.PI	602RC001100	206	BENDA ORL. MT5X2CM CD.1205610	)5027(DDEL. N. 99/08	0	0	23	23	0	0		
	A.LI.PI	602RC001102	206	BENDA ORL.MT5X10CM CD.1205610	15107(DDEL. N. 99/08	0	0	25	25	0	0		
	A.LI.PI	915R1000020	2618	COPRI CAVI	/D	0	0	4967	4967	0	0		
	A.LI.PI	915R1000037	2618	COPRICAVI (MATERIALE X UROLOGIA	)/D	0	0	3936	3936	0	0		
	A.LI.PI	603RC229001	3757	COTONINI SOFT BSX10PZ. 80-14	07 )DCF:10PZX20BUS	0	0	67	66	I	0		
	A.LI.PI	915R1000007	5672	CUFFIA X FLUOROSCOPIO 213050	52 /D	0	0	4908	4908	0	0		
	A.LI.PI	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80)	90 /D	0	0	4718	4718	0	0		
	A.LI.PI	915R1000053	5672	GAMBALE CM. 75X110 CD. 213131	04 /D	0	0	4962	4962	0	0		
	A.LI.PI	600R7770208	498	GARZA 7X9 16STR.FOLDREADY RX	N+ (DTITOLO 12/8	0	0	5	5	0	0		
	A.LI.PI	600R7790104	498	GARZA PIEG.IODOF. 10% MT.I	=DT.12/8	0	0	22	22	0	0	10-nov 00.0	0
	A.LI.PI	915RS000786	5672	GUAINA COPRITELEC.13X250 21351	103)D	0	0	4239	4239	0	0		
	A.LI.PI	915R1000023	2618	INTERV.PROTESI GINOCCHIO IN606	5 /D	0	0	4953	4953	0	0		
	A.LI.PI	915R1000044	3192	INTERVEN.ATROFIA MASC.AB935/CN	/DC/ PRELCREST	0	0	4973	4973	0	0		
	A.LI.PI	915R1000045	5672	INTERVEN LAPAROTOMIA TRASVERSAL	E/D	0	0	5000	5000	0	0		
	A.LI.PI	915R1000004	5672	INTERVEN.MAGGIORI TORACE/ADDOM	1E /D	0	0	3772	3772	0	0		
	A.LI.PI	915R1000100	2618	INTERVENTI CHIR.MAGGIORI IN6069	/0	0	0	4965	4965	0	0		
		01501000037	ТҮРЕ	INTERVENTE AUD MINARE INVATO	IN INTER DEPOSITATA	FILT	rer .	17/0	17/0		<u>^</u>		•
$\overline{\nabla}$		RESOUR	CES KIT	ALL	BELOW MIN	BELOW	IDEAL	NEAR TO E	XP	DEFAUL	.T.	REPORTS	*
				Fig 8 - Stock	monitori	ng							

# 2.1. Stock monitoring: screen structure

The stock monitoring screen is structured according to the general description offered in paragraph 1.4. See paragraph 1.4 for a description of the screen general features. The present paragraph describes the screen specific features.

### 2.1.1. Filters

STOCKROOM	BLO -	CABINETS GROUP GI	CABINET ALL	•	RESET
		Fig 9 - "Stock monitoring" scree	n filters		

These are the filters available on this screen:

- "Stockroom" Makes it possible to display only the resources that are in a specific stock room.
- "Cabinet group" Makes it possible to display only the resources that are in a specific cabinet group.
- "Cabinet" Makes it possible to display the resources that are in a specific cabinet.

See paragraph 1.4.2 for a general description of the filters used within the "Stock Management" system.

#### 2.1.2. Data area

The data area of the "Stock Monitoring" screen makes it possible to display the list of all the resources uploaded in the system.

Hour	Position	Code	Producer code	Description	Min	ldeal q	Stock q	Cabinet	Kit	Refill	Expiration
	U.LI .PI	61 6RC0001 04	3796	SET MALECOT CD.410-103 24 FR.35 =DPOST NEFROS	0	0		0	0	0	
	U.LI.PI	609R1130011	683	SONDA PROST.DUFOUR CD.11331830 =D3VIE CH18	0	0		0	0	0	
	U.LI.PI	609RCI 32080	683	SONDA PROST.DUFOUR CD.11332080 =D10PZXCF 3V	0	0		0	0	0	
10/05/2010 15.16	U.LI.PI	609RI I 30009	2821	SONDA PROSTATICA DUFOUR AB6318 N+/DBECCO FLA	0	0		0	0	0	
	U.LI.PI	609RCI 30005	2821	SONDA URETERALE NELATON AC5303 =D	0	0		0	0	0	
	A.LI.PI	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE ** (DCOD. 0212154	0	0	9	9	0	0	
	A.LI.PI	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE *** (DCOD. 0212154	0	0	12	12	0	0	
	A.LI.PI	602RC001100	206	BENDA ORL. MTSX2CM CD.12056105027(DDEL. N. 99/08	0	0	23	23	0	0	
	A.LI.PI	602RC001102	206	BENDA ORL.MT5X10CM CD.12056105107(DDEL. N. 99/08	0	0	25	25	0	0	
	A.LI.PI	915R1000020	2618	COPRI CAVI /D	0	0	4967	4967	0	0	
	ALL PI	91581000037	2618	COPPICANT (MATERIALS X UROLOGIA) /D	A		3936	3936.		~ ~!	

Each row corresponds to a resource (Fig 10).

Fig 10 - Stock monitoring

For each resource the following information is displayed:

- Hour Time of the latest "under stock" alarm generated by the resource.
- **Position** Resource position. Indication of the resource location.
- Code Resource code.
- **Producer** Manufacturer code.
- **Description** Resource description.

- **Min** Minimum suggested quantity, set by configuration, of resources of a kind that should be in stock.
- **Ideal quantity** Ideal suggested quantity, set by configuration, of resources of a kind that should be in stock.
- **Stock quantity** Quantity in stock. If the quantity in stock is below the minimum quantity, the cell is highlighted pink. If the quantity in stock is below the ideal quantity the cell is highlighted yellow.
- **Cabinet** amount of resources located in the cabinets.
- Kit amount of resources located in the generic kits already prepared.
- **Refill** Suggested quantity of resource that must be acquired.
- **Expiration** Expiration date. If the expiration date is near (proximity is defined by configuration) the cell is highlighted yellow. If the resource is expired the cell is highlighted pink.



Some "Stock Management" configurations do not manage the resources expiration. In these cases no information is displayed in the "expiration" field.

# i

For each resource can be specified either all or part of the possible information, depending on the resources configuration.

# 2.1.3. Command bar

The command bar (Fig 11) contains the buttons making it possible to change the way the items on screen are displayed.



Use the arrows  $\square$  and  $\square$  to scroll the screen content up and down.

The buttons placed under the blue bar named "TYPE" (Fig 12) can be used to select the kind of items displayed on screen.



If the **Resources** button is selected the screen displays the list of all the resources configured in the system.

If the Kit button is selected the screen displays the list of all the possible generic kits (Fig 13).

STOCK MONITORING							Below stock
STOCKROOM BLO	_ CABI	NETS GROUP GI CABI	NET GI	(IT I			RESET
Position	Code	Description	Min	ldeal q	Stock q	Refill	Expiration
LI.PI	297.ANESTESIA	ANESTESIA PER ADDOMINOPLASTICA	3	7		7	
LI.PI	272.ANESTESIA	ANESTESIA PER BURCH	10	25	0	25	
LI.PI	251 ANESTESIA	ANESTESIA PER FESS	5	10		10	
LI.PI	314.ANESTESIA	ANESTESIA PER IATA + BURCH	0	0	0	0	
LI.PI	31 3.ANESTESIA	ANESTESIA PER IATA + BURCH + COLPOSACROPESSIA	0	0		0	
LI.PI	297.PRINCIPALE	PRINCIPALE PER ADDOMINOPLASTICA - MAGGIORE	0	0	0	0	
LI.PI	352.PRINCIPALE	PRINCIPALE PER ADDOMINOPLASTICA - MINORE	0	0		0	
LI.PI	272.PRINCIPALE	PRINCIPALE PER BURCH	5	10	0	10	
LI.PI	251.PRINCIPALE	PRINCIPALE PER FESS	2	5		5	
LI.PI	314.PRINCIPALE	PRINCIPALE PER IATA + BURCH	0	0	0	0	
LI.PI	31 3.PRINCIPALE	PRINCIPALE PER IATA + BURCH + COLPOSACROPESSIA	0	0		0	

Fig 13

The buttons placed under the blue bar named "FILTERS" (Fig 14) are filters making it possible to select the subset of items displayed on screen.



The All button, when selected, displays all the items.

The **Below Min.** button displays only those items having a lower stock quantity than that indicated as minimum in the "Min" column.

The **Below Ideal** button displays only those items having a lower stock quantity than that indicated as ideal in the "Max" column.

The button displays the items that are close to expiration (expiration proximity is defined by configuration).

The **DEFAULT** button displays a default modality, chosen by configuration.

The **REPORTS** button makes it possible to access the module's print functionalities. See paragraph 2.1.4 for a description of these functionalities.

## 2.1.4. Print documentation

To access the system's print functionalities

 $\succ$  click the **REPORTS** button on the command bar.

A selection menu opens, making it possible to choose the kind of document to be printed (Fig 15).

MA	IN STORE	
PR	ODUCER	
PRIN	NT SCREEN	
RE	FILL LIST	
PICI	KING LIST	
REPORTS		
Fig 15 - Po	ossible reports	s

It is possible to print:

- the main stockroom resources list,
- the manufacturers list,
- the complete list of the items displayed,
- the "picked resources" list,
- the "refill" list.



When the kits list is displayed only the "Print Screen" and "Refill list" screens options are enabled.

> Click the button corresponding to the wanted option.

A print preview is displayed.

# 3. Materials transfer

The "Materials transfer" module makes it possible to record the transfer of materials and resources from one stockroom to another.

To select the module



The following screen opens (Fig 16):

MATERIA	AL TRAN	ISFER	_	_	_	_		_	_	_	_	_		_	-0	Below	stock
SOURCE STO	CKROOM								•		DESTIN	ATION STOCKROOM	1				*
Source	_	_	_	Cod	e Pr	oducer cod	e Des	cription		_	Destin	ation		Stock Qty	Cabinet	Kit Q	ty
											ng searc						
1	2	3	4	5	6	7	8	9	0			+/-	с	NEX	π		
$\neg$		/	1	SEAR	CH	LOCK	SCAN	STAR	r scan	IMPORT							
							T					0					



# 3.1. Materials transfer - screen structure

The "Materials transfer" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 3.1.1. Source and destination stockroom selection



The filters available on the "Materials transfer" screen (Fig 17) are:

- "Source stockroom" It makes it possible to select the stockroom from which the resources that must be transferred come.
- "Destination stockroom" It makes it possible to select the stockroom to which the resources are transferred.

See paragraph 1.4.2 for instructions on how the filters work.



Both filters must be specified in order to perform the materials transfer.

## 3.1.2. Data area

The data area of the "Materials transfer" screen contains, once selected, the list of materials to be transferred (Fig 18 A).

SOURCE STOCKROOM	BLO.			DESTINATION STOCKROOP	PDI				
Source Stockwooth	BLU			DESTINATION STOCKWOOT	NBL				_
Source	Code	Producer code	Description	Destination		Stock Qty	Cabinet	Kit	Qty
BLO.GLALL.PL	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80X90 7D	RBLGLNuovi Materiali.LI	.PI	4/18	4/18	U	U
BLUGER ALL PL	915R5000786	5672	GUAINA COPRIFELECTISX250 21351103JU	RBL.GT.Nuovi Materiali.LI	.PI	4259	4259	U	0
BLO.GI ALLI.PI	91581000013	2018	INTERVENTI SULLA SPALLA INOUOS 70	RBL.GT.NUOVI Materiali.LT	.ri	4902	4902	U	U
BLU.GLALLI.PI	915RI000004	50/2	INTERVEN. MAGGIORI TORACE/ADDUME /D	RBL.GI.Nuovi Materiali.LI	.PI	5/12	5//2	U	U
BLUGERLEP	0U2R/7/UUT0	11	BENDA ELASTANTIALLZUXS FLEXA (DCOD	RBL.GT.NUOVI Plateriali.LI RDL.CL.Nuovi Maturiali.LI	.ri	4770	4770	U	0
F REO'GLYCELIA	915R1000008	50/2	SACCO MATO COD. 258300 7D	RELGENUOVE MATERIALEE	.ri	4//0	4770	U	U
	4 5 4	7 8		+/	C	NEX	T I		
1 2 3	4 5 6	7 8	<u>3 9 0 .</u>	+/-	C	NEX	т		

Fig 18 - Materials transfer

Each row corresponds to a type of resource. For each resource, in this area, the following information is displayed:

- the "source" stockroom (not editable);
- the resource code (not editable);
- the manufacturer code (not editable);
- the resource description (not editable);
- the destination stockroom (user selectable if numerous destinations are possible)
- the resource stock quantity (not editable);
- the amount of resource located in the cabinets (not editable);
- the amount of resource located in the generic kits already prepared (not editable);
- the quantity of resource that must be transferred (editable).

For each resource either all or part of the possible information can be specified, depending on the resources configuration.

The *row* possibly appearing at the beginning of a row indicates the selected resource.

The  $\bowtie$  icon appearing at the end of each row makes it possible to cancel the resource. The cancelled resource appears as in Fig 19 A.

Source	Code	Producer code	Description	Destination	Stock Qty	Cabinet	Kit	Qty	
BLO.GT.A.LT.PT	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80X90 /D	RBL.GT.Nuovi Materiali.LT.PT	4718	4718	0	0	×
BLO.GLA.LL.PI	915RS000786	5672	GUAINA COPRITELEC.13X250 21351103)D	RBL.GT.Nuovi Materiali.LT.PT	4239	4239	0	0	×
BLO.GT.A.LT.PT	915R1000013	2618	INTERVENTI SULLA SPALLA I N6068 /D	RBL.GT.Nuovi Materiali.LT.PT	4902	4902	0	0	x
BLO.GT.A.LT.PT	915R1000004	5672	INTERVEN.MAGGIORI TORACE/ADDOME /D	RBL.GT.Nuovi Materiali.LT.PT	3772	3772	0	0	×
BLO.GIA.LI.PI									5
BLO.GT.A.LT.PT	915R1000008	5672	SACCO MAYO COD. 258300 /D	RBL.GT.Nuovi Materiali.LT.PT	4770	4770	0	0	×
 				a a se a a se a mutor con					

#### Fig 19 - Cancelled resource

The resources corresponding to the rows cancelled this way disappear when the screen is updated.

The icon appearing at the end of each row makes it possible to annul the outcomes of the actions recently performed on the corresponding resource; it brings the resource to its original state back (it is an "Undo" button).

The fields highlighted yellow are mandatory. If a user tries to record a resource transfer without specifying one of the mandatory fields, the system stops the procedure and warns the user with a specific pop-up window (Fig 20).



Fig 20

Click the **Close** button to hide the pop-up.

The nature and kind of mandatory information depend on the resource configuration. When a mandatory field is specified it is highlighted light-blue (Fig 21).





#### 3.1.3. The command bar of the "Materials transfer" screen

The command bar of the materials transfer screen (Fig 22) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

I	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
7	/	/	7	SEA	RCH	LOCK	SCAN	START	SCAN	IMPORT				

Fig 22 -	Command	bar
----------	---------	-----

The upper line contains buttons making it possible to manage the numeric data specification.

I	2	3	4	5	6	7	8	9	0
			Fig 23	3 - Nun	ieric bi	ittons			

Use the numeric buttons (Fig 23) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The Next button selects the item following the one currently selected.

Se all

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the **Search** button to access the system's search functionalities (described in paragraph 22). Click this button to open the screen shown in Fig 29.

Use the **Lock Scan** button to lock the workstation while reading numerous barcodes that will be recorded all together afterwards. See paragraph 3.4.1 for a description of the related procedures.

Use the **Start Scan** button to begin the reading of numerous barcodes that will be recorded later, all at the same time. See paragraph 3.4.2 for the instructions relating to this procedure.

Use the **Import** button to import the selected items using a wireless barcode reader having internal memory. See paragraph 3.4.3 for the instructions relating to this option.

When editing the screen contents the **Update** and **Cancel** buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

# **3.2.** Editing the resource data

The information regarding a resource can, in certain cases, be edited by the user.

The nature and kind of editable information depend on the way the resource is configured. Editable information is highlighted either yellow or light-blue on the row corresponding to the resource.

To edit the resource data

click the field containing the information you wish to change.

The button appears in the field (Fig 24 A).

 $\succ$  Click the  $\Box$  button.

A menu containing the possible options opens (Fig 24 B).



Click the wanted option.

The option is displayed in the field. The available options on the different menus depend on the context. For example: the "position" field will display all and only the positions in which the resource can be found. Selecting an option affects the available choices in the other fields.

i

(

On the "Materials Transfer" screen described in this paragraph, the destination stockroom selection is available if the selected resource can be located in more than one stockroom.

# **3.2.1.** Specifying the resource quantity

To specify the quantity of resource that must be transferred

 $\succ$  select the row corresponding to the resource.

The selected row is indicated by the $\blacktriangleright$ arrow (Fig 25 A).												
	-	Source	Code	Producer code	Description	Destination	Stock Qty	Cabinet	Kit (	Įty		
		LO.GLALLPI	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80X90 /D	RBL.GT.Nuovi Materiali.LT.PT	4718	4718	0	0 3		
	$\sim$				Fig 25							

Specify the new quantity using the numeric buttons on the command bar (Fig 26)



Otherwise you can

click the cell indicating the "Quantity" (Fig 25 B).

The quantity is highlighted.

Set the new quantity using either the workstation keyboard or the numeric buttons on the command bar.

# **3.3.** How to record the materials transfer

The materials transfer can be recorded either manually or using a barcode reader. The different procedures are described in the following paragraphs.



Barcode technology is recommended when selecting an item. Scanning the item's barcode, instead of selecting it manually, helps the user to diminish selection errors.

## 3.3.1. Manual recording

To record the material transfer manually

- ➢ select the "source" stockroom (Fig 27 A).
- Select the "destination" stockroom (Fig 27 B)

	A		B	
SOURCE STOCKROOM	BLO	•	DESTINATION STOCKROOM	<b>~</b>
Source	Code Producer co	de Description	Destination	Stock Qty Qty
~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	Charles Constrained Constraine	and a second and a second s	د م <sup>ی</sup> کر ای <sup>سی</sup> کر ما <sup>ر</sup> کرد امید امار مایی در از امو ای مامور داران ا	and the second states of the s



click the Search button on the command bar (Fig 28).

1	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
7	/	/	2	SEA	RCH	LOCK	SCAN	START	SCAN	IMPORT				

Fig 28 - Command bar

The "Search" screen opens (Fig 29). This screen is described in paragraph 22.

SEARCH RES	OUR AD							Below st
Description	teli							
Code			Lot		Serial			
Producer code			Category					
Position	Code	Producer code	Resource			- Category		
BLO.GI.A.LI.	PI 915R1000059	2618	MONOTELI FORO ELASTICO 200X	320CM /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000071	3192	TELI CM 75X90 CON ADESIVO CD	304 /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000087	3192	TELI CM 75X90 CON ADESIVO CD	454 /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000074	3192	TELI CM 75X90 S/ADESIVO B304	4 /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000088	3192	TELI CM 75X90 S/ADESIVO B454	/DIDROREPELLENTI	DEL.525/07			
BLO.GI.A.LI	PI 915R1000075	3192	TELI CMISOXI80 CON ADESIVO (	D308 /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000078	3192	TELI CM150X180 S/ ADESIVO CD:	308 /D	DEL.525/07			
BLO.GI.A.LI.	PI 915R1000079	3192	TELI CM240X270 DOPP.ASS.CD200	)/CN /D	DEL.525/07			
				SEARCH FOR:				
		KEYBOARD		NAME POSITIO	N LABE	L SEA	RCH SELE	ECT CLOSE
			Fig 29	- Search res	ources			

- $\blacktriangleright$  Insert the available information on the resource in the search fields (Fig 29 A).
- Click the **Search** button on the command bar (Fig 29 **B**).

The list of resources corresponding to the information specified is displayed on screen (Fig 29 C).

SEARCH RESOU	RCE - BLO										Below s
Description	teli										
Code			Lot			Serial					
Producer code			Category			L					
Position	Code	Producer code	Resource				- Cate	egory			
BLO.GI.A.LI.PI	915R1000059	2618	MONOTELI FORO ELAS	TICO 200X320CM	/D	DEL.5	25/07				
M BLO.GI.A.LI.PI	915R1000071	3192	TELI CM 75X90 CON	ADESIVO CD304 /	D	DEL.52	5/07				
BLO.GI.A.LI.PI	915R1000087	3192	TELI CM 75X90 CON	ADESIVO CD454 /	D	DEL.52	5/07				
M BLO.GI.A.LI.PI	915R1000074	3192	TELI CM 75X90 S/ADE	SIVO B304 /D	)	DEL.525	/07				
BLO.GI.A.LI.PI	915R1000088	3192	TELI CM 75X90 S/ADE	SIVO B454 /DI	IDROREPELLENTI	DEL.525	5/07				
BLO.GI.A.LI.PI	915R1000075	3192	TELI CMI50XI80 CON	ADESIVO CD308 /	D	DEL.52	5/07				
M BLO.GI.A.LI.PI	915R1000078	3192	TELI CMI50XI80 S/ A	DESIVO CD308 /D	)	DEL.525	/07				
BLO.GI.A.LI.PI	915R1000079	3192	TELI CM240X270 DOP	P.ASS.CD200/CN /D	)	DEL.525	/07				
										B	
		KEYBOA	RD	NAME	POSIT	ON	LABEL	SEARC	H (	SELECT	
					$E_{a}^{i} = 20$						

> Click the relevant item/s on the list. Multiple selection can be enabled by configuration.

The corresponding line/s is/are highlighted (Fig 30 A).

➤ Click the **Select** button on the command bar (Fig 30 **B**).

The resource/s this way selected appears in the "materials transfer" screen (Fig 31 A).

*i* Double click an item to display it directly.

MATERIAL TRA	NSFER								Below stock
SOURCE STOCKROOM		BLO		7		DESTINATION STOCKROOM	RBL		×
Source		Code	Producer code	Description		Destination		Stock Oty Cabinet	Kit Otv
🕨 BLO.GI.A.LI.PI		915R1000088	3192	TELI CM 150X180 C/ADI	ESIVO C458 /DID		-	0 (	) 0 <mark>0</mark> 🗙
BLO.GI.A.LI.PI		915R1000087	3192	TELI CM 75X90 CON ADI	ESIVO C454 /D			0 (	) 0 <mark>0</mark> 🗙
BLO.GI.A.LI.PI		915R1000078	3192	TELI CMISOXI80 S/ ADE	SIYO B308 /D			0 (	) 0 <mark>0</mark> 🗙
1 2	3 4	5 6	7 8	9 0		+/-	С	NEXT	
		SEARCH	LOCK SCAN	START SCAN	IMPORT	CAN	CEL	UPD	ATE
,					21				
				Fi	g 31				

- Set, if necessary, the resource values (destination, quantity, etc... see for instructions paragraph 3.2).
- > Repeat, if necessary, the procedure to add other resources.
- > Click the **Update** button on the command bar.

The resources transfer is this way recorded.

# 3.4. Materials transfer - barcode procedure

The resource selection can be performed using a barcode reader. This paragraph describes the procedures related to this functionality.

To record the transfer of materials and resources using barcode reading, when the "Materials transfer" screen is displayed (Fig 16, Fig 31),

> read the barcode of the resource that must be transferred

The rows corresponding to the resources appear on screen.

If a scanned barcode belongs to a resource that is not in the stockroom selected as "source", a pink row is created to inform the user (Fig 32).

Fig 32 - Resource is not in the stockroom

Specific buttons on the command bar make it possible to launch specific barcode reading procedures. These are described in the following paragraphs.

#### 3.4.1. Lock scan

The **Lock Scan** button on the command bar (Fig 33) makes it possible to lock the workstation while the user reads numerous barcodes that will be read later, all at the same time.

1	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
$\neg$				SEA	RCH 🤇	LOCK	SCAN	START	SCAN	IMPORT				

Fig 33 - Command bar

This functionality is used when it is necessary to leave the workstation alone to personally scan the barcodes of several items that are in a different place. This functionality is performed using a wireless barcode reader.

This is the procedure:

click the Lock Scan button.

The button appears selected. The button remains this way while the workstation is locked.

The following window appears on screen (Fig 34).



> Read the barcodes. The workstation is locked to other users.

When barcodes reading is complete,

- ▶ insert your password in the field indicated in Fig 34 A.
- Click the Continue button (Fig 34 B).

The workstation is this way unlocked. The rows corresponding to all the barcodes read appear on screen.

The **Keyboard** button on the window opens a virtual keyboard that can be used to insert the password (Fig 35).

Q		W		E		R		T		Y		U		I		0		P		"		Ba	ckspace	7	8	9
	A		S		D		F		G		H		J		K		L		(		)		Entor	4	5	6
Tab		1		X		C		۷		B		N		M		,		:		?			Enter	I	2	3
	Lo	ck															+		-		=		Del	0		•
										CLOSE																

Fig 35 - Virtual keyboard

#### 3.4.1.1. How to force the workstation unlocking

The workstation can be unlocked by another user if his/her permissions level enables him/her to do it.

To force the workstation unlocking

click the option "Advanced options" on the window that requests password (Fig 36).



The window changes in the following way (Fig 37).

This workstation has been locked by the u	ser ADMIN
Re-enter password to unlock window and finish the scan of barcodes	KEYBOARD
	CONTINUE
Enter username and password of user with Username	Advanced options A permission to unlock forcibly the workstation
	ONLOCK

Fig 37 - Advanced options

- ▶ Insert the username of the new user in the "Username" field (Fig 37 A).
- ▶ Insert the password of the new user in the "Password" field (Fig 37 B).
- Click the Unlock button (Fig 37 C).

If the new user has the appropriate permissions the workstation is unlocked.

The barcodes read by the original user will <u>**not**</u> be recorded.

## 3.4.2. Start scan

The **Start Scan** button on the command bar (Fig 38) makes it possible to read numerous barcodes that will be recorded later all at the same time.

I	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
$\neg$			7	SEA	RCH	LOCK	SCAN 🤇	START	SCAN	IMPORT		_		_

Fig 38 - Command bar

This is the procedure:

click the Start Scan button.

The button changes. It appears as: Stop Scan.

A pop-up window informs the user that barcode reading can start (Fig 39).



The user is logged out. This happens because the user now probably moves away from the workstation to read the barcodes.

Read the barcodes.

After barcode reading, to import the data of the scanned resources into the system,

- ➢ log in aga<u>in.</u>
- > Click the transfer icon on the lateral bar to select the module "Materials transfer" again.
- Click the Stop Scan button.

The rows corresponding to the scanned resources barcodes appear on screen.

While scanning the blue bar on top of the screen displays the following advice "Press STOP SCAN to import the scanned products" (Fig 40).

MATERIAL TRANSFER - Press STOP SCAN to import scanned products

Fig 40

#### 3.4.3. Import

The **Import** button on the command bar (Fig 41) makes it possible to import into the system the data read with a wireless barcode reader having internal memory.

T	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
$\neg$			7	SEA	RCH	LOCK	SCAN	START	SCAN	IMPORT				



This is the procedure:

- > read the barcodes using the appropriate devices, configured to connect to the system.
- Click the **Import** button.

the following windows is displayed, informing the user on the import procedure state.
DOWNLOADING BARCODES FROM WIRELESS READER

Connecting to barcode reader.

Fig 42

DOWNLOADING BARCODES FROM WIRELESS READER

Connecting on Serial Port 1...



If the procedure succeeds the data are imported. The rows corresponding to the resources scanned appear on screen.

# 4. Expired resources management

The "Expired" module makes it possible to display and manage the resources either expired or closet o expiration.

To select the module

 $\succ$  click the corresponding icon

The following screen opens (Fig 44).

RESOURCES E	XPIRED OF	NEAR-TO	D-EXPIRE	_	_	_	_	_	_	_	_		Below	/ stock
STOCKROOM BLO			- CA	INETS GRO	UP GI			- CA	BINET ALL	•	LOCATION ALL		*	RESET
Posizione				Codice	2	C	odice pro	duttore	Risorsa				icadenza	Giac.
BLO.GI.XTR.A.a				X_SCAE	DENZA				X_SCADENZA				0/09/2010	2
🕨 DEA.GT.Nuovi M	ateriali.LI.PI			607RCI	30018	5	167		CAT.VESC.COUVELAIRE	CH.22 221500 /DRUSC	H - CH22		12/11/2010	10
DEA.GI.Nuovi M	ateriali.LI.PI			916RC7	777022	2	618		CERA X OSSA - CD.	1029754 (D		DET. 1070/08	12/11/2010	15
DEA.GL.Nuovi M	ateriali LI .PI			916R20	190029	5	023		DREN.CAP.PENROSE	CM30_CD2010-0406/DDIA	M.06 MM	D. 510/07	18/11/2010	3
BLO.GI.XTR.A.a				X_LOT	TO_SERIALE_	_SCAD			X_LOTTO_SERIALE_S	SCAD			0/11/2010	2
Kisorsa		31E00 /0018							Scadenza		Nuova Scadena	a	U.ta	
	DAINE (N.22 2	21300 70RU	501 - UT22						027172010		0271172010		I	
1 2	3	4	5	6	7	8	9	0		+/-	C	NEXT		
$\neg$						NEAR TO	EXPIRE			PRINT				

Fig 44 - Expired resources management

## 4.1. Expired resources management - screen structure

The expired resources management screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

STOCKROOM BLO	CABINETS GROUP GI	CABINET	LOCATION ALL	- RESET						
Fig 45 - Filters on the "Expired resources" screen										

The available filters on the "Expired resources" screen (Fig 45) are:

- "Stockroom" It makes it possible to display all the resources in a specific stockroom.
- "Cabinets group" It makes it possible to display all the resources in a specific cabinets group.
- "Cabinet" It makes it possible to display all the resources in a specific cabinet.
- "Location" It makes it possible to display all the resources in a specific location.

See paragraph 1.4.2 for a general description of the filters in use in the DIGISTAT<sup>®</sup> "Stock Management" system.

#### 4.1.2. Data area

The data area of the "Expired resources" area is formed of two parts (Fig 46).

	RESOURCES EXPIRED OR NEAR	R-TO-EXPIRE					- 🕑 Belo	w stock
	STOCKROOM BLO	CABINETS GROUP GI	- 0	BINET	- LOCATIO	ALL	-	RESET
	Posizione	Codice	Codice produttore	Risorsa			Scadenza	Giac.
	BLO.GI XTR.A.a	X_SCADENZA	,,	X_SCADENZA			30/09/2010	2
	DEA.GI.Nuovi Materiali.LI.PI	607RCI 30018	5167	CAT.VESC.COUVELAIRE	CH.22 221500 /DRUSCH - CH22		02/11/2010	10
6	DEA.GI.Nuovi Materiali.LI.PI	916RC777022	2618	CERA X OSSA - CD.	1029754 (D	DET. 1070/08	02/11/2010	15
_	DEA.GI.Nuovi Materiali.LI.PI	916R2090029	5023	DREN.CAP.PENROSE C	M30 CD2010-0406/DDIAM.06 MM	D. 510/07	08/11/2010	3
	BLO.GI XTRA.a	X_LOTTO_SERIALE_SCAD		X_LOTTO_SERIALE_S	CAD		10/11/2010	2
R	Risorsa	/DRIKCH - CH33		Scadenza	Nu 12/	ova Scadenza	Q.ta	10 🗶
	annusceorgann ange 201900 )		0					
	1 2 3 4	5 6 7 8	9 0		+/-	C NEX	т	
	$\Delta$ $\nabla$	NEAF	R TO EXPIRE	Þ	PRINT			
		Fi	g 46 - Expi	red resou	rces			

The upper area displays a list of resources (Fig 46 A).

The kind of list actually displayed depends on an option selected on the command bar. This procedure is described in the next paragraph "How to select the type of resources display". The available options are:

- the expired resources;
- the expired and near to expiration resources;
- all the resources.

The current option is indicated on the button shown in Fig 46 C.

Each row in the list corresponds to a resource type. For each resource type, on the upper area (Fig 46 A), are displayed:

- the resource position (not editable);
- the resource code (not editable);
- the manufacturer code (not editable);
- the resource name (not editable);
- the expiration date (not editable);
- the quantities in stock (both in the cabinets and in the kits not editable).

The lower area (Fig 46 B) displays detailed information on the resource selected in the upper area.

In this area each row corresponds either to a single resource or to a lot of resources, depending on the resource configuration.

For each row the following information is specified:

- the name of the resource (not editable);
- the lot to which it belongs (not editable);
- the serial number (not editable);
- the expiration date (not editable);
- the new expiration date;
- the quantity in stock (both in the cabinets and in the kits not editable).

# i

For each resource either all or part of the possible information is displayed, depending on the configuration specification.

The row at the beginning of a row indicates the selected resource.

The selection of a row in the upper area displays the resources details in the lower area. I.e. in the upper area the type of resource is displayed for the specified position, while in the lower area are displayed all the items existing for that kind (these can be items belonging to different lots, single resources having a different expiration date, or groups of items having different expiration dates). The items displayed in the lower area are those indicated by the button shown in Fig 46 C. I.e. these are either "expired", "near to axpiration" or "all" the resources depending on the option selected on the command bar.

When the quantity in stock for a resource is less than the minimum quantity (indicated by configuration) the corresponding cell is highlighted red; when the quantity in stock for a resource is less than the ideal quantity (indicated by configuration) the corresponding cell is highlighted yellow.



If there are 0 items in stock for a resource, the selection of the corresponding row in the upper part of the screen does not display any item in the lower part of the screen.

If the expiration date is highlighted red it means that the resource is expired. If the expiration date is highlighted yellow it means that the resource is close to expiration (Fig 47).

Fig 47 - expired and closet o expiration resources										
DREN.CAP.PENROSE CM30 CD2010-0406/DDIAM.06 MM	D. 510/07	08/11/2010	3							
CERA X OSSA - CD. 1029754 (D	DET. 1070/08	02/11/2010	15							

The icon on the right cancels the corresponding row. The procedure is described in paragraph 4.2.2.

The icon placed at the end of the row is an "Undo" button bringing back the row to its original state.

#### How to select the type of resources displayed on screen

The button on the command bar shown in Fig 46 C makes it possible to select the set of items displayed on screen.

To change the set of items displayed,

 $\triangleright$  click the button.

The following options appear

	ALL	
	NEAR TO EXPIRE	
	EXPIRED	
	NEAR TO EXPIRE	*
19	Fig 48	

The **Expired** option displays only the expired items (the expiration date is highlighted red).

The **Near to Expire** option displays both the expired and the "near to expiration" items (the expiration dates can be highlighted either red or yellow.

The **All** option displays all the configured items.

> Click the wanted option.

The button indicates the selected option. the list of items displayed changes accordingly.

#### 4.1.3. The command bar of the "Expired" screen

The command bar of the "Expired" screen (Fig 49) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

V     NEAR TO EXPIRE     PRINT	-	2	3	4	5	6	7	8	9	0	+/-	С	NEXT	
	7	/		7		_		NEAR TO	EXPIRE	*	PRINT			

#### Fig 49 - Command bar

The upper line contains the buttons making it possible to manage the numeric data specification.

1	2	3	4	5	6	7	8	9	0		
	Fig 50 - Numeric buttons										

Use the numeric buttons (Fig 49) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field, if editable.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "**C**" button brings back to zero the specified quantities.

The Next button selects the item following the one currently selected.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

The **Near to Expire** button makes it possible the list of items displayed. See the previous paragraph "How to select the type of resources displayed on screen" for instructions.

Use the **Print** button to print the list of resources currently displayed. When editing the screen contents the **Update** and **Cancel** buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

## 4.2. Editing the screen contents

The "Expired resources" module makes it possible to manage some of the values of the resources displayed. I.e. it is possible to change the expiration dates if necessary. It is moreover possible to delete a resource from the list.

For each resource the values that can be changed are highlighted light blue.

#### 4.2.1. How to change the expiration date



The expiration date can only be changed to the "optimistic management" resources. See paragraph 1.5 for a description of this kind of resources management.

To specify a new expiration date for a resource it is necessary, in the upper area,

click the row corresponding to the kind of resource for which the expiration date must be changed.

The kind of resources is selected; the  $\blacktriangleright$  icon appears on the left (Fig A).

	RESOURCES EXPIRED OR NE	AR-TO-EXPIRE		_		_	🕀 Belo	ow stock
	STOCKROOM BLO	- CABINETS GROU	JP GI	- CABINET	ALL	- LOCATION ALL	<b>*</b>	RESET
	Posizione	Codice	Produtto	ore Ri	iorsa		Scadenza	Giac.
A X	▶ TEST.TEST (G2.TEST (A.TESTO).a	513.10	008 0	AB	BOTT TAPPI X REAGENTI (4D1901)		25/02/200	32
	MICRO.CAMERE_FREDDE.CF_A.02.d	\$10.32	588 20800	BI	MERIEUX API (COD.2080) "API CAMP	r"	28/03/200	497
	MICRO.CAMERE_FREDDE.CF_B.02.d	\$10.11	36 30214	BIG	MERIEUX (CD.30214) "VIDAS ROSOLI	A M''	04/04/200	678
	MICRO.CAMERE_FREDDE.CF_B.04.e	510.60	146 0	AB	BOTT ARC ANTIHBE RGT ( 6C3425 ) 11	DOT	05/04/200	2
	MICRO.MAGAZZINO.MAG.05.b	\$10.57	2110 IN145801	DI	(IN-145801) "Parasep doppio filtro	formalinal 0% + Tritonn-X'' 40to	st 07/04/200	10
	Risorsa	Lotto		Seriale		Data S	cadenz: Nuova Scaden Q.tà	~
		• )				2370	32 	•
	1 2 3	4 5 6	7 8 9	0	. +/-	C	NEXT	
			NEAR TO EXPI	RE	PRINT			
				Fig				

The details of the clicked resource are displayed in the lower area (Fig **B**).

In the lower part of the screen, on the row corresponding to the resource whos values must be changed,

#### DIG UD STK IU 0005 ENG V01

click the cell indicating the resources' "new expiration date" (Fig 51).

The corresponding row is selected; the  $\blacktriangleright$  icon appears at the beginning of the row. The  $\Box$  button appears in the cell. The current date is automatically displayed.



 $\succ$  Click the  $\frown$  button.

A calendar-window appears (Fig 52).

	_							1	
	•	l					F		
	lun						dom		
	23	24	25	26	27	28	Τ		
	2	3	4	5	6	7	8		
	9	10	П	12	13	14	15		
	16	17	18	19	20	21	22		
	23	24	25	26	D	28	29		
	30	31	T	2	3	4	5		
Scadenza	2	)0g	gi: 1	27/0	3/2	009			
25/02/2009	27/0	3/20	09		•	30		×	5
		Fi	g :	52					

Select the date on the calendar (day and month).

The new date appears in the "New expiration date" cell (Fig 53)

Risorsa	Lotto	Seriale	Scadenza 🌈	Nuova Scadenza	Qra	
🕨 ABBOTT TAPPI X REAGENTI ( 4D1901 )			25/02/200	9 17/04/2009 🛛	30	x 5
	Fig	53				
Click the UPDATE	button on the comma	nd bar.				

The expiration date is updated according to the new values (Fig 54).

RESOURCES EXPIRED OR NEAR-TO	D-EXPIRE						Below	stock
STOCKROOM BLO	CABINETS GROUP GI	- C	ABINET ALL	- 10	CATION	-	P	ESET
Posizione	Codice	Produttore	Risorsa			Scad	enza	Giac.
MICRO.CAMERE_FREDDE.CF_A.02.d	\$10.32588	20800	BIO MERIEUX API (C	0D.2080) "API CAMPY"		28	/03/2009	54
MICRO.CAMERE_FREDDE.CF_B.02.d	\$10,11536	30214	BIO MERIEUX (CD.30	214) "VIDAS ROSOLIA M"		04	/04/2009	68
MICRO MAGAZZINO MAG 85 h	510.00040	U 100201	ABBUTT ARC ANTIMBE	: Kul ( 0C3425 ) TUUT vraten donnie filtre formel	linal 0% + Tritana V <sup>II</sup> 40	U3	/04/2009	
					~			
Risorsa		Lotto	Seriale		Scadenza	Nuova Scadenza	0.tå	_
BIO MERIEUX API (COD.2080) "API CAMPY"	II.	LOTTARIA			28/03/20	)9 <mark>.</mark>	296	×
1 2 3 4	5 6 7	8 9 _0		+/-	c	NEXT		
$\overline{\nabla}$	N	EAR TO EXPIRE		PRINT				

The icon makes it possible to annul the changes made ("Undo" button).

#### 4.2.2. How to delete an item from the list

To delete an item, in the upper area,

> click the row corresponding to the kind of resource that must be deleted.

The kind of resource is selected; the  $\blacktriangleright$  icon appears at the beginning of the row (Fig A).

	RESOURCES EXF	PIRED OR	NEAR-TO	-EXPIRE					_					Below stock		
	STOCKROOM BLO			- CABI	NETS GRO	UP GI			- CA	BINET ALL	•	LOCATION ALL		-	RESET	
	Posizione				Codice		(	Codice prod	luttore	Risorsa			2	cadenza	Giac.	
~	BLO.GI.XTR.A.a				X_SCAE	ENZA				X_SCADENZA				0/09/2010	2	
	🕨 DEA.G.I.Nuovi Mate	eriali.LL.PL			607RCI	30018	5	5167		CAT. YESC. COUVELAIRE	CH.22 221500 /DRUSC	H - CH22	0		10	
	DEA.GI.Nuovi Mate	eriali.LI.PI			916RC7	77022	2	2618		CERA X OSSA - CD.	1029754 (D	0	ET. 1070/08 0	2/11/2010	15	
	DEA.GI.Nuovi Mate	eriali.LI.PI			916R20	90029	5	5023		DREN.CAP.PENROSE	M30 CD2010-0406/DDIA	M.06 MM	D. 510/07 0	8/11/2010	3	
	BLO.GI.XTR.A.a				X_LOTT	O_SERIALE_	SCAD			X_LOTTO_SERIALE_S	CAD		1	0/11/2010	2	
	Risorsa									Scadenza		Nuova Scadenz	a	Q.ra		
	CAT VESC COUVELAI	RE CH.22 22	1500 /DRUS	CH - CH22						02/11/2010		02/11/2010	u	v	x	
	_															
	1 2	3	4	5	6	7	8	9	0		+/-	С	NEXT			
	$\nabla$	1					NEAR TO	0 EXPIRE			PRINT					
									F	ig						

The details of the clicked resource are displayed in the lower area (Fig **B**).

In the lower area, on the row corresponding to the resource that must be deleted,

 $\succ$  click the **initial** button at the end of the row (Fig C).

The row appears in strike-through characters (Fig 55).



> Click the **Update** button on the command bar.

The row disappears.

The icon makes it possible to annul the changes made ("Undo" button).

# 5. Administrative discharge

The administrative discharge screen makes it possible to manage those pickings that are not covered by the other picking procedures described in this manual (cost center picking, picking for operation, materials transfer etc...).

The various reasons for picking materials are defined by configuration and depend on the actual procedures in use.

To access the administrative discharge screen

 $\succ \text{ click the } \underbrace{\blacksquare}_{\blacksquare} \text{ on the lateral bar.}$ 

The following screen opens (Fig 56).

ADMINISTRATIVE	DISCHARGE					-		_		-			B	elow stock
Show only produ	ct expiring before	16/11/20	D I O	~										
STOCKROOM BLO			*	CABINETS	GROUP	il			- CABINET	ALL			•	RESET
Position		Code	Pro	duce	Resource				Qty	Cabine	Kit Di	sc Reason		Notes
1 2	3 4	5	6	7	8	9	0		+/-		С	NEXT		
											SEARCH			

Fig 56 - Administrative discharge screen

This screen makes it possible to manage the material's administrative discharge.

# 5.1. "Administrative discharge" - screen structure

The administrative discharge management screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.



The available filters on the "Administrative discharge" screen (Fig 57) are:

- "Stockroom" It makes it possible to specify the stockroom in which the items on screen are located.
- "Cabinets group" It makes it possible to specify the cabinets group in which the items on screen are located.
- "Cabinet" It makes it possible to specify the cabinet in which the items on screen are located.

The checkbox enlarged in Fig 58, if checked, makes it possible to display only those materials expiring before a specified date. A configuration parameter either enables or disabile the data specification possibility. If selection is disabled this filter is not active.



See paragraph 1.4.2 for general instructions on how the filters work.

#### 5.1.2. Data area

The data area of the "Administrative discharge" screen displays the list of the materials having the features specified in the filters (Fig 59 A).

Show only product expiring before	16/11/2010									
STOCKROOM BLO		CABINE	TS GROUP GI		CABINET	ALL			•	RES
Position	Code	Produce	Resource		Otv	Cahinet Kit	Disc	Reason		Notes
BLO.GI.S.LI.PI	906RC001236	3757	SUTURA VICRYL CD. ¥247H	°D(EX COD. ¥321H)	142	42	0	0		12
BL0.GL.C.LL.PI	616RC000334	154	KIT CATETERISMO VESCICALE	(DCOD.MTK1076/SCC	102	102	0	0		
BLO.GLS.LLPI	906RC001301	5449	SUTURA RESOQUICK 3/0 PR30205	I 7MM/DRESORBA	130	130	0	0		
BL0.GLD.LLPI	916RC010103	5896	ENDOCATCH CO.173049 15 MM	(D	9	9	0	0		
BLO.GI.A.LI.PI	900RL000288	206	SET TAMPONE GARZA MM.40 C/	B.CF.5)DCD.1560430041A 1	294	293	1	0		
BLO.GLA.LI.PI	915R1000043	3192	INTERVENTI SU COLLO AB937/CN	/D	4944	4944	0	0		
BLO.GI.T.LI.PI	916RC309101	3757	CLIP EMOSTASI GRANDE 6PZ LT40	0 (DMM 8.0 X 12.0	19	19	0	0		
BLO.GI.P.LI.PI	616RC000145	5570	CURETTA DERMAT.PICCOLA 26952-	IMM (DBOX LOX20PZ	200	200	0	0		
BLO.GLA.LI.PI	900R7770211	493	SET GARZA LOX60 8STR, S.FILO	CF.5)D12/8 FILATO 32/40 B	312	312	0	0		
BLO.GI.M.LI.PI	711 4	3546	GUANTI ANTI-X 0.30 MM MIS.8.5	DPRORR2-85 PROGUA	. 14	14	0	0		
BLO.GI.S.LI.PI	906RC000453	3757	SUTURA VICRYL CD. ¥311H	°D	123	123	0	0		
BLO.GLS.LLPI	906RC011385	5449	SUTURA MOPYLEN 3/0 24MM CD.	71416 =DRESORBA	108	108	0	0		
BLO.GI.S.LI.PI	906RC001095	5896	SUTURA TICRON 0 CD.320561 AG	) 30°DO	64	64	0	0		
BLO.GLA.LI.PI	915R7800270	895	TELO C/FORO TRI.50X60 3.376.18	/D300 PZXCF	1	1	0	0		
BLO GESTEPI	906RC001012	5896	SUTURA SURGIPRO CD. YP977 I	M	58	58	0	0		
BLO.GI.S.LI.PI	906RC000319	463	SUTURA LINO CD. LN6809	°D	48	48	0	0		
BLO.GI.T.LI.PI	906RC001030	3757	SUTURATRICE ENDOSC.RETTE TSB3	5 10	6	6	0	0		
BIO GLATEPI	915R1000023	2618	INTERV PROTEST GINOCCHIO TINAN	(5 /D	4953	4953	0	0		
BIO GLG LL PI	61687709153	5167	TUBO DREN PVC COD 20027508 (	H 8 /DP7 50 LUNG SOCM	266	266	0	0		
BLO GL H LL PI	609R7709125	597	SONDA GASTR. SIL. C2316-16	IDCH 16	13		0	0		
BIO GLATI PI	90087505269	493	SET GARZA LOXIO LASTRIS ELLO CO	51DCD 2348L 12/8 32/40	302	302	0	0		
BIOGISTEPI	906BC000461	3757	SUITURA VICRYL CD. V242H	°DCN 3/0	80	80	0	0		
BIOGETTEP	906BC002266	5896	CARICATORE GIA GIARDARI	10	32	32	0	0		
BIO GLELL PL	605R7790119	22	LAMA STERIN LL CD. 03443000011	IDX BISTURI	143	143	0	0		
BIOGLALLPI	91581000045	5672	INTERVEN LAPAROTOMIA TRASVERSA	IF /D	5000	5000	0	0		
BIOGLOUP	616B8000105	3757	SET TURI IBRIG COD 284503 EMS	4 =DX POMPA		11	0	0		
BIO GEKTEPI	61.281.000.702	748	SIR ST KOML ECC PENTAFERTE	/DCOD_002022960	270	270	0	0		
BIO GLIULI PI	61 6R1 300000	819	SET TURI POMPA KISTOR7 031128	10 m	270	28	0	0		
BIOGITUP	906BC000401	5896	SUTURATRICE CUTANEA BOYAL 054	887 103510	235	235	0			22
BLO GLH LL PL	60989090007	4897	SONDA ASPIRAZICH LO LUNGH SO	CM 10C00 01931031	202	20	0	0		
BIO GLIGULPI	916B2090001	5546	DRENAGGIO SILICICH 15 CD 24403	/DSPIRAL DRAIN	40	47	0	0		
RIGGLOULPI	400RC003004	3673	TIMPONE CONDLEXMID MEROCEL	LEDMM (DCOD DR000000	41	42	0	0		174
	5 .	6 7	8 9 0		+/-		ſ	NEYT		

Fig 59 - Administrative discharge

Each row corresponds to a resource. For each resource the following information can be displayed:

- position;
- resource code;
- producer code;
- resource name;
- lot (if enabled by configuration);
- expiration date (if enabled by configuration);
- serial number (if enabled by configuration);
- the total quantity in stock;
- the quantity of resource located in the cabinets;
- the quantity of resource located in the generic kits already prepared.
- the resource quantity to be discharged;
- the discharge reason;
- possible notes.

The quantity to be discharged, the discharge reason and the notes must be specified by the user.

The  $\blacktriangleright$  icon on the left indicates the selected resource.

When the quantity in stock for a resource is less than the minimum quantity (indicated by configuration) the corresponding cell is highlighted pink; when the quantity in stock for a resource is less than the ideal quantity (indicated by configuration) the corresponding cell is highlighted yellow.

The rows highlighted green indicate resources that are not anymore in use for the current healthcare needs and procedures, but still there is a ceratin amount of resource in stock.

RBL.GT.Nuovi Materiali.LT.PT	609R7800240 597	SONDA GASTR. SIL. C2316-18 N+ /DCH 18	<mark>5</mark> 5	0	0	1			
	Fig 60								

#### 5.1.3. The "Administrative discharge" screen command bar

The command bar of the "Administrative discharge" screen (Fig 61) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

I	2	3	4	5	6	7	8	9	0	 +/-	C	NEXT	
V	7	/	7				1				SEARCH		

#### Fig 61 - Command bar

The upper line contains the buttons making it possible to manage the numeric data specification.

I	2	3	4	5	6	7	8	9	0
			Fig 62	2 - Nun	neric bu	ittons	2 2	2 D	

Use the numeric buttons (Fig 62) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field, if editable.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "**C**" button brings back to zero the specified quantities.

The Next button selects the item following the one currently selected.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the **Search** button to display the list of resources whose features match those specified in the filters. See paragraph 5.2 for instructions.

## 5.2. How to record the resource discharge

To record the discharge of a resource

- insert the resource data in the selection filters (Fig 63 A if no filter is specified the search result is the full list of all the resources configured in the system).
- Click the **Search** button on the command bar (Fig 63 **B**).

	ADMINISTRATIVE DISCHARGE				_	_		Below stock
	Show only product expiring before	16/11/2010	Y					
	STOCKROON BLO	- CABI	IETS GROUP GI	Ŧ	CABINET	ALL		- RESET
	Position	Code Produce .	Resource		Qty C	abinet Kit	Disc Reason	Notes
C C	BLO.GI.S.LI.PI	906RC001236 3757	SUTURA VICRYL CD. ¥247H	°D(EX COD. ¥321H)	142	142	0 0	
	BL0.GL.C.LL.PI	616RC000334 154	KIT CATETERISMO VESCICALE	(DCOD.MTK1076/SCC	102	102	0 0	22
	BL0.GLS.LLPI	906RC001301 5449	SUTURA RESOQUICK 3/0 PR30205 17	MM/DRESORBA	130	130	0 0	
	BL0.GI.D.LI.PI	916RC010103 5896	ENDOCATCH CO.173049 15 MM	(D	9	9	0 0	<u>E</u>
	BLO.GI.A.LI.PI	900RL000288 206	SET TAMPONE GARZA MM.40 C/FB.0	CF.5)DCD.1560430041A 1	294	293	1 0	
	BLO.GLA.LI.PI	915R1000043 3192	INTERVENTI SU COLLO AB937/CN	/D	4944	4944	0 0	<u>E</u>
	BL0.GLT.LLPI	916RC309101 3757	CLIP EMOSTASI GRANDE 6PZ LT400	(DMM 8.0 X 12.0	19	19	0 0	
	BL0.GLP.LLPI	616RC000145 5570	CURETTA DERMAT.PICCOLA 26952-4MM	1 )DBOX TOX20PZ	200	200	0 0	E
	BLO.GI.A.LI.PI	900R7770211 493	SET GARZA LOX60 8STR. S.FILO CF.	5)D12/8 FILATO 32/40 B	312	312	0 0	<u>8</u>
	BL0.GLM.LLPI	711 4 3546	GUANTI ANTI-X 0.30 MM MIS.8,5	)DPRORR2-85 PROGUA	14	14	0 0	<u>81</u>
	BLO.GLS.LLPI	906RC000453 3757	SUTURA VICRYL CD. Y311H	°D	123	123	0 0	10 A
	BL0.GLS.LLPI	906RC011385 5449	SUTURA MOPYLEN 3/0 24MM CD.714	16 =DRESORBA	108	108	0 0	80
	BLO.GLS.LLPI	906RC001095 5896	SUTURA TICRON 0 CD.320561 AGO 3	0°D0	64	64	0 0	
	BLO.GLA.LL.PI	915R7800270 895	TELO C/FORO TRI.50X60 3.376.18	/D300 PZXCF	1	1	0 0	<u>.</u>
	BLO.GLS.LLPI	906RC001012 5896	SUTURA SURGIPRO CD. YP977 NON	+ °DSINT.NON ASS. M	58	58	0 0	
	BLO.GLS.LLPI	906RC000319 463	SUTURA LINO CD. LN6809	°D	48	48	0 0	
	BLO.GI.T.LI.PI	906RC001030 3757	SUTURATRICE ENDOSC.RETTE TSB35	)D	ó	6	0 0	
	BLO.GLA.LL.PI	915R1000023 2618	INTERV.PROTESI GINOCCHIO 1N6065	/D	4953	4953	0 0	
	BL0.GI.G.LI.PI	616R7709153 5167	TUBO DREN.PYC COD.20027508 CH 1	8 /DPZ 50 LUNG.50CM	266	266	0 0	<u>E</u>
	BLO.GI.H.LI.PI	609R7709125 597	SONDA GASTR. SIL. C2316-16	)DCH 16	13	13	0 0	
	BLO.GI.A.LI.PI	900R7505269 493	SET GARZA LOXIO L6STR.S.FILO CF.5)	DCD.23481 12/8 32/40	302	302	0 0	10 m
	BLO.GI.S.LI.PI	906RC000461 3757	SUTURA VICRYL CD. V242H	°DCAL3/0	80	80	0 0	1
	BLO.GI.T.LI.PI	906RC002266 5896	CARICATORE GIA GIA8048L	)D	32	32	0 0	
	BLO.GI.E.LI.PI	605R7790119 22	LAMA STER.N.II CD 03443000011	)DX BISTURI	143	143	0 0	
	BLO.GI.A.LI.PI	915R1000045 5672	INTERVEN.LAPAROTOMIA TRASVERSALE	/D	5000	5000	0 0	
	BLO.GI.O.LI.PI	616R8000105 3757	SET TUBI IRRIG. COD.284503 FMS4	=DX POMPA	11	11	0 0	10 A
	BLO.GI.K.LI.PI	612RL000702 748	SIR.ST.60ML ECC.PENTAFERTE	/DCOD. 002022960	270	270	0 0	83
	BL0.GLU.LLPI	616R1300000 819	SET TUBI POMPA KSTORZ 03112810	(D	28	28	0 0	12
	BLO.GI.T.LI.PI	906RC000401 5896	SUTURATRICE CUTANEA ROYAL 054887	)D35W	235	235	0 0	12
	BL0.GI.H.LI.PI	609R9090002 4892	SONDA ASPIRAZ.CH 10 LUNGH.50 CM	)DCOD. 01931031	20	20	_0	<u></u>
	BL0.GI.G.LI.PI	916R2090001 5546	DRENAGGIO SILIC.CH 15 CD.24603	/DSPIRAL DRAIN	42	42	R I	12
	RIGGIOLERI	4008C003004 3473	TAMPONE CANALE/MID MEROCEL IS	рополово полах мис	0			24
	1 2 3 4	5 6 7	8 9 0		+/-		NEXT	
						SEA	IRCH	

Fig 63

The list of resources matching the specified values appears on screen (Fig 63 C).

Click the row corresponding to the resource that must be discharged.

The resource is this way selected. The  $\triangleright$  icon appears on the left.

> Specify the resource quantity using the numeric buttons on the command bar.

Otherwise, click the "Discharge" cell on the row corresponding to the resource to be discharged and then use the workstation keyboard to specify the quantity.

The specified quantity appears in the "Discharge" cell (Fig 64 A).

Position	Code	Produce	Resource		Qty	Cabinet Kit	Disc	Reason	Notes	<b></b>
BLO.GT.S.LT.PT	906RC001236	3757	SUTURA VICRYL CD. V247H	°D(EX COD. ¥321H)	142	142	0	0		
BL0.G1.C.L1.PI	616RC000334	154	KIT CATETERISMO VESCICALE	(DCOD.MTK1076/SCC	102	102				
BLO.GT.S.LT.PT	906RC001301	5449	SUTURA RESOQUICK 3/0 PR30205 1	7MM/DRESORBA	130	130 🌔		2		5
BL0.G1.D.L1.P1	916RC010103	5896	ENDOCATCH CO.173049 15 MM	(D	9	9	J	+		
BLO.GT.A.LT.PT	900RL000288	206	SET TAMPONE GARZA MM.40 C/FB	.CF.5)DCD.1560430041A 1	294	293	1	0		
BLO.GLA.LL.PI	915R1000043	3192	INTERVENTI SU COLLO AB937/CN	/D	4944	4944	0	0 Scaduro		
BL0.G1.T.L1.P1	916RC309101	3757	CLIP EMOSTASI GRANDE 6PZ LT400	(DMM 8.0 X 12.0	19	19	<b>B</b>	🗲 Trasferito in altro m	a 🔢	
BL0.G1.P.L1.PI	616RC000145	5570	CURETTA DERMAT.PICCOLA 26952-4M	M )DBOX TOX20PZ	200	200	0	<sup>0</sup> Reso al fornitore		
BLO.GLA.LL.PI	900R7770211	493	SET GARZA LOX60 8STR. S.FILO CF	.5)D12/8 FILATO 32/40 B	312	312	0	<sup>0</sup> Rottura		
BLO.GI.M.LI.PI	711 4	3546	GUANTI ANTI-X 0.30 MM MIS.8,5	)DPRORR2-85 PROGUA	14	14	0			
BLO.GLS.LLPI	906RC000453	3757	SUTURA VICRYL CD. V311H	°D	123	123	0	UNITIO (NOTE) -		
BLO.GLS.LLPI	906RC011385	5449	SUTURA MOPYLEN 3/0 24MM CD.71	416 =DRESORBA	108	108	0	0		
And the second s	~006RCaonags	×896,~~~~	SUTURA FICRONIALOR 378561-4601	39990,	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	m. In.	~~~~	In Marken	n Jan	50

Fig 64

Click the "Reason" cell to specify the discahrge reason. The reason specification is mandatory.

A drop down menu appears, offering various options (Fig 64  $\mathbf{B}$  - the options are defined by configuration).

> Click the wanted option.

The selected reason appears in the "Reason" cell.

The icon makes on the right it possible to annul the changes made ("Undo" button).

Click the Update button on the command bar.

#### 5.2.1. How to insert a note

To insert a note, after the resource discharge is recorded,

click the "Note" cell on the row corresponding to the resource (

The window shown in Fig 65 appears.

NOTES									
Notes, notes, notes									
01025	01								
	UN UN								
Fig 65									

- $\succ$  Insert the note (free text).
- Click the **Ok** button.

The note is this way recorded. The corresponding icon changes in the following way: (Fig 66).

Disc	Reason	Notes	·
0		63	
0		<b>1</b>	
2	Trasferito in altro ma.		5
0		125	
0		17.11	
	Fig 66		

To read the note again

➢ click the ▲ icon (Fig 66).

The window shown in Fig 65 is displayed again.

# 6. Movements summary

The "Movements summary" module makes it possible to display all the resources movements in a specific period. riepilogo

To access this module

click the icon on the lateral bar.

The following screen opens (Fig 67).

MOVEMENTS									Below stock
START DATE	17/11/2010	•	END DATE	17/11/2010	•				
CODE			DESCRIPTION						
STOCKROOM	BLO		- CABINETS GRO	GI		- CABINET ALL			- RESET
Position	Destination	Code	Producer code	Description		Cost center	Oper.	Date Ad	tion Qty
	4								
					PRINT				SEARCH

Fig 67

## 6.1. "Movements summary" - screen structure

The "Movements summary" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

#### 6.1.1. Filters

START DATE	16/11/2010	•	END DATE I	7/11/2010	•		
CODE			DESCRIPTION				
STOCKROOM	BLO		CABINETS GROUP	GI	CABINET ALL	<b>~</b>	RESET
			Fig 68 File	ars in the f	Movements" sereen		

Fig 68 - Filters in the "Movements" screen

The available filters on the "Movements summary" screen (Fig 67) are:

- "Start date" and "End date" these filters make it possible to display the list of movements • recorde in the time span defined by the two dates.
- "Code" it makes it possible to display the code of the resource whose movements will be • displayed.
- "Description" it makes it possible to display the name of the resource whose movements • will be displayed.
- "Stockroom" it displays only the movements of the resources located in a specific • stockroom.
- "Cabinets group" it displays only the movements of the resources located in a specific • cabinets group.
- "Cabinet" it displays only the movements of the resources located in a specific cabinet. •

See paragraph 1.4.2 for general instructions on the filters in the "Stock Management" system.

#### 6.1.2. Data area

The data area of the "Movements" screen displays the list of all the movements whose features match with those specified in the filters and that were recorded during the time period comprised between the specified "Start" and "End" date (Fig 69 A).

MOVEME	NTS					_		B	elow stock
START DATE	02/11/2010	•	END	DATE 17/11/2010 💌					
CODE			DESCRI	PTION					
STOCKROOM	BLO		- CABINETS	GROUP	GABINET ALL			•	RESET
Position	Destination	Code	Producer code	Description	Cost center	Oper.	Date	Action	Qty 📤
🕨 F.LI.PI		604R7811113	22	AGO SPINALE 22G PIC /DCOD. 0344	136 SALA OPERATOR	the second	. 03/11/2010	Use	-1
F.LI.PI		604R7805109	22	AGHI STER.19GXI 1/2 PIC INDOLOR +D	SALA OPERATOR	10075.0007	. 03/11/2010	Use	-1
F.LI.PI		604R7805110	22	AGHI STER.21 GXI 1/2 PIC INDOLOR +D	SALA OPERATOR	tells, seen.	. 03/11/2010	Use	-1
H.LI.PI		609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300 )DMM 7X10 I	UN SALA OPERATOR	territy, second	. 03/11/2010	Use	-1
ALLI.PI		603RC229001	3757	COTONINI SOFT BSX10PZ. 80-1407 )DCF:10PZX208	US SALA OPERATOR	HARR HARR.	. 03/11/2010	Use	-1
K.LI.PI		612RL000700	748	SIRST.20ML ECC.PENTAFERTE /DCOD. 002022	71 SALA OPERATOR	terra course	. 03/11/2010	Use	-1
S.LI.PI		906RC000017	3757	SUTURA SETA CD. K834H NON + °D	SALA OPERATOR	term, second.	. 03/11/2010	Use	-1
ALLI.PI		900RL000290	206	SET TAMP. GARZA MM.10 RX CF.5 ()DCOD. 15703	00 SALA OPERATOR	heading, southing,	. 03/11/2010	Use	-2
K.LI.PI		612RL000302	748	SIR.LL.60ML PENTAFERTE 002022970 /D	SALA OPERATOR	there, see	. 03/11/2010	Use	-1
A.LI.PI		915R1000039	3192	INTERVENTI NASO/ORECCHI AB907/CN /D	SALA OPERATOR	INC. INC.	. 03/11/2010	Use	-1
D.LI.PI		615RS000785	1136	GUAINA COPRITELECAM.13,5X250 )DCOD.00001	SALA OPERATOR	terms, second	. 03/11/2010	Use	-1
ALL PI		900RL000288	206	SET TAMPONE GARZA MM.40 C/FB.CF.5)DCD.156043	104 SALA OPERATOR	term, term	. 03/11/2010	Use	-
H.LI.PI		616RC000762	2698	CANN.YANKAUER ORL CD.1218014065 )D	SALA OPERATOR	heading, samely,	. 03/11/2010	Use	-1
A.LI.PI		900R7770208	498	SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709	FO SALA OPERATOR	terms, result.	. 03/11/2010	Use	-8
N.LI.PI		900RC003001	2673	TAMPONE NASALE MEROCEL 8X2X1,5 (DCOD. 080	04 SALA OPERATOR	HARTS, LARSE	. 03/11/2010	Use	-2
N.LL.PI		900RC003001	2673	TAMPONE NASALE MEROCEL 8X2X1.5 (DCOD. 080	04 SALA OPERATOR	termine second	. 03/11/2010	Use	-2
S.LI.PI		906RC000017	3757	SUTURA SETA CD. K834H NON + °D	SALA OPERATOR	same same	. 03/11/2010	Use	-
K.U.PI		612RL000302	748	SIR.LL.60ML PENTAFERTE 002022970 /D	SALA OPERATOR	family, said.	. 03/11/2010	Use	-1
F.LI.PI		604R7805109	22	AGHI STER 19GXI 1/2 PIC INDOLOR +D	SALA OPERATOR	terms, second	. 03/11/2010	Use	-1
ALL PI		900R7770208	498	SET GARZA 7X9 16STR. RX CF.5 \DC.ID43B0709	FO SALA OPERATOR	International Association	. 03/11/2010	Use	-8
H.LI.PI		609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300 )DMM 7X10 1	UN SALA OPERATOR	territy, specify,	. 03/11/2010	Use	-1
ALL PI		603RC229001	3757	COTONINI SOFT BSX10PZ 80-1407 DCF:10PZX20	US SALA OPERATOR	terry terry	. 03/11/2010	Use	-
D.LI.PI		615RS000785	1136	GUAINA COPRITELECAM.13,5X250 10COD.00001		family, same	. 03/11/2010	Use	-
ALL PI		900RL000290	206	SET TAMP, GARZA MM.IO RX CE.5 \DCOD 1570	00 SALA OPERATOR	terms, second	03/11/2010	Use	-7
K.LL.PI		612RL000700	748	SIRST 20ML ECC.PENTAFERTE /DCOD_002022	71 SALA OPERATOR	International	. 03/11/2010	Use .	-10
ELLPI		60487805110	22	AGHI STER 21 GX1 1/2 PIC INDOLOR +D	SALA OPERATOR	with some	03/11/2010	Use	-1
F LL PI		604R7811113	22	AGO SPINALE 22G PIC /DCOD 0344	136 SALA OPERATOR	ALCOHOL: N	03/11/2010	lise	-]
KIL PI		61281000302	748	SIR 11 40ML PENTAFERTE 002022920 /D	SALA OPERATOR	survey a	03/11/2010	lise	-
KIL PI		61281000700	748	SIR ST 20ML ECC PENTAFERTE /DCOD_002022	71 SALA OPERATOR	COMPANY IN	03/11/2010	lise	-
STI PI		904BC000017	3757	SUTURA SETA CD K834H NON + °D	SALA OPERATOR	Lange and the	03/11/2010	like	
E.LI.PI		604R7805110	22	AGHI STER 21 GXI 1/2 PIC INDOLOR +D	SALA OPERATOR	ALC: NO.	. 03/11/2010	Use	-
$\nabla$			T .	PRINT					SEARCH

Fig 69 - Movements

Each row corresponds to the movement of a resource. Each single action is displayed separately, even thoug the resource is the same. For each movement the following information is displayed:

- the position;
- the destination (indicated in case of resource transfer from a position to another);
- the resource code;
- the producer code;
- the name of the resource;
- the lot (if enabled by configuration);
- the expiration date (if enabled by configuration);
- the serial number (if enabled by configuration);
- the relevant cost center (it is indicated if the movemente is attributed to a cost center, for instance a cost center picking);
- the relevant operation (it is indicated if the movemente is attributed to a cost center, for instance a picking for operation);
- the date in which the movement was recorded;
- the specific action performed (for example: use of the resource, change of quantity, resource transfer etc...);
- the quantity of resource moved.

This is a read-only screen. None of the values can be edited.

#### 6.1.3. The command bar of the "Movements" screen

The command bar of the "Movements summary" screen (Fig 70) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

$\mathbf{\nabla}$	Δ				PRINT				SEARCH
			]	Fig 70 - Co	mmand ba	r			
Use the arro	ow button	s	and		to scroll	up and do	own the so	creen cont	ents in case
the items ar	e too man	y to be di	splayed a	ll together	•				

Use the **Print** button to print the list of movements currently displayed.

Use the **Search** button to display the list of movements after the values in the selection filters are set.

To display the list of movements,

 $\blacktriangleright$  insert the values in the search fields (Fig 71 A).

	MOVEMENTS	_	_	_			Be	low stoc
	START DATE	02/11/2010	•	END	DATE 17/11/2010 🔹			
	CODE			DESCRI	PTION			
	STOCKROOM	BLO		- CABINET	G GROUP GI	CABINET ALL	-	RESET
	Position	Destination	Code	Producer code	Description	Cost center Oper. Date	Action	Qty
	🕨 F.LI .PI		604R7811113	22	AGO SPINALE 22G PIC /DCOD. 0344036.	SALA OPERATOR MAN 03/11/	:010 Use	
	F.LI.PI		604R7805109	22	AGHI STER.19GXI 1/2 PIC INDOLOR +D	SALA OPERATOR 03/11/	:010 Use	
	F.LI.PI		604R7805110	22	AGHI STER.21GXI 1/2 PIC INDOLOR +D	SALA OPERATOR 03/11/2	.010 Use	
	H.LI.PI		609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300 )DMM 7X10 LUN.	SALA OPERATOR 03/11/	2010 Use	
	ALL.PL		603RC229001	3757	COTONINI SOFT BSX10PZ 80-1407 (DCF:10PZX20BUS.	SALA OPERATOR 03/11/	OIO Use	
	K.LI.PI		612RL000700	748	SIRST.20ML ECC.PENTAFERTE /DCOD. 00202271	. SALA OPERATOR 03/11/	2010 Use	
	S.LI.PI		906RC000017	3757	SUTURA SETA CD. K834H NON + °D	SALA OPERATOR 03/11/	2010 Use	
	ALL PI		900RL000290	206	SET TAMP, GARZA MM.IO RX CE.5 IDCOD. 1570300	SALA OPERATOR 03/11/	2010 Use	
	K.LIPI		612RL000302	748	SIR.LL.60ML PENTAFERTE 002022970 /D	SALA OPERATOR	2010 Use	
	ALL PL		915R1000039	3192	INTERVENTI NASO/ORECCHI AB907/CN /D	SALA OPERATOR	/010 Use	
	DILPI		615RS000785	1136	GUAINA COPRITELECAM L3 5X250 DCOD 00001	SALA OPERATOR 03/11/	ALD LISE	
	ALL PL		90081000288	206	SET TOMPONE GURTO MM 40 C/ER CE SUDCO 154043004	SALA OPERATOR 03/11/	ALL IKe	
	HILPI		61.6BC000762	2698	CANN YANKALIER ORL CD 1218014045 DD	SALA OPERATOR 03/11/	(010 Use	
	ALL PL		900B7770208	498	SET GARTA TX9 LASTR BX CE 5 DC ID43R0709E0	SALA OPERATOR 03/11/	(010 Use	
	NUP		9008C003001	2673	TOMPONE NUSULE MEROCEL BYZYL 5 (DCOD 08004	Sala OPERATOR 03/11/	(010 Use	
	NUP		900RC003001	2673	TOMPONE NISOLE MEROCEL BYZYLS (DCOD. 08004	SILA OPERATOR 03/11/	In lise	
	S LI DI		00400000017	2075	SITURA SETA CD KOZALI NON + PD	SALA OPERATOR 03/11/	010 Ura	
	VII DI		413PL000203	740	SIDILI KOMI DENTREEDTE 000000000 /D	SALA OFENATOR	010 Use	
	ELL DI		60407005100	740	ACUL STER LOCAL L/2 DIC INDOLOR -+D	SALA OPERATOR	010 056	
	F.LI.FI ALL DI		00007770000	400	SET CARTA TVO LICTO BY CE E SDC DA2D0700E0	SALA OPERATOR 03/11/.	010 Use	
	ALL DI		YUUR////0200	470	SET GRAZA TAY TOSTIC RA CF.5 JDC.ID4360709F0	SALA OPERATOR	010 058	
	H.LI.PI		0098C2200970	3308	TOBO CONNESS.F/F COD/ASFT/TOSOU JUFIFI /ATO LUN.		.010 USK	
	ALLI,PI		005RC229001	3/5/	CUTONINI SUFT BSATUPZ. 80-1407 JUCF:10PZA20BUS		UTU USE	
	D.LI.PI		015H3000785	1120	GUAINA COPRIFELECAPILI 3,5X250 JDC0D.00001	SALA OPERATOR	UTU USe	
	ALLI.PI		900RL000290	200	SET TAMP. GARZA MMT.TU RX CF.S JUCOU. TS70300		UTU USE	
	K.LI.PI		612RL000700	/48	SIRST.20ML ECC.PENTAFERIE 70C00. 00202271	. SALA UPERATUR US/11/.	UTU USe	
	F.LI.PI		604R/805110	11	AGHESTER.21GXE172 PIC INDULUR +D	SALA UPERATUR US/117.	UTU USe	
	F.LT.PI		6U4K/811113	11	AGO SPINALE ZZG PIC /DCOD. US44U36	SALA OPERATOR	UTU USe	
	K.LI.PI		612KL000302	/48	SIR.LL.6UML PENIAFERIE UU2022970 /D	SALA OPERATOR 03/11/	UTU Use	
	K.LI.PI		612RL000700	748	SIRST.20ML ECC.PENTAFERTE /DCOD. 00202271	. SALA OPERATOR 03/11/	.010 Use	F
۱.	S.LI.PI		906RC000017	3757	SUTURA SETA CD. K834H NON + °D	SALA OPERATOR 03/11/	.010 Use	(B
N	F.LI.PI		604R7805110	22	AGHI STER.21 GXI 1/2 PIC INDOLOR +D	SALA OPERATOR 03/11/	.010 Use	
Ĺ		1			DDINT			CT ADCH

Fig 71 - Movements summary

Click the **Search** button on the command bar (Fig 71 **B**).

The list of movements corresponding to the values specified in the search fields is displayed (Fig 71 C).

# 7. Cost center for resource picking

It is possible to record the picking of a resource and attribute it to a cost center.

To do that it is necessary, first of all, to select the cost center.

To select the cost center

click the cli

The "Cost center selection" module opens (Fig 72).

HOSPITAL UNIT COST CENTER NUME COST CENTER NOME Cost CENTER Nume Cost Center Num	COST CENTER S	ELECTION FOR PIC	KING							Below stock
Codi Center Rume       Code       Name   Hospital unit       Type	HOSPITAL UNIT				•		COST CENTER TYPE			•
Code         Name         Hospital unit         Type	COST CENTER CODE						COST CENTER NAME			
Code Name Type				_		_		_		_
	Code	Name		_		Hospital unit		_		Туре
V A SEARCH SELECT	$\neg \neg \neg$	Δ						SEARCH	SELECT	

Fig 72 - Cost center attibution for resource picking

Paragraph 7.1 describes the screen shown in Fig 72. Paragraph 7.2 describes the cost center attibution procedure.

# 7.1. Cost center: screen structure

The "Cost center" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features.

An additional button bar is here available, displaying the recent selections and making it possible to quick select the cost center previously selected (Fig 79). The present paragraph describes the screen specific features.

#### 7.1.1. Filters



The available filters on the "Cost center" screen (Fig 73) are:

- "Hospital Unit" Specifies the hospital unit that is referent for the cost center that will be selected.
- "Cost center type" Specifies the cost center type.
- "Cost center code" Specifies the cost center code.
- "Cost center name" Specifies the cost center name.

See paragraph 1.4.2 for instructions on how the filters work in the "Stock Management" system. In this specific case the filters "Hospital Unit" and "Type" are selected on a menu containing a list of pre-defined options, while the filters "Code" and "Name" are specified typing the name/code on the workstation keyboard.

#### 7.1.2. Data area

The data area contains the list of all the cost centers having the features specified in the filters (In Fig 74 A the "Ortopedia and Traumatologia" Hospital Unit is specified).

COST CENTER	SELECTION FOR PIC	KING						Below stoc
HOSPITAL UNIT		ORTOPEDIA E	TRAUMATOLOGIA	•		COST CENTER TYP		
COST CENTER CODE	:					COST CENTER NAM		
Code	Name				^ Hospital unit			Туре
► ORT30	ORTOPEDIA AMBULATOR	NO (1530)			ORTOPEDIA E TRAUM	IATOLOGIA		CC.HOSP
ORT20	ORTOPEDIA DAY-HOSPIT	AL (1520)			ORTOPEDIA E TRAUM	IATOLOGIA		CC.HOSP
ORTIO	ORTOPEDIA REPARTO (I	1510)			ORTOPEDIA E TRAUM	IATOLOGIA		CC.HOSP
ORT90	ORTOPEDIA SALA OPERT	TORIA (1540)			ORTOPEDIA E TRAUM	IATOLOGIA		CC.HOSP

Fig 74 - Cost centers for resource picking

Each row corresponds to a cost center. For each cost center the following information can be displayed:

- cost center code;
- cost center name;
- the referent hospital unit;
- the cost center type. ٠

None of the above information is editable.



For each cost center either all or part of the possible information can be present, depending on the way the cost center is configured.

The *icon*, possibly appearing at the beginning of a row, indicates the selected cost center.

#### 7.1.3. The command bar of the "Cost center selection for picking" screen

$\Delta$ $\nabla$					SEARCH	SELECT	
		Fig 75 - Co	mmand ba	r			
Use the arrow buttons	$\overline{\nabla}$	and	to scroll	up and do	own the sc	creen cont	ents in case
the items are too many	to be displ	layed all together	•	-			

This paragraph describes the buttons on the command bar (Fig 75) of the screen.

Use the **Search** button to search and display the list of items having the features specified in the filters described in paragraph 7.1.1.

Use the **Select** button to select the cost center to which the picking must be attributed. The detailed procedure is described in paragraph 7.2.

# 7.2. Cost center for picking selection procedure

This paragraph describes the procedure that must be performed to select the cost center to which the resource/s picking will be attributed.

> Click the cost center selection screen (Fig 76).

COST CENTER	SELECTION FOR PIO	KING							Below stock
OSPITAL UNIT	$\langle$	ORTOPEDIA E	TRAUMATOLOGIA	•	>	COST CENTER TYPE			ŀ
OST CENTER CODE						COST CENTER NAME			
		_	_				_		-
Lode	Name				Hospital unit				lype
$\neg$							SEARCH	SELECT	

Fig 76 - Cost centers attribution for resource picking

- Specify, in the filters, the available data of the wanted cost center. In Fig 76 A the Hospital Unit "Ortopedia e Traumatologia" is specified.
- Click the **Search** button on the command bar (Fig 76 **B**).

The list of cost centers having the features specified will be displayed on screen (Fig 77 A).

HOSPITAL UNIT		ORTOPEDIA E TRAUMATOLOGIA	•	COST CENTER TYPE	
COST CENTER COD	E			COST CENTER NAME	
Code	Name			•	Туре
► ORT30	ORTOPEDIA AMBULATORIO	(1530)	ORTOPEDIA E TRAUM	ATOLOGIA	CC.HOSP
ORT20	ORTOPEDIA DAY-HOSPITAL	. (1520)	ORTOPEDIA E TRAUM	ATOLOGIA	CC.HOSP
ORTIO	ORTOPEDIA REPARTO (15	10)	ORTOPEDIA E TRAUM	ATOLOGIA	CC.HOSP
ORT90	ORTOPEDIA SALA OPERTO	RIA (1540)	ORTOPEDIA E TRAUM	ATOLOGIA	CC.HOSP
					B

Fig 77 - Search results

Click the row corresponding to the wanted cost center.

The  $\triangleright$  arrow appears at the beginning of the clicked row.

Click the **Select** button on the command bar (Fig 77 **B**).

The screen making it possible to record the picking of materials will open ("Picking"), described in paragraph 8. On this screen, the name of the cost center selected appears under the screen header (Fig 78).

See paragraph 8 for the screen description on the materials picking procedure.

	COST	CENTER P	PICKING									_	_		Below	stock
<	Cost cer	ntre: ORT	OPEDIA	REPARTO	(1510)	- Hospit	tal unit:	ORTOPED	IA E TR	AUMATOL	.OGIA					
	STOCKROO	OM -ALL-					CABINET	GKOUPS -	ALL-			✓ CABINET -A	LL-		*	RESET
	Posi	tion	_	_	_	_	_	^ Code	e Proc	lucer code	Description	_	_	Used	Qty	
								scan bar	code o	r add ro	sources using se	earch button				
											sources using se					
	1	2	3	4	5	6	7	8	9	0		+/-	C	NEXT		
	7	1	1	7	SEA	RCH	LOCK	SCAN	START	SCAN	IMPORT			CLC	SE	

Fig 78 - "Picking" screen with cost center specification

#### 7.2.1. "Recent" cost centers

The bar indicated in Fig 79 is formed of five buttons displaying the five most recent cost center selections.

	COST CENTER SELECTION FOR PIC	KING			🕀 Below stock
	HOSPITAL UNIT		•	COST CENTER TYPE	•
	COST CENTER CODE			COST CENTER NAME	
<	CENTRO DEL DOLORE: DAY-HOSPITAL (1702) Algologia	ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATOLOGIA	ORTOPEDIA AMBULATORIO (1530) ORTOPEDIA E TRAUMATOLOGIA		
	Code Name		Hospital unit		Туре
	A CALL STAND STATE STATE	a faland the flood and freedered af f	ann garath an graite an graite an dhùith d	A de al d	······
			Fig 79		

To select one of those cost centers again

click the corresponding button.

The "Picking" module screen, described in paragraph 8, will open, displaying under the header the name of the chosen cost center (Fig 78).

# 8. Resource picking

The "Picking" module can be used every time the picking of a resource must be recorded. The picking can be attributed to a cost center, to an operation or to any other relevant entity, depending on the procedures in use and the configuration chosen.

The configuration here described attributes the resource picking to a cost center.

In this configuration the resource picking is enabled only after cost center selection. Therefore the procedure described in paragraph 8.3 and subsequent (resource selection) follows the procedure described in paragraph 7.2 (cost center for picking selection).

COST CENTER	PICKING	_	_	_	_	_	_	_					Below	stock
Cost centre: Ol	RTOPEDIA	REPARTO	) (1510)	- Hospi	tal unit:	ORTOPE	DIA E TR	AUMATO	.OGIA					
STOCKROOM -ALL					- CABINE	IGROUPS	-ALL-			✓ CABINET -A	LL-		-	RESET
Position	_	_	_	_	_	^ Cod	e Proc	lucer code	Description			Used	Qty	
					Please			r a <mark>dd r</mark> e						
1 2	3	4	5	6	7	8	9	0		+/-	С	NEXT		
$\neg$	1	<u>`</u>	SEA	RCH	LOCK	SCAN	START	SCAN	IMPORT			CLO	DSE	
			Fig	60	Dial	ing c	anoo	n wi	h aget ag	nton cnoo	ification			

Fig 80 - Picking screen with cost center specification

The screen shown in Fig 80 is described in paragraph 8.1.

The related procedures are described in paragraph 8.2 (data editing), 8.3 (picking recording) and 8.4 (barcode picking recording).

## 8.1. "Picking" screen description

#### 8.1.1. Filters

STOCKROOM -ALL-	CABINETGROUPS -ALL-	CABINET -ALL-	➡ RESET
	Fig 81 - Filters on the "Res	sources picking" screen	

The filters available on the "Resources picking" screen (Fig 81) are:

- "Stockroom" Displays only the resources of a specific stockroom.
- "Cabinet group" Displays only the resources of a specific cabinet group.
- "Cabinet" Displays only the resources of a specific cabinet.

See paragraph 1.4.2 for a general description of the filters in the "Stock Management" system.

#### 8.1.2. Data area

The different resources are listed on screen in the way shown in Fig 82.

Position	Code	Producer code	Description			Used	Qty	
BLO.GT.A.LT.PT	915R1000054	5672	INTERVENTO MASTECTOMIA	/D	DEL.52	0	- I	×
BLO.GT.A.LI.PI	915R1000004	5672	INTERVEN.MAGGIORI TORACE/ADDOME	/D	DEL.5	0	- I	×
BLO.GT.A.LT.PT	915R1000080	3192	PIASTRE PORTATUBI A 6 COD. F050	/D	DEL.52	0	- I	×
BLO.GI.A.LI.PI	915R1000043	3192	INTERVENTI SU COLLO AB937/CN	/D	DEL.52	0	1	×
▶ BLO.GI.A.LI.PI	915R1000073	3192	INTERVENTI VARICI CD.AC 208/TC /	D	DEL.525/07	0	- I	×
n a sea a sea a sea a sea sea sea sea se		11.11 L L		e sets set set			0.00	



For each resource the following data can be displayed:

- resource position;
- resource code (not editable);
- manufacturer code (not editable);
- description (not editable);
- the lot (if enabled by configuration);
- the expiration date (if enabled by configuration);
- the serial number (if enabled by configuration);
- used resource quantity;
- quantity of resources to be picked.

# i

Not all the information is always specified. The kind of information available (or mandatory) depends on the configuration chosen and the procedures in use.

The information highlighted yellow is mandatory. In case of missing mandatory information the system stops the picking procedure and warns the user with a specific pop-up message (Fig 83).



**Fig 83** 

Click **Close** to hide the pop-up window.

The kind and number of mandatory information for a resource depends on the resource configuration. When one of the mandatory information is specified the cell colour turns from yellow to light-blue

The row appearing at the beginning of a row indicates the selected resource.

The icon at the end of the row makes it possible to cancel the resource.

When the icon is clicked the row changes in the way shown in Fig 84.

Fig 84 - Cancelled resource

When the screen is updated the rows cancelled this way are not considered as picked resources. This functionality makes it possible to rapidly cancel and possibly insert again the items of the picked resources list.

The icon is an "Undo" button. Click the icon to annul the editing performed since and to bring back the row to its original state.

•

#### 8.1.3. The "resource picking" screen command bar

The command bar of the "resource picking" screen (Fig 85) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

ļ	2	3	4	5	6	7	8	9 0			+/-	С	NEXT		
	7				SEARCH LOCK SCAN		START SCAN		IMPORT			CLC	DSE		
Fig 85 - Command bar															

The upper line contains buttons making it possible to manage the numeric data specification.



Use the numeric buttons (Fig 86) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The Next button selects the item following the one currently selected.

In the lower line:

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the **Search** button to access the system's search functionalities (described in paragraph 22). Click this button to open the screen shown in Fig 91.

Use the **Lock Scan** button to lock the workstation while reading numerous barcodes that will be recorded all together afterwards. See paragraph 8.4.1 for a description of the related procedures.

Use the **Start Scan** button to begin the reading of numerous barcodes that will be recorded all together afterwards. See paragraph 8.4.2 for the instructions relating to this procedure.

Use the **Import** button to import the selected items using a wireless barcode reader having internal memory. See paragraph 8.4.3 for the instructions relating to this option.

Use the **Close** button to close the current screen.

When editing the screen contents the Update and Cancel buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

## 8.2. Resource data editing

The information regarding a resource can, in certain cases, be edited by the user.

To edit the resource data

click the field containing the information you wish to change.

The button appears in the field (Fig 87 A).

 $\succ$  Click the button.

A menu containing the possible options opens (Fig 87 B).



Click the wanted option.

The option appears in the field.

The available options on the different menus depend on the context. For example: for the "position" field will display all and only the positions in which the resource can be found.

Selecting an option affects the available choices in the other fields. In the "lot" field, for example, only those lots corresponding to the resource and the position selected before will be available for selection.

#### 8.2.1. Specifying the resource quantity

To specify the quantity of resource that must be transferred

➢ select the row corresponding to the resource.

The selected row is indicated by the $\blacktriangleright$ arrow (Fig 88 A).											
A											
$\mathbf{X}$	Position	Code	Producer code	Description		Used	Qu				
( 🕨	LO.GI.A.LI.PI	915R1000013	2618	INTERVENTI SULLA SPALLA IN6068	/D	DEL.525	1	×			
Fig 88											

Specify the new quantity using the numeric buttons on the command bar (Fig 89)

I	2	3	4	5	6	7	8	9	0		
Fig 89 - Numeric buttons											

Otherwise you can

click the cell indicating the "Quantity" (Fig 89 B).

The quantity will be highlighted.

Set the new quantity using either the workstation keyboard or the numeric buttons on the command bar.

### 8.3. How to record the resource picking

The materials transfer can be recorded both manually, using the buttons on screen, and using a barcode reader.

The different procedures are described in the following paragraphs.



Barcode technology is recommended when selecting an item. Scanning the item's barcode, instead of selecting it manually, helps the user to diminish selection errors.

#### 8.3.1. Manual procedure

To record the resource picking using a manual procedure

click the Search button on the command bar (Fig 90).

ļ	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
				SEAF	RCH	LOCK SCAN		START SCAN		IMPORT		-	CLO	SE
Fig 90 - Command bar														

The "Search" screen opens (Fig 91). The screen is described in paragraph 22.

	SEARCH RESOU							_	_		_		Below stock
Ī	Description	teli		7									
	Code			Lot			1	Serial			Ī		
	Producer code			Category							-		
ſ	Position	Code	Producer code	Resource					<u> </u>	Category			
1	BLO.GI.A.LI.PI	915R1000059	2618	MONOTELI FORO E	LASTICO 200X320	CM /D		DEL.525/	/07				
	BLO.GI.A.LI.PI	915R1000071	3192	TELI CM 75X90 CO	N ADESIVO CD30	1 /D		DEL.525/	07				
	BLO.GI.A.LI.PI	915R1000087	3192	TELI CM 75X90 CO	N ADESIVO CD45	4 /D		DEL.525/	07				
	BLO.GI.A.LI.PI	915R1000074	3192	TELI CM 75X90 S/J	DESIVO B304	/D		DEL.525/0	1				
	BLO.GI.A.LI.PI	915R1000088	3192	TELI CM 75X90 S/A	DESIVO B454	/DIDROREPE	LLENTI	DEL.525/0	7				
	BLO.GI.A.LI.PI	915R1000075	3192	TELI CM150X180 C	ON ADESIVO CD3	08 /D		DEL.525/	07				
	BLO.GI.A.LI.PI	915R1000078	3192	TELI CMISOXI80 S	ADESIVO CD308	/D		DEL.525/0	7				
U	BLO.GI.A.LI.PI	915R1000079	3192	TELI CM240X270 D	OPP.ASS.CD200/CI	I/D		DEL.525/0	7				
											B		
			WEWE STO			SEARCH	FOR:		1051			671 P.07	CI 005
			KEYBOAR		N Of	AME	POSITION		LABEL	SE	ARCH	SELECT	CLOSE
				-	Fig 91 -	Sear	ch reso	urces	5				

- > Insert the available information on the resource in the search fields (Fig 91 A).
- Click the **Search** button on the command bar (Fig 91 **B**).

The list of resources corresponding to the information specified is displayed on screen (Fig 91 C).
SEAKCH KESUUI	KLE - BLU									Can Relov
Description	teli									
Code			Lot			Serial				
Producer code			Category			I				
Position	Code	Producer code	Resource				🔶 Categ	ory		
BLO.GI.A.LI.PI	915R1000059	2618	MONOTELI FORO ELA	STICO 200X320	CM /D	DEL.5	25/07			
BLO.GI.A.LI.PI	915R1000071	3192	TELI CM 75X90 CON	ADESIVO CD304	1 /D	DEL.5	25/07			
BLO.GI.A.LI.PI	915R1000087	3192	TELI CM 75X90 CON	ADESIVO CD454	1 /D	DEL.53	25/07			
M BLO.GI.A.LI.PI	915R1000074	3192	TELI CM 75X90 S/AD	ESIVO B304	/D	DEL.52	5/07			
BLO.GI.A.LI.PI	915R1000088	3192	TELI CM 75X90 S/AD	ESIVO B454	/DIDROREPELLENT	DEL.52	5/07			
BLO.GI.A.LI.PI	915R1000075	3192	TELI CMISOXI80 CON	ADESIVO CD30	08 /D	DEL.5	25/07			
BLO.GI.A.LI.PI	915R1000078	3192	TELI CM150X180 S/	ADESIVO CD308	/D	DEL.52	5/07			
BLO.GI.A.LI.PI	915R1000079	3192	TELI CM240X270 DO	PP.ASS.CD200/CN	I/D	DEL.52	5/07			
									6	
									B	
		KEYROAR	20	N	SEARCH FOR:	OSITION	LARFI	SEARCH	SELEC	T
		RETOOR		- 10			LAVEL	JEANCH		

> Click the relevant item/s on the list. Multiple selection is enabled.

The corresponding line/s is/are highlighted (Fig 92 A).

Click the **Select** button on the command bar (Fig 92 **B**).

The resource/s this way selected is displayed in the "materials transfer" screen (Fig 92 A).

*Double click an item to display it directly.* 

	C05	T CENTER F	PICKING	_	_	_	_	_	_				_		Below st	ock
	Cost	centre: OR	OPEDIA	REPARTO	) (1510)	- Hospit	tal unit:	ORTOPEDIA E	TRAUMATO	LOGIA						
	STOCK	ROOM -ALL-					CABINET	GROUPS -ALL-			~ CABINET -A	LL-			≁ RI	ESET
	P	osition						Code	Producer coo	le Description				Used (	Qty	
	BI	.0.GI.A.LI.PI						915R1000059	2618	MONOTELI FORO	ELASTICO 200X320CM /E		DEL.5	0	1	×
6	B	LO.GI.A.LI.PI						915R1000087	3192	TELL CM 75X90 (	CON ADESIVO CD454 /C		DEL 52	0		×
-	P BI	10.GT.A.LT.PT	_	_	_	_	_	91581000075	3192	TELI CHTSUX180	CON ADESIVO CD308 /L	,	UELS	U	- 11	~
		2	3	4	5	6	7	8 9	0		+/-	С	NEXT			
					SEA	RCH	LOCK	SCAN S	TART SCAN	IMPORT	CAN	CEL		UPDAT	E	
		,			564		Luch		Fic	T 03	CAN			or on		
									1,15	5 75						

- Set, if necessary, the values of the inserted resource (lot, quantity, etc... see paragraph 8.2 for the data editing procedures).
- > Click the **Update** button on the command bar.

The resource picking is this way recorded. The picking is attributed to the cost center indicated on top of the screen.

## 8.4. Barcode picking procedure

The resource selection can be performed using a barcode reader. This paragraph describes the procedures related to this functionality.

To record the resource picking using barcode reader, when the "Resource picking" screen is displayed (Fig 93),

> read the barcode of the resource that must be picked.

A row corresponding to the resource appears on screen.

A pink row is created to inform the user when the read barcode belongs to a resource that is not in the cabinets selected as "source" (Fig 94).

Fig 94

Specific buttons on the command bar make it possible to launch specific barcode reading procedures. These are described in the following paragraphs.

#### 8.4.1. Lock scan

The **Lock Scan** button on the command bar (Fig 95) makes it possible to lock the workstation while the user reads numerous barcodes that will be read later, all together.

ļ	2	3	4	5	6	7	8	9	0	-	+/-	C	NEXT	
	/	1	7	SEAI	RCH 🕻	LOCK	SCAN	START	SCAN	IMPORT			CLC	)SE
								Fig 95	- Co	mmand bar	r			

This functionality is used when it is necessary to leave the workstation alone to personally scan the barcodes of several items that are in a different place. This function is performed using a wireless barcode reader.

This is the procedure:

click the Lock Scan button.

The button appears selected: LOCK SCAN. The button remains selected while the workstation is locked.

The following window is displayed on screen (Fig 96).

This workstation has been locked by th	e us 🔊	MIN	
Re-enter password to unlock window and finish the scan of barcodes			KBRD CONTINUE
		Ad	vanced options 🔻
u	Fig 96		

> Read the barcodes. The workstation is locked to other users.

When barcodes reading is complete,

- ▶ insert your password in the field indicated in Fig 96 A.
- Click the Continue button (Fig 96 B).

The workstation is this way unlocked. The rows corresponding to all the barcodes read appear on screen.

The **Keyboard** button on the window opens a virtual keyboard that can be used to insert the password (Fig 97).

Q		W		E	1	R		T		Y		U	1	I	I	0	1	P		"	1	Ba	ckspace	Ī	7	8	9
	A		S		D		F		G		H		J		K		L		(		)		Entor		4	5	6
Tab		2		X		C		۷		B		N		M		,		:		?			Enter		I	2	3
	Lo	ck															+				=		Del		0		
																										CLOSE	

Fig 97 - Virtual keyboard

#### 8.4.1.1. How to force the workstation unlocking

The workstation can be unlocked by another user if his/her permissions level enables him/her to do it.

To force the workstation unlocking

> click the option "Advanced options" on the window that requests password (Fig 98 A).

This workstation has been locked by the	user ADMIN		
Re-enter password to unlock window and finish the scan of barcodes			KEYBOARD
			CONTINUE
		A	.dvanced options 🐳
,	E' 00		

Fig 98

The window changes in the following way (Fig 99).

This workstation has been locked by the us	er ADMIN
Re-enter password to unlock window and finish the scan of barcodes	KEYBOARD
	CONTINUE
Enter username and password of user with	Advanced options 🖈
Password	

Fig 99 - Advanced options

- ➤ Insert the username of the new user in the "Username" field (Fig 99 A).
- ▶ Insert the password of the new user in the "Password" field (Fig 99 B).
- Click the Unlock button (Fig 99 C).

If the new user has the appropriate permissions the workstation is unlocked.



#### 8.4.2. Start scan

The **Start Scan** button on the command bar (Fig 100) makes it possible to read numerous barcodes that will be recorded later all at the same time.

I	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
	/	/	7	SEA	RCH	LOCK	SCAN 🤇	START	SCAN	IMPORT			CLO	DSE

Fig 100 - Command bar

This is the procedure:

click the Start Scan button.

The button changes to **Stop Scan**.

A pop-up window informs the user that barcode reading can start (Fig 101).



The user is logged out. This happens because the user now probably moves away from the workstation to read the barcodes.

➢ Read the barcodes.

After barcode reading, to import the data of the scanned resources into the system,

- log in again.
- > Click the cost icon on the lateral bar to select the "Cost Center for picking" module again.
- Click the Stop Scan button.

The rows corresponding to the scanned resources barcodes appear on screen.

While scanning the blue bar on top of the screen displays the following advice "Press STOP SCAN to import scanned products" (Fig 102).



#### 8.4.3. Import

The **Import** button on the command bar (Fig 103) makes it possible to import into the system the data read with a wireless barcode reader having internal memory.

ļ	2	3	4	5	6	7	8	9	0		+/-	С	NEXT	
7	/		7	SEA	RCH	LOCK	SCAN	START	SCAN (	IMPORT			CLO	JSE
	Fig 102 Command har													



This is the procedure:

- > read the barcodes using the appropriate devices, configured to connect to the system.
- Click the **Import** button.

the following windows appear, informing the user on the import procedure state.

DOWNLOADING BARCODES FROM WIRELESS READER

Connecting to barcode reader.

Fig 104

DOWNLOADING BARCODES FROM WIRELESS READER

Connecting on Serial Port 1...



If the procedure succeeds the data are imported. The rows corresponding to the resources scanned appear on screen.

# 9. Cost center selection for return

The system makes it possible to record the returned resources and to attribute these "Returns " to the appropriate cost center. To do that, firstly, it is necessary to select the appropriate cost center.

To select the "Cost Center for Returns" module



 $\succ$  click the correponding icon  $\bigcirc$  on the lateral bar.

The following screen opens (Fig 106).

COST CENTER SELECTION FOR	RETURN			🕀 Below stock
HOSPITAL UNIT		•	COST CENTER TYPE	•
COST CENTER CODE			COST CENTER NAME	
ORTOPEDIA REPARTO (1510)	CENTRO DEL DOLORE: DAY-HOSPITAL (1702)	ORTOPEDIA AMBULATORIO (1530)		
Code Name		Hospital unit		Туре
		>		
	ŕ			
A V			SEARCH	SELECT

Fig 106 - Cost center for returns

Paragraph 9.1 describes the screen shown in Fig 106.

Paragraph 9.2 describes the cost center selection procedure.

## 9.1. Cost Center - screen structure

The "Cost center" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features.

An additional button bar is here available, displaying the recent selections and making it possible to quick select the cost center previously selected (Fig 113).

This paragraph describes the screen's specific features.

#### 9.1.1. Filters



The available filters on the "Cost center for returns" screen (Fig 107) are:

- "Hospital Unit" Specifies the hospital unit that is referent for the cost center that will be selected.
- "Type" Specifies the cost center type.
- "Code" Specifies the cost center code.
- "Name" Specifies the cost center name.

See paragraph 1.4.2 for instructions on how the filters work within the "Stock Management" system. In this specific case the filters "Hospital Unit" and "Type" are selected on a menu containing a list of pre-defined options, while the filters "Code" and "Name" are specified typing the name/code on the workstation keyboard.

#### 9.1.2. Data area

The data area contains the list of all the cost centers having the features specified in the filters (In Fig 108 the "Ortopedia e Traumatologia" Hospital Unit is specified).

COST CENTER :	SELECTION FOR RET	URN						@	Below stock
HOSPITAL UNIT		ORTOPEDIA E T	RAUMATOLOGIA	•		COST CENTER TYPI			*
COST CENTER CODE						COST CENTER NAM	E		
ORTOPEDIA R	EPARTO (1510) RAUMATOLOGIA	CENTRO DEL DOLORE: D	AY-HOSPITAL (1702) .ogia	ORTOPEDIA AMBU	ILATORIO (1530) IAUMATOLOGIA	_	_		_
Code	Name				^ Hospital unit				Туре
ORT30	ORTOPEDIA AMBULATOR	10 (1530)			ORTOPEDIA E TRAUM	ATOLOGIA			CC.HOSP
ORTIO	ORTOPEDIA DAT-HOSPITA	(L (1520) 510)			ORTOPEDIA E TRAUN	ATOLOGIA Atologia			CC.HOSP CC.HOSP
ORT90	ORTOPEDIA SALA OPERT	ORIA (1540)			ORTOPEDIA E TRAUM	ATOLOGIA			CC.HOSP
								¥	
4							SEARCH	SELECT	
	COST CENTER 3 HOSPITAL UNIT COST CENTER CODE ORTOPEDIA R ORTOPEDIA R ORTOPEDIA R ORTOPEDIA R ORTOPEDIA R ORTOPEDIA R ORTOPEDIA R	COST CENTER SELECTION FOR RET HOSPITAL UNIT COST CENTER CODE ORTOPEDIA REPARTO (1510) ORTOPEDIA ETRAUMATOLOGIA ORTO ORTOPEDIA ATBULATO ORTO ORTOPEDIA ATBULATO ORTO ORTOPEDIA ALMONTO ORTO ORTOPEDIA SALA OPERT	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA REPARTO (1510) ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATOLOGIA Code Name ORTO ORTOPEDIA ATBUATORIA (1520) ORTO ORTOPEDIA ATBUATORIA (1520) ORTO ORTOPEDIA SALA OPERTORIA (1540) T	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATOLOGIA Code Name Code Name ORTO ORTOPEDIA ATBULATORIO (1530) ORTO ORTOPEDIA AFBULATORIO (1530) ORTO ORTOPEDIA SALA OPERTORIA (1540) ORTO ORTOPEDIA SALA OPERTORIA (1540)	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA REPARTO (1510) ORTOPEDIA REPARTO (1510) ORTOPEDIA ANDI ORTOPEDIA SULA OPERIORIA (1520) ORTO ORTOPEDIA SULA OPERIORIA (1540) ORTOPEDIA SULA OPERIORIA (1540)	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA E TRAUMATCULOGIA ORTOPEDIA REPARTO (1510) ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATCULOGIA Code Name • Hospital unit • 0870 ORTOPEDIA REPARTO (1530) ORTOPEDIA E TRAUMATCULOGIA ORTOPEDIA REPARTO (1530) ORTOPEDIA E TRAUMATCULOGIA • Hospital unit • 0870 ORTOPEDIA REPARTO (1530) ORTOPEDIA E TRAUMATCULOGIA • Hospital unit • 0870 ORTOPEDIA REPARTO (1530) ORTOPEDIA E TRAUM ORTO ORTOPEDIA SALA OPERTORIA (1540) • ORTOPEDIA SALA OPERTORIA (1540) • ORTOPEDIA SALA OPERTORIA (1540) • ORTOPEDIA E TRAUM	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA REPARTO (1510) COST CENTER ADMINISTRICUCIÓN COST	COST CENTER SELECTION FOR RETURN HOSPITAL UNIT ORTOPEDIA E TRAUMATOLOGIA OGT CENTER TYPE OCT CENTER GOE OCT CENTER MAME ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA E TRAUMATOLOGIA Code Name ORTOPEDIA E TRAUMATOLOGIA ORTOPIA E TRAUMATO	COST CENTER SELECTION FOR RETURN  RESPITAL UNIT ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA REPARTO (1510) ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATOLOGIA ORTOPEDIA E TRAUMATOLOGI

Fig 108 - Cost centers for returns

Each row corresponds to a cost center. For each cost center the following information can be displayed:

- cost center code;
- cost center name;
- the referent hospital unit;
- the cost center type.

None of the above information is editable.



For each cost center either all or part of the possible information can be present, depending on the way the cost center is configured.

The row, possibly appearing at the beginning of a row, indicates the cost center selected.

### 9.1.3. The command bar of the "Cost center for returns" screen

 ✓
 △
 SELECT

 Fig 109 - Command bar

 Use the arrow buttons
 ▼
 and
 ▲
 to scroll up and down the screen contents in case the items are too many to be displayed all together.

This paragraph describes the buttons on the command bar (Fig 109) of the screen.

Use the **Search** button to search and display the list of items having the features specified in the filters described in paragraph 9.1.1.

Use the **Select** button to select the cost center to which the picking must be attributed. The detailed procedure is described in paragraph 9.4.

## 9.2. Cost center for returns selection procedure

This paragraph describes the procedure that must be performed to select the cost center to which the resource/s return will be attributed.

icon on the lateral bar to access the cost center selection screen (Fig 110).  $\succ$  Click the



Fig 110 - Cost center for return attribution

- > Specify in the filters the available cost center data. In Fig 110 A the "Allergologia" Hospital Unit is specified.
- Click the **Search** button on the command bar (Fig 110 **B**).

The list of cost centers having the features specified is displayed on screen (Fig 111 A).

	COST CENTER S	ELECTION FOR RET	URN							Below stock
	HOSPITAL UNIT		ALLERGOLOGIA		•		COST CENTER TYPE			•
	COST CENTER CODE						COST CENTER NAME			
	ORTOPEDIA RE ORTOPEDIA E TI	PARTO (1510) RAUMATOLOGIA	CENTRO DEL DOLORE: I	DAY-HOSPITAL (1702) .ogia	ORTOPEDIA AMB ORTOPEDIA E T	ULATORIO (1530) RAUMATOLOGIA			_	
	Code	Name ALLERGOLOGIA AMBILLAT	FORIO (3031)			<ul> <li>Hospital unit</li> </ul>				Type CC HOSP
	5111 50	ALLEINGOLOGIA ANDOLA	10110 (3031)			ALLEINGOLOGIA				centon
L	_									
									R	
					111 0	-		SEARCH	SELECT	

Fig 111 - Search result

> Click the row corresponding to the relevant cost center.

The  $\triangleright$  arrow appears at the beginning of the row.

Click the **Select** button on the command bar (Fig 111 **B**).

The screen making it possible to record the resources return will open ("Cost center for returns" - Fig 112). The screen is described in detail in paragraph 9.3. Paragraph 9.4 describes the procedure to perform to select the resources that must be returned.

	COST CE	NTER G	IVE BACK		_										Below stock		
<	Cost cent	re: ALLI	ERGOLOG	IA AMBU	ILATORIO	(3031)	- Hospi	tal unit:	ALLERGO	DLOGIA							
	START DATE		15 <mark>/07/20</mark>	10	•		END DAT	15/07/2	010	•							
	STOCKROOM		-ALL-				- CA	BINETGROU	PS -ALL-			- CABINET	-ALL-		-	RESET	
	Positio	on	_	_	_	_	_	<b>^</b>	Code	Producer .	Description			U	sed Re	turn	
			2		r	1	,	0				1.4	-	NEVT			
		2	3	4	5	0	1	8	9	0		+/-	ι	NEXI			
			/	7			LOCK	SCAN	START	SCAN	IMPORT			CLO	DZE		

Fig 112 - Cost center for returns screen

## 9.2.1. "Recent" cost centers

The bar indicated in Fig 113 is formed of five buttons displaying the five most recent cost center selections.

	COST CENTE	R SELECTION FOR RE	TURN					🕀 Below stock
	HOSPITAL UNIT			•		COST CENTER TYPE		•
	COST CENTER CO	DE				COST CENTER NAME		
<	ALLERGOLOGIA	AMBULATORIO (3031) LERGOLOGIA	ORTOPEDIA REPARTO (1510) ORTOPEDIA E TRAUMATOLOGIA	CENTRO DEL DOLORE: Algo	DAY-HOSPITAL (1702) Logia	ORTOPEDIA AMBULA ORTOPEDIA E TRAI	ATORIO (1530) JMATOLOGIA	
2	Code	Name			Hospital unit			Туре
	1 and at	and the second	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		yell <u>f</u> ystaistast	La f Last al care		auren an
				Fie	112			

Fig 113

To select one of those cost centers again

click the corresponding button.

The "Cost center for returns" module screen (Fig 112) will open, displaying under the header the name of the chosen cost center.

## 9.3. "Cost center for returns" screen description

The "Cost center for returns" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

#### 9.3.1. Filters

Cost centre: ALLERGOLOGIA AMBULATORIO (3031) - Hospital unit: ALLERGOLOGIA											
START DATE	15/07/2010	- END	DATE 15/07/2010	•							
STOCKROOM	-ALL-	•	CABINETGROUPS	-ALL-	7	CABINET	-ALL-	RESET			
9-226-99	2242-244-	Fig 114 -	Filters on	the "Cos	t center for retu	irns"	screen	-9 -9 -9 -9			

The available filters on this screen are:

- "Start date" and "End date" make it possible to display only the resources picked during the specified period.
- "Stockroom" displays only the resources picked ina specific stockroom.
- "Cabinet group" displays only the resources picked ina specific cabinet group.
- "Cabinet" displays only the resources picked in a specific cabinet.

See paragraph 1.4.2 for instructions on how the filters work in the "Stock Management" system.

#### 9.3.2. Data area

The "Cost center for returns" screen displays all the resources picked for the cost center previously selected during the period specified by the "Start date" and "End date" filters (Fig 115).

Cost centre: ALL	ERGOLOGIA AMBULATORIO (3031) -	Hospital unit: ALLERGO	LOGIA				
START DATE	<mark>15</mark> /07/2010 -	END DATE 15/07/2010	•				
STOCKROOM	-ALL-	CABINETGROUPS -ALL-		CABINET -ALL-		+	RESET
Position		🔶 Code	Producer	Description		Used	Recurn
▶ BLO.GI.A.LI.PI		915R1000059	2618	MONOTELI FORO ELASTICO 200X320CM /D	DEL.525/07	- I <mark>,</mark>	0
BLO.GI.A.LI.PI		915R1000071	3192	TELI CM 75X90 CON ADESIVO CD304 /D	DEL.525/07	- I <mark> </mark>	0
BLO.GI.A.LI.PI		915R1000078	3192	TELI CM150X180 S/ ADESIVO CD308 /D	DEL.525/07		0
BLO.GI.A.LI.PI		915R1000079	3192	TELI CM240X270 DOPP.ASS.CD200/CN /D	DEL.525/07	A	0
BLO.GI.A.LI.PI		915R1000087	3192	TELI CM 75X90 CON ADESIVO CD454 /D	DEL.525/07	1	0
BLO.GI.A.LI.PI		915R1000088	3192	TELI CM 75X90 S/ADESIVO B454 /DIDROREPELLENT	1 DEL.525/07	- I <mark> </mark>	0
A A A A A A A A A A A A A A A A A A A	and an a second at second at the second	a sa		and and a second and the and a second se	er anna a sharan an a	r., yr., yr	

Fig 115

Each row corresponds to a resource. For each resource the following data can be displayed:

- resource position (not editable);
- resource code (not editable);
- manufacturer code (not editable);
- description (not editable);
- picked quantity (not editable);

• quantity to be returned.

i

Not all the information is always specified. The kind of information available depends on the configuration chosen and the procedures in use.

The  $\triangleright$  arrow appearing at the beginning of a row indicates the selected resource. The only editable item on this screen is the quantity of items that must be returned. the corresponding cell is highlighted yellow if no value is displayed (Fig 115 A). When a value is specified, before clicking the **Update** button on the command bar, the cell is highlighted light blue (Fig 116).

Used	Return		
1		T	Φ
-	Fig 116		

The icon is an "Undo" button. Click the icon to annul the editing performed since and to bring back the row to its original state.

See paragraph 9.4 for the "Returns" specification procedure.

#### 9.3.3. The "Cost center for returns" screen command bar

The command bar of the "Cost center for returns" screen (Fig 117) makes it possible to manage the screen contents.

ļ	2	3	4	5	6	7	8	9	0		+/-	С	NEXT	
7	/		7			LOCK	SCAN	START	SCAN	IMPORT			CLO	OSE

Fig	117
-----	-----

The numeric buttons make it possible to specify the quantities to be returned (Fig 118).



Click one of the numbers to write the number in the "Return" field (Fig 115 A).

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The **Succ.** button selects the item following the one currently selected.

Use the arrow buttons  $\checkmark$  and  $\checkmark$  to scroll up and down the screen contents in case the items are too many to be displayed all together.

The other buttons are not active on this screen.

Use the **Close** button to close the current screen.

When editing the screen contents the Update and Cancel buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

## 9.4. How to record a "Return"

To record a returned resource, on the "Cost center for return" screen (Fig 112).

Click the row corresponding to the resource to be returned.

The row will be selected, the  $\blacktriangleright$  icon appears at the beginning of the row.

- > Use the numeric buttons on the command bar to specify the resource quantity.
- > Click the **Update** button on the command bar.

#### Or

Click the "Return" cell on the row corresponding to the resource to be returned.

The corresponding row is selected, the  $\blacktriangleright$  icon appears at the beginning of the row.

The quantity inside the cell is highlighted.

- ➤ Use the workstation keyboard to set the quantities.
- > Click the **Update** button on the command bar.

After clicking on **Update** the quantities specified in the "Used" cell are updated according to the new values. I.e.: if 5 items are picked of a certain resource and 2 items are returned, the "Used" cell, after updating, specifies "3".

If the quantity of items returned is equal to or bigger than the quantity of picked items, the row corresponding to the resource disappears from the list displayed on screen.

#### 9.4.1. Barcode reading for the "Return" procedure

When the "Cost center for returns" screen is displayed the barcode reader can be used as search and selection tool.

Reading the barcode of the resource that must be returned brings the corresponding row to the first place in the list of resources displayed on screen. The quantity is increased (one unit).

To use this procedure

> read the barcode of the resource that must be returned.

The corresponding row is displayed on top of the resources list, the quantity displayed in the "Return" cell is increased of one unit.

Click the Update button on the command bar.

# 10. Resources allocation

The "Resources al location" module makes it possible to record those changes in the cabinet configuration regarding the allocation of resources.

In the Stock Management system each cabinet is configured to contain only specific resources (and not others). That means that a certain resource can be allocated, by configuration, in certain cabinets and not in others. The "Resources allocation" module makes it possible to specify that a certain resource is not allocated anymore in a cabinet selected as "source" and is allocated from now on in a specified "destination" cabinet.

I.e. the module records that the possibility itself, for a resource, to be in a certain cabinet, is moved to another cabinet. Cabinet configuration this way changes.

Riallocating a resource with this module moves all the units of the resource specified that are in the source cabinet to the destination cabinet.



The "Resources allocation" module cannot be used to record the movement of a certain quantity of resource from a cabinet to another. For this purpose use the "Materials transfer" module described in paragraph 3.

To select the module



 $\triangleright$  click the icon  $\square$  on the lateral bar.

The following screen opens (Fig 119):

ALLOCATE RESO	URCE	_	_	_	_	_	_	_	Belov	v stock
SOURCE										•
DESTINATION										-
Code	Producer of	ode Reso	ource				Expiration Da	te Qty	Cabinet Ki	t
			SEL ALL	DESEL ALL						
V			JEL. ALL	DESEL. ALL						

Fig 119 - Resources allocation

## **10.1.** Resources allocation - screen structure

The "Resources allocation" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 10.1.1. Source and destination specification



The filters available on the "Resources allocation" screen (Fig 120) are:

- "Source" Selects the source cabinet.
- "Destination" Selects the destination cabinet.

See paragraph 1.4.2 for instructions on how the filters work.

### 10.1.2. Data area

After the "Source" and "Destination" cabinet are selected, the data area displays the list of resources that can be reallocated from the selected source to the selected destination (Fig 121 A).

ALLOCATE RESO	DURCE	_			_	_		Below	stock
SOURCE	BLO.GI.C.LI.PI								-
DESTINATION	BLO.GI.E.LI.PI								-
Code	^ Producer code	Resource				Expiration Date	e Qty	Cabinet Kit	
▶ 607R7810005	5167	CAT TIEMAN CHI4 TRASP CD.221	800 =D50PZXCF	DEL.597	//10		ó	0 60	0
607R7840027	5167	CAT YESC.SIL.2VCH16 FOLEY	(DCOD. 189205 - DEL. 1	033/08			2	4 24	0
607R7840067	5167	CAT.NELATON DONNA CH., 14CM	(DCOD. OB0182XX - DE	EL. 1033/08			4	0 40	0
607RC909007	5167	CAT VESC.S/P.2VCH18	(DCOD. 170605 (DET. 11	033/08)			5	0 50	0
607RC909008	5167	CAT YESC.S/P.2YCH20	(DCOD. 170605 (DET. 11	033/08)				5 15	0
608R7770193	4286	UNOMETER SOOML CD.15810131	0190 =DCON TUBO 150 M	L - DEL.	690/10		2	4 24	0
608R7790036	505	UROGARD SACCA URINA STER. 20	00ML (DCOD.UDBE3112P01	DEL. 1033/	08		7	72 72	0
608R7790038	154	SACCA URINA STER.2000ML DAS	(DCOD AS322	DEL. 1033/0	8		1	5 15	0
616R7790067	4286	TAPPO CAT.VESC. COD. 8407302	6 (D	DEL 1033/	08		3	0 30	0
616RC000334	154	KIT CATETERISMO VESCICALE	(DCOD.MTKI 076/SCC	DEL. 1033/08			10	2 102	0
916RS000310	1767	TAPPO LL X CATETERE VENOSO	(DCoD.380000988800-Y	YGON DET.393	/08		9	7 97	0
		SEL. ALL	DESEL. ALL						
			( D						

Fig 121 - Resources allocation

Each row corresponds to a resource. For each resource the following data can be displayed:

- resource code (not editable);
- manufacturer code (not editable);
- resource description (not editable);
- total quantity in stock (not editable);
- quantity located in the cabinets (not editable);
- quantity located in the generic kits already prepared (not editable).



The checkboxes on the right (Fig 122 A) indicate, when selected -  $\checkmark$  - , that the corresponding resource will be reallocated.

Code	Producer code	Resource	<b>Expiration</b> Date	Qty Cal	oinet Kit	$\cap$
▶ 607R7810005	5167	CAT TIEMAN CHI4 TRASP CD.221800 =D50PZXCF DEL.597/10		60	60	6
607R7840027	5167	CAT VESC.SIL.2VCH16 FOLEY (DCOD. 189205 - DEL. 1033/08		24	24	0
607R7840067	5167	CAT.NELATON DONNA CH., 14CM (DCOD, OB0182XX - DEL, 1033/08		40	40	0
607RC909007	5167	CAT VESC.S/P.2VCH18 (DCOD. 170605 (DET. 1033/08)		50		0
607RC909008	5167	CAT VESC.S/P.2VCH20 (DCOD. 170605 (DET. 1033/08)		15	6	0
608R7770193	4286	UNOMETER 500ML CD.158101310190 =DCON TUBO 150 ML - DEL. 690/10		24	24	0
608R7790036	505	UROGARD SACCA URINA STER. 2000ML (DCOD.UDBE3112P01 DEL. 1033/08		72	72	0
608R7790038	154	SACCA URINA STER.2000ML DAS (DCOD AS322 DEL. 1033/08		15	15	
~ AL 6P 2790947	Marka Markan	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	marken have	misen	may a Ken	Ary

#### Fig 122

The  $\triangleright$  arrow appearing at the beginning of a row indicates that the corresponding resource is selected.

When the quantity in stock for a resource is less than the minimum quantity (indicated by configuration) the corresponding cell is highlighted red; when the quantity in stock for a resource is less than the ideal quantity (indicated by configuration) the corresponding cell is highlighted yellow.

#### 10.1.3. The command bar of the "Resources allocation" screen

The command bar (Fig 123), formed of several buttons, makes it possible to manage the screen contents.

$\neg$	Δ	2	SEL. ALL	DESEL. ALL						
Fig 123 - Command bar										

The numeric buttons on the upper line are not used on this screen ("Resources allocation").

Use the arrow-buttons, when active, to scroll the screen contents up and down.

The Sel. All button selects all the items displayed on screen.

The **Desel. All** button deselects all the selected items.

When editing the screen contents the **Update** and **Cancel** buttons are displayed on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes. The **Cancel** button annuls all the changes made.

The command bar of the "Cost center for returns" screen (Fig 117) makes it possible to manage the screen contents.

## 10.2. How to change the resource allocation

To change the resource allocation

icon on the lateral bar to display the "Resources allocation" screen (Fig click the 124).

 $\geq$ 

Please remember that the "Resources allocation" module cannot be used to record the movement of a certain quantity of resource from a cabinet to another. For this purpose use the "Materials transfer" module described in paragraph 3.

The following screen opens.

ALLOCATE RESOURCE								Below	stock
SOURCE									-
DESTINATION									~
Code	Producer code	Resource	_	_	_	Expiration Dat	e Qty C	abinet Kit	
$\neg$ .		SEL. ALL	DESEL. ALL						
		Fig 12	24 - Resou	irces allo	cation				

- Select the source cabinet (specify the "Source" field Fig 125 A).
- Select the destination cabinet (specify the "Destination" field Fig 125 B).

The data area displays the list of resources that can be reallocated (Fig 125 C).

SOURCE         BLO.GILAL         Producer code         Resource         Expiration         Ory         Cabinet         Kit           Code         Producer code         Resource         Expiration Date         Ory         Cabinet         Kit           6477/8740027         5167         OTI TIEMM CH14 TRKP CD.221000         =D50F/2XCF         DEL577/10         60         60           6477/8740027         5167         OTI TIEMM CH14 TRKP CD.221000         =D50F/2XCF         DEL577/10         60         60         60           6477/8740027         5167         OTI TIESCSL 2YCH16 FOLEY         (DC00)         108705 - OEL 1033708         40         40         40           6477/8740027         5167         OTI YESCS/P 2YCH28         (DC00)         10705706         50         50         50         50         50         50         51         55         64887770193         426         1040HETER 500HL CD.15101310190         =DC0N TUB0 150 HL - DEL 670/10         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24         24 <t< th=""><th>SURCE         FLO.G.I.A.         P           DESTINATION         RLO.G.I.E.L.I.P           Code         Pediater code         Resource         Expiration Date         Qrv         Gabine: Kit           607/07310005         51/7         CAT TEMM CH4 TMSP CD.221000         =05072XF         DEL 597/10         60         60           607/07310005         51/7         CAT TEMM CH4 TMSP CD.221000         =05072XF         DEL 597/10         60         60           607/07310007         51/7         CAT TEMM CH4 TMSP CD.221000         =00072XCF         DEL 1032/00         24         24           607/0730007         51/7         CAT YESCS/P.2YCH18         (0C00.178/05 (DET 1033/00)         50         50           60807779193         4286         UNORTER SHORT DL 0158011109         =0004 TMD0         504         24         24           60807790035         505         UNORTER SHORT DL 015801109         1504 L10         24         24           60807790036         505         UNORTER SHORT DL 015801 L1015901 10581 L- DEL 609/10         24         24           60807790036         505         UNORTER SHORT DL 05502 DEL 1033/08         72         72           60807790037         4286         TBPO DI X SC 000. 600703222         DEL 1033/08         10</th><th>SOURCE         FLOGIC         FLOGIC           DESTINATION         FLOGIC code         Resource         Expiration Date         Ov         Calinet         Kie           # 07778700005         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 07778700005         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 07778700025         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 077787040067         5167         CAT NELXTON DOWN CH. L4CH         (pcc0). 17865 (pcf 1133740)         50         55           # 07770970036         5167         CAT VESCSP.2740200         (pcc0). 17865 (pcf 1133740)         51         15           # 08877770193         4284         UNINGTERS SIGNE LOUND IST ML - DEL 1032700         72         72           # 08877700036         545         UNINGRERS SIGNUMIN AST (pcc00.000287112970)         DEL 1032700         72         72           # 0887770037         544         SACA UNINA STER 20040H, (pcc00.00028712970)         DEL 1032700         15         15           # 08877700038         154         SACA UNINA STER 20040H, (pcc00.00020H 10000H 10000H 11379700H</th><th>ALLOCATE RESOU</th><th>RCE</th><th></th><th></th><th></th><th>Below</th><th>tocl</th></t<>	SURCE         FLO.G.I.A.         P           DESTINATION         RLO.G.I.E.L.I.P           Code         Pediater code         Resource         Expiration Date         Qrv         Gabine: Kit           607/07310005         51/7         CAT TEMM CH4 TMSP CD.221000         =05072XF         DEL 597/10         60         60           607/07310005         51/7         CAT TEMM CH4 TMSP CD.221000         =05072XF         DEL 597/10         60         60           607/07310007         51/7         CAT TEMM CH4 TMSP CD.221000         =00072XCF         DEL 1032/00         24         24           607/0730007         51/7         CAT YESCS/P.2YCH18         (0C00.178/05 (DET 1033/00)         50         50           60807779193         4286         UNORTER SHORT DL 0158011109         =0004 TMD0         504         24         24           60807790035         505         UNORTER SHORT DL 015801109         1504 L10         24         24           60807790036         505         UNORTER SHORT DL 015801 L1015901 10581 L- DEL 609/10         24         24           60807790036         505         UNORTER SHORT DL 05502 DEL 1033/08         72         72           60807790037         4286         TBPO DI X SC 000. 600703222         DEL 1033/08         10	SOURCE         FLOGIC         FLOGIC           DESTINATION         FLOGIC code         Resource         Expiration Date         Ov         Calinet         Kie           # 07778700005         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 07778700005         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 07778700025         5167         CAT TERMA CH41 TINSP CD.221800         =D5972XCF         DEL597/10         60         60           # 077787040067         5167         CAT NELXTON DOWN CH. L4CH         (pcc0). 17865 (pcf 1133740)         50         55           # 07770970036         5167         CAT VESCSP.2740200         (pcc0). 17865 (pcf 1133740)         51         15           # 08877770193         4284         UNINGTERS SIGNE LOUND IST ML - DEL 1032700         72         72           # 08877700036         545         UNINGRERS SIGNUMIN AST (pcc00.000287112970)         DEL 1032700         72         72           # 0887770037         544         SACA UNINA STER 20040H, (pcc00.00028712970)         DEL 1032700         15         15           # 08877700038         154         SACA UNINA STER 20040H, (pcc00.00020H 10000H 10000H 11379700H	ALLOCATE RESOU	RCE				Below	tocl
DSTINATION         PLOGIELIP           Cole         Producer code         Researce         Expiration Date         Qry         Cabinet         Kit           4077/2010005         5167         OAT TIEMAN CHI 4 TMSP CD. 221800         =D50P2X/F         DEL597/10         60         60         60           4077/2010027         5167         OAT TIEMAN CHI 4 TMSP CD. 221800         =D50P2X/F         DEL597/10         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60	DESTILIATION         PLOGIELIA           Code         Producer code         Resource         Expiration Date         Qry         Caliner         Kr.           60787810005         5167         OT TREMA CH4 TRKP CD.221000         =D50P2XCF         DEL597/10         60         60           607877840027         5167         OT TREMA CH4 TRKP CD.221000         =D50P2XCF         DEL597/10         60         60           607877840027         5167         OT TREMA CH4 TRKP CD.221000         =D50P2XCF         DEL597/10         40         40           607877640067         5167         OT TYESCS, ZYCH8         (DCOD. 178405 (DET. 1033/08)         50         50           60787760008         5167         OT YESCS/P.2YCH8         (DCOD. 178405 (DET. 1033/08)         50         50           60787760036         5167         OT YESCS/P.2YCH8         (DCOD. 178405 (DET. 1033/08)         15         15           60887779035         505         UR06407 53CAL URNA STER. 2000/HL (DCOD UDE53112P01         DEL 690/1/0         24         24           60887790036         154         SACAL URNA STER. 2000/HL (DCOD UDE53112P01         DEL 1033/08         72         72           60887790036         154         SACAL URNA STER. 2000/HL (DCOD UDE53112P01         DEL 1033/08         30 <th>DESTINATION         FLOG.ELET/F           Code         Producer code         Resource         Expiration Date         Qry         Cabine         Kit           407R7010005         5167         OT TEESNICH14 TIKEP CD.21800         =D50P2XCF         DEL57710         40         60         60           407R70140027         5167         OT TEESNICH14 FOLCY         (PCOD. 189205 - DEL 1032/08         24         24           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 0810205 - DEL 1032/08)         40         40           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 0810205 - DEL 1032/08)         40         40           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 170405 (PEL 1032/08)         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50</th> <th>SOURCE</th> <th>BLO.GI.C.</th> <th></th> <th></th> <th></th> <th></th> <th></th>	DESTINATION         FLOG.ELET/F           Code         Producer code         Resource         Expiration Date         Qry         Cabine         Kit           407R7010005         5167         OT TEESNICH14 TIKEP CD.21800         =D50P2XCF         DEL57710         40         60         60           407R70140027         5167         OT TEESNICH14 FOLCY         (PCOD. 189205 - DEL 1032/08         24         24           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 0810205 - DEL 1032/08)         40         40           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 0810205 - DEL 1032/08)         40         40           407R7040027         5167         OT TEESCIP_2MCH18         (PCOD. 170405 (PEL 1032/08)         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50         50	SOURCE	BLO.GI.C.					
Code         Producer code         Resource         Expiration         Date         Qry         Cabinet         Kit           6 0778/910005         5167         CAT TIEMAN CH41 TWSP. CD.221800         =D59/2XCF         DEL597/10         60         60         60           6 0778/940027         5167         CAT TIEMAN CH41 TWSP. CD.221800         =D59/2XCF         DEL597/10         60         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         40         <	Code         Producer code         Resource         Expiration Date         Qty         Cabinet         Kit           #0777810005         5167         Cut TIERMA (H4 TRASP CD.221000         =050P2XCF         DEL597/10         60         60         60           #0777840027         5167         Cut TIERMA (H4 TRASP CD.221000         =050P2XCF         DEL597/10         60         60         60           #0777840027         5167         Cut TIERMA (H4 TRASP CD.221000         (DC00. 178050)         24         24         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         60         70	Code         Producer code         Resource         Expiration Date         Qty         Cabinet         Kit           00777810005         5167         OCI TIEMM CH4 TMSP CD.231800         =050920CF         DEL597710         001         600         60           00777810005         5167         OCI YESCL, YCH14 FOLEY         (DCOD. 189205 - DEL 1032708         24         24           0077701005         5167         OCI YESCL, YCH14 FOLEY         (DCOD. 17805 (DET. 1032708)         50         50           0077050007         5167         OCI YESCL, Y2YCH8         (DCOD. 17805 (DET. 1032708)         50         50           00707050007         5167         OCI YESCL, Y2YCH8         (DCOD. 17805 (DET. 1032708)         15         15           00870709008         5167         OCI YESCL, Y2YCH30         (DCOD. 17805 (DET. 1032708)         15         15           00870709008         5167         UNOMETER SOML (D.15810131019         =DCON TUBO 150 ML -         DEL 690/18         24         24           0087770103         154         SACCA UMMA STRL200ML (D.05         DCON UMMA STRL200ML (DCON 153 ML -         DEL 693/08         15         15           01487709067         4286         TMPO OLTYESC, COD. 64073023         (DCON 11076/5CC DEL 1033/08         102         102	DESTINATION	BLO.GI.E.LI.PI					
• 607R/3810005         \$167         OXT TIEMAN CH4 TWSP (02.21600         =059292CF         DEL597/10         60         60           607R/3840027         \$167         OXT TIEMAN CH4 TWSP (02.21600         F0260         24         24           607R/3840027         \$167         OXT YESCSIL 2VCH16 FOLEY         (0000.169305 - DEL 1033/08)         40         40           607R/384067         \$167         OXT YESCS/P.2VCH18         (0000.17068) (DET.1033/08)         50         50           607R/384067         \$167         OXT YESCS/P.2VCH18         (0000.17068) (DET.1033/08)         50         50           607R/39008         \$167         OXT YESCS/P.2VCH18         (0000.17068) (DET.1033/08)         15         15           60887/70193         4286         UNORTERS.500HL (DC.105810131010         DEL 670/10         24         24           60887/70033         154         SACOA URINA STER.2000HL (DC.000E812720)         DEL 1033/08         15         15           61687/70067         4286         TMPPO OXTYESC.000.94073022         0         DEL 1033/08         102         102           9165000310         1767         TMPPO LIX CATETERE VENCSO         (DC00 38000098800-VYGON DET 393/08         97         97	▶ 6877810005         5167         COT TERMA CH4 TRASP C0.21800         DES972/CF         DEL577/10         60         60           60770740027         5167         COT TERMA CH4 TRASP C0.21800         (DCOD. 189205 - DEL 1033/08)         24         24           60770740027         5167         COT TERMA CH4 TRASP C0.21800         (DCOD. 170405 (DET. 1033/08)         40         40           6077070000         5167         COT YESCS/P.2YCH18         (DCOD. 170405 (DET. 1033/08)         50         50           6087777013         4286         UNIVERTER SUML COLSTINUISO 150 PL         DEL 690/10         24         24           60877770036         505         UNIORARD SOCIA UNINA STER.2000HL (D/SCOU DOBES11 2P01 DEL 1033/08)         15         15           60877790038         154         SOCIA UNINA STER.2000HL (D/SCOU DOBES11 2P01 DEL 1033/08)         15         15           61477200067         4286         TAPPO OLY YESC.COD. 84/073023 (D         DEL 1033/08         30         30           614670200310         1767         TAPPO LL X CATETER VENGSO         (DCOD 380000988800-YYGON DET 393/08)         97         97           91465000310         1767         TAPPO LL X CATETER VENGSO         (DCOD 380000988800-YYGON DET 393/08)         97         97	• 60778/1005         5167         OAT TIERMA CHI TAKE CD.21800         5058/20CF         DELS77/10         60         60         60           60778/20027         5167         OAT TIERMA CHI TAKE CD.21800         182/05 - DEL 1033/08         24         24           60778/20027         5167         OAT TIERMA CHIA TAKE CD.218/06 - DEL 1033/08         40         40           60770/20107         5167         OAT TIESCUP ZYCHIB         (DCOD. 170/05 (DET. 1033/09)         59         59           60770/20107         5167         OAT YESCS/P.2YCH28         (DCOD. 170/05 (DET. 1033/09)         15         15           6087777013         42/86         UNOPETER Soluti 0.1510110 / 00 = DCOAT TUED 15 M IL - DEL 690/10         24         24           6087770103         12/86         UNOPETER Soluti 0.1510110 / 00 = DCOAT TUED 15 M IL - DEL 690/10         24         24           6087770103         12/86         UNOPETER Soluti 0.151010 / 00 = DCOAT TUED 15 M IL - DEL 690/10         24         24           6087770103         12/4         SOCX UNIAN STER, 2000ML (DCO UNDES112P0)         DEL 690/10         24         24           608777003         15/4         SOCX UNIAN STER, 2000ML (DCO UNDES112P0)         DEL 1033/08         15         15           6164770903         15/4         NTO ATERES COD UNDESCODE UN	Code	^ Producer code	Resource	Expiration Date	Qty Ca	abinet Kit	
40778240027         5167         OXT YESCSL WCH1 FOLEY         (0000. 189205 - DEL 1033/08)         24         24           40787840067         5167         OXT NELTON DONNA CL. 14 CM         (DC00. 7080162XC - DEL 1033/08)         40         40           40787840067         5167         OXT NELTON DONNA CL. 14 CM         (DC00. 7080162XC - DEL 1033/08)         50         50           4078070907         5167         OXT VESCS/P 2VCH20         (DC00. 170605 (DET. 1033/08)         15         15           40887790036         5167         OXT VESCS/P 2VCH20         (DC00. 170605 (DET. 1033/08)         17         72           40887790036         505         UB064804 SOCKU UNINA STER. 2000HL (DXD. UDERS112PU)         DEL 690/10         24         24           40887790036         154         SACCA URINA STER. 2000HL (DXS (DCD ES322)         DEL 1033/08         15         15           61687790036         154         SACCA URINA STER. 2000HL (DXS (DCD ES322)         DEL 1033/08         30         30           61687090067         4286         TMPO CXIXESC. COD. 94073023         (D         DEL 1033/08         102         102           61687090067         4286         TMPO CXIXESC. COD. 94073023         (D         DEL 1033/08         97         97           6168000310         1	607/7240027         5167         C0T YESCIL 2YCH 6 FOLFY         (0000. 189205 - DEL 1032/08)         40         40           607/7240027         5167         C0T NELATON DONNA CH. 14CH         (DC00. 080182XX - DEL 1032/08)         50         50           607/7090007         5167         C0T YESC/P ZYCH30         (DC00. 170/05 (DET. 1032/08)         50         50           607/7090007         5167         C0T YESC/P ZYCH30         (DC00. 170/05 (DET. 1032/08)         15         15           608/77/0193         4286         UNOHETER 500ML CO.158101310190         =DC0N TUB0 150 ML - DEL 690/10         24         24           608/77/0038         154         SACCA UNINA STER 2000ML DAS         (DC00 X322)         DEL 1032/08         15         15           618/77/0038         154         SACCA UNINA STER 2000ML DAS         (DC00 X322)         DEL 1033/08         102         102           618/77/0038         154         SACCA UNINA STER 2000ML DAS         (DC00 MTK1076/SCC DE L1033/08)         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30	0077240027         5167         OXT VESSIE/2016 FOULY         (0000. 18205 - DEL 103370)         40         40           0070740007         5167         OXT VESSIE/2016 00NNs, CH. 14CM         (0000. 17865 (DET. 103370)         50         50           0070709007         5167         OXT VESSIE/2018         (0000. 17865 (DET. 103370)         50         50           0070709080         5167         OXT VESSIE/2018         (0000. 17865 (DET. 103370)         15         15           0080709080         5167         OXT VESSIE/20180         (0000. 17865 (DET. 1033706)         12         4           00807770193         4286         UNOMETER SOUND LOSIN (STE. 2000HL DOS 150 HL - DEL 690/10)         24         24           00807790036         505         UNOMETER SOUND LOSIN (STE. 2000HL DOS 150 HL - DEL 690/10)         27         72           00807790038         154         SACO UNINA STER. 2000HL DOS (DEL 1033708)         15         15           01687790036         154         KIT OXTERSON 053.002         (DOD MTK1076/SCC DEL 1033708)         30         30           01648000310         1767         TAPPO LL X OXTEREE VENCSO         (DCOD 38000098800-VYGON DET 393/08)         97         97	▶ 607R7810005	5167	CAT TIEMAN CHI4 TRASP CD.221800 =D50PZXCF DEL.597/10		60	60	0
64077240067         5167         COTINELATION DOINNA CH. 14CH         (COCD. 060102X - DE0102X)         50           6407RC909007         5167         COTINELATION DOINNA CH. 14CH         (COCD. 170605 (DET. 1032/08)         50           6407RC909007         5167         COTINELATION DOINNA CH. 14CH         (COCD. 170605 (DET. 1032/08)         15         15           64087770193         4286         UNOMETER SY0MEL COLUSION DEVEN (DET. 1032/08)         15         15           64087770036         5167         COTIVESCLYP 2YCH2         (COCD. 170605 (DET. 1032/08)         12         12           64087770037         4286         UNOMETER SY0MEL COLUSE 12001         DEL 1632/08         72         72           64087790036         154         SCACU MINA STER.2000HL LOS (COCD. USES11201)         DEL 1633/08         15         15           64687790037         4286         TEPPO CHTYESC, COD. 84073023         (D         DEL 1033/08         30         30           61467C000334         154         KIT CATETERE VENCSO         (DCOD.38000098800-VYGON DET.393/08         97         97           9146500310         1767         TRPPO LLX CATETERE VENCSO         (DCOD.38000098800-VYGON DET.393/08         97         97	00773940067         5167         CXINLADIM DONKA CH. 14CM         (CC00. 08/02XC) EL 1033/08         50         50           007RC099007         5167         CXI YEZCH 2X CH18         (CC00. 17605 (DET. 1033/08)         50         50           007RC099008         5167         CXI YEZCH2A         (CC00. 17605 (DET. 1033/08)         15         15           008R7770193         4286         UNOFETER S0ML CO 15810130107         =000 HIL         DEL. 63/076         24         24           008R7790036         505         UNOGRD SACQUIRINA STER. 2000HL (DC00 UDES312/201 DEL. 103/08)         72         72           008R7790036         505         UNOGRD SACQUIRINA STER. 2000HL (DC00 UDES312/201 DEL. 103/08)         15         15           014R7790037         4286         TMPO OT YESC. COD. 80/073023         (D         DEL. 103/08         15         15           014R7790037         4286         TMPO OT YESC. COD. 80/073023         (D         DEL. 103/08         102         102           014RC000334         154         KIT CATETEREM YESCOLE         (DC00. HIK 076/SCC         DEL. 103/08         102         102           9146E000310         1767         TMPPO UL X CATETERE YENCSO         (DC00. 38/00009880-YGON ) DET.393/08         97         97	00787240007         5167         OCINELIZON DONKI CH. 14CM         (DCOD. 080102XX-1013300)         50         50           0070509007         5167         OCI VESCSP 27CH18         (DCOD. 17005 (DET. 1832/08)         50         50           0070509008         5167         OCI VESCSP 27CH18         (DCOD. 17005 (DET. 1832/08)         15         15           0087770133         4266         UNOPEER SOME (D.1501013010)         =DCON TUBO 150 PL -         DEL 632/08         72         72           0087779038         154         SACCU UNINA STER. 2000HL (DCOD UD0ES112P1)         DEL 1033/08         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30         30	607R7840027	5167	CAT VESC.SIL.2VCH16 FOLEY (DCOD. 189205 - DEL. 1033/08		24	24	0
6477CV99007         5167         OXT YESCS/P.2YCH/8         (DCOL. 17045/ (DET. 1033/08))         50         50           6477CV99008         5167         OXT YESCS/P.2YCH/8         (DCOL. 17045/ (DET. 1033/08))         15         15           6488777013         24.86         UNIMPTER SOMEL CD. 150 101310 /9         =DCOL. 17045/ (DET. 1033/08)         72         72           64887790036         505         URIOGRAD. SACA. URINA STER. 2000HL (DCOL UDE311 2P01 DEL. 1033/08)         72         72           64887790037         428.6         TAPPO OXT YESC.         2000HL (DCOL MORS22         DEL. 1033/08         73         72           64887790036         154         SACA. URINA STER. 2000HL (DCOL MORS22         DEL. 1033/08         15         15           6487790037         428.6         TAPPO OXTYSC.         DEL. 1033/08         30         30           6487790037         428.6         TAPPO OXTYSC.         DEL. 1033/08         102         102           9146500310         1747         TAPPO LL X CATETERE VENOSO         (DCOD. 38000098800-VYGON DET.393/08         97         97	607RC099007         5167         C01 YESCS/P.2YCH38         (COL0. 170405 (DET. 1033/09)         15         15           607RC099008         5167         C01 YESCS/P.2YCH28         (DCOD. 170405 (DET. 1033/09)         15         15           608R7770193         4286         UNIVERTER SOUNL CD.15810131019         =COL0 TUBO 150 ML         DEL. 690/10         24         24           608R7770103         4286         UNIVERTER SOUNL CD.15810131019         =COL0 TUBO 150 ML         DEL. 690/10         24         24           608R7790036         154         SACCA UNINA STER 2000ML (DCOD UDBES112P0)         DEL. 1033/08         15         15           614R7790037         4286         TVPPO ULY KEC. COD. BAN70323         (D         DEL. 1033/08         30         30           614R7790034         154         NIT CONTETENSM VESCICOLE         (DCOD UTS/076) CC         DEL. 1033/08         30         30           614R77900310         1767         TRPPO LL X CATETERE VENCSO         (DCOD 300009/8880-VYGON DET.393/08         97         97	607K099007         5167         OUT VESCS/P.2YCH28         (DOD. 17805 (DET. 1037/08)         15         15           607K099008         5147         OUT VESCS/P.2YCH28         (DOD. 17805 (DET. 1037/08)         15         15           608K7770193         4266         UNOREER SOML (D.158101310190         =0.CM TUBO 159 HL -         DEL. 690/10         24         24           608K7790036         505         UNOGRED SACOL URINA STER.200ML (DCOD UD0ES312PU)         DEL. 1032/08         15         15           616K7790047         4266         UNOR STER.200ML (DCOD UD0ES312PU)         DEL 1032/08         15         15           616K7790057         4266         TXPPO CMTVESC COD. MONTOSCO:         DEL 1032/08         102         102           616K7790067         4266         TXPPO CMTVESC COD. MONTOSCO:         DEL 1032/08         102         102           616K7790067         4266         TXPPO CMTVESC COD.0000988800-YYGON DET 392/08         102         102         102           916K5000310         1767         TXPPO LL X CATETERE VENSO         (DCOD.380000988800-YYGON DET 392/08         97         97	607R7840067	5167	CAT.NELATON DONNA CH., 14CM (DCOD, OB0182XX - DEL, 1033/08		40	40	0
6477009000         5167         OXT YESCS/P 2V(H0)         (0C00. 17045) (DEI 1033/00)         15         15           64087770193         4286         UNOMETER SOUNL CD.158101310190         =DCON TUBO 150 ML         DEL 690/10         24         24           64087770033         555         URGGARD SOCU UBINA STER 2000ML DIS         (DCOD AS322)         DEL 1033/08         15         15           64087790038         154         SACCA URINA STER 2000ML DIS         (DCOD AS322)         DEL 1033/08         15         15           64087790037         4286         TMPPO CULVESC. COD. 94073023 (D         DEL 1033/08         103         30           6408700057         4286         TMPPO CULVESC. COD. 94073023 (D         DEL 1033/08         102         102           91665000310         1767         TMPPO LLX CATETERE VENCSO         (DCOD 38000098800-YGON DET 393/08         97         97	0070209000         5167         C01 YESCS/P.24400         (DC00. 17805 (DE1.103300)         15         15           60807770193         4.286         UNOHETER SOUNL CD.158101310190         =DC0N TUB0 150 HL         DEL.690/10         24         24           60807790036         505         UNGGAUD SACCU UNA STER.2001HL CD. 150 HL         DEL.693/08         17         72           60807790038         154         SECQU UNA STER.2001HL DIS         (DC0D X322         DEL.1033/08         15         15           614R700034         154         NETO CD.4073023         (D         DEL.1033/08         102         102           9166500310         1767         TAPPO LLX CATETERE VENGSO         (DC0D 38000098880-YYGON DET.393/08         97         97	0070209000         5167         C01 YESCS/P.24010         (DC00. 170405 (DEI. 1033/06)         15         15           60807770193         4.286         UNOHETER SOUNL CD.158101310190         =DC0N TUB0 150 HL         DEL. 690/10         24         24           60807790036         505         UNGGAUD SOCU UNIA STER.2001HL (DCD. DEEL 1033/08         72         72           60807790038         154         SACQU UNIA STER.2001HL (DS         (DC0D X322         DEL 1033/08         15         15           614R7700034         154         KICOL MATTREL         (DC0D K1074/SCC DEL 1033/08         102         102           9166500310         1767         TXPPO LLX CATETERE VENGSO         (DC0D 38000098880-YIGON DET 393/08         97         97	607RC909007	5167	CAT VESC.S/P.2VCH18 (DCOD. 170605 (DET. 1033/08)		50	50	0
64887770193         4286         UNMETER SOURL CO IS8101310190         224         24           64887770033         505         UR064RD SACCA URINA STER, 2000HL (DCOD UDES112P01 DEL 1033/08         72         72           64887770038         154         SACCA URINA STER, 2000HL (DCOD UDES112P01 DEL 1033/08         15         15           64887770037         4386         TP4PO CATYESC, COD, 84073023         (D         DEL 1033/08         30         30           64887790038         154         KIT CATETERISMO VESCICALE         (DCOD HTK10765C)         DEL 1033/08         102         102           91645000310         1767         TAPPO LLX CATETERE VENGSO         (DCOD 30000099800-VYGON DET 393/08         97         97	0087770193         4286         UNONFERS SOURL CO 15810 31010 0         =DCM TUBO 158 HL -         DEL 697/10         24         24           00877700036         595         UR0604D SAOCU URINA STER 2000HL (DCC00 UD0E5112P01 DEL 1033/08         72         72           00877700038         154         SAOCU URINA STER.2000HL (DCC00 UD0E5112P01 DEL 1033/08         15         15           016877700037         4286         TMPPO CITYESC.00D. 84073023         (D         DEL 1033/08         30         30           016877700334         154         KIT CATETERISMO YESCICALE         (DCC00 JHK 076/SCC         DEL 1033/08         102         102           9166000310         1767         TMPPO LL X CATETERE VENOSO         (DCC00 3800009/880/0-YGGN N DET 393/08         97         97	0087770193         4286         UNONFERS SOURL CO 15810 31010 0         =DCM TUBO 158 HL -         DEL 697/10         24         24           00877700036         595         UR0604D SACOL URINA STER. 2000HL (DCC00 UD0E5112P01 DEL 1033/08)         72         72           00877700038         154         SACOL URINA STER. 2000HL (DCC00 UD0E5112P01 DEL 1033/08)         15         15           016477700037         4286         TXPPO OT YESC. COD. 64073023         (D         DEL 1033/08)         30         30           016477700037         4286         TXPPO OT YESC. COD. 64073023         (D         DEL 1033/08)         102         102           016470700037         4286         TXPPO OT YESC. COD. 64073023         (D         DEL 1033/08)         102         102           016470700334         154         NTC CRETERISMO YESCICALE         (DCC00.3800009880/0-YrGON         DET 393/08         172         77           9166C00310         1767         TXPPO LL X CRETERE YENGSO         (DCC00.3800009880/0-YrGON         DET 393/08         97         97	607RC909008	5167	CAT VESC.S/P.2VCH20 (DCOD. 170605 (DET. 1033/08)		15	15	0
6/08/77/0036         505         U/R0G4RD SUCUL UNINA STER. 2000/HL (DCOL UDBE31/2P0)         DEL         1033/08         72         72           6/08/77/0038         154         SACCA URINA STER. 2000/HL (DCOL UDBE31/2P0)         DEL         1033/08         15         15           6/08/77/0038         154         SACCA URINA STER. 2000/HL (DCOL UDBE31/2P0)         DEL         1033/08         15         15           6/08/77/00467         4286         DEPHO (DCA VESC. COL 94/072023)         (D         DEL         1033/08         30         30           6/06/700467         4286         DEPHO (DCA VESC. COL 94/072023)         (D         DEL         1033/08         30         30           6/06/200310         154         KT CATETERISHO VESC/QLE         (DCOD 380000998800-VIGON         DET 393/08         97         97           9/06/500310         1767         TAPPO LL X CATETERE VENCSO         (DCOD 380000998800-VIGON         DET 393/08         97         97	64887790036         505         UR0GARD SACCU URINA STER. 2000HL (DAS         DEL. 1033/08         72         72           64887790038         154         SACCA URINA STER.2000HL DAS         (DCOD. MS222         DEL. 1033/08         15         15           6487790037         4286         TAPPO CULTISEC. COD. 407/0232         (D         DEL. 1033/08         102         102           6487790037         4286         TAPPO CULTISEC. COD. 407/0232         (D         DEL. 1033/08         102         102           6487790037         154         KIT CATETERDEMO VESCICULE         (DCOD. MTKI 076/SCC         DEL. 1033/08         102         102           916/6000310         1767         TAPPO LL X CATETERE VENCSO         (DCOD. 3800009/8800-YGON. DET.393/08         97         97	64887790036         505         UBGGRD SACCL URINA STER. 2000HL (DCOL UDES112PU DEL 1033/08)         72         72           64887790038         154         SACCA URINA STER. 2000HL (DAG (DCOL VAS22)         DEL 1033/08         15         15           61687790037         4286         TAPPO OLTASCL COL (MOTOLZ)         (D COD VAS22)         D EL 1033/08         102         102           61687790037         4286         TAPPO OLTASCL COL (MOTOLZ)         (D COD VAS22)         D EL 1033/08         102         102           6168709067         4286         TAPPO OLTASCL COL (MOTOLZ)         (D COD VAS22)         D EL 1033/08         102         102           9168500310         1767         TAPPO LL X CATETERE VENCSO         (DCOD 3800009/98800-YGON DET 393/08)         97         97	608R7770193	4286	UNOMETER 500ML CD.158101310190 =DCON TUBO 150 ML - DEL. 690/10		24	24	0
6/08/77/0038         154         SACXA URINA STER.200/HL DKS         (DCOD. K522         DEL. 103/08         15         15           6/18/77/90067         4286         TR/PFO XTYESC, COD. 84073023         (D         DEL. 103/08         30         30           6/16/C000314         154         KT CATERERMOV VESCULE         (DCOD. MKI 1076/SCC         DEL. 103/08         102         102           9/16/S000310         1767         TR/PO LL X CATETERE VENCSO         (DCOD. 38000098800-FYGON         DET. 393/08         97         97	4080779033         154         SACKUMAN STER200MH, DK         (0COX 8322         DEL 1033/08         30         30           616X790067         4286         TAPPO CXTYESC. COD. 84073023         (0         DEL 1033/08         30         30           616X000314         154         KT CHETERMO VESICULE         (0COD MIX1076/SCC         DEL 1033/08         102         102           9166500310         1767         TAPPO LL X CATETERE VENOSO         (DCOD 380000988800-VYGON DET 393/08         97         97	04087790033         154         SACKUMAN STER200MHL DK         (0COX 8322         DEL 1033/08         30         30           616K7090067         4286         TAPPO CATYESC. COD. 84073023         (0         DEL 1033/08         30         30           616K000314         154         KT CHETERMOV VESOLULE         (0COD MTK1076/SCC         DEL 1033/08         102         102           9166500310         1767         TAPPO LL X CATETERE VENOSO         (DCOD 380000988800-VYGON DET 393/08         97         97	608R7790036	505	UROGARD SACCA URINA STER. 2000ML (DCOD.UDBE3112P01 DEL. 1033/08		72	72	0
616R7700067         4286         TAPPO CRIVESC, COD. 84073023         (0         DEL         1032/08         30           616RC000334         154         VRT CRIEERISMO VESCICALE         (DCOD MTK1076/SCC         DEL         1032/08         102         102           916R5000310         1767         TAPPO LL X CRIEERIE VENOSO         (DCOD 38000098800-VYGON         DET 393/08         97         97	6167790067         4286         TAPPO CATYESC. COD. 84073023 (0         DEL         1032/08         30         30           616RC000334         154         KIT CATETERBMO VESCICALE         (DOOD MTK1076/SCC         DEL         1032/08         102         102           91665000310         1767         TAPPO LL X CATETERE VENOSO         (DCOD 38000/9/8800-VYGON DET 392/08         97         97	6167700057         4286         TAPPO CATYESC. COD. 84073023 (0         DEL         1032/08         30         30           616RC000334         154         KIT CATETERBYN YESCICALE         (DOOD MTKI 076/SCC         DEL         1032/08         102         102           916K5000310         1767         TAPPO LL X CATETERE VENOSO         (DOOD MTKI 076/SCC         DEL         1032/08         97         97	608R7790038	154	SACCA URINA STER.2000ML DAS (DCOD AS322 DEL. 1033/08		15	15	0
614RC000334 154 KT CARTERBEMO VESCICALE (0.000 MTKI 076/SCC DEL 1033/08 102 102 914RS000310 1767 TRPPO LL X CATETERE VENOSO (DCOD.380000988800-YYGON DET.393/08 97 97 97	614/RC000334 154 KTC CATETRISHO VESCICULE (0:000 MTK1 07/2/SCC DEL 1033/08 102 102 914/RC000310 1767 TRPPo LL X CATETERE VENOSO (DCOD 380000998800-YrGON DET 393/08 97 97 97	6 I ARCUDO334 154 KT CATETRISMO VESCICULE (0.000 MTKI 07/25CC DEL 1033/08 102 102 91 ARSU00310 1767 TRPPo LL X CATETRIE VENOSO (DCOD 380000998800-YrGON DET 393/08 97 97 97	616R7790067	4286	TAPPO CAT.VESC. COD. 84073023 (D DEL 1033/08		30	30	0
91 465000310 1767 TAPPO LL X CATETERE VENOSO (DCOD.380000988800-YYGON DET.393/08 97 97	91 465000310 1767 TAPPO LL X CATETERE VENOSO (DCOD 30000098800-YYGON DET 392/08 97 97	91 465000310 1767 TAPPO LL X CATETERE VENOSO (DCOD 30000098800-YYGON DET 392/08 97 97	616RC000334	154	KIT CATETERISMO VESCICALE (DCOD.MTK1076/SCC DEL. 1033/08		102	102	0
			916RS000310	1767	TAPPO LL X CATETERE YENOSO (DCOD.380000988800-YYGON DET.393/08		97	97	0

Click, on the right of the data area, the boxes corresponding to the resources that must be reallocated (Fig 126 A). The clicked boxes is selected -

							Below	stock
SOURCE	BLO.GI.C.LI.PI							
DESTINATION	BLO.GI.E.LI.PI							-(/
Code	Producer code	Resource			Expiration Date	Qty	Cabinet Kit	
607R7810005	5167	CAT TIEMAN CHI4 TRASP CD.221800	=D50PZXCF	DEL.597/10		60	60	0
607R7840027	5167	CAT YESCSIL 2VCHI 6 FOLEY	(DCOD. 189205 - DEL. 1033/	38		24	24	0
607R7840067	5167	CAT.NELATON DONNA CH., 14CM	(DCOD. OB0182XX - DEL. I	133/08		40	40	0
607RC909007	5167	CAT VESC.S/P.2VCH18	(DCOD. 170605 (DET. 1033/	(8)		50	50	0
607RC909008	5167	CAT VESC.S/P.2VCH20	(DCOD. 170605 (DET. 1033/	18)		15	15	0
608R7770193	4286	UNOMETER 500ML CD.158101310190	=DCON TUBO 150 ML -	DEL. 690/10		24	24	0
608R7790036	505	UROGARD SACCA URINA STER. 2000MI	. (DCOD.UDBE3112P01	DEL. 1033/08		72	72	0
608R7790038	154	SACCA URINA STER.2000ML DAS	(DCOD AS322	DEL. 1033/08		15	15	0
► 616R7790067	4286	TAPPO CAT.VESC. COD. 84073023	(D	DEL 1033/08		30	30	0
616RC000334	154	KIT CATETERISMO VESCICALE	(DCOD.MTK1076/SCC DE	1033/08		102	102	0
								-
							ſ	)

Fig 126➢ Click the Update button on the command bar (Fig 126 B).

The reallocation is this way completed.

A print report is automatically created. A print preview is displayed (Fig 127).

		ALL	OCATE RESO	URCE				
Source	BLO.G1.C.L1.P1		Destination	BLO.G1	1.H.L1.P1			
Code	Producer code	Description		Lot	SERIAL	Expiration	Qty	
607R7810005	5167	CAT TIEMAN CH14 TRASP	CD.221800 /D				85	
607RC909007	5167	CAT VESC.S/P.2VCH18	(DCOD. 170605				52	
607RC909008	5167	CAT VESC.S/P.2VCH20	(DCOD. 170605				45	
Oranu <sup>194</sup> Stock Management -	Copyright © 2008 by UMS on - http://www.uM	Norma R				Page	10	

Fig 127 - Print preview

The Close button (Fig 127 A) closes the "Print preview" screen.

# **11. Orders sheet print**

The "Orders" module makes it possible to create a document that can be used to order the materials.

To activate the "Orders" module,



The following screen opens,

ORDERS	_		_	_	_	_	_	_	_	B	elow stock
START DATE	17/11/2010	•		END DATE 17/11/20	010 🗾						
STOCKROOM	BLO			CABINETS GROU	P GI		- CABINET ALL			•	RESET
Position		Code	Producer co	de Description			Expiratio	n Used Min I	1ax In stock	Cabinet	Kit Sugg.
								SEARCH		REPORT	s â
					Fig 128	- Orders					

#### 8

## 11.1. "Orders" - screen structure

The "Orders" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 11.1.1. Filters

START DATE	16/11/2010	•	END DATE	17/11/2010	•					
STOCKROOM	BLO		- CABIN	ETS GROUP	GI	*	CABINET	ALL	•	RESET
			<b>T</b> . •	100 E	14	4 40 1 9				

Fig 129 - Filters on the "Orders" screen

The available filters on the "Orders" screen (Fig 129) are:

- "Start date End date" these fields make it possible to specify the time period to which the items displayed in the data area refer.
- "Stockroom" it displays only the resources located in a specific stockroom.
- "Cabinets group" it displays only the resources located in a specific cabinets group.
- "Cabinet" it displays only the resources located in a specific cabinet.

See paragraph 1.4.2 for general instructions on how the filters work.

#### 11.1.2. Data area

The data area of the "Orders" screen displays the list of resources used during the specified period and whose values correspond to those possibly specified in the other filters.

	ORDERS		_			_	_	_		_	-0	Below s	tock
	START DATE	02/11/2010 🔹	END	DATE 17/11/2010 -									
	STOCKROOM			CARINETS GROUP GI		CARINET A	1					RE	FT
_	Desister	DLU A Colle	Des de ser as de	Description		All All		M:. N		la avala	<u></u>	V:. C	-
	PLO CLE LL PL	- Code	Producer code	I DESCRIPTION	+D	Expiration	Usea			10 STOCK   70	Cabinet 77	VIT JUE	<b>₹</b>
ł	PLO GLE LL PL	60407005111	22	AGHI STER 23GVL 172 FIC INDOLOR	+0		,	0	0	10	,,	0	0
	PLOGIELEPI	40407011113	22	AGO SPINALE THE DIC	(DCOD 03440354000	D		0	0	37	34	1	0
	RIG GLELL PL	614RC770013	154	SPHON V PHUZIA RISTURI CD N AD //	70000. 03440304000	D	4	0	0	100	0	0	0
	PLO GLE LL PL	0100000000	104	SHOCKE Y COLOSTOMIN COD. 1 2000	, )D			0	0	70	0	0	0
	RIG GLELL PL	0148030000	5804	CONTENT CONTR AGHL CD 31181467	)ው መ	D		0	0	78	0	0	0
	BLO GLELL PL	91680207004	154	MATITA DERMOGRAF, COD RO OL	0	<i>b</i>	2	0	0	144	0	0	0
	BIO GLG LL PI	61.6B20.90011	5546	DREN PIATTO_MIS 4X10MM_24130	(0 /D		2	ů.	0	40	0	0	0
	BLO GL G LL PI	91 6R7805056	3308	DREN SOFEIETTO, DRG/S00/A/UNIV	/DS/DREN F_TROCARS00ML	-	2	ů.	0	125	0	ů.	0
	BLO GL GKITLLL P	1 251 PRINCIPALE	5500	PRINCIPALE PER EESS	Postonenie modał poste		-	2	5	125	0	0	5
	RIG GLH LL PI	60080505076	3308	TURO CONNESS E/E COD #SPY7L0300	IDMM_7X10_LUNGH_MT3		16	0	0	191	190	Ť	0
	BLOGLHTTPI	61.6RC000762	2698	CANN YANKAUER ORL CD 1218014065	)D	DET	4	0	0	138	137		0
	BIO GENTE PI	61.6BS000762	2452	CANN YANKALIER STANDARD SP3800	/00 149/07			Ň	0	122	0	0	0
	BL0.GI.I.LI.PI	61 6R7790204	154	RUBINETTO 3 VIE COD.PRC0999005	(D(EX_M062851)		- i	0	0	63	0	0	0
	BLO.GL.K.LI.PI	612R7820007	505	SIR STER LOME TERUMO LATEX FREE	/D20/21/22_G_CD.SS1052138		3	0	0	195	0	0	0
	BL0.GL.K.LL.PI	61 2RL000029	748	SIR.LL.CC.S/AGO_3ML_PENTA_LATEX	/DCOD. 002022420 -	D.7	6	0	0	21	0	0	0
	BLO.GL.K.LL.PI	61 2RL000302	748	SIR.LL.60ML PENTAFERTE 002022970	/D	D	Ш	0	Û	97	96	1	0
	BL0.GL.K.LL.PI	61 2RL000700	748	SIRST.20ML ECC.PENTAFERTE	DCOD. 002022710		18	0	0	163	162	i.	0
	BL0.GL.K.LL.PI	612RL000701	748	SIR.ST.30ML ECC.PENTAFERTE	/DCOD. 002022810	D.7	1	0	0	125	0	0	0
	BLO.GL.K.LL.PI	61 2RL820003	22	SIR.COND CRT.50/60ML S/AGO	=DCOD.03079003090500		4	0	0	170	0	0	0
	BLO.GI.K.LI.PI	61 2RS000033	748	SIR.LL.CC.S/AGO_LOML_002022620	/DCONF.MULTIP.1000 PZ	D.73	10	0	0	118	0	0	0
	BLO.GI.L.LI.PI	601RC003012	154	CER.MED.CHIR. CM9XI 0CM COSMOROE	(DCOD. 900873		8	0	0	130	0	0	0
	BLO.GI.L.LI.PI	601RC003013	154	CER.MED.CHIR. CM9XI 5CM COSMOROE	(DCOD. 900874		4	0	0	113	0	0	0
	BLO.GI.L.LI.PI	601RC003014	154	CER.MED.CHIR. CM9X20CM COSMOROE	(DCOD. 900875		2	0	0	80	0	0	0
	BLO.GL.N.LL.PI	900RC003001	2673	TAMPONE NASALE MEROCEL 8X2X1,5	(DCOD. 0800400402N0 .		10	0	0	32	30	2	0
	BLO.GLS.LLPI	601R1003016	154	NASTRO OMINISTRIP 12X100 6PZ 54068	IS(D		8	0	0	64	0	0	0
	BLO.GL.S.LL.PL	906RC000017	3757	SUTURA SETA CD. K834H NON H	°D		5	0	0	13	12	1	0
	BLO.GLS.LLPI	906RC000220	3757	SUTURA PDS II CD. Z443E	\$D		4	0	0	27	0	0	0
	BLO.GI.S.LI.PI	906RC000221	3757	SUTURA PDS II CD. Z423E	\$D		4	0	0	32	0	0	0
	BLO.GL.S.LL.PI	906RC002013	2618	SUTURA PREMILENE CO090213 NON	+ °D		3	0	0	I.	0	0	0
	BLO.GLS.LLPI	906RC011367	5449	SUTURA SETA 0.75CM CD.41428	=DRESORBA		6	0	0	299	0	0	0
	BL0.GL.U.LL.PI	609R1130012	683	SONDA PROST.DUFOUR CD.11332030	=D3VIE CH20 I 0PZXCF	30X4	1	0	0	30	0	0	0
ł	BLO.GI.U.LI.PI	616RC130900	5167	GLISSEN GEL COD. 400176	=DX_CATET.VESC./ENDOSC.		5	0	0	381	0	0	0 👻
	$\nabla$						SE A	RCH			REPO	RTS	

Fig 130 - Data area

Each row corresponds to a resource. For each resource the following information can be displayed:

- the resource position;
- the resource code;
- the producer code;

- the resource description;
- the quantity of resources used in the relevant period;
- the minimum quantity;
- the suggested quantity;
- the total quantity in stock;
- the quantity located in the cabinets;
- the quantity located in the generic kits already prepared;
- the suggested order quantity (this is the difference between the suggested quantity and the quantity in stock).

None of the values displayed can be modified by the user.

#### 11.1.3. The command bar of the "Orders" screen

The command bar (Fig 131), formed of several buttons, makes it possible to manage the screen contents.

$\overline{\nabla}$	Δ					SEARCH	REPORTS
		F	'ig 131 - Co	mmand ba	r		

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the **Search** button to search and display the list of items having the features specified in the filters described in paragraph 11.1.1.

The **Reports** button makes it possible to print the screen contents.

## 11.2. How to display and print the orders sheet

To display the list of resources,

➢ specify the search filters values (Fig 132 A).

	ORDERS	_	_	_			_	_	_	_		Below stoo	ik 🗌
	START DATE	02/11/2010	•	END	DATE 17/11/2010 -								
		02/11/2010	_			1		_					
	STOCKROOM	BLO		~	CABINETS GROUP GI		CABINE	ALL			-	RESET	
	Position	- Cod	e Pi	roducer code	Description		Expir	ation Used I	1in Max	n stock	Cabinet	Kit Sugg.	<b>_</b>
	BLO.GL.F.LL.PI	604R	7805110 22	2	AGHI STER.21GXI 1/2 PIC INDOLOR	+D		5	0	0 78	77	1	0
- 1	BLO.GI.F.LI.PI	604 P	7805111 22	2	AGHI STER.23GXI 1/4 PIC INDOLOR	+D		1	0	0 124	0	0	0
	BLO.GI.F.LI.PI	604 R	7811113 22	2	AGO SPINALE 22G PIC	/DCOD. 03440364000	D	4	0	0 37	36	1	0
	BLO.GL.F.LL.PI	616P	C770013 15	54	SPUGNIX PULIZIA BISTURI CD.AL.40 (C	)		1	0	0 100	0	0	0
	BLO.GI.F.LI.PI	908P	C000321 28	321	SACCHE X COLOSTOMIA COD. 12808	)D		1	0	0 79	0	0	0
	BLO.GL.F.LL.PL	916R	C209004 58	396	CONTENT.CONTA AGHI CD.31181467	(D	D	1	0	0 78	0	0	0
	BLO.GI.F.LI.PI	916R	C209010 15	54	MATITA DERMOGRAF. COD.RQ.01	(D		2	0	0 144	0	0	0
	BLO.GI.G.LI.PI	ól ó P	2090011 55	546	DREN.PIATTO MIS.4X10MM 24130	/D		2	0	0 40	0	0	0
	BLO.GL.G.LL.PI	916R	7805056 33	308	DREN.SOFFIETTO DRG/500/A/UNIV	/DS/DREN.E TROCAR- 500ML	÷	2	0	0 125	0	0	0
	BLO.GI.GKITI.LI.P	1 251.1	<b>'RINCIPALE</b>		PRINCIPALE PER FESS			1	2	5 0	0	0	5
	BLO.GL.H.LL.PI	609R	C505976 33	308	TUBO CONNESS.F/F COD.ASPY710300	)DMM_7X10_LUNGH.MT.3 -		١ó	0	0 191	190	1	0
	BLO.GI.H.LI.PI	616P	C000762 26	598	CANN.YANKAUER ORL CD.1218014065	)D	DET	4	0	0 138	137	1	0
	BLO.GI.H.LI.PI	61 6 P	S000762 24	52	CANN.YANKAUER STANDARD SP3800	/DD.149/07		1	0	0 122	0	0	0
	BLO.GI.I.LI.PI	616P	7790204 15	54	RUBINETTO 3 VIE COD.PRC0999005	(D(EX M062851)		I	0	0 63	0	0	0
	BLO.GL.K.LL.PL	61 2 P	7820007 50	)5	SIRSTER.FOML TERUMO LATEX FREE	/D20/21/22 G CD.SS1052138		3	0	0 195	0	0	0
	BLO.GI.K.LI.PI	612R	L000029 74	8	SIR.LL.CC.S/AGO_3ML_PENTA_LATEX	/DCOD. 002022420 -	D.7	6	0	0 21	0	0	0
	BLO.GL.K.LL.PL	61 2 R	L000302 74	18	SIR.LL.60ML PENTAFERTE 002022970	/D	D	H	0	0 97	96	1	0
	BLO.GI.K.LI.PI	61 2 P	L000700 74	8	SIRST.20ML ECC.PENTAFERTE	/DCOD. 002022710		18	0	0 163	162	1	0
	BLO.GL.K.LL.PL	61 2 R	L000701 74	18	SIR.ST.30ML ECC.PENTAFERTE	/DCOD. 002022810	D.7	I	0	0 125	0	0	0
	BLO.GL.K.LL.PL	61 2 P	L820003 22	2	SIR.CONO CAT.50/60ML S/AGO	=DCOD.03079003090500 .		4	0	0 170	0	0	0
	BLO.GL.K.LL.PL	612R	S000033 74	8	SIR.LL.CC.S/AGO_LOML_002022620	/DCONF.MULTIP.1000 PZ	D.73	10	0	0 118	0	0	0
	BLO.GI.L.LI.PI	601 R	C003012 15	54	CER.MED.CHIR. CM9XI 0CM COSMOROE	(DCOD. 900873		8	0	0 130	0	0	0
	BLO.GL.L.LL.PL	601 P	C003013 15	54	CER.MED.CHIR. CM9XI 5CM COSMOROE	(DCOD. 900874		4	0	0 113	0	0	0
	BLO.GI.L.LI.PI	601 P	C003014 15	54	CER.MED.CHIR. CM9X20CM COSMOROE	(DCOD. 900875		2	0	0 80	0	0	0
	BLO.GL.N.LL.PI	900P	C003001 26	573	TAMPONE NASALE MEROCEL 8X2X1,5	(DCOD. 0800400402N0		10	0	0 32	30	2	0
	BLO.GLS.LLPI	601 P	1003016 15	54	NASTRO OMNSTRIP 12X100 6PZ 54068	35(D		8	0	0 64	0	0	0
	BLO.GL.S.LL.PL	906P	C000017 37	757	SUTURA SETA CD. K834H NON 🕂	⊦ °D		5	0	0 13	12	1	0
	BLO.GL.S.LL.PL	906P	C000220 37	757	SUTURA PDS II CD. Z443E	\$D		4	0	0 27	0	0	0
	BLO.GL.S.LL.PL	906P	C000221 37	757	SUTURA PDS II CD. Z423E	\$D		4	0	0 32	0	0	0
	BLO.GL.S.LL.PL	906P	C002013 26	518	SUTURA PREMILENE C0090213 NON	+ °D		3	0	0 1	0	0	0
	BLO.GL.S.LL.PL	906P	COTT367 54	149	SUTURA SETA 0.75CM CD.41428	=DRESORBA			0	0 299		0	0
· · · · ·	BL0.GI.U.LI.PI	609R	1130012 68	33	SONDA PROST.DUFOUR CD.11332030	=D3VIE CH20 I 0PZXCF	30X4		0	0 30	<b>W</b>	0	0
· · · · · ·	BLO.GI.U.LI.PI	6168	CI 30900 51	67	GLISSEN GEL COD. 400176	=DX_CATET.VESC./ENDOSC.			0	0 381		0	0 🖵
	$\nabla$							SEAF	CH	$D \subset$	REPOR	15	

Fig 132 - "Orders" module

Click the **Search** button on the command bar (Fig 132 **B**).

The list of resources whose features match with those specified in the filters is displayed (Fig 132 C).

Click the **Reports** button on the command bar (Fig 132 D). The "Orders" option activates (Fig 133).

ORDERS	
REPORTS	
Fig 133	

Click the "Orders" option.

The print report is created. A print preview is displayed (Fig 134).

StockRoom         BLO         Time interval 02/11/2010         -         17/11/2010           Cabinetis Group         G1         Cabinetis Group         G1         Cabinetis Group         Cabinetis Gr				ORDER	s							
Cabinet ALL Code Producer code Description Expiration Used V C C C C C C C C C C C C C C C C C C	StockRoom	BLO		Time	interval 02,	/11/2010	-	17/11/	2010			
Cabinet         ALL           Code         Producer code         Description         Expiration         Used         Oty         T         Kit         Min         Nax         Sugar         Code           251.PRUCEPALE         PRINCIPALE PER FESS         1         0         0         0         2         5         5	Cabinets Group	G1										
Code         Producer code         Description         Expiration         Used         Oty         thit         Min         Xex         Support           251.PRINCIPALE         PRINCIPALE PER FESS         1         0         0         0         2         5         5	Cabinet	ALL									(	A)
Description         Description <thdescription< th=""> <thdescription< th=""></thdescription<></thdescription<>	Code	Producer code	Description	Expiration	Lined	otu	Cabin	e V#	Min	Marc	6.mm (***	
Construction         Construction<	251.PRINCIPALE		PRINCIPALE PER FESS	Expiration	1	0.0	0	0	2	5	5 5	. 15
905RC002013 2618 SUTURA PREMILENE C0090213 NON + *D 3 1 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	602R7770016	22	BENDA FLAST ANTIALL 20X5 FLEXA		1	0	0	0	0	0	0 -	
9157780027       955       TELO C/ROR TRL50X60.375.18 /0300       255       1       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0 <td< td=""><td>906RC002013</td><td>2618</td><td>SUTURA PREMILENE COD90213 NON + PD</td><td></td><td>3</td><td>1</td><td>0</td><td>0</td><td>0</td><td>0</td><td>0 -</td><td></td></td<>	906RC002013	2618	SUTURA PREMILENE COD90213 NON + PD		3	1	0	0	0	0	0 -	
604R000015         1694         AGD X ASP.CITOLOG.CHIBA CCH.NON+         1         4         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td>915R7800270</td> <td>895</td> <td>TELO C/FORO TRI.50X60 3.376.18 /D300</td> <td></td> <td>255</td> <td>1</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0 =</td> <td></td>	915R7800270	895	TELO C/FORO TRI.50X60 3.376.18 /D300		255	1	0	0	0	0	0 =	
995RC000017         3757         SUTURA SETA CD. K83HH         NON + *D         5         13         12         1         0         0         0	604R0000015	1694	AGO X ASP.CITOLOG.CHIBA CCH.NON+		1	4	0	0	0	0	0 -	
612RL000029       740       SIR-LL-CC.S/AGO 3ML FENTA       6       21       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0       0	906RC000017	3757	SUTURA SETA CD. K834H NON + °D		5	13	12	1	0	0	0	
515R5000785       1136       GUAINA COPRITELECAM.13,5X250       5       22       21       1       0       0       0	612RL000029	748	SIR.LL.CC.S/AGO 3ML PENTA		6	21	0	0	0	0	0	
905RC000220 9757 SUTURA POS II CD, 248E \$0 4 27 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	615RS000785	1136	GUAINA COPRITELECAM.13,5X250		5	22	21	1	0	0	0 _	
609R1130012         683         SONDA PROST.DUFOUR CD.11332030         1         30         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0 <td>906RC000220</td> <td>3757</td> <td>SUTURA PDS II CD. Z443E \$D</td> <td></td> <td>4</td> <td>27</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td>0</td> <td></td>	906RC000220	3757	SUTURA PDS II CD. Z443E \$D		4	27	0	0	0	0	0	
900RC003001       2673       TAMPONE NASALE MEROCEL 8X2X1,5       10       32       30       2       0       0       0	609R1130012	683	SONDA PROST.DUFOUR CD.11332030		1	30	0	0	0	0	0	
9056C000221         3757         SUTURA POS III CD. 7428E         \$D0         4         32         0         0         0         0	900RC003001	2673	TAMPONE NASALE MEROCEL 8X2X1,5		10	32	30	2	0	0	0 _	
604R7811113         22         AGO SPINALE 22G PIC         /DCCD.         4         37         36         1         0         0         0	906RC000221	3757	SUTURA PDS II CD. Z423E \$D		4	32	0	0	0	0	0 _	
9158770070 754 TELO-CHR.CM 25X38 COC.2037 /0 1 38 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	604R7811113	22	AGO SPINALE 22G PIC /DCOD.		4	37	36	1	0	0	0 _	
616R2990011 5546 DREN.PIATTO MIS-4X10M 24130 /D 2 40 0 0 0 0 0 0 0 0 0 60R5900462 22 BISTURI N.11 ETER. CO0443010011 )D 1 49 0 0 0 0 0 0 0 0 0 60R790021 154 RUENETTO 310E COO.PRC09005 (DEK 1 63 0 0 0 0 0 0 601R1003016 154 NASTRO OMNSTRIP 12X100 6PZ.540685(D 8 64 0 0 0 0 0 0 0 603R2292001 3757 COTONINI SOFT BS:10PZ. 80-1407 5 67 66 1 0 0 0 0 604R7805110 22 AGHI STER.21GX1 1/2 PIC INDOLOR +D 5 78 77 1 0 0 0 0 604R7805110 22 AGHI STER.21GX1 1/2 PIC INDOLOR +D 5 78 77 1 0 0 0 916R229004 5996 CONTENT.CONTA AGHI CD.31191467 (D 1 78 0 0 0 0 0 908RC000321 2821 SACCHE X COLOSTOMIA COO. 12808 )D 1 79 0 0 0 0 0 Page	915R7790070	754	TELO CHIR.CM 25X38 COD.2037 /D		1	38	0	0	0	0	0 _	
605R5000462         22         BISTURI N.11 STEP. C000443010011 )0         1         49         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0	616R2090011	5546	DREN.PIATTO MIS.4X10MM 24130 /D		2	40	0	0	0	0	0 _	
61647700204 154 PLUBLETTO 3 VIE COD-PRC099005 (DEX 1 63 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0	605RS000462	22	BISTURI N.11 STER. CD03443010011 )D		1	49	0	0	0	0	0	
60181003016         154         NASTRO CMMSTRP J2X1000 692.540685(D         8         64         0         0         0         0            603872023001         3757         COTONINI SOFT BSX1092.80-1407         5         67         66         1         0         0         0            60387202301         3757         COTONINI SOFT BSX1092.80-1407         5         67         66         1         0         0         0            60487200510         22         AGHI STER.210K1 1/2 PIC INDOLOR +D         5         78         77         1         0         0         0            9196205004         5996         CONTRN.CONTA AGHI CO.31181467 (D         1         78         0         0         0         0            9196205021         2821         SACCHE X CONSTONIA ACCO.12808 (D         1         79         0         0         0            90au <sup></sup>	616R7790204	154	RUBINETTO 3 VIE COD.PRC0999005 (D(EX		1	63	0	0	0	0	0 _	
603R-229001         3757         COTONINI SOFT ESSIDP2. 00-1407         5         67         66         1         0         0         0	601R1003016	154	NASTRO OMNSTRIP 12×100 6PZ.540685(D		8	64	0	0	0	0	0 _	
608R790036         505         URCCARD SACCA URINA STER. 2000ML         1         72         0         0         0         0            60478005110         22         AGH STER.21GK1 1/2 PIC INDOLOR +D         5         78         77         1         0         0         0            504678005110         22         AGH STER.21GK1 1/2 PIC INDOLOR +D         5         78         77         1         0         0         0	603RC229001	3757	COTONINI SOFT BSX10PZ. 80-1407		5	67	66	1	0	0	0 _	
604R7805110 22 AGHI STER.21GXI 12 PIC IMOLOR +D 5 78 77 1 0 0 0 916RC209004 5996 CONTENT.CONTA AGHI CO.31181467 (D 1 78 0 0 0 0 0 908RC200321 2821 SACCHE X COLOSTOMA COO. 12808 (D 1 79 0 0 0 0 0 908J <sup>11</sup> 2868 Жавдини - Серидите 1997 - 200 ву URS III - Нулиже на важ . 8 Раде	608R7790036	505	UROGARD SACCA URINA STER. 2000ML		1	72	0	0	0	0	0 _	
916RC209004 5996 CONTENT.CONTA AGH (DC.31181467 (D 1 78 0 0 0 0 0 908RC000321 2821 SACCHE X COLOSTOMIA CCD. 12808 (D 1 79 0 0 0 0 0 Page Page Page Page Page Page Page Page	604R7805110	22	AGHI STER.21GX1 1/2 PIC INDOLOR +D		5	78	77	1	0	0	0 _	
909R-000321 2821 SACH-EX COLOSTOMIA COD. 12808 )0 1 79 0 0 0 0 ован <sup></sup> Шок Жакунин середи 1997 - 200 м UWS и - Нр. жиж и Жижи I Раде	916RC209004	5896	CONTENT.CONTA AGHI CD.31181467 (D		1	78	0	0	0	0	0 _	
oau™Stat Kaugunut-Oqurgite 199 - 200 ty UKS int- Nguleek in teter X Page	908RC000321	2821	SACCHE X COLOSTOMIA COD. 12808 )D		1	79	0	0	0	0	0 _	
	OrasJ <sup>**</sup> Stock Masagemen	t-Copyrigit 6 1997 - 2010	by UNIS sri - itip://www.sifectins.it								Page	
								_			14	

The last column on the right can be used to specify the quantities to be ordered (Fig 134 A).

# **12.** Operation attribution of returned resources

The "Returns for operation" module makes it possible to record the returned resources ("Returns" from now on) and attribute them automatically to a specific operation.

To select the module





The following screen opens (Fig 135).

RETURN - OPI	ERATION LIST AREA		_	_	_		Below stock
ALL		OPER	ATIONS	_			
BLO I	PLANNED	READY		RUNNING		TERMINA	ITED
BLO 2		BLO NORTH CHICAGO, SERIATE TESE UROLOGIA	1 CHIC BLO ALC 14.00 ORT	CAGO, GLORENZA OLIZZAZIONE CISTI R OPEDIA E TRAUMATOLO	ENALE GIA		
BLO 3		1 CHESTERFIELD, BORGAROTORINESE BLO Microlaringoscopia diretta					
BLO 4		5 HOFFMAN ESTATE, SORRENTO BLO Emorroidectomia sec. Milliaan Morgan					
BLO 5		08.00 ORL E CH.CERVICO-FACCIALE					
BLO 6							
BLO 7							
BLO 8							
BLO 9							
BLO 10							
		UNKNOWN		ALL			

Fig 135 - Operation list

## 12.1. Operation list - Screen description

The "Operation list" screen displays all the operations scheduled for the current day in the block (or blocks) covered by the system and for which there are picked resources recorded. The operations are represented as rectangles (Fig 136).



On the left of the rectangles the planned room, block and time are displayed (Fig 136 A).

i

The room, block and time can be unspecified. In these cases the operation is a "Reserve". "Reserves" are described in detail in the user manuals of the DIGISTAT<sup>®</sup> Smart Scheduler and OranJ systems. See these documents for more details.

*The number and kind of information displayed in the operation rectangle do not affect the DIGISTAT*<sup>®</sup> *Stock Management procedures.* 

The patient name, the planned operation and the requesting hospital unit are displayed on the right of the operation rectangle (Fig 136  $\mathbf{B}$ ).

i

The type of information displayed on the operation rectangle can be changed by configuration. refer to your system administrator for more information.

The colour of the operation-rectangle indicates the state of the operation:

- light grey characterizes "planned" operations;
- green characterizes "ready" operations;
- cyan characterizes "in progress" operations;
- dark grey characterizes "completed" operations.

The rectangles corresponding to emergencies are characyerized by a red border (Fig 137).



Fig 137

It is not possible to attribute a "return" to a completed operation. The operation state does not affect in any other way the DIGISTAT<sup>®</sup> Stock Management procedures.

i

*The operation states are described in detail in the DIGISTAT<sup>®</sup> Smart Scheduler and DIGISTAT<sup>®</sup> OranJ systems user manuals.* 

The operation rectangles are divided into four columns. Each of them contains the operations having the same state. The state is specified in the column header (Fig 138).



Fig 138

On the left of the screen a list of buttons makes it possible to filter the operations displayed (Fig 139).



Fig 139 - Filter buttons

Each button corresponds to a room.

Click a button to display only the operations of the corresponding room.

The selected button appears highlighted.

The **All** button displays the complete list again.

The **Unknown** button on the command bar activates the "unknown operation return" procedure, described in paragraph 12.5.

## 12.2. Operation selection

To select the operation to which the "return" will be attributed

click the corresponding rectangle (Fig 140).



The screen making it possible to record the "returns" will open (Fig 141).

RESOURCE RETURN								Belov	v stock
A NORTH CHICAGO SERIATE - TESE	U.O. Blocco Operatorio Sala I								
STOCKROOM -ALL-	CABINETGROUPS	-ALL-		~ (	BINET -/	ALL-		-	RESET
Position		Code	Producer	Description				Used Ret	turn
🕨 RBLGI.Nuovi Materiali.LI.PI	(	601RC003012	154	CER.MED.CHIR. CM9X10CM CO	SMOROE (E	)COD. 900873	D.99/08	2	0
RBL.GI.Nuovi Materiali.LI.PI		605RS000462	22	BISTURI N.II STER. CD034430	10011-)D		D.895/09	1	0
RBLGI.Nuovi Materiali.LI.PI	(	605RS000469	22	BISTURI N.23 STER. CD034430	10023 )D		D. 895/09	1	0
RBLGI.Nuovi Materiali.LI.PI		612R7820007	505	SIR.STER.IOML TERUMO LATEX	FREE /D2	0/21/22 G CD.SS10S2138	D.734/07	1	0
RBLG1.Nuovi Materiali.L1.P1	(	612RL000700	748	SIR.ST.20ML ECC.PENTAFERTE	/DC0	D. 002022710	D.734/07	2	0
RBLGI.Nuovi Materiali.LI.PI	(	616RC770013	154	SPUGN.X PULIZIA BISTURI CD.	AL40 (D			2	0
RBLG1.Nuovi Materiali.L1.P1	9	900R7770208	498	***SET GARZA 7X9 16STR. RJ	CF.5	)DC.ID43B0709F05S 12/8	20/20 D.972/09	4	0
RBLGI.Nuovi Materiali.LI.PI	9	900RC000467	498	SET GARZA 10X60 8STRATI RX	CF.5 )DID	23D1020F055 P.X 3(10X2	0) D.972/09	2	0
RBLGI.Nuovi Materiali.LI.PI	9	900RL000290	206	SET TAMP. GARZA MM.10 RX	CF.5 )DO	COD. 157030010 T.12/12	D.972/09	1	0
RBLG1.Nuovi Materiali.L1.P1	9	906RC000453	3757	SUTURA VICRYL CD. V311H	°D		DEL 14/06	2	0
RBLGI.Nuovi Materiali.LI.PI	9	906RC000454	3757	SUTURA VICRYL CD. V304H	°D	CALIBRO USP 4/0		3	0
RBLG1.Nuovi Materiali.L1.P1	9	906RC001303	5449	SUTURA SINT. RESOQUICK PR3	1422 /D		DET.1032/07	3	0
RBLGI.Nuovi Materiali.LI.PI	9	906RC001324	5896	SUTURA POLYSORB CD. LL222	°D	CALIBRO 3/0	DEL 14/06	1	0
RBL.GI.Nuovi Materiali.LI.PI	9	915R1000024	2618	TELO SENZA ADESIVO CM75X9	0 /0	)	DEL.525/07	1	0
RBL.GI.Nuovi Materiali.LI.PI	9	915R1000028	2618	TELO CON ADESIVO CM75X90	/D		DEL.525/07	2	0
RBLG1.Nuovi Materiali.L1.P1	9	915R1000029	2618	STRISCIA ADESIVA	/D		DEL 525/07	2	0
RBL.GI.Nuovi Materiali.LI.PI	9	915R1000032	2618	INTERVENTI DI FIMOSI IN607	) /D		DEL.525/07	1	0
RBL.GI.Nuovi Materiali.LI.PI	9	916RC209004	5896	CONTENT.CONTA AGHI CD.311	31467 (D		DEL 619/08	2	0
I 2 3 4	5 6 7 8	9 START	0 Scan	. +	·/-	C	NEXT		-

Fig 141 - "Returns from operation" screen

On the top-left corner of the screen are displayed the data of the operation to which the "return" will be attributed (Fig 141 A).

The data area displays the list of all the resources picked for the selected operation (Fig 141 B).

## 12.3. "Returns from operation": screen structure

The "Returns from operation" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

#### 12.3.1. Filters

STOCKROOM -ALL-	CABINETGROUPS	-ALL-	CABINET -ALL-	▼ RESET					
Fig 142 - Filters on the "Returns from operation" screen									

The filters available on this screen are:

- "Stockroom" displays only the resources picked from a specific stockroom.
- "Cabinet group" displays only the resources picked from a specific cabinet group.
- "Cabinet" displays only the resources picked from a specific cabinet.

See paragraph 1.4.2 for instructions on the filters in the "Stock Management" system.

#### 12.3.2. Data area

The data area, if no filter is specified, displays the list of all the resources picked for the selected operation (Fig 143).

Position	Code	Producer	Description		Used Re	eturn	
RBLGI.Nuovi Materiali.LI.PI	601RC003012	154	CER.MED.CHIR. CM9X10CM COSMOROE (DCOD. 900873	D.99/08	2		0
RBLG1.Nuovi Materiali.L1.P1	605RS000462	22	BISTURI N.11 STER. CD03443010011 )D	D.895/09	1		0
RBLG1.Nuovi Materiali.L1.P1	605RS000469	22	BISTURI N.23 STER. CD03443010023 )D	D. 895/09	1		0
RBLG1.Nuovi Materiali.L1.P1	612R7820007	505	SIR.STER.IOML TERUMO LATEX FREE /D20/21/22 G CD.SSI052138	D.734/07	1		0
RBLG1.Nuovi Materiali.L1.P1	612RL000700	748	SIR.ST.20ML ECC.PENTAFERTE /DCOD. 002022710	D.734/07	2		0
RBLG1.Nuovi Materiali.L1.P1	616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (D		2		0
Marcheller Merican Jan March March	~ Orterada	198,	<i>ታምተ</i> ናይፒታ <u>ፍሥላንላ</u> . <u>ፓሥላ ምናና</u> ፓሥላሚኒ ርድዳ <sub>እ</sub> ፖሥላ ወር ሥላ <u></u> ያዋውያ ይይኖሩ ላ ንሥላ ን	0/J~D,970/Ag~~	m mas	4.	1~



Each row corresponds to a resource. For each resource the following data can be displayed:

- resource position (not editable);
- resource code (not editable);
- manufacturer code (not editable);
- description (not editable);
- the lot (if enabled by configuration not editable);
- the expiration date (if enabled by configuration not editable);
- the serial number (if enabled by configuration not editable);
- used quantity (not editable);
- quantity to be returned.

Not all the information is always specified. The kind of information available depends on the configuration chosen and the procedures in use.

The row appearing at the beginning of a row indicates the selected resource. The only editable item on this screen is the quantity of items that must be returned. the corresponding cell is highlighted yellow if no value is displayed (Fig 143 A). When a value is specified, before clicking the **Update** button on the command bar, the cell is highlighted light blue (Fig 144).



The icon is an "Undo" button. Click the icon to annul the editing performed since and to bring back the row to its original state.

See paragraph 12.4 for the "Returns" specification procedure.

#### 12.3.3. The command bar of the "Returns from operation" screen

The command bar on the "Returns from operation" screen (Fig 145) contains the buttons making it possible to manage the screen contents.

ļ	2	3	4	5	6	7	8	9	0		+/-	С	NEXT	
7	/	/	7			LOCK	SCAN	START	SCAN	IMPORT			CLO	DSE

Fig	145
-----	-----

The numeric buttons on the upper line of the command bar (Fig 146) can be used to insert the resource quantities.

I	2	3	4	5	6	7	8	9	0
Fig 146 - Numeric buttons									

Click one of the numbers to write it in the "Return" field (Fig 143 A).

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The **Next** button selects the item following the one currently selected.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.
The other buttons are not active on this screen.

Use the **Close** button to close the current screen.

When editing the screen contents the **Update** and **Cancel** buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

# **12.4.** How to record the returned resources

To record a returned resource, on the "Returns from operation" screen (Fig 141).

Click the row corresponding to the resource to be returned.

The row is selected, the  $\blacktriangleright$  icon appears at the beginning of the row.

- > Use the numeric buttons on the command bar to specify the resource quantity.
- > Click the **Update** button on the command bar.

Otherwise you can

click the "Return" cell on the row corresponding to the resource to be returned.

The corresponding row is this way selected, the  $\blacktriangleright$  icon appears at the beginning of the row.

- > Use either the numeric buttons or the workstation keyboard to set the quantities.
- > Click the **Update** button on the command bar.

After clicking the **Update** button, the quantities specified in the "Used" cell are updated according to the new values. I.e.: if 5 items are picked of a certain resource and 2 items are returned, the "Used" cell, after updating, specifies "3".

If the quantity of items returned is equal or bigger than the quantity of picked items, the row corresponding to the resource disappears from the list displayed on screen.

### **12.4.1.** Barcode reading in the "Return" procedure

When the "Returns from operation" screen is displayed the barcode reader can be used as search and selection tool. Reading the barcode of the resource that must be returned brings the corresponding row to the first place in the list of resources displayed on screen. The quantity is increased (one unit). To perform this procedure

scan the barcode of the resource that must be returned.  $\geq$ 

The corresponding row is displayed on top of the resources list, the quantity displayed in the "Returne" cell is increased of one unit.

Click the Update button on the command bar.

# 12.5. Returned resources from unknown operation

When returning a resource picked for unknown operation:

select the "Returns from operation" module by clicking the icon on the lateral bar.

The "Operation list" screen opens (Fig 147):



Fig 147 - Operation list

Click the **Unknown** button on the command bar (Fig 147 A).  $\geq$ 

The "Returns from operation" screen will open (Fig 148). The indication "unknown operation" appears on top of the screen instead of the indication of the selected operation (Fig 148 A).

The screen displays the list of all the resources picked for unknown operation.



To record the "Returns" use the procedures described in paragraphs 12.4 and 12.4.1.

# 12.6. Display all the picked resources

The **All** button on the command bar (Fig 149 **A**) displays the list of all the resources picked in the selected period. All the pickings are displayed: those associated to the operations, those associated to the cost centers, those associated to any other possible relevant entity.

RETURN - OP	ERATION LIST AREA		_		_		Below stock
ALL		_	OPERATIONS	S	_	_	_
PLO I	PLANNED	READY		RUNNING		TERMINA	TED
DLU I		1 NORTH CHICAGO, SEI	RIATE 1	CHICAGO, GLORENZA			
BLO 2		UROLOGIA	14.00	ORTOPEDIA E TRAUMATOLOGI	A		
BLO 3		1 CHESTERFIELD, BORG BLO Microlaringoscopia d 12.28 ORL E CH.CERVICO-FA	AROTORINESE liretta CCIALE				
BLO 4		5 HOFFMAN ESTATE, SO BLO Emorroidectomia se	)RRENTO c. Milligan Morgan				
BLO 5		08.00 ORE E CHICERVICO-PA					
BLO 6							
BLO 7							
BLO 8							
BLO 9							
BLO IO							
			UNKNOWN	ALL			
			Fig 149				

To display the list of all pickings

click the All button on the command bar (Fig 149 A).

The following screen opens (Fig 150)

	RESOL	IRCE RET	URN											(	В	elow sto	ck
	START DA	TE	15/07/20	10	•		END DATE	15/07/20	010	•							
B	STOCKRO	M	-ALL-				- CA	BINETGROUI	-ALL-			~ CABIN	T -ALL-		-	RES	ET
	Posi	ion						^ (o	de	Producer	Description				llsed	Return	
	▶ BLO.0	I.A.LI.PI						91	5R1000071	3192	TELI CM 75X90 C	ON ADESIVO CD304	/D	DEL 525/07			0
	BLO.C	I.A.LI.PI						91	5R1000078	3192	TELI CM150X180	S/ ADESIVO CD308	/D	DEL.525/07	1		0
	BLO.C	I.A.LI.PI						91	5R1000079	3192	TELI CM240X270	DOPP.ASS.CD200/CN	/D	DEL.525/07	1		0
	BLO.C	I.A.LI.PI						91	5R1000087	3192	TELI CM 75X90 C	ON ADESIVO CD454	/D	DEL 525/07	1		0
	BLO.O	I.A.LI.PI						91	5R1000088	3192	TELI CM 75X90 S	ADESIVO B454	/DIDROREPELLENTI	DEL.525/07	I	1	0
					·				·					uter			
		2	3	4	,	0		0	,	0			L L	MENI		_	
	7	/		7			LOCK	SCAN	START	SCAN	IMPORT				CLOSE		

Fig 150 - All the picked resources

Use the "Start date" and "End date" filters (Fig 150 A) to select the relevant period of time. Only the resources picked in the period indicated are displayed. Use the other filters (Fig 150 B) to display the pickings relating to a specific stockroom, cabinets group or cabinet.

Use the procedures described in paragraphs 12.4 and 12.4.1.

# 13. Waste management

The "Waste" module makes it possible to record the waste of picked materials that are not used and that, at the same time, cannot be returned (for example: broken materials). The wasted resources are automatically associated to a specific operation.

To select the module

click the corresponding icon

The following screen opens (Fig 151 - List of operation).

WASTE - OPERA	ATION LIST AREA			🕕 Below stock
ALL	_	OPERA	ATIONS	
DIA I	PLANNED	READY	RUNNING	TERMINATED
DLU I	1 MANSFIELD, MAGLIE	1 CHESTERFIELD, BORGAROTORINESE	2 MADERA, SULMONA	3 MALDEN, TRAVAGLIATO
BLO 2	08.00 ORTOPEDIA E TRAUMATOLOGIA	12.28 ORL E CH.CERVICO-FACCIALE	08.00 CHIRURGIA GENERALE	08.00 CHIRURGIA GENERALE
BLO 3	BLO Settoplastica Funzionale 08.00 ORLE CH.CERVICO-FACCIALE	3 WEST ALLIS, ALZANOLOMBARDO BLO FESS: 70 minuti 10.05 ORTOPEDIA E TRAUMATOLOGIA	4 BISMARCK, ARZIGNANO BLO protesi peniena 08.00 urologia	
BLO 4		4 PENSACOLA, WBOVALENTIA BLO Colecistectomia laparotomica + CIO + 16.50 Casa di Cura LROLOGIA	5 MALDEN, PORDENONE BLO Adenotonsillectomia bambini 09.11 ort. E CH.CERVICO-FACCIALE	
BLO 5		<sup>5</sup> HOFFMAN ESTATE, SORRENTO		
BLO 6		BLO Emorroidectomia sec. Milligan Morgan 08.00 ORL E CH.CERVICO-FACCIALE		
BLO 7				
BLO 8				
BLO 9				
BLO IO				
BLO II				
BL0 12				
BLO PI				
CCH I				
CCH 2				
CCH 3				
DEA I				
		UNKNOWN	ALL	

Fig 151 - List of operations

# 13.1. List of operations - Screen description

The "Operation list" screen displays all the operations scheduled for the current day in the block (or blocks) covered by the system and for which there are picked resources recorded. The operations are represented as rectangles (Fig 152).



Fig 152 - Operation rectangle

On the left of the rectangles the planned room, block and time are displayed (Fig 152 A).

i

The room, block and time can be unspecified. In these cases the operation is a "Reserve". "Reserves" are described in detail in the user manuals of the DIGISTAT<sup>®</sup> Smart Scheduler and OranJ systems. See these documents for more details.

*The number and kind of information displayed in the operation rectangle do not affect the DIGISTAT*<sup>®</sup> *Stock Management procedures.* 

The patient name, the planned operation and the requesting hospital unit are displayed on the right of the operation rectangle (Fig 152 B).

i

The type of information displayed on the operation rectangle can be changed by configuration. refer to your system administrator for more information.

The colour of the operation-rectangle indicates the state of the operation:

- light grey characterizes "planned" operations;
- green characterizes "ready" operations;
- cyan characterizes "in progress" operations;
- dark grey characterizes "completed" operations.

The rectangles corresponding to emergencies are characyerized by a red border (Fig 153).



Fig 153

It is not possible to attribute a "return" to a completed operation. The operation state does not affect in any other way the DIGISTAT<sup>®</sup> Stock Management procedures.

i

*The operation states are described in detail in the DIGISTAT*<sup>®</sup> *Smart Scheduler and DIGISTAT*<sup>®</sup> *OranJ systems user manuals.* 

The operation rectangles are divided into four columns. Each of them contains the operations having the same state. The state is specified in the column header (Fig 154).



On the left of the screen a list of buttons makes it possible to filter the operations displayed (Fig 155).



Fig 155 - Filter buttons

Each button corresponds to a room.

Click a button to display only the operations of the corresponding room.

The selected button appears highlighted.

The **All** button displays the complete list again.

The **Unknown** button on the command bar activates the "unknown operation return" procedure, described in paragraph 13.5.

# 13.2. Operation selection

To select the operation to which the "waste" is attributed

 $\blacktriangleright$  click the box corresponding to the operation (Fig 156).



Fig 156 - Operation-rectangle

The "Resource waste" screen opens (Fig 157).

	RESOURCE WAS	TE					_	_		_	Be	low stock
	50.00	1.00	Esclusione con	endoprotesi U.O. UN	IKNOWN	>						
	STOCKROOM BLO			CABINETS GRO	UP GI			CABINET	ALL		•	RESET
	Position				Code	Producer .	Description				Used	Waste
	🕨 Nuovi Materiali.LI.	PI			601RC003013	154	CER.MED.CHIR. CM	I9XI 5CM COSMOROE	E (DCOD. 900874	D.99/08	1	0
	A.LI.PI				603RC229001	3757	COTONINI SOFT B	SXIOPZ. 80-1407	)DCF:10PZX20BUSTE=200P2	Z DET. 549/09	2	0
	F.LI.PI				604R7805109	22	AGHI STER.19GXI	1/2 PIC INDOLOR	+D		2	0
	F.LI.PI				604R7805110	22	AGHI STER.21 GXI	1/2 PIC INDOLOR	+D		2	0
-	F.LI.PI				604R7811113	22	AGO SPINALE 22G	PIC	/DCOD. 03440364000	D.734/07	1	0
	Nuovi Materiali.LI.	PI			607RCI 30953	2941	CAT.A 2 LUMI C/P	ALL.CD.UD.CPRI 21 🧳	/D	DET. 759/07	1	0
	H.LI.PI				609RC505976	3308	TUB0 CONNESS.F/	F COD.ASPY710300	)DMM 7X10 LUNGH.MT.3 -	DET.34/09	2	0
-	K.LI.PI				612RL000302	748	SIR.LL.60ML PENT	FERTE 002022970	/D	D.734/07	2	0
	K.LI.PI				61 2RL000700	748	SIRST.20ML ECC.P	ENTAFERTE .	/DCOD. 002022710	D.734/07	II	0
	D.LI.PI				615RS000785	1136	GUAINA COPRITELE	CAM.13,5X250	)DC0D.00001	DET.34/09	2	0
	H.LI.PI				616RC000762	2698	CANN.YANKAUER O	RL CD.1218014065	)D	DET.927/09	1	0
	Nuovi Materiali.LI.	PI			713 9	3796	DRENAGGIO FLEXI	MA APDL REG TOX2	15 (D27-135 IDROF. RENALE	D718	1	0
	A.LI.PI				900R7770208	498	SET GARZA 7X9 1	SSTR. RX CF.5	)DC.ID43B0709F05S 12/8 2	0/20 D.972/09	16	0
	N.LI.PI				900RC003001	2673	TAMPONE NASALE	MEROCEL 8X2X1,5	(DCOD. 0800400402N0	DEL. 99/08	4	0
	A.LI.PI				900RL000288	206	SET TAMPONE GAP	ZA MM.40 C/FB.CF	.5)DCD.1560430041A-12/8-2	0/20 D.972/09	1	0
	A.LI.PI				900RL000290	206	SET TAMP. GARZA	MM.10 RX CF.5	)DCOD. 157030010 T.12/12	2 D.972/09	4	0
	S.LI.PI				906RC000017	3757	SUTURA SETA CD.	K834H NON -	+ °D		2	0
	Nuovi Materiali.LI.	PI			906RC001099	2618	SUTURA SINT.SAFIL	QUIKCI 046247NON	+°D(DEL.14/06)		1	0
	Nuovi Materiali.LI.	PI			910RC209000	699	PROTESI PTFE DU	LEX MESH 011824	2 )D18X24 CM -	DEL.582/09	1	0
	ALI.PI				915R1000039	3192	INTERVENTI NASO/	ORECCHI AB907/CN	/D	DEL.525/07	1	0
	Nuovi Materiali.LI.	PI			916RC060608	3757	TROCAR ISXIOD C	EL B/LESS BISLT	(D		1	0
	Nuovi Materiali.LI.	PI			916RC090910	5522	APPL.CLIP M/L IM	530 NON ORD.+	/DROTANTE LAPAROSCOPIO	DEL.183/07	1	0
	1 2	3	4 5	6 7	8 9	0		+/-	C	NEXT		
		Δ		LOCK SCAP	I STAR	T SCAN	IMPORT				CLOSE	

Fig 157 - Resource waste management

On the top-left corner of the screen are displayed the main data of the operation to which the wasted materials will be associated (Fig 157 A).

The data area displays the list of all the resources picked for the selected operation (Fig 157 B).

# **13.3.** Wasted materials management: screen structure

The "Wasted materials management" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 13.3.1. Filters

STOCKROOM -ALL-	- CABINETGROUPS	-ALL-	CABINET -ALL-	► RESET
	Fig 158 - Filters on th	he "Wasted ma	terials management " screen	

The filters available on this screen are:

- "Stockroom" displays only the resources picked from a specific stockroom.
- "Cabinet group" displays only the resources picked from a specific cabinet group.
- "Cabinet" displays only the resources picked from a specific cabinet.

See paragraph 1.4.2 for instructions on the filters in the "Stock Management" system.

### 13.3.2. Data area

The "Resource waste" screen, if no filter is active, displays all the resources picked for the selected operation (Fig 159).

Position	Code 🔶 F	Producer .	. Description	Used 🔰	Vaste
Nuovi Materiali.LI.PI	601RC003013 1	54	CER.MED.CHIR. CM9XI5CM COSMOROE (DCOD. 900874 D.99/08	· · · /	
A.LI.PI	603RC229001 3	757	COTONINI SOFT BSX10PZ. 80-1407 )DCF:10PZX20BUSTE=200PZ DET. 549/09		
F.LI.PI	604R7805109 2	2	AGHI STER.19GXI 1/2 PIC INDOLOR +D	2	
F.LI.PI	604R7805110 2	2	AGHI STER.21 GXI 1/2 PIC INDOLOR +D	2	
F.LI.PI	604R7811113 2	2	AGO SPINALE 22G PIC /DCOD. 03440364000 D.734/07	1	
Nuovi Materiali.LI.PI	607RC130953 2	941	CAT.A 2 LUMI C/PALL.CD.UD.CPRI 21 /D DET. 759/07	1	
H.LI.PI	609RC505976 3	308	TUBO CONNESS.F/F COD.ASPY710300 )DMM 7X10 LUNGH.MT.3 - DET.34/09	2	
K.LI.PI	612RL000302 7	48	SIR.LL.60ML PENTAFERTE 002022970 /D D.734/07	2	
K.LI.PI	61 2RL000700 7	48	SIR.ST.20ML ECC.PENTAFERTE /DCOD. 002022710 D.734/07	11	
D.LI.PI	615RS000785 1	136	GUAINA COPRITELECAM.13,5X250 )DCOD.00001 DET.34/09	2	
H.LI.PI	616RC000762 2	698	CANN.YANKAUER ORL CD.1218014065 )D DET.927/09	1	
Nuovi Materiali.LI.PI	713 9 3	796	DRENAGGIO FLEXIMA APDL REG 10X25 (D27-135 IDROF. RENALE D718	1	
ALLI.PI	900R7770208 4	98	SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709F055 12/8 20/20 D.972/09	6	
N.LI.PI	900RC003001 2	673	TAMPONE NASALE MEROCEL 8X2X1,5 (DCOD. 0800400402N0 DEL. 99/08		
A.LI.PI	900RL000288 2	06	SET TAMPONE GARZA MM.40 C/FB.CF.5)DCD.1560430041A 12/8 20/20 D.972/09		
ALI.PI	900RL000290 2	06	SET TAMP. GARZA MM.10 RX CE.S. \DCOD. 157030010 T.12/12 D.972/09	4	

Fig 159

Each row corresponds to a resource.

For each resource the following information can be displayed:

- the resource position (not editable);
- the resource code (not editable);
- the producer code (not editable);
- the resource description (not editable);
- the lot (if enabled by configuration not editable);

- the expiration date (if enabled by configuration not editable);
- the serial number (if enabled by configuration not editable);
- the used resources quantity (not editable);
- the wasted resources quantity.

The ▶ icon at the beginning of a row indicates the selected item.

The only editable value on this screen is the number of wasted items; the corresponding cell is highlighted yellow if no value is here specified (Fig 159 A). After value specification, and before clicking the **Update** button on the command bar, the cell is highlighted light blue (Fig 160).



The icon appearing alongside the cell makes it possible, when clicked, to bring the row back to its original values ("Undo" button).

See paragraph 13.4 ro the wasted resources recording procedure.

i

Not all the information is always specified. The kind of information available depends on the configuration chosen and the procedures in use.

### 13.3.3. The command bar of the "Waste" screen

The command bar on the "Waste" screen (Fig 161) contains the buttons making it possible to manage the screen contents.

	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
7	/					LOCK	SCAN	START	SCAN	IMPORT			CLC	DSE
									Fig	161				

The numeric buttons on the upper line of the command bar (Fig 162) can be used to insert the resource quantities.

2	3	4	5	6	7	8	9	0
		Fig 16	2 - Nui	neric b	uttons			-

Click one of the numbers to write it in the "Waste" field (Fig 159 A).

The " $\cdot$ " button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant. The "C" button brings back to zero the specified quantities.

The **Next** button selects the item following the one currently selected.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

The other buttons are not active on this screen.

Use the **Close** button to close the current screen.

When editing the screen contents the Update and Cancel buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

# 13.4. How to record a "waste"

To record the fact that a resource was wasted, on the "Waste" screen (Fig 157).

Click the row corresponding to the resource to be returned.

The row is selected, the  $\blacktriangleright$  icon appears at the beginning of the row.

- > Use the numeric buttons on the command bar to specify the resource quantity.
- > Click the **Update** button on the command bar.

#### Otherwise you can

> click the "Waste" cell on the row corresponding to the resource to be wasted.

The corresponding row is this way selected, the  $\triangleright$  icon appears at the beginning of the row.

- > Use either the numeric buttons or the workstation keyboard to set the quantities.
- Click the **Update** button on the command bar.

After clicking the **Update** button, the quantities specified in the "Used" cell are updated according to the new values. I.e.: if 5 items are picked of a certain resource and 2 items are wasted, the "Used" cell, after updating, specifies "3".

If the quantity of items returned is equal or bigger than the quantity of picked items, the row corresponding to the resource disappears from the list displayed on screen.

### 13.4.1. Use of barcode reader in the "Waste" recording procedure

When the "Waste" screen is displayed the barcode reader can be used as search and selection tool.

Reading the barcode of the resource that must be wasted brings the corresponding row to the first place in the list of resources displayed on screen. The quantity is increased (one unit).

To perform this procedure

scan the barcode of the resource that must be wasted.

The corresponding row is displayed on top of the resources list, the quantity displayed in the "Wasted" cell is increased of one unit.

> Click the **Update** button on the command bar.

# 13.5. Waste for unknown operation

When recording a waste for a resource picked for unknown operation:

select the "Returns from operation" module by clicking the select the "Returns from operation" module by clicking the select the "Returns from operation" module by clicking the select t

The "Operation list" screen opens (Fig 163):

WASTE - OPER	RATION LIST AREA			🕀 Below stock
ALL		OPERA	ATIONS	
BLO I	PLANNED	READY	RUNNING	TERMINATED
	1 MANSFIELD, MAGLIE BLO Ort mano - dito a scatto - tenolisi	1 CHESTERFIELD, BORGAROTORINESE BLO Microlaringoscopia diretta	2 MADERA, SULMONA BLO Ernioplastica inquinale monolaterale	3 MALDEN, TRAVAGLIATO BLO Emicolectomia sinistra laparoscopica
BLO 2	08.00 ORTOPEDIA E TRAUMATOLOGIA	12.28 ORL E CH.CERVICO-FACCIALE	08.00 CHIRURGIA GENERALE	08.00 CHIRURGIA GENERALE
BLO 3	BIMAKCK, CLUSUNE BLO Settoplastica Funzionale 08.00 ORL E CH.CERVICO-FACCIALE	BLO FESS: 70 minuti 10.05 ORTOPEDIA E TRAUMATOLOGIA	BIJNAKUK, AKZIGNANU BLO PROTESI PENIENA 08.00 UROLOGIA	
BLO 4		4 PENSACOLA, WBOWALENTIA BLO Colecistectomia laparotomica + CIO + 16.50 Crea di Circa I POLOGIA	5 MALDEN, PORDENONE BLO Adenotonsillectomia bambini 09.11 ORL 5 CH CERVICO-EACCALE	
BLO 5		5 HOFFMAN ESTATE, SORRENTO	03.11 ORE CONCERNED	
BLO 6		BLO Emorroidectomia sec. Milligan Morgan 08.00 ORL E CH.CERVICO-FACCIALE		
BLO 7				
BLO 8				
BLO 9				
BLO IO				
BLO II				
BLO 12				
BLO PI				
CCH I				
CCH 2				
CCH 3				
DEA I				
		A		
		UNKNOWN	ALL	
		Fig 163 - Operat	tion list	

Click the Unknown button on the command bar (Fig 163 A).

The "Resource waste" screen opens (Fig 165). The indication "Unknown operation" appears on top of the screen instead of the indication of the selected operation (Fig 164, Fig 165 A).

The screen displays the list of all the resources picked for unknown operation.



RES	OURCE WASTE			-	-					_	_	_	_	B	low stock
	NOWN OPERAT	10N	>												
STOC	(ROOM BLO				*	CABINETS	GROUP	GI			- CABINET	ALL		•	RESET
P	osition						C	ode 🚽	Producer	Description		·		Used	Waste
🕨 N	uovi Materiali.LI.PI						6	01RC003013	154	CER.MED.CHIR. CM	19XI 5CM COSMOROE	(DCOD. 900874	D.99/08	1	0
A	LI.PI						6	03RC229001	3757	COTONINI SOFT B	SXIOPZ. 80-1407	)DCF:10PZX20BUSTE = 200P2	Z DET. 549/09	2	0
E.	LI .PI						6	04R7805109	22	AGHI STER.19GXI	1/2 PIC INDOLOR	+D		2	0
F.	LI .PI						6	04R7805110	22	AGHI STER.21 GXI	1/2 PIC INDOLOR	+D		2	0
E.	LI .PI						6	04R7811113	22	AGO SPINALE 22G	PIC	/DCOD. 03440364000	D.734/07	1	0
N	uovi Materiali.LI.PI						6	07RCI 30953	2941	CAT.A 2 LUMI C/P	ALL.CD.UD.CPRI 21-7	۳	DET. 759/07	1	0
н	LI.PI						6	09RC505976	3308	TUBO CONNESS.F/	F COD.ASPY710300	)DMM 7X10 LUNGH.MT.3 -	DET.34/09	2	0
К.	LI.PI						6	I 2RL000302	748	SIR.LL.60ML PENTA	VFERTE 002022970	/D	D.734/07	2	0
В 🚬 к.	LI.PI						ó	I 2RL000700	748	SIR.ST.20ML ECC.P	ENTAFERTE J	/DCOD. 002022710	D.734/07	П	0
D	LI.PI						6	I 5RS000785	1136	GUAINA COPRITELE	CAM. 13,5X250	)DC0D.00001	DET.34/09	2	0
H	LI.PI						6	1 6RC000762	2698	CANN.YANKAUER O	RL CD.1218014065	)D	DET.927/09	1	0
N	uovi Materiali.LI.PI						7	13 9	3796	DRENAGGIO FLEXI	MA APDL REG 10X2	5 (D27-135 IDROF. RENALE	D718	1	0
A	LI.PI						9	00R7770208	498	SET GARZA 7X9 1	6STR. RX CF.5	)DC.ID43B0709F055 12/8 2	0/20 D.972/09	16	0
N	LI.PI						9	00RC003001	2673	TAMPONE NASALE	MEROCEL 8X2X1,5	(DCOD. 0800400402N0	DEL. 99/08	4	0
A	LI.PI						9	00RL000288	206	SET TAMPONE GAP	ZA MM.40 C/FB.CF.	51DCD.1560430041A 12/8 2	0/20 D.972/09	1	0
Å	LI.PI						9	00RL000290	206	SET TAMP: GARZA	MM.LO RX CF.5	, 1DCOD. 157030010 T.12/13	2 D.972/09	4	0
.2	LI.PI						9	06RC000017	3757	SUTURA SETA CD.	K834H NON H	⊧ °D		2	0
N	uovi. Materiali I.I. Pl						9	06RC001099	2618	SUTURA, SINT SAFIL	OLIIKCI 046247NON-	+ °D(DEL 14/06)		-	0
N	uovi Materiali.LI.PI						9	I ORC209000	699	PROTESI PTFE DU	LEX MESH 011824	2 1018X24 CM -	DEL.582/09	1	0
8	LI PI						9	I 5RI 000039	3192	INTERVENTI NASO/	ORECCHI AB907/CN	/D	DEL 525/07	1	0
N	uovi Materiali I I Pl						9	16RC060608	3757	TROCAR ISXING C	EL B/IESS BISIT	0			0
	unvi Materiali I I Pl						9	1.6RC090910	5522	APPL CLIP. M/L. IM	530 NON ORD +	/DROTANTE LAPAROSCOPIC	DEL 183/07		0
													_		
- 1	2	3 4		5	6	7	8	9	0		+/-	С	NEXT		
		Δ				LOCK	SCAN	START	SCAN	IMPORT				CLOSE	

Fig 165 - Resource waste for unknown operation

To record the "Waste" use the procedures described in paragraphs 13.4 and 13.4.1.

# 13.6. Display all pickings

The All button on the command bar (Fig 166 A) displays the list of all the resources picked in the selected period. All the pickings are displayed: those associated to the operations, those associated to the cost centers, those associated to any other possible relevant entity.



Fig 166

To display the list of all pickings

 $\triangleright$ click the All button on the command bar (Fig 166 A).

The following screen opens (Fig 167)

RESOURCE W	ASTE									Below st	tock
A JTART DATE	02/11/2010	•	END DATE 18/11/2010	•							
B STOCKROOM	BLO		CABINETS GROUP GI			CABINET	ALL		•	RESE	T
Position			Code	Producer	. Description				Used	Waste	-
🕨 L.LI .PI			601RC003012	154	CER.MED.CHIR. CM9X10CM	1 COSMOROE (D	COD. 900873	D.99/08	8	(	0
S.LI.PI			906RC000220	3757	SUTURA PDS II CD. Z4438	E \$D			4	(	0
C.LI.PI			608R7790036	505	UROGARD SACCA URINA S'	TER. 2000ML (DC	OD.UDBE3112P01	DEL. 1033/08	1	(	0
ALL PI			900R7770208	498	SET GARZA 7X9 16STR. R	X CF.5 )DC.I	D43B0709F05S 12/8 20/2	0 D.972/09	61	(	0
F.LI.PI			916RC209004	5896	CONTENT.CONTA AGHI CD.	.31181467 (D		DEL. 619/08	1	(	0
F.LI.PI			616RC770013	154	SPUGN.X PULIZIA BISTURI	CD.AL.40 (D			1	(	0
C.LI.PI			916RS000310	1767	TAPPO LL X CATETERE VE	NOSO (DC	OD.380000988800-VYGON	DET.393/08	10	(	0
ALL.PI			900RL000290	206	SET TAMP. GARZA MM.10	RX CF.5 )DCC	DD. 157030010 T.12/12	D.972/09	8	(	0
S.LI.PI			601R1003016	154	NASTRO OMNSTRIP 12X10	0 6PZ.540685(D		D. 99/08	8	(	0
S.LI.PI			906RC000017	3757	SUTURA SETA CD. K834H	NON + °	D		5	(	0
H.LI.PI			616RC000762	2698	CANN.YANKAUER ORL CD.I	218014065 )D	D	ET.927/09	4	(	0
H.LI.PI			616RS000762	2452	CANN.YANKAUER STANDARD	) SP3800 /DC	0.149/07		1	(	0
U.LI.PI			616RCI 30900	5167	GLISSEN GEL COD. 40017	76 =D	X CATET.VESC./ENDOSC.	DET.780/10	5	(	0
G.LI.PI			61.6R2090011	5546	DREN.PIATTO MIS.4XI OMM	24130 /D		D.510/07	2	(	0
G.LI.PI			916R7805056	3308	DREN.SOFFIETTO DRG/501	D/A/UNIY /DS/	/DREN.E TROCAR- SOOML -	D.510/07	2	(	0
K.LI.PI			612RL000029	748	SIR.LL.CC.S/AGO_3ML_PEN	TA LATEX /DCOD	. 002022420 - D	.734/07	6	(	0
K.LI.PI			612RL000302	748	SIR.LL.60ML PENTAFERTE	002022970 /D		D.734/07	11	(	0
ALL.PI			915R1000036	2618	INTERVENTI CISTOSCOPIA	IN6071 /D		DEL.525/07	1	(	0
K.LI.PI			612RL000701	748	SIR.ST.30ML ECC.PENTAFE	RTE /DCOE	D. 002022810	D.734/07	1	(	0
ALL PI			603RC229001	3757	COTONINI SOFT BSXLOPZ.	80-1407 )DCF	I OPZX20BUSTE = 200PZ	DET. 549/09	5	(	0
S.LI.PI			906RC011367	5449	SUTURA SETA 0 75CM CD	.41428 =0	ORESORBA	DEL.771/10	6	(	0
D.LI.PI			915R7790070	754	TELO CHIR.CM 25X38 CO	D.2037 /D		DEL.750/07	1	(	0
K.LI.PI			612R7820007	505	SIRSTER.LOML TERUMO L	ATEX FREE /D20	1/21/22 G CD.SS1052138	D.734/07	3	(	0
ALL.PI			915R1000037	2618	COPRICAVI (MATERIALE X	UROLOGIA) /D		DEL.525/07	1	(	0
ALL.PI			915R1000013	2618	INTERVENTI SULLA SPALLA	IN6068 /D		DEL.525/07	1	(	0
K.LI.PI			612RS000033	748	SIR.LL.CC.S/AGO_LOME_00	2022620 /DCOI	NF.MULTIP. 1000 PZ D.:	734/07	10	(	0
E.LI.PI			605RS000462	22	BISTURI N.I.I. STER. CD03	443010011 ND		D.895/09	1	(	0
F.LI.PI			908RC000321	2821	SACCHE X COLOSTOMIA O	OD. 12808 1D		DET.240/09	1	(	0
F.LI.PI			604R7805111	22	AGHI STER.23GXI 1/4 PI	CINDOLOR +D			1	(	0
ALL PL			915R1000044	3192	INTERVEN ATROFIA MASCA	B935/CN /DC/	PREL CRESTA ILIACA DE	L.525/07	1	(	0
F.LI.PI			604R7805109	22	AGHI STER.19GXI 1/2 PI	CINDOLOR +D			6	(	0,
1 2	3 4	5 6	7 8 9	0		+/-	C	NEXT			
$\nabla$			LOCK SCAN STAR	T SCAN	IMPORT				CLOS	E	

Fig 167 - Display all pickings

Use the "Start date" and "End date" filters (Fig 167 A) to select the relevant period of time. Only the resources picked in the period indicated are displayed. Use the other filters (Fig 167 B) to display the pickings relating to a specific stockroom, cabinets group or cabinet.

Use the procedures described in paragraphs 13.4 and 13.4.1.

# 14. Operation kit setup procedure

The DIGISTAT<sup>®</sup> "Stock Management" system makes it possible to fully manage all the procedures relating to the operation kits.

The operation kit setup is performed on the "Kit setup" module. To access this module

click the corresponding icon
 on the lateral bar.

The following screen opens (Fig 168).

OPERATION SE	LECTION FOR KI	T SETUP							Below stock
PLANNED DATE		<mark>14</mark> /07/2010	•			MAIN OPERATION			
OPERATING BLOCK		Blocco Operati	prio	-		OPERATING ROOM			•
HOSPITAL UNIT				•					
STOCKROOM		BLO		•					
Block R	oom Patien	t Name	Operation		_	H.U.	Planned Date	Status	
	$\neg$	VIEW	ALL	LABEL	DETAILS		SEARCH	VALIDATE	SELECT

Fig 168

This screen makes it possible to find and select the operation for which the kit is prepared.

# 14.1. "Kit setup" - Screen structure

The "Kit setup" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 14.1.1. Filters

PLANNED DATE	14/07/2010	MAIN C	OPERATION
OPERATING BLOCK	Blocco Operatorio	~ OPERAT	ING ROOM
HOSPITAL UNIT		•	
STOCKROOM	BLO	•	
- Plork Bron Pati	None Deexign and mention	and and a start of the start of	Multiprover Planned Parte Storus reversion that

Fig 169 - Filters on the "Kit setup" screen

The filters available on the "Kit setup" screen (Fig 169) are:

- "Planned date" Makes it possible to specify the planned date of the operation for which the kit is prepared. The operations listed on this screen (see paragraph 14.1.2) are all planned for the date here specified.
- "Operating block" Displays the operations of a specific block.
- "Hospital unit" Displays the operations of a specific hospital unit.
- "Stockroom" This field makes it possible to select the stockroom in which the user is going to pick the kit's resources. This is not properly a filter: its specification is necessary to indicate the relevant stockroom.
- "Main operation" Displays only the specified main operation.
- "Operating room" Displays the operations of a specific room.

See paragraph 1.4.2 for a general description of the filters in the "Stock Management" system.

### 14.1.2. Data area

The data area lists the operations corresponding to the features specified in the filters.

To display the list of operations,

- $\blacktriangleright$  set the filters values (Fig 170 A).
- Click the **Search** button on the command bar (Fig 170 **B**).

The list of operations will be displayed, as a table, in the data area (Fig 170 C).

	OPERATION SEL	ECTION FOR KIT	SETUP						🕀 Below	stock
ſ	PLANNED DATE		14/07/2010	•			MAIN OPERATION			
	OPERATING BLOCK		Blocco Operatorio		~	C	DPERATING ROOM			•
A	HOSPITAL UNIT				•					
	STOCKROOM		BLO		•					
	Block	Room Pati	ent Name	Operation			H.U.	Planned Date	Status	
(		STRE	AMWOOD CORB	FESS: 40 minuti			ORL E CH.CER	14/07/2010	In preparation	
	Blocco Operatorio	VALL	EY STREAM BES	Colecistectomia laparoscopic	a		CHIRURGIA GE	14/07/2010	To be prepared	
	Blocco Operatorio	Sala I SAN	RAMON BRUGH	Ort piede - alluce valgo	- correzione Bosch		ORTOPEDIA E	14/07/2010 08.00	To be prepared	
	Blocco Operatorio	Sala 2 SCHE	NECTADY VIBOV	Addominoplastica			CHIRURGIA PL	14/07/2010 08.00	In preparation	
	Blocco Operatorio	Sala 3 TAM/	ARAC PESCHIERA	FIMOSI			UROLOGIA	14/07/2010	To be prepared validated	
	Blocco Operatorio	Sala 3 TAM/	RAC REGGIOCAL	Lipofilling			CHIRURGIA PL	14/07/2010 08.00	To be prepared	
	Blocco Operatorio	Sala 3 UPLA	ND BOVOLONE	VARICOCELE-LEGATURA INGU	INALE		UROLOGIA	14/07/2010 10.05	To be prepared	
							(	B		
		$\neg$	VIEW ALL	•	LABEL	DETAILS		EARCH	VALIDATE SEI	.ECT

Fig 170 - List of operations

Each row on the table corresponds to an operation. For each operation the following information can be displayed:

- the operating block;
- the operating room;
- the patient name;
- the planned operation name;
- the hospital unit;
- the planned date and time;
- the operation kit status.

There are 7 possible statuses for an operation kit. These are:

- to be prepared meaning that the kit has not been prepared yet;
- to be prepared validated meaning that the kit has not been prepared yet but it was reviewed, possibly modified and validated by the person in charge for this purpose (i.e. the pharmacy staff);
- in preparation someone is managing the kit (either for validation or for preparation);
- prepared the kit has been prepared;
- prepared no more valid the kit has been prepared but something changed after preparation (i.e. the operation data, the kit structure, the resouces quantities in the kit etc.);
- partial return some of the kit resources have been returned;

• total return - all of the kit resources have been returned.

The *icon*, when displayed on the left of a row, indicates the selected operation.

The icon, when displayed at the end of a row indicates that the operation is not "locked". The operation can be locked only on the DIGISTAT<sup>®</sup> Smart Scheduler system. See the Smart Scheduler documentation for instructions on the operation lock/unlock procedures (see Fig 171 A).

The icon does not affect the procedure described in this paragraph.

i

The standard kit preparation procedure requires that the operation is locked on DIGISTAT<sup>®</sup> Smart Scheduler before the kit is prepared.

See the Smart Scheduler documentation for instructions on the operation lock/unlock procedures.

The icon appears on the right on the rows corresponding to "prepared" kits. The icon can be clicked to display a pdf file containing the kit resources detailed list (see Fig 171 A).

	Block	Room	Patient Name	Operation	H.U.	Planned Date	Status		
			STREAMWOOD CORB	FESS: 40 minuti	ORL E CH.CER	14/07/2010	In preparation		
	Blocco Operatorio		VALLEY STREAM BES	Colecistectomia Iaparoscopica	CHIRURGIA GE	14/07/2010	To be prepared		
	Blocco Operatorio	Sala I	SAN RAMON BRUGH	Ort piede - alluce valgo - correzione Bosch	ORTOPEDIA E	14/07/2010 08.00	To be prepared		
	Blocco Operatorio	Sala 2	SCHENECTADY VIBOV	Addominoplastica	CHIRURGIA PL	14/07/2010 08.00	Prepared		内
	Blocco Operatorio	Sala 3	TAMARAC PESCHIERA	FIMOSI	UROLOGIA	14/07/2010	To be prepared validated		
3	what has the	Nu2 M	The Mary Merchand	magenet many and an and an an an and an	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~ 101-201-1- 00~	with a south and	5	ļ

Fig 171

## 14.1.3. Command bar

This paragraph explains the functionalities of the buttons on the command bar (Fig 172).



Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all at the same time.

The **View All** button makes it possible to manage the way the operations are displayed. Click it to open a menu containing the available options (Fig 173).

 RESERVE
PLANNED
 VIEW ALL
Fig 173

The **View All** option displays all the operations.

The **Planned** option displays only the planned operations (and not the reserves).

The **Reserve** option displays only the reserves. See the DIGISTAT<sup>®</sup> Smart Scheduler and OranJ documentation for an explanation of the meaning of "Reserve".

Use the **Label** button to print again the selected kit's sticker label. This button is only active for prepared kits. See paragraph 14.8 for the complete procedure.

Use the **Details** button to display the selected kit details in a print report. A print preview is displayed.

Use the **Search** button to display on screen the list of operations having the features specified in the search filters (see paragraph 14.1.2).

Use the **Validate** button to access the kit validation functionalities. See paragraph 14.2 for the complete procedure.

Use the **Select** button to select the operation for which the kit is being prepared and proceed with the kit preparation. After clicking **Select** the kit preparation sheet is created and displayed in a print preview.

# 14.2. Kit validation procedure

The kit composition for a selected operation can be reviewed and, if necessary, edited by a person having the appropriate permissions. This procedure is named "kit validation procedure". To validate a kit

click the row corresponding to the relevant operation.

The row is this way selected, the  $\blacktriangleright$  icon appears on the left of the row.

> Click the **Validate** button on the command bar.

The following screen opens

KIT CO	MPOSITIC	N FOR AN OPE	RATION					B B	elow stock
VALLEY S	STREAM BE	SANAINBRIANZA -	Colecistectomia laparoscopica - P	lanned Date: 14/0	//2010 - Block: Blocco Ope	ratorio - Room:			
PI	RINCIPALE	PER COLECIST	ECTOMIA LAPAROSCOPICA						
Code	e	Producer code	Description				<ul> <li>Planned Qty</li> </ul>	Selected Qty	
🕨 900R	7770208	498	***SET GARZA 7X9 16STR. RX CF.	.5 )DC.ID43B0709F	55 12/8 20/20 D.972/09		2	2	×
605R	\$000462	22	BISTURI N.II STER. CD034430100	II )D	D.895/09		I	1	×
916R	C000512	2618	CARICATORE CLIP CHALLENGER	(DCOD. PL579T	DEL.930/08			1	×
601R	C003012	154	CER.MED.CHIR. CM9X10CM COSMO	ROE (DCOD. 900873	D.99/08		I	1	×
916R	C209004	5896	CONTENT.CONTA AGHI CD.3118146	57 (D	DEL. 619/08			I	×
915R	\$000786	5672	GUAINA COPRITELEC.13X250 2135	1103)D	DET.34/09		I	1	×
915R	1000006	5672	INTERVENTI DI LAPAROSCOPIA	/D	DEL.525/07			I.	×
916R	C909001	905	PROLRUB.3VIE CM 25 COD.IN041	632 (DDIAM.3X4,1MM	DEL.282/08			1	×
916R	C040303	3757	SACCHETTO RIMOZ.REPER.COD.POU	CH (D	DEL.930/08		I.	I.	×
900R	7505269	493	SET GARZA 10X10 16STR.S.FILO C	F.5)DCD.23481 12/8 32	40 DEL.972/09		2	2	×
900R	C000467	498	SET GARZA 10X60 8STRATI RX C	F.5 )DID23D1020F05S P	X 3(10X20) D.972/09		1	L.	×
916R	003010	5094	SET LAV./ASP.SOCOMED S.ONG299	101*)DX LAPARO 2 VIE	- DEL140/07+309/09		1	1	×
612R	L000700	748	SIR.ST.20ML ECC.PENTAFERTE	/DCOD. 002022710	D.734/07			1	×
616R	C770013	154	SPUGN.X PULIZIA BISTURI CD.AL.4	D (D				1	×
915R	1000001	5672	STRISCIA ADESIVA COD.258347	/D	DEL 525/07		2	2	×
906R	C001453	3757	SUTURA VICRYL CD. V603H	°D	DEL 14/06		2	2	×
906R	000401	5896	SUTURATRICE CUTANEA ROYAL 054	1887 )D35W	DEL 410/09		-	I.	X
915R	1000003	5672	TELO ADES CM 75X90 COD 25231	2 /D	DEL 525/07				×
915R	1000002	5672	TELO CM.75X90 COD.250491	/D	DEL 525/07			i	×
V ((	ONVERSIO	NE PER COLECI	STECTOMIA LAPAROSCOPICA						
Code	e	Producer code	Description				A Planned Qty	Selected Qty	
► 605K	5000468	11	BISTURI N.22 STER. CD034430100	22 )0	D. 895/09			1	×
616R	5000762	2452	CANN.YANKAUER STANDARD SP380	0 /DD.149/0/			i		×
916R	2090002	5546	DRENAGGIO SILIC.CH 19 CD.24604	/DSPIRAL DRAIN	D. 510/07				×
616K	1/109154	2298	SIST.REDON 400ML CD.24/32	=0	DE1.103/10		I	1	×
906R	000303	5896	SUTURA POLYSORB CD. LL223	*DCALIBRO 2/0	DEL 14/06				×
906K	000309	5896	SUTURA POLYSORB CD. LL224	°D	DEL 14/06				×
906R	000003	3757	SUTURA SETA CD. 680H	°D	DEL 14/06				×
906R	001010	5896	SUTURA SURGIPRO II CD.VP935X	"DSINT.NON ASS.MO	N.POLIP. DEL.14/06				×
906R	2	3757	SUTURA VICRYL CD. V346H	8 9	DEL 14/06	+/-			×
				<b>v</b> 1 / 1	· ·				

Fig 174 - Kit validation screen

The screen displays on top the main operation data (patient name, operation, planned date and location - Fig 174 A).

All the resources that are part of the kit are listed on screen, divided in groups corresponding to subkits (Fig 174  $\mathbf{A}$ ).

The name of every group is indicated on the top-left corner of each group (Fig 175).

Code	Producer code	Description			<ul> <li>Planned Qty</li> </ul>	Selected Qty	
605RS000468	22	BISTURI N.22 STER. CD03443010022	)D	D. 895/09	l I	L I	1
616RS000762	2452	CANN.YANKAUER STANDARD SP3800	/DD.149/07		l. I	l I	
916R2090002	5546	DRENAGGIO SILIC.CH 19 CD.24604	/DSPIRAL DRAIN	D. 510/07	1	L. L.	
616R7709154	2298	SIST.REDON 400ML CD.24732	=D	DET.103/10	1	I.	
906RC000303	5896	SUTURA POLYSORB CD. LL223	°DCALIBRO 2/0	DEL 14/06	1	L. L.	
906RC000309	5896	SUTURA POLYSORB CD. LL224	°D	DEL 14/06	l. I	I.	
906RC000003	3757	SUTURA SETA CD. 680H	°D	DEL 14/06		L. L.	
906RC001010	5896	SUTURA SURGIPRO II CD.VP935X	°DSINT.NON ASS.MON.POLIP.	DEL 14/06	I	l I	
906RC010451	3757	SUTURA VICRYL CD. V346H	°D	DEL 14/06	2	2	
906RC000458	3757	SUTURA VICRYL CD. V371H	°DCALIBRO USP I EP 4	DEL 14/06	3	3	
609RC505976	3308	TUBO CONNESS,F/F COD,ASPY710300	)DMM 7X10 LUNGH.MT.3 -	DET.34/09	1	1	1

Fig 175 - Resources group

The checkbox placed before the name of the group makes it possible, if clicked, to deselect the whole group. I.e. the checkbox deselection indicates that no resource belonging to that group is required for the kit preparation. After deselection the list disappears (Fig 176).



#### Fig 176

Each row on the list corresponds to a resource. For each resource the following information can be specified:

- resource code;
- manufacturer code;
- resource description;
- required quantity according to kit configuration;
- new required quantity according to user specification.

The user can edit the kit composition. The editing procedures are described in paragraph 14.2.1.

After kit editing there are two possibilities.

either click the Validate button on the command bar to complete the validation procedure and go back to the "Operation selection for kit setup" screen (Fig 177 - the kit status is now "To be prepared validated");

OPERATION SEL	ECTION	FOR KIT SETUP	_						🕘 Below	stock
PLANNED DATE		14/07/2010	*			MAIN OPERATION				
OPERATING BLOCK		Blocco Operatorio		Ŧ		OPERATING ROOM				•
HOSPITAL UNIT				•						
STOCKROOM		BLO		•						
Block	Room	Patient Name	Operation			H.U.	Plan	ned Date	Status	
		STREAMWOOD CORB	FESS: 40 minuti			ORL E CH	.CER 14/07	1/2010	In preparation	
Blocco Operatorio		VALLEY STREAM BES	Colecistectomia laparoscopi	ta		CHIRURGIA	GE 14/07	//2010	To be prepared validated	
Blocco Operatorio	Sala I	SAN RAMON BRUGH	Ort piede - alluce valgo	- correzione Bosch		ORTOPEDI	E 14/07	/2010 08.00	In preparation	
Blocco Operatorio	Sala 2	SCHENECTADY VIBOV	Addominoplastica			CHIRURGIA	PL 14/07	/2010 08.00	In preparation	
Blocco Operatorio	Sala 2	SCHENECTADY VIBOV	Addominoplastica			CHIRURGIA	PL 14/07	//2010 08.00	Prepared	内
Blocco Operatorio	Sala 3	TAMARAC PESCHIERA	FINOSI			UROLOGIA	14/07	//2010	To be prepared validated	
Blocco Operatorio	Sala 3	TAMARAC REGGIOCAL	Lipofilling			CHIRURGIA	PL 14/07	/2010 08.00	To be prepared	
Blocco Operatorio	Sala 3	UPLAND BOVOLONE	VARICOCELE-LEGATURA INGU	INALE		UROLOGIA	14/07	/2010 10.05	To be prepared	
Δ	7	/ VIEW ALL	*	LABEL	DETAILS		SEARCH	1	VALIDATE SEL	.ECT
						0 1 1 4				

Fig 177 - Operation selection for kit setup

or click the Continue button on the command bar to proceed with the kit preparation procedure.

After clicking the **Continue** button the kit creation sheet is created and displayed in a print preview. See paragraph 14.3

### 14.2.1. Kit editing

The user can edit the kit contents in the following ways:

- 1) changing the indicated quantity;
- 2) deleting a resource if not needed;
- 3) adding a resource to the kit.

#### 14.2.1.1. Changing the resource quantity

To change the indicated quantity

click the row corresponding to the relevant resource

The row is selected. The  $\blacktriangleright$  icon appears on the left.

▶ Use the numeric buttons on the command bar to specify the new quantity.

#### Or

click the cell displaying the configured quantity.

The row is selected. The *icon* appears on the left. The quantity appears as highlighted.

> Use the workstation keyboard to specify the new quantity.

After resource editing the icon appears on the right (Fig 178). That is an "Undo" button. Click it to bring back the resource to the original quantity.

▶ 616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (D	I	2	t t
		Fig 178 - Quantity has been changed			

#### 14.2.1.2. Deleting a resource

Use the *button displayed on each row to delete the corresponding resource from the kit. After deletion the row appears as in Fig 179.* 

Fig 179 - Deleted resource

\$

#### 14.2.1.3. Adding a resource

To add a resource to the kit.

Click the **Search** button on the command bar.

The system's search functionalities activate. The following screen opens.

SEARCH RESOU	RCE - BLO							Below stock
Description								
Code		Lot		Serial				
Producer code		Category						
Position		Code	Producer code	Resource			Ca	tegory
			SEARCH FOR:					
	KEYBOARI		NAME PO	ITION	LABEL	SEARCH	SELECT	CLOSE

Fig 180 - Search screen

Search for the wanted resource using the functionalities described in paragraph 22.

The resource will be added to the list (Fig 181). The planned quantity is 0. The new required quantity (editable) is 1.

604R7811113	22	AGO SPINALE 22G PIC	/DCOD. 03440364000	D.734/07	0	1	×	5
			Fig 181 - Res	source added				

# 14.3. The "Kit creation" sheet

After selection of the operation for which the kit is being prepared

> click the **Select** button on the command bar to proceed with the kit preparation.

The kit preparation sheet is created and displayed in a print preview. See the example shown in Fig 182.

This document lists all the resources that are part of the kit that will be used in the selected operation.

1
1
1
2
2
1
2 🗆
1
1
1
1
· 🗆
1

Fig 182 - Kit creation (example)

The resources are ordered by group. At the beginning a header (indicated in Fig 182 A), displays the operation barcode, the operation data (patient name, name of the operation, date, time, planned block and room) and the document date of creation.

The resources of the same operation are divided in groups. The group is indicated by the dark grey stripe shown in Fig 182 C.

The area indicated in Fig 182 **B** displays the list of resources. For each resource are indicated the position, the resource code, the manufacturer code, the description and the needed quantity (Fig 183).



Use the **Print** button (Fig 182 **D**) on the command bar to print the document.

The print sheet is to be used as a checklist when the resources are actually picked from the cabinets and the kit is prepared. The checkboxes on the right can be used for this purpose.

Click the Close button to proceed with the kit preparation procedure. After closing the print preview the "Kit creation screen" is displayed.

# 14.4. Kit creation for an operation

The "Kit creation" screen (Fig 184) can be used to record the actual picking of the kit resources and to verify their quantities.

KIT C	REATION	FOR AN	OPERATI	ON		_	_	_	_					Below stock
VALLEY	STREAM B	ESANAINB	RIANZA - (	Colecistecto	mia lapa	roscopica -	Planned	Date: 14	/07/2010	- Block: Blocco Op	eratorio - Room:			
Kit	Posi	tion	Code	Produce	r code	Description		_	_				Selected Qty Q	ty
1	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
		7	7	SEAR	СН	VIEW	ALL	LOCK	SCAN	START SCAN	IMPORT			CLOSE
-					-					0				

Fig 184 - Kit creation for an operation

The recording can be performed either manually (the procedure is described in paragraph 0) or using a barcode reader (the procedure is described in paragraph 14.6.2).

!

Barcode technology is recommended when selecting an item. Scanning the item's barcode, instead of selecting it manually, helps the user to diminish selection errors.

# 14.5. Kit creation screen description

The screen shown in Fig 184 is formed of three main areas:

- the header;
- the data area;
- the command bar.

These areas are described in the following paragraphs.

### 14.5.1. Header

The header displays the data of the operation for which the kit is being prepared.

KIT CRE	KIT CREATION FOR AN OPERATION													
	the stands	- Co	lecistectomia lap	aroscopica – Planned Date: 14/07/2010 – Block: Blocco Operatorio – Room: 👘										
Kit	Position	Code	Producer code	Description										
page p	and the second													

Fig 185 - Header

These data are:

- the patient name;
- the operation;
- the operation planned date and time;
- the planned block and room.

### 14.5.2. Data area

The data area displays the list of resources that are progressively recorded and entered into the kit. The resources are listed in a table (Fig 186 A).

	K	IT CREATIO	N FOR AN	OPERATIO	N	_	_	_	_		_	_		_				Belo	w-stock
		0.000	1.00	- (	olecistecto	omia lapar	oscopica -	Planned	Date: 14/	07/2010 - B	llock: Blo	occo Ope	ratorio - Room						
ſ		Kit		Position	Co	ode	Produc	cer code	Descriptio	on						Selected Q	ty Q	ty	
		PRINCIPALE P	ER COLECI	BLO.GI.A.LI.	PI 91	5R1000006	5672		INTERVENTI	DI LAPAROSCOF	PIA	/D		DEL.525/	07	- I -		1	
		PRINCIPALE P	ER COLECI	BLO.GI.A.LI.	PI 90	IORC000467	498		SET GARZA	10X60 8STRATI	RX CF.5	)DID23D10	20F05S P.X 3(10X2	0) D.972/0	)	I		1	
		PRINCIPALE P	ER COLECI	BLO.GI.A.LI.	PI 91	5R1000003	5672		TELO ADES.	CM.75X90 COD	.252312	/D		DEL 525	/07	- I		1	
-		PRINCIPALE P	ER COLECI	BLO.GI.K.LI.	PI 61	2RL000700	748		SIR.ST.20ML	ECC.PENTAFERT	Έ /	DCOD. 007	2022710	D.734/	17	1		1	
(		PRINCIPALE P	ER COLECI	BLO.GI.H.LI.	PI 60	ISRS000462	22		BISTURI N.I	I STER. CD034	43010011	)D		D.895/0	9	I		1	
		1 2	3	4	5	6	7	8	9	0			+/-		C	NEXT			
		$\Delta$		$\checkmark$	SEA	RCH	VIEW	ALL	LOCK	SCAN	START S	SCAN	IMPORT			CANCE	L	U	IPDATE

Fig 186 - Recorded resources

The list "grows" as the resources are entered (either manually or by barcode scan). Each row corresponds to a resource (Fig 187).

Kit	Position	Code	Producer code	Description			Selected Qty	Qty	
PRINCIPALE PER COLECI	BLO.GI.A.LI.PI	915R1000006	5672	INTERVENTI DI LAPAROSCOPIA	/D	DEL525/07	I.	1	
				Fig 187 - Reso	urce				

The information that can be displayed for each resource is:

• Name of the kit

- Position from which the resource is picked
- Resource code
- Manufacturer code
- Resource description
- Needed quantity
- Recorded quantity

The ▶ icon on the left indicates the selected row. The mandatory fields are highlighted light-blue. The possible yellow fields must be filled by the user (Fig 188).

PRINCIPALE PER COLEC	6	505RS000462	22	BISTURI N.II STER. CD03443010011 )D	D.895/09	I	1	
				Fig 188				

To insert information in a field click the field and type the information. When multiple choice is possible, a drop down offers the admissible multiple values (Fig 189).



Fig 189 - Information selection

Numeric values can be inserted using either the numeric keyboard on the command bar or the workstation keyboard.

### 14.5.3. The command bar

The command bar (Fig 190) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, indicating successive paragraphs when more detailed instructions on a specific functionality are necessary.

I	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
	7		1	SEA	RCH	VIEW	/ ALL	LOCK	SCAN	START SCAN	IMPORT			CLOSE

Fig 190 - Command bar

The buttons in the upper line make it possible to manage the numeric data specification.

1	3	4 Fig 10	3 1 Norm	0	1	8	y	U
2	1	4	F	4	Т	0	0	0

Use the numeric buttons (Fig 191) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field.

The " $\cdot$ " button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The Next button selects the item following the one currently selected.

The lower line of the command bar contains the following buttons.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all at the same time.

Use the **Search** button to access the system's search functionalities (described in paragraph 22). Click this button to open the screen shown in Fig 193.

Use the **View All** button to display the complete list of resources needed for the selected kit. See paragraph 14.6.6 for a description of this functionality.

Use the **Lock Scan** button to lock the workstation while reading numerous barcodes that will be recorded all together afterwards. See paragraph 14.6.3 for a description of the related procedures.

Use the **Start Scan** button to begin the reading of numerous barcodes that will be recorded all together afterwards. See paragraph 0 for the instructions relating to this procedure.

Use the **Import** button to import the selected items using a wireless barcode reader having internal memory. See paragraph 14.6.5 for the instructions relating to this option.

Use the **Close** button to close the current screen.

When editing the screen contents the **Update** and **Cancel** buttons are displayed on the command bar.

Use the **Update** button to save the changes made. After every editing it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

# 14.6. How to record the resource picking for kit composition

The resource picking for the composition of a kit can be recorded either manually or using a barcode reader.

The different procedures are described in the following paragraphs.



Barcode technology is recommended when selecting an item. Scanning the item's barcode, instead of selecting it manually, helps the user to diminish selection errors.

### 14.6.1. Manual procedure

To manually record the resource picking

click the Search button on the command bar (Fig 192).

I	2	3	4	5	6	
/	7	2	/ (	SEA	RCH	$\mathbf{)}$
		F	ig 192			

the search screen opens (Fig 193). The screen is described in paragraph 22.

SEARCH RESOURCE - BLO						Below stock
Description						
Code	Lot		Serial			
Producer code	Category					
Position	Code	Producer code	Resource		Ca	tegory
		SEARCH FOR:				
KEYE	OARD	NAME PO	SITION LABEL	SEARCH	SELECT	CLOSE
	Fig	193 - Search	resource			

- Search the wanted resource using the functionalities described in paragraph 22.
- > Double click the row corresponding to the resource that will be inserted in the kit.

A row will be added to the table on the "Kit creation screen", corresponding to the selected resource (Fig 194 **A**).

	KIT CR	ATION	FOR AN	OPERATIO	DN										(	Below stock	
		1.41		- (	olecistecto	omia lapar	oscopica ·	Planned	Date: 14/	/07/2010	- Block: Blocco	Operatorio -	Room:			B	
	Kit			Position	Co	de	Produ	icer code	Description	on					Selected Qty	Qty	
(A)	PRINC	PALE PER	COLECI	BLO.GI.A.LI	.PI 90	ORC000467	498	_	SET GARZA	10X60 85TF	RATI RX CF.5 )DID2	3D1020F055 P.)	( 3(10X20) D	.972/09	1	I	
	1	2	3	4	5	6	1	8	9	0			+/-	C	NEXT		
	1	1		7	SEA	RCH	VIEW	ALL	LOCK	SCAN	START SCAN	IMI	PORT		CANCEL	UPDATE	
										Fig	194						

- Specify the resource quantity in the "Quantity" field (Fig 194 **B**).
- > Click the **Update** button on the command bar.

This procedure records the fact that the specified quantity of the selected resource has been inserted in the kit.

### 14.6.2. Barcode procedure

The resources can also be recorded using a barcode reader and scanning the resource barcode. This paragraph describes the procedures relating to this functionality.

Access the "Kit creation" screen (Fig 194),

 $\blacktriangleright$  scan the resource barcode.

A row corresponding to the resource will be displayed on screen.

When the barcodes of resources of the same kind are scanned the resource quantity increases.

### 14.6.3. Lock scan

The **Lock Scan** button on the command bar (Fig 195) makes it possible to lock the workstation while the user reads numerous barcodes that will be recorded later, all together.

J	2	3	4	5	6	7	8	9	0		+/-	С	NEXT	
		7	/	SEA	RCH	VIEW	ALL	LOCK S	ICAN	START SCAN	IMPORT		6	CLOSE
	Fig 195 - Command bar													

This functionality is used when it is necessary to leave the workstation alone to personally scan the barcodes of several items that are in a different place. This procedure is performed using a wireless barcode reader.

This is the procedure:

click the Lock Scan button.

The button appears as selected. The button remains this way while the workstation is locked.

The following window is displayed (Fig 196).

This workstation has been locked by the us	er AN	
Re-enter password to unlock window and finish the scan of barcodes		CONTINUE
		Advanced options 퐞



> Read the barcodes. The workstation is locked to other users.

After barcodes reading,

- ▶ insert your password in the field indicated in Fig 196 A.
- Click the Continue button (Fig 196 B).

The workstation is this way unlocked. The rows corresponding to all the barcodes read appear on screen.

The **Keyboard** button on the window opens a virtual keyboard that can be used to insert the password (Fig 197).

Q		W	1	E	R		T	1	Y	1	U	1	I	1	0		P	ī	"	1	Ba	ckspace	1	8	9	
	A		S		D	D F			G		H		J		K		L		(		)		Entor	4	5	6
Tab		1		X		C		۷		B		N		M		,		:		?			Enter	I.	2	3
	Lo	ck															+				=		Del	0		
																		CLOSE								

Fig 197 - Virtual keyboard

#### 14.6.3.1. How to force the workstation unlocking

The workstation can be unlocked by another user if his/her permissions level enables him/her to do it.

To force the workstation unlocking

click the option "Advanced options" on the window requesting password (Fig 198).

This workstation has been locked by the	e user ADMIN	
Re-enter password to unlock window and finish the scan of barcodes		KEYBOARD CONTINUE
		dvanced options 포
]	Fig 198	

The window changes in the following way (Fig 199).

This workstation has been locked by the u	ser ADMIN
Re-enter password to unlock window and finish the scan of barcodes	KEYBOARD
	CONTINUE
Enter username and password of user with	permission to unlock forcibly the workstation
Password	UNLOCK

Fig 199 - Advanced options

- ▶ Insert the username of the new user in the "Username" field (Fig 199 A).
- ▶ Insert the password of the new user in the "Password" field (Fig 199 B).
- Click the Unlock button (Fig 199 C).

If the new user has the appropriate permissions the workstation is unlocked.

.

The barcodes read by the original user will **<u>not</u>** be recorded.

### 14.6.4. Start scan

The **Start Scan** button on the command bar (Fig 200) makes it possible to read numerous barcodes that will be recorded later, all at the same time.

ļ	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
/	7		/	SEA	RCH	VIEW ALL LOCK SCAN		START SCAN	IMPORT			CLOSE		
		-		-			T	"~ 20		mmand ha				

Fig 200 - Command bar

This is the procedure:

click the Start Scan button.

The button changes to **Stop Scan**.

A pop-up window informs the user that barcode reading can start (Fig 201).



Fig 201

The user is logged out. This happens because the user now probably moves away from the workstation to read the barcodes.

 $\blacktriangleright$  Read the barcodes.

After barcode reading, to import the data of the scanned resources into the system,

- ➢ log in again.
- > Click the kit creation" screen again.
- Click the Stop Scan button.

The rows corresponding to the scanned resources barcodes appear on screen.

While scanning, the blue bar on top of the screen displays the following advice "Press STOP SCAN to import the scanned products" (Fig 202).



## 14.6.5. Import

The Import button on the command bar (Fig 203) makes it possible to import into the system the data read with a wireless barcode reader having internal memory.

ļ	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
	2		/	SEA	RCH	VIEW ALL		LOCK SCAN		START SCAN	IMPORT			CLOSE
							F		2 Co	mmond ho	r			

Fig 203 - Command bar

This is the procedure:

- > read the barcodes using the appropriate devices, configured to connect to the system.
- Click the **Import** button.

the following windows appear, informing the user on the import procedure state.

DOWNLOADING BARCODES FROM WIRELESS READER
Connecting to barcode reader.
Fig 204
DOWNLOADING BARCODES FROM WIRELESS READER
Connecting on Serial Port 1

**Fig 205** 

If the procedure succeeds the data are imported. The rows corresponding to the resources scanned appear on screen.
### 14.6.6. The "View all" option

The **View All** button on the command bar displays the complete list of resources needed for the selected operation (Fig 206).

Image: Constructional Insparoscopica - Planned Date: 14/07/2010 - Block: Block: Operatorio - Room:         Selected Qry         Op/           Image: Planned Plan Content:         Pristion         Code         Producer code         Description         Image: Planned Pla	KIT CREATION FOR AN OPERATION												🕕 Be	low stock				
Nit         Pesition         Code         Producer code         Description         Selected Qry         Qry           PRINCIPLE FR COLECI         9958000766         547         GRAMA CONTRECTIONS 21511030         DE13409         I         0           PRINCIPLE FR COLECI         996800165         547         GRAMA CONTRECTIONS 400         0         DE13409         I         0           PRINCIPLE FR COLECI         916100006         547         TELO CIT3500 COS441         0         DE153507         I         0           PRINCIPLE FR COLECI         9151000005         547         TELO CIT3500 COS2441         0         DE153507         I         0           PRINCIPLE FR COLECI         9151000005         547         TELO CIT3500 COS2441         0         DE153507         I         0           PRINCIPLE FR COLECI         9151000005         547         TELO CIT3500 COS2547         0         DE13507         I         0           PRINCIPLE FR COLECI         9151000005         547         TELO CIT3500 COS2547         0         DE13507         I         0           PRINCIPLE FR COLECI         916100007         547         EE0 COS0041342 (DOM134, IMM         DE13507         I         0           PRINCIPLE FR COLECI			r. 734	- 0	olecistecton	nia lapar	roscopica -	Planne	d Date: 14	1/07/201	) - Block:	Blocco Ope	eratorio - Roo	m:				
P         PROPRIE         PRICEPIE         PSIACOPIE         PSIACOPI	Kit			Position	Code		Produce	r code	Descriptio	n						Selected Oty	0ty	
PRICEPALE PER COLECL         994C01433         337         SUTTIAN WERK CD, VIGAN *0         DEL 4/06         2         0           PRINCIPALE PER COLECL         915100002         547         METENTRI DI LARADOLORA /D         DEL 52/07         1         0           PRINCIPALE PER COLECL         915100002         547         METENTRI DI LARADOLORA /D         DEL 52/07         1         0           PRINCIPALE PER COLECL         915100002         547         TEI COLT 3000 COL25917         /D         DEL 52/07         1         0           PRINCIPALE PER COLECL         915100001         547         STE GAAL ADDISMA COD25917         /D         DEL 32/07         1         0           PRINCIPALE PER COLECL         915100001         547         STE GAAL ADDISMA COD25917         /D         DEL 32/07         1         0           PRINCIPALE PER COLECL         9164C00001         547         STE GAAL ADDISMA COD25917         /D         DEL 32/07         1         0           PRINCIPALE PER COLECL         9164C00001         547         STE GAAL ADDISMA COD25917         D         DEL 32/07         1         0           PRINCIPALE PER COLECL         9164C00010         547         STE GAAL ADDISMA COD2 GODE1312         D         D         D	🕨 PRI	NCIPALE PER	COLECI		915RS0	00786	5672		GUAINA COP	RITELEC. 13X	250 213511	03)D		DET.34/	/09	1	0	
PRICENCE PER OUECL       414C770013       154       SPRICKL PULLA BSTUBL OLLA-00       0       1       0         PRICENCE PER OUECL       915100000       5672       INTERVITI DI LAPARGEONA /D       D       DEL325/07       1       0         PRICENCE PER OUECL       9980000477       498       SET GAZA IGAZA IG	PRI	NCIPALE PER	COLECI		906RC0	01453	3757		SUTURA VICE	RYL CD. V60	3H	°D		DEL 14	/06	2	0	
PRICENSE         PREVENTE         D SALEGORDAL         P SALEGORDAL	PRI	NCIPALE PER	COLECI		616RC7	70013	154		SPUGN.X PU	LIZIA BISTUR	I CD.AL.40 (	D				L.	0	
PRIKCHALE       PER COLCI       9151000002       572       ELD CH75590       CO220491       /0       DEL250/07       1       0         PRIKCHALE       PER COLECI       9980C000457       498       SET GAAZA 10X60 ESTATI NX CF.5 J0D20102019595 PX 3(10X20) 927/09       1       0         PRIKCHALE       PER COLECI       9181000001       5572       SETEGA ADRIX CO225347       /0       DEL255/07       2       0         PRIKCHALE       PER COLECI       9181000001       5572       TELD ADES. CH75500 CO223212       /0       DEL255/07       1       0         PRIKCHALE       PER COLECI       9181000001       5572       SECCETOR ADROXATE/ECO CO223212       /0       DEL255/07       1       0         PRIKCHALE       PER COLECI       9181000001       557       SECCETOR ADROXATE/ECO CO223212       /0       DEL35/07       1       0         PRIKCHALE       PER COLECI       9181000010       148       SETEGATA 70       1518 RX CF.5       DCOL0000202710       D234007       1       0         PRIKCHALE       9181000010       594       SETEGATA 70       SETEGATA 70       D23407       1       0       0         PRIKCHALE       918100210       594       SETEGATA 70       SETEGATA 7	PRI	NCIPALE PER	COLECI		915R10	00006	5672		INTERVENTI	DI LAPAROSI	COPIA	/D		DEL 525/	07	1	0	
PRINCEPALE         FER         ODECODE/OF         498         SET GARA IDVAG STATU IK (F.S. JODOZDIOBENS F.S. 3(IRCO) D972/09         I         O           PRINCEPALE         PER         ODECL         915X1000001         5672         STRECA ADESINA COD.23387         70         DELS25/07         2         O           PRINCEPALE         PER         ODECL         915X1000001         5672         TEX ADA DESINA COD.23387         70         DELS25/07         2         O           PRINCEPALE         PER         ODECL         916XC00001         905         POLAIRS VIECTO REPOCAPER/COD/OUCH (D         DELS25/07         1         O           PRINCEPALE         PER         COLECL         916XC00010         748         SIRTICAL REPE         COLDIZABO/PROPENS 12/28 20/20 DE7/09         2         O           PRINCEPALE         PER         COLECL         916XC00010         748         SIRTICAL REPE         /POLDIZABO/PROPENS 12/28 20/20 DE7/09         1         O           PRINCEPALE         PER         COLECL         916XC00010         SIRTI AV ADESOCORED CONDER/10/10/10/LARADO 2/16 - DELS20/07         1         O           PRINCEPALE         PER         COLECL         916AC00010         SIRTI AV ADESOCORED CONDER/10/10/10/LARADO 2/16 /00/DE10/07/10/LARADO 2/16 /00/DE10/07/10/LARADO 2/16 /	PRI	NCIPALE PER	COLECI		915R10	00002	5672		TELO CM.75	(90 COD.25)	)491	/D		DEL 525	5/07	1	0	
PRINCIPALE         FR. OLECI         915X1000001         5472         STRUCKA ADESYA CO235847         //         D         DEL35507         2         0           PRINCIPALE         PER         OLECI         915X1000003         5672         TEL0 ADES. CH73509 (C0232312 /D         D         DEL35507         1         0           PRINCIPALE         PER         OLECI         916X00001         757         SCCIETO RUNCIPALE (PER         OLEJ3507         2         0           PRINCIPALE         PER         OLECI         916X00001         768         SCCIETO RUNCIPALE (PER         OLEJ3507         1         0           PRINCIPALE         PER         OLECI         916X00010         768         SIST.20010         D73/3707         1         0           PRINCIPALE         PER         OLECI         916X00010         504         SIST.20010         D73/3707         1         0           PRINCIPALE         PER         OLECI         916X00010         S04         SIST.LWARESON DEL90100         D3/3707         1         0           PRINCIPALE         PER         OLECI         916X00010         S04         SIST DAVARESON DEL90000         D5/40         1         0           PRINCIPALE	PRI	NCIPALE PER	COLECI		900RC0	00467	498		SET GARZA	IOX60 8STRA	ATERX CF.5	)DID23D1020	F05S P.X 3(10X2	) D.972/09	)	l. I	0	
PRINCPALE PER COLECI       91581000003       5472       TELO ADES, CU123700 C0223212 /0       0       DELSZN/07       1       0         PRINCPALE PER COLECI       9168C990001       905       PROLINB_SYE CI /2 SC000N041632 (DDMA13X4,IHH       DELSZN/07       1       0         PRINCPALE PER COLECI       9168C490303       357       SACCEMENT DENOCEMENT CONCOUNCH (D       DELSZN/07       1       0         PRINCPALE PER COLECI       9168C690010       748       SIRSTZONE SCCPMATERE       /////// SC000010       D271/07       1       0         PRINCPALE PER COLECI       9168C00010       748       SIRSTZONE SCCPMATERE       ///// SC0000000022210       D.714/07       1       0         PRINCPALE PER COLECI       9168C00012       2618       CABLCATORE CLIP CHAILENEER       (DCC00.00022210       D.714/07       1       0         PRINCPALE PER COLECI       9168C00012       2618       CABLCATORE CLIP CHAILENEER       (DCC00.000273       D.979/08       1       0         PRINCPALE PER COLECI       9168C00012       2648       CABLCATORE CLIP CHAILENEER       DCC00.000013       D.999/09       1       0         PRINCPALE PER COLECI       9168Z00004       S569       CONTEXINOR COS1004002000       DELSINOR       D.990/09       1 <t< td=""><td>PRI</td><td>NCIPALE PER</td><td>COLECI</td><td></td><td>915R10</td><td>00001</td><td>5672</td><td></td><td>STRISCIA ADI</td><td>ESIVA COD.2</td><td>58347</td><td>/D</td><td></td><td>DEL.525/0</td><td>)7</td><td>2</td><td>0</td><td></td></t<>	PRI	NCIPALE PER	COLECI		915R10	00001	5672		STRISCIA ADI	ESIVA COD.2	58347	/D		DEL.525/0	)7	2	0	
PRINCEPALE       PER COLECL       916K 5095001       905       PROLEUIE/SYSTE CH 25 COD INDA1632 (DDAH1374, IHH       DEL282/08       1       0         PRINCEPALE       PER COLECL       916K 5040030       3757       SACKETTO RINOLARPEK COD/OCI (D       DEL392/08       1       0         PRINCEPALE       PER COLECL       916K 5000700       748       SINST 2011 ECC PENTAFERTE       /DC.D05007095 128 20/20 D 972/09       2       0         PRINCEPALE       PER COLECL       916K 500010       748       SINST 2011 ECC PENTAFERTE       /DC.D0.002022110       D.734/07       1       0         PRINCEPALE       PER COLECL       916K 500012       2418       CARRATAN DE INTER       (DCOD. 912022110       D.734/07       1       0         PRINCEPALE       PER COLECL       916K 500012       2418       CARRATAN DE INTER       (DCOD. 912022110       D.734/07       1       0         PRINCEPALE       PER COLECL       916K 200004       5896       CONTENTIONER STELE COLECLICALING       D.99/08       1       0         PRINCEPALE       PER COLECL       906K 5000012       235       EST GUARATANIA INSTRUCE COSTOCID 23481 12/8 32/40       DEL370/09       1       0         PRINCEPALE       PER COLECL       906K 5000312       5356 </td <td>PRI</td> <td>NCIPALE PER</td> <td>COLECI</td> <td></td> <td>915R10</td> <td>00003</td> <td>5672</td> <td></td> <td>TELO ADES.</td> <td>CM.75X90 (</td> <td>OD.252312</td> <td>/D</td> <td></td> <td>DEL 525</td> <td>/07</td> <td>L.</td> <td>0</td> <td></td>	PRI	NCIPALE PER	COLECI		915R10	00003	5672		TELO ADES.	CM.75X90 (	OD.252312	/D		DEL 525	/07	L.	0	
PRINCIPALE       PFA COLECI       9146C040303       3757       SACCHETTO RIFIOZARFERCOD_POUCH       D       DEL 930/08       I       0         PRINCIPALE       PFR COLECI       90007770280       498       ****EF GARZA 729 1657R KT CF 3 [DC:043B07094505 12/8 20/20 D771/09       2       0         PRINCIPALE       PFR COLECI       9166C003010       594       SET LAV./ASP.SOCOMED       SOCOM 2022/10       D.734/07       1       0         PRINCIPALE       PFR COLECI       9166C003012       2618       CGALCADRE CUI CUI CUI CUI LAVARDO 2 VE - DEL 140/01 + 309/09       1       0         PRINCIPALE       PFR COLECI       9166C003012       2618       CGALCADRE CUI CUI CAULENCER       D0000073       D.99/08       1       0         PRINCIPALE       PFR COLECI       9166C00302       22       BITUIN X11 STR. C004301010       D       D.89/079       1       0         PRINCIPALE       PFR COLECI       9166C000401       S966       CONTENTICONTA AGHT CD:3161467 (D       D       D.89/079       1       0         PRINCIPALE       PFR COLECI       9164C209004       S966       SUTURA VICATL SR807 (D2:49111/8 32/40       DEL 140/06       1       0         PRINCIPALE       PFR COLECI       9164209002       S566       D	PRI	NCIPALE PER	COLECI		916RC9	09001	905		PROL_RUB.3V	IE CM 25 C	OD.IN041633	(DDIAM.3X4,	INM	DEL.282/	08	L. L.	0	
PRINCIPALE         PER COLECI         90007770288         498         ***EF GARZA 789 1651R, KX (F.S.)         DCLIDASB0709F055 12/8 20/20 D.972/09         2         0           PRINCIPALE         PER COLECI         612X1000700         748         SIRST2NIL ECCEMINATERIE         DC000.002022110         D.734/07         1         0           PRINCIPALE         PER COLECI         916XC00310         594         SET LAV/ASS/OCCEMED SINCEP1011/DX LAPRAD 2 VE - DEL14/07-738/079         1         0           PRINCIPALE         PER COLECI         916XC00310         594         SET LAV/ASS/OCCEMED SINCEP1011/DX LAPRAD 2 VE - DEL14/07-738/079         1         0           PRINCIPALE         PER COLECI         616XC003101         514         CERHED CHR, CITYOLOCH COSTORAGE (DC D.93973         D.979/08         1         0           PRINCIPALE         PER COLECI         916XC00402         22         BITTINA AGHI CO31181467 (D         DEL 61/078         1         0           PRINCIPALE         PER COLECI         906X5005269         493         SET GARZA 10X10 16TRSFILO CES/DCD.23481 12/8 32/40         DEL972/09         2         0           PRINCIPALE         PER COLECI         906XC004031         596         SUTURATICE CUTARA A0740 054810 D1 12/8 32/40         DEL972/09         1         0	PRI	NCIPALE PER	COLECI		916RC0	40303	3757		SACCHETTO	RIMOZ.REPER	LCOD.POUCH	(D		DEL.930/	/08	1	0	
PRINCIPALE         PER         GUECI         6128L000700         748         SIRST20ML ECC.PENTAFERTE         //DOD. 002022710         D.734/07         I         0           PRINCIPALE         PER         OLCI         916XC00010         504         SET         LAV.APS 2007BED         SOM 2012         10         0           PRINCIPALE         PER         OLCI         916XC00012         218         CER.HED.CHR         60170700         1         0           PRINCIPALE         PER         COLCI         6017C00012         154         CER.HED.CHR         0         D.91708         1         0           PRINCIPALE         PER         COLCI         916XC00004         596         CONTENT.CMR.TA 601         D.9116470         0         D.855/09         1         0           PRINCIPALE         PER         COLCI         906XC00040         596         SUTURATISE COLSCIL         906XC00040         2         0           PRINCIPAL FER         COLCI         906XC000401         596         SUTURATISE COLSCIL.CH 19         D.810707         1         0           CONVERSIONE         PER         COLCI         906XC00050         556         SUTURATISENC CF.50C0.2548117/0 305W         DEL         406	PRI	NCIPALE PER	COLECI		900R77	70208	498		***SET GAR	ZA 7X9 1651	TR. RX CF.5	)DC.ID43E	B0709F05S 12/8	20/20 D.97	2/09	2	0	
PRINCIPALE         PER COLECI         916KC003010         S974         SET LAN / ASPSCOMED S.ONG29101*)DX LAPABO 2 VIE - DEL 140/07 + 309/09         1         0           PRINCIPALE         PER COLECI         916KC003012         2618         CARCATORE CUP CALLENCER         00000. PLS79T         DEL 30/08         1         0           PRINCIPALE         PER COLECI         916KC00904         S966         CONTENTION (COLO DISTO)         D         DEL 30/08         1         0           PRINCIPALE         PER COLECI         916KC00904         S966         CONTENTICOMA AND INTO STREP (COLO DISTO)         D         DEL 31/07         0         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D         D	PRI	NCIPALE PER	COLECI		612RL0	00700	748		SIR.ST.20ML	ECC.PENTAF	ERTE	/DCOD. 00202	22710	D.734/0	17	1	0	
PRINCIPALE       PER COLECI       9166C000512       2618       CARICATORE CLIP CHALLENGER       (DCOD. PLS79T       DEL 930/08       I       0         PRINCIPALE       PER COLECI       601EC00302       154       CER HD CHRIL CHYSTOCH (CODO. 900873       D.970/08       I       0         PRINCIPALE       PER COLECI       9165C009064       386       CONHETCONTA GAINE (DCOD. 9108747       D       DEL 972/09       2       0         PRINCIPALE       PER COLECI       90087505269       493       SET GARZA (DCIA (DLI 0540002) 2381 12/8 32/40       DEL 972/09       2       0         PRINCIPALE       PER COLECI       90087505269       493       SET GARZA (DCIA (DLI 16/8570) CD23481 12/8 32/40       DEL 972/09       2       0         PRINCIPALE       PER COLECI       9068C000401       586       SUTURATIKE CUTANER OF 12/8 597 (D23481 12/8 32/40       DEL 972/09       1       0         CONVERSIONE FER COLE       9968C010451       3757       SUTURA NICKRE (D. 7346H       °D       DEL 14/06       1       0         CONVERSIONE FER COLE       9968C010161       586       SUTURA POLYDORD (D 10/97)       1       0       0         CONVERSIONE FER COLE       9968C00026       586       SUTURA SURGPOPO II CU7973X       *DOBL 14/06	PRI	NCIPALE PER	COLECI		916RC0	03010	5094		SET LAV./AS	P.SOCOMED	S.ONG29910	*)DX LAPARO	2 VIE - DEL 14	0/07+309/	09	L.	0	
PRINCIPALE       PER COLECI       6014C002012       I54       CERHED.CHIR. C19910CH C050H0RGE (DCOD. 900873       D.99/08       I       0         PRINCIPALE       PER COLECI       916K209004       3896       CONTENT.CMIR A GHI C0.31161447 (D       D       DEL 619/08       I       0         PRINCIPALE       PER COLECI       906K200602       2       BITUINI NI I STER. CONCLOL       D89/09       I       0         PRINCIPALE       PER COLECI       906K200601       5896       SUTURATIKE CUTAKE. ADVIA.054887 (DSSW       DEL972/09       2       0         PRINCIPALE       PER COLECI       906K2006001       5896       SUTURATIKE CUTAKE. ADVIA.054887 (DSSW       DEL14/06       1       0         CONVESIONE FER COLE       996K2005019       5876       SUTURATIKE CUTAKE. ADVIA.054887 (DSSW       DEL14/06       1       0         CONVESIONE FER COLE       996K2001010       5876       SUTURA SURGPRO IT CD.9795X       DEL14/06       1       0         CONVESIONE FER COLE       996K200105       5876       SUTURA SURGPRO IT CD.9795X       DEL14/06       1       0         CONVESIONE FER COLE       696K2001010       5876       SUTURA SURGPRO IT CD.9795X       DEL14/06       1       0         CONVESIONE FER COLE<	PRI	NCIPALE PER	COLECI		916RC0	00512	2618		CARICATORE	CLIP CHALL	ENGER	(DCOD. PLS)	79T	DEL.930/	08	l. I	0	
PRINCIPALE         PER COLECI         916KC209004         \$896         CONTENTICAVITA AGHI CD.31181467         (D         DEL 619/08         I         O           PRINCIPALE         PER COLECI         605X8000462         22         BETURIA NI STR. CD044301001 j0         D.895/09         I         O           PRINCIPALE         PER COLECI         99087305269         493         SET GARA 10X10 161TES.FILO CES.JDCD.23481 12/8 32/40         DEL.972/09         2         O           PRINCIPALE         PER COLECI         99087305269         493         SET GARA 10X10 163TES.FILO CES.JDCD.23481 12/8 32/40         DEL.972/09         2         O           CONVERSIONE FER COLEC         9968C000010         5966         SUTURA VIKIT LO. V3464         *D         DEL.14/066         1         O           CONVERSIONE FER COLE         9968C000399         5866         SUTURA VIKIT LO. V3464         *D         DEL 14/06         1         O           CONVERSIONE FER COLE         9968C000399         5896         SUTURA VIKIT LO. V3464         *D         DEL 14/06         1         O           CONVERSIONE FER COLE         9968C000362         2452         CAMIXIVAMERE STANDADS 578309         /DD.149/07         1         O           CONVERSIONE FER COLE         616800762	PRI	NCIPALE PER	COLECI		601RC0	03012	154		CER.MED.CH	R. CM9X10C	M COSMORO	E (DCOD. 90	0873	D.9	9/08	L.	0	
PRINCIPALE       PER COLECI       69585000462       22       BETURIN N.H.I STER. CD0243010011 JD       D.955/09       1       0         PRINCIPALE       PER COLECI       90007305260       493       SET GARZA NORA IOSTANIATARIA       DEL.972/09       2       0         PRINCIPALE       PER COLECI       90007305260       493       SET GARZA NORA IOSTANIA       DEL.972/09       2       0         CONVESIONE FER COLE       9006200000       5546       DURENAGEO SULCI IN CO.24604       ///DSMAL DAIN       D. S10/07       1       0         CONVESIONE FER COLE       9068C000009       5546       DURENAGEO SULCI IN CO.24604       ///DSMAL DAIN       D. S10/07       1       0         CONVESIONE FER COLE       9068C0001010       5566       SUTURA NERKE (U. NY364H       *D       DEL 14/06       1       0         CONVESIONE FER COLE       9068C0001010       5566       SUTURA NERKE (U. NY364H       *D       DEL 14/06       1       0         CONVESIONE FER COLE       9068C0001010       STATA SURGEPON COLEYPS & "ENTINON ASSIONPOUP.       EL 14/06       1       0         CONVESIONE FER COLE       6168500762       252       CANN NAKAUER STANDADO S7300       ////////////////////////////////////	PRI	NCIPALE PER	COLECI		916RC2	09004	5896		CONTENT.CO	NTA AGHI CI	D.31181467	(D		DEL 619	/08	L. L.	0	
PRINCIPALE       PER COLECI       90087305269       493       SET GARZA 10X10 165TR.5FILO CE.5JDCD.23481 12/8 32/40       DEL.972/09       2       0         PRINCIPALE       PER COLECI       90687005269       493       SET GARZA 10X10 165TR.5FILO CE.5JDCD.23481 12/8 32/40       DEL.972/09       1       0         CONVERSIONE FER COLE       9068C010651       5366       DERLMOGO SULCE 10 02 4604 /05FBRAL DRAIN       D. 510/07       1       0         CONVERSIONE FER COLE       9068C010651       3375       SUTURA VICRIL CD. V346H       *D       DEL.14/06       1       0         CONVERSIONE FER COLE       9068C010601       5876       SUTURA VICRIL CD. V346H       *D       DEL.14/06       1       0         CONVERSIONE FER COLE       9068C001001       5876       SUTURA SURGPRO II CD.Y935X       *DISITINON ASSINON ASSINON ASSINON ASSINON ASSINON POLP.       DEL.14/06       1       0         CONVERSIONE FER COLE       6068C001001       5876       SUTURA SURGPRO II CD.Y935X       *DISITINON ASSINON ASSINON ASSINON ASSINON POLP.       DEL.14/06       1       0         CONVERSIONE FER COLE       6068C001003       5876       SUTURA VICRIL CD. V371H       *DEL.14/06       1       0         CONVERSIONE FER COLE       6068C000003       3157       SUTURA VICRIL CD.	PRI	NCIPALE PER	COLECI		605RS0	00462	22		<b>BISTURI N.I</b>	I STER. CDO	3443010011	)D		D.895/0	9	1	0	
PRINCIPALE PER COLECI         9966C000401         \$896         SUTURATINCE CUTANEA ROTAL 054887 j0.35W         DEL10/09         1         0           CONVERSIONE FER COLE         91662006001         556         DRENAGGIO SULCE 119 CD.24604 °D         DEL10/06         2         0           CONVERSIONE FER COLE         9966C000209         586         SUTURA SURGINO 11 CD.24604 °D         DEL10/06         1         0           CONVERSIONE FER COLE         9966C000209         586         SUTURA SURGINO 11 CD.7495X         °D         DEL14/06         1         0           CONVERSIONE FER COLE         9966C000202         255         CAIN YANAGUES STANDARDS 573000 /DD.149/07         1         0           CONVERSIONE FER COLE         6046X00576         2452         CAIN YANAGUES STANDARDS 573000 /DD.149/07         1         0           CONVERSIONE FER COLE         6046X00576         308         TUDA CONVERSIONE OR COLEX/TO DUE.         DEL14/06         1         0           CONVERSIONE FER COLE         6046X00576         308         SUTURA ONLEX/ON ACONVERSIONE COLEX/TO DUE.         DEL14/06         1         0           CONVERSIONE FER COLE         6046X00003         3757         SUTURA ONLEX/ON ACONVERSIONE COLEX/TO DUE.         DEL14/06         1         0           CON	PRI	NCIPALE PER	COLECI		900R75	05269	493		SET GARZA	IOXIO I6STR	LS.FILO CF.5	DCD.23481 1	2/8 32/40	DEL.972/09		2	0	
CONVERSIONE PER COLE         91682090002         5546         DRENAGGIO SULCEN 19 CD.24604         //DSPIRAL DRAIN         D. 510/07         1         0           CONVERSIONE PER COLE         9068C000519         3757         SUTURA VIKAIL CD. Y344H         *D         DEL 14/06         2         0           CONVERSIONE PER COLE         9068C000599         5876         SUTURA VIKAIL CD. Y344H         *D         DEL 14/06         1         0           CONVERSIONE PER COLE         9068C0001010         5876         SUTURA VIKAIL CD. Y344H         *D         DEL 14/06         1         0           CONVERSIONE PER COLE         9068C0001010         5876         SUTURA VIKAIL CD. Y344H         *D         DEL 14/06         1         0           CONVERSIONE PER COLE         61685000762         2452         CANNYANAUER STANDADD SP3800         /DDI 149/07         1         0           CONVERSIONE PER COLE         6068C000303         5876         SUTURA VIKAIL CD.47321         =D         DEL103/10         1         0           CONVERSIONE PER COLE         6068C000303         5876         SUTURA VIKAIL CD.47372         =D         DEL103/10         1         0           CONVERSIONE PER COLE         906RC000303         5875         SUTURA VIKAIL CD.47371H	PRI	NCIPALE PER	COLECI		906RC0	00401	5896		SUTURATRICE	CUTANEA I	ROYAL 05488	7 )D35W		DEL.41	0/09	1	0	
CONVERSIONE PER COLE         9966C010451         3757         SUTURA VICKTL CD. V346H         °D         DEL 14/06         2         0           CONVERSIONE PER COLE         9966C010100         5896         SUTURA VICKTL CD. V346H         °D         DEL 14/06         1         0           CONVERSIONE PER COLE         9966C010100         5896         SUTURA VICKTL CD. V346H         °D         DEL 14/06         1         0           CONVERSIONE PER COLE         6968C001010         5896         SUTURA SURGPEO II CD.VP35X         *DOINTON ASSIMON-DOLP.         DEL 14/06         1         0           CONVERSIONE PER COLE         6668C00762         2452         CONVENDING STRA DUTONA DSSIMDO         DDI 14/107         1         0           CONVERSIONE PER COLE         6668C000203         5586         SUTURA VICKTL CD. 1223         *DOL 14/070         1         0           CONVERSIONE PER COLE         9668C0000203         3557         SUTURA VICKTL CD. 1232         *DOL148/0270         DEL 14/06         1         0           CONVERSIONE PER COLE         9668C000023         3557         SUTURA VICKTL CD. 1231"         *DOL188/0270         DEL 14/06         3         0           CONVERSIONE PER COLE         9668C000003         3557         SUTURA VICKTL CD. 1371H<	C0)	IVERSIONE PE	R COLE		916R20	90002	5546		DRENAGGIO	SILIC.CH 19	CD.24604	/DSPIRAL DR	AIN E	. 510/07		L.	0	
CONVERSIONE PER COLE         9966C000309         5876         SUTURA POLYSORE CD. L1224         °D         DEL 14/06         I         0           CONVERSIONE PER COLE         9966C000309         5876         SUTURA SURJAPOLIT COLVESSIONE         COLVESSIONE         DEL 14/06         I         0           CONVERSIONE PER COLE         6166800762         2252         CANARVANCIELE STANDARDS 57360         /DD1147170         I         0           CONVERSIONE PER COLE         61687709154         228         SISTERDON 40001L CD24732         =D         DEL 14/06         I         0           CONVERSIONE PER COLE         61687709154         228         SISTERDON 40001L CD24732         =D         DEL 14/06         I         0           CONVERSIONE PER COLE         61687709154         228         SISTERDON 40001L CD24732         =D         DEL 14/06         I         0           CONVERSIONE PER COLE         9968C000030         3757         SUTURA POLYSORE CD. L1223         °DCALIBRO 2/0         DEL 14/06         I         0           CONVERSIONE PER COLE         9968C000058         3757         SUTURA POLYSORE CD. U223         °DCALIBRO USP I EP 4         DEL 14/06         3         0           CONVERSIONE PER COLE         66555000468         22         BI	C01	IVERSIONE PE	R COLE		906RC0	10451	3757		SUTURA VICE	RYL CD. V34	6H	°D		DEL 14	/06	2	0	
CONVERSIONE PER COLE         9966C001010         5876         SUTURA SURGPRO II CD.YP35X         *DDIRINON ASS.HON.POLIP. DEL 14/06         I         0           CONVERSIONE PER COLE         6168500762         2452         CANK.YAMKARE STARDARD S7800         70D.149/07         I         0           CONVERSIONE PER COLE         6698C09076         3308         TUBO CONVERSIONE DEL 14/06         I         0           CONVERSIONE PER COLE         6698C09078         3208         SUSTREDON 4001L CD.24772         =D         DEL 10/10         I         0           CONVERSIONE PER COLE         9968C000030         5876         SUTURA OLA772         =D         DEL 10/20         I         0           CONVERSIONE PER COLE         9968C000030         5876         SUTURA SIGNER OLA723         =D         DEL 14/06         I         0           CONVERSIONE PER COLE         9968C000033         5876         SUTURA SIGNER OLA SIGNER	C01	IVERSIONE PE	R COLE		906RC0	00309	5896		SUTURA POL	YSORB CD.	LL224	°D		DEL 14	4/06	1	0	
CONVERSIONE         PER COLE         6168000762         2452         CANN YANAULER STANDARD \$79300         //DD.149/07         I         0           CONVERSIONE         FER COLE         609K305976         338         TUBO CONVESSIONE         DET 34/09         I         0           CONVERSIONE         FER COLE         609K305976         338         TUBO CONVESSIONE         DET 34/09         I         0           CONVERSIONE         FER COLE         61687709154         298         SIST.REDON 400H1 (D.24732         =D         DET.103/10         I         0           CONVERSIONE         FER COLE         964K000030         SIST         SUTURA VICKIN (D. 1223)         *DCALUBRO 2/0         DET.147/06         I         0           CONVERSIONE         FER COLE         966K000035         3757         SUTURA VICKIN (D. 1371H         *DCALUBRO USP I EP 4         DEL.14/06         3         0           CONVERSIONE         FER COLE         966K0000458         3757         SUTURA VICKIN (D. 1371H         *DCALUBRO USP I EP 4         DEL.14/06         3         0           CONVERSIONE         FER COLE         665K000468         22         BISTURI N22 STER. CO3443010022 JD         D. 895/09         I         0	C01	IVERSIONE PE	R COLE		906RC0	01010	5896		SUTURA SUR	GIPRO II CD	VP935X	°DSINT.NON	ASS.MON.POLIP.	DEL 14/06		1	0	
CONVERSIONE         PER COLE         609RC505976         3308         TUBO CONNESS./F         CODASP7/10300         JDH111         DE134/09         1         0           CONVERSIONE         FER. COLE         616R7709154         228         SSTREDOM 400HL CD.24722         =D         DE1.07/10         1         0           CONVERSIONE         FER. COLE         906RC00003         5896         SUTURA POLSOBE         DL23         *DCALIBRO 2/0         DE1.14/06         1         0           CONVERSIONE         FER. COLE         906RC00003         3157         SUTURA SETA CD. 600H         *D         DE1.14/06         3         0           CONVERSIONE         FER. COLE         906RC00003         3157         SUTURA SETA CD. 600H         *D         DE1.14/06         3         0           CONVERSIONE         FER. COLE         906RC00003         3157         SUTURA SETA CD. 600H         *D         DE1.14/06         3         0           CONVERSIONE         FER. COLE         605RC00003         3157         SUTURA VICKTI CD. '937H         *DCALIBRO USP 1 EP 4         DE1.14/06         3         0           CONVERSIONE         FER. COLE         605RC000068         22         BISTURI N22 STER. CD03443010022 JD         D	C01	IVERSIONE PE	R COLE		616RS0	00762	2452		CANN.YANKA	UER STANDA	RD SP3800	/DD.149/0	1			1	0	
CONVERSIONE PER COLE         61687709154         2298         SISTAEDON 400HL (D.24732)         = D         DET.107/10         1         0           CONVERSIONE PER COLE         906AC000303         5596         SUTURA POLYSOBE (D. L122)         °DCALIBRO 2/0         DET.107/10         1         0           CONVERSIONE PER COLE         906AC000303         3757         SUTURA POLYSOBE (D. L122)         °DCALIBRO 2/0         DET.147/06         1         0           CONVERSIONE PER COLE         906AC000303         3757         SUTURA YOR (D. SYNH)         °DCALIBRO USP 1 EP 4         DET.147/06         1         0           CONVERSIONE PER COLE         906AC00038         2357         SUTURA YOR (D. SYNH)         °DCALIBRO USP 1 EP 4         DET.147/06         3         0           CONVERSIONE PER COLE         665K5000468         22         BISTUNI N.22 STER. CD03443010022 JD         D. 895/09         1         0           I         2         3         4         5         6         7         8         9         0          +//-         C         NEXT           I         2         3         4         5         6         7         8         9         0          +//-         C         NEX	C0)	IVERSIONE PE	R COLE		609RC5	05976	3308		TUBO CONN	ESS.F/F COD	ASPY710300	)DMM 7X10	LUNGH.MT.3 -	DET.34	/09	1	0	
CONVERSIONE PER COLE         9966C000203         5896         SUTURA POLISORB CD. LL223         °DCALIBRO 2/0         DEL 14/06         1         0           CONVERSIONE PER COLE         9966C000203         3757         SUTURA POLISORB CD. LL223         °DCALIBRO 2/0         DEL 14/06         1         0           CONVERSIONE PER COLE         9966C00028         3757         SUTURA VICATL CD. Y371H         °DCALIBRO USP 1 EP 4         DEL 14/06         3         0           CONVERSIONE PER COLE         9666C00028         22         BISTURI N.22 STER. C003443010022 jb         D         D. 895/09         1         0	C0)	VERSIONE PE	R COLE		616R77	09154	2298		SIST.REDON	400ML CD.2	4732	=D		DET.10	3/10	1	0	
CONVERSIONE PER COLE         906KC00003         3757         SUTURA SETA CD. 680H         °D         DEL14/06         1         0           CONVERSIONE PER COLE         906KC00003         3757         SUTURA VERIL (D. Y371H         °DCALIBRO USP I EP 4         DEL 14/06         3         0           CONVERSIONE PER COLE         605K5000468         22         DETURI N22 STER. CD03443010022 JO         D. 895/09         1         0           I         2         3         4         5         6         7         8         9         0          +/         C         NEXT           //         ✓         SEARCH         VIEW ALL         LOCK SCAN         START SCAN         IMPORT         CLOSE	(0)	IVERSIONE PE	R COLE		906RC0	00303	5896		SUTURA POL	YSORB CD.	LL223	° DCALIBRO	2/0	DEL 14	/06	1	0	
CONVERSIONE PER COLE         966RC000458         3757         SUTURA VICATL CO. Y371H         °DCALIBRO USP I EP 4         DEL 14/06         3         0           CONVERSIONE PER COLE         665R5000468         22         DISTURA VICATL CO. Y371H         °DCALIBRO USP I EP 4         DEL 14/06         3         0         0           I         2         3         4         5         6         7         8         9         0          +/-         C         NEXT           I         2         3         4         5         6         7         8         9         0          +/-         C         NEXT	C0)	IVERSIONE PE	R COLE		906RC0	00003	3757		SUTURA SET	A CD. 680H		°D		DEL 14	/06	1	0	
CONVERSIONE PER COLE         6655000466         22         BISTURI N.22 STER. CD03443010022 jD         D. 895/09         I         O           I         Z         3         4         5         6         7         8         9         0          +/         C         NEXT           Image: Conversion of the second se	C0)	VERSIONE PE	R COLE		906RC0	00458	3757		SUTURA VICE	RYL CD. V37	IH	°DCALIBRO	USP I EP 4	DEL 14/0	06	3	0	
I         2         3         4         5         6         7         8         9         0          +/-         C         NEXT           △         ✓         SEARCH         VIEW ALL         LOCK SCAN         START SCAN         IMPORT         CLOSE	C01	IVERSIONE PE	R COLE		605RS0	00468	22		<b>BISTURI N.2</b>	2 STER. CDO	3443010022	)D		D. 895/	09	1	0	
I         2         3         4         5         6         7         8         9         0          +/-         C         NEXT           /           SEARCH         VIEW ALL         LOCK SCAN         START SCAN         IMPORT         CLOSE																		
∠ ▽ SEARCH VIEW ALL LOCK SCAN START SCAN IMPORT CLOSE	1	2	3	4	5	6	7	8	9	0			+/-		С	NEXT		
		Δ	7	7	SEAR	CH	VIEW	ALL	LOC	K SCAN	STAP	IT SCAN	IMPORT					CLOSE

Fig 206 - Display all

When the "View all" mode is activated the button appears as selected.

The resources are highlighted yellow until they are correctly recorded and indicated as "picked" and inserted into the kit in the appropriate quantities. After recording the row becomes white. The procedures relating to the resources recording are those described in the preceding paragraphs.

### 14.6.7. Quick resource quantity recording

To quickly record the quantity of resource needed

click the cell indicating the "Needed quantity" of the relevant resource.

See Fig 207 A for an example.

Kit	Position	Code	Producer code	Description	Sele	Qty	
PRINCIPALE PER COLECI		915RS000786	5672	GUAINA COPRITELEC.13X250 21351103)D DET.34/09	X	0	
PRINCIPALE PER COLECI		906RC001453	3757	SUTURA VICRYL CD. V603H °D DEL 14/06	( ì )	0	
PRINCIPALE PER COLECI		616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (D	$\rightarrow$	0	
PRINCIPALE PER COLECI		915R1000006	5672	INTERVENTI DI LAPAROSCOPIA /D DEL 525/07	l I	0	
PRINCIPALE PER COLECI		915R1000002	5672	TELO CM.75X90 COD.250491 /D DEL.525/07	L. L.	0	
PRINCIPALE PER COLECI		900RC000467	498	SET GARZA 10X60 8STRATI RX CF.5 )DID23D1020F05S P.X 3(10X20) D.972/09	L. L.	0	



The quantity of resource indicated as necessary will be automatically inserted in the "Used quantity" cell (Fig 208 A).

Kit	Position	Code	Producer code	Description			Selected Qty				
PRINCIPALE PER COLECI		915RS000786	5672	GUAINA COPRITELEC.13X250 2135110	03)D	DET.34/09	I.	X			
PRINCIPALE PER COLECI	BLO.GI.S.LI.PI	906RC001453	3757	SUTURA VICRYL CD. V603H	°D	DEL 14/06	2	2			
PRINCIPALE PER COLECI		616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (	D		1	-	/		
PRINCIPALE PER COLECI		915R1000006	5672	INTERVENTI DI LAPAROSCOPIA	/D	DEL.525/07	1	0			
Fig 208											

# 14.7. Possible exceptions

There are cases in which the recorded quantity of a resource does not correspond to the quantity requested by the kit. These cases are signalled with a specific procedure.

There are three possible cases:

- 1) a resource is recorded that was not in the list of resources needed for the kit;
- 2) the resource quantity is higher than that needed;
- 3) the resource quantity is lower than that needed.

The exceptions, in all cases, are signalled by the pink colour highlighting the relevant row (Fig 209 A).

	Kit	Position	Code	Producer code	Description		Selected Qty	Qty	
	PRINCIPALE PER COLECI		915RS000786	5672	GUAINA COPRITELEC.13X250 21351103)D	DET.34/09	l.	0	
	PRINCIPALE PER COLECI	BLO.GI.S.LI.PI	906RC001453	3757	SUTURA VICRYL CD. V603H °D	DEL 14/06	2	2	
	PRINCIPALE PER COLECI		616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (D		l.	0	
	PRINCIPALE PER COLECI		915R1000006	5672	INTERVENTI DI LAPAROSCOPIA /D	DEL.525/07	l.	0	
	PRINCIPALE PER COLECI		915R1000002	5672	TELO CM.75X90 COD.250491 /D	DEL.525/07	l.	0	
	PRINCIPALE PER COLECI		900RC000467	498	SET GARZA 10X60 8STRATI RX CF.5 )DID23D1020F05S P.X 3(10X20)	D.972/09	l.	0	
(A)					STRISCIA ADESIVA COD.258347 /D I		2	1	
	PRINCIPALE PER COLECI		915R1000003	5672	TELO ADES. CM.75X90 COD.252312 /D	DEL.525/07	I.	0	
0	PRINCIPALE PER COLECI		916RC909001	905	PROL.RUB.3VIE CM 25 COD.IN041632 (DDIAM.3X4,IMM	DEL.282/08	l.	0	
(A)	PRINCIPALE PER COLECI		916RC040303		SACCHETTO RIMOZ.REPER.COD.POUCH (D			2	✓ ×
	PRINCIPALE PER COLECI		900R7770208	498	***SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709F055 12/8 20	/20 D.972/09	2	0	
	PRINCIPALE PER COLECI		612RL000700	748	SIR.ST.20ML ECC.PENTAFERTE /DCOD. 002022710	D.734/07	l.	0	
	PRINCIPALE PER COLECI		916RC003010	5094	SET LAV./ASP.SOCOMED S.ONG299101*)DX LAPARO 2 VIE - DEL140/	07+309/09	l.	0	$\smile$



The  $\bowtie$  icon on the right of the row (Fig 209 **B**) cancels the resource from the list. After clicking the  $\bowtie$  icon the row appears as in Fig 210.

#### Fig 210 - Cancelled resource

The  $\checkmark$  icon on the right of the row (Fig 209 **B**) accepts an exception as a correct value. After clicking the  $\checkmark$  icon the row appears as in Fig 211. The cell indicating the recorded quantity remains yellow to indicate that it still is an exception.



In both cases you can use the 🔊 button as "Undo" button.

5

# 14.8. Completing the kit resources recording procedure

When the user decides that the kit is complete, he/she must click the **Update** button on the command bar.

The procedures requires now to print the adhesive labels that will be stuck to the cases that will be brought in the operating room.

For this purpose a specific window appears on screen (Fig 212) after the Update button is clicked.

Enter the number of labels you want to print										
PRINCIPALE PER COLECISTECTOMIA LAPAROSCO										
CONVERSIONE PER COLECI LAPAROSCOPICA	1									
CLOSE CONTINUE										
E:~ 31	2 nuint labol									

Fig 212 - print label

The window lists all the groups forming the prepared kit. The field placed near each group makes it possible to specify the number of labels that will be printed (the resources belonging to the same group can be placed in different cases).

The labels are then stuck to the cases containing the resources.

After the number of labels has been specified

click the **Continue** button.

The labels are printed. A print report is also created as summary, listing the resources in the different groups. A print preview is displayed (Fig 213).

This document usually goes with the kit, into the operating room.

THEE TOTAL	M BESANAINBRI	ANZA - Colecistectomia laparoscopica - Planned Date: 14/07/	2010 - BI	ock: Blocco Operatorio - F	toom:
Print date	14/07/2	2010 11.19 GROUP PRINCIPALE PER COLECISTEC	tomia l	APAROSCOPICA - Colecis	tectomia laparoscopica
WELL FORMED 916RC000512	2618	CARICATORE CLIP CHALLENGER (DCOD. PL579T	(1/1)	BLO.G1.T.L1.P1	
906RC000401	5896	SUTURATRICE CUTANEA ROYAL 054887 )D35W	(1/1)	BLO.G1.T.L1.P1	
906RC001453	3757	SUTURA VICRYL CD. V603H °D	(2/2)	BLO.G1.S.L1.P1	
916RC003010	5094	SET LAV./ASP.SOCOMED S.ONG299101*)DX LAPARC	(1/1)	BLO.G1.H.L1.P1	
916RC909001	905	PROL.RUB.3VIE CM 25 COD.IN041632	(1/1)	BLO.G1.I.L1.P1	
915R1000001	5672	STRISCIA ADESIVA COD.258347 /D	(2/2)	BLO.G1.A.L1.P1	
915R1000002	5672	TELO CM.75X90 COD.250491 /D	(1/1)	BLO.G1.A.L1.P1	
915R1000003	5672	TELO ADES. CM.75X90 COD.252312 /D	(1/1)	BLO.G1.A.L1.P1	
915R1000006	5672	INTERVENTI DI LAPAROSCOPIA /D	(1/1)	BLO.G1.A.L1.P1	
900R7505269	493	SET GARZA 10X10 16STR.S.FILO CF.5)DCD.23481 12/	8 (2/2)	BLO.G1.A.L1.P1	
900RC000467	498	SET GARZA 10X60 8STRATI RX CF.5	(1/1)	BLO.G1.A.L1.P1	
900R7770208	498	***SET GARZA 7X9 16STR. RX CF.5	(2/2)	BLO.G1.A.L1.P1	
605RS000462	22	BISTURI N.11 STER. CD03443010011 )D	(1/1)	BLO.G1.E.L1.P1	
612RL000700	748	SIR.ST.20ML ECC.PENTAFERTE /DCOD.	(1/1)	BLO.G1.K.L1.P1	
Oranu <sup>me</sup> Stock Management-	- Copyright © 2009 by UMS a	ri - http://www.unitedms.it			Page

Fig 213 - Kit content (print report)

# 15. Return from kit

The "Return from kit" module is used to record the resources that were picked from the cabinets to be inserted in the kits but were not used during the operation ("Returns" from now on).

To select the module



The following screen opens (Fig 214).

OPERATION SE	LECTION FOR KI	T MANAGEMENT							Below stock
PLANNED DATE		13/07/2010	•		MAIN OPERATION				
KIT SETUP DATE			•		OPERATING ROOM				•
OPERATING BLOCK		Blocco Operatorio		Ŧ	HOSPITAL UNIT				-
Block I	loom Patien	t Name (	Operation	_	_	H.U.	_	Status	Planned Date
	$\Box$			LABEL	PRINT		SEARCH		RETURN KIT

Fig 214 - Operation selection for "return from kit"

This screen makes it possible to find and select the operation for which the resources are returned.

# 15.1. Screen structure

The "Return from kit" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

The procdure requires, first of all, the selection of the operation to which the returned resources are attributed.

After selection, the list of all the resources picked for that operation is displayed.

The screen changes when the work switches from the operation selection phase to the "Returns" recording phase. Both phases are described in the following paragraphs.

### 15.1.1. Operation selection - Filters



Fig 215 - Filters on the "Operation selection" screen

The available filters on this screen are:

- "Planned date" Makes it possible to specify the planned date of the operation for which the kit has been prepared. The operations listed on this screen are all planned for the date here specified.
- "Kit setup date" Makes it possible to specify the date in which the kit was set up.
- "Operating block" Displays the operations of a specific operating block.
- "Main operation" Displays only the specified main operation.
- "Hospital unit" Displays the operations of a specific hospital unit.
- "Operating room" Displays the operations of a specific room.

See paragraph 1.4.2 for general instructions on how the filters work.

### 15.1.2. Operation selection - Data area

The data area contains the list of operations corresponding to the values specified in the search fields.

Block	Room	Patient Name	Operation	Н.U.	Status	Planned Date
Blocco Operatorio		VALLEY STREAM BESANAI	Colecistectomia Iaparoscopica	CHIRURGIA GENERALE	Prepared	14/07/2010
Blocco Operatorio		VALLEY STREAM BESANAI	Colecistectomia Iaparoscopica	CHIRURGIA GENERALE	Prepared	14/07/2010
Blocco Operatorio	Sala 2	SCHENECTADY VIBOVALE	Addominoplastica	CHIRURGIA PLASTICA	Prepared	14/07/2010 08.00
Blocco Operatorio	Sala 3	TAMARAC REGGIOCALABRIA	Lipofilling	CHIRURGIA PLASTICA	Totally returned	14/07/2010 08.00
		STREAMWOOD CORBETTA	FESS: 40 minuti	ORL E CH.CERVICO-FACCIALE	In preparation	14/07/2010
Blocco Operatorio	Sala I	SAN RAMON BRUGHERIO	Ort piede - alluce valgo - correzione Bosch	ORTOPEDIA E TRAUMATOLOGIA	In preparation	14/07/2010 08.00
Blocco Operatorio	Sala 2	SCHENECTADY VIBOVALE	Addominoplastica	CHIRURGIA PLASTICA	In preparation	14/07/2010 08.00
Blocco Operatorio	Sala 3	TAMARAC PESCHIERABOR	FINOSI	UROLOGIA	To be prepared validated	14/07/2010

Fig 216

Each row corresponds to an operation.

For each operation the following information can be displayed:

- the operating block;
- the operating room;
- the patient name;
- the operation;
- the operation hospital unit
- the operation kit status
- the operation date and time.

There are 7 possible statuses for an operation kit. These are:

- to be prepared meaning that the kit has not been prepared yet;
- to be prepared validated meaning that the kit has not been prepared yet but it was reviewed, possibly modified and validated by the person in charge for this purpose (i.e. the pharmacy staff);
- in preparation someone is managing the kit (either for validation or for preparation);
- prepared the kit has been prepared;
- prepared no more valid the kit has been prepared but something changed after preparation (i.e. the operation data, the kit structure, the resouces configured quantities in the kit etc.);
- partial return some of the kit resources have been returned;
- total return all of the kit resources have been returned.

The ricon at the beginning of a row indicates the operation currently selected.

### 15.1.3. Operation selection - Command bar

The command bar contains several buttons (Fig 217). This paragraph explains the functions of each button.

		T	5a 217 Co	mmond ho			
$\nabla$	_		LABEL	PRINT	SEARCH	_	RETURN KIT

Fig 217 - Command bar

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

The **Label** button makes it possible to print the kit sticker label again, in case of need (see paragraph 14.8).

The **Print** button makes it possible to print the kit resources complete list again, in case of need (see paragraph 14.8).

Use the **Search** button to display the list of operations corresponding to the values specified in the search fields.

Use the **Return Kit** button to proceed with the "return" procedure. The **Return Kit** button opens the "Returns" recording screen, described in paragraph 15.2 and following.

# 15.2. "Operation kits give back" screen description

To access the "Operation kits give back" screen,

on the "Operation selection" screen (Fig 214),

click the row corresponding to the operation for which the returns are being recorded.

The row is selected, the  $\blacktriangleright$  icon appears on the left.

Click the **Return Kit** button on the command bar.

The following screen opens (Fig 218).

	OPERATIONS KI	TS GIVE BACK				Below stock
A	YALLEY STREAM BE	SANAINBRIANZA	Colecistectomia lapa	roscopica - Planned Date: 14/07/2010 - Block: Blocco Operatorio - Room:		
1	PRINCIPALE PER	COLECISTECTO	MIA LAPAROSCOPI	A	RET	JRN ALL
	Position	Code	Producer code	Description	ed F	Return
	► BLO.GI.F.LI.PI	616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.40 (D	1	0
	BLO.GI.I.LI.PI	916RC909001	905	PROLRUB.3VIE CM 25 COD.IN041632 (DDIAM.3X4,IMM DEL282/08	1	0
	BLO.GI.A.LI.PI	915RS000786	5672	GUAINA COPRITELEC.13X250 21351103)D DET.34/09	1	0
	BLO.GI.A.LI.PI	915R1000003	5672	TELO ADES. CM.75X90 COD.252312 /D DEL.525/07	1 J	0
	BLO.GI.S.LI.PI	906RC001453	3757	SUTURA VICRYL CD. V603H °D DEL 14/06	2	0
	BLO.GI.T.LI.PI	906RC000401	5896	SUTURATRICE CUTANEA ROYAL 054887 )D35W DEL410/09	1	0
	BLO.GI.A.LI.PI	900R7505269	493	SET GARZA 10X10 16STR.S.FILO CF.5)DCD.23481 12/8 32/40 DEL.972/09	2	0
	BLO.GI.A.LI.PI	900R7770208	498	***SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709F05S 12/8 20/20 D.972/09	2	0
	BLO.GI.E.LI.PI	605RS000462	22	BISTURI N.II STER. CD03443010011 )D D.895/09	1	0
	BLO.GI.A.LI.PI	915R1000001	5672	STRISCIA ADESIVA COD.258347 /D DEL.525/07	2	0
	BLO.GI.K.LI.PI	612RL000700	748	SIR.ST.20ML ECC.PENTAFERTE /DCOD. 002022710 D.734/07	1	0
	BLO.GI.A.LI.PI	900RC000467	498	SET GARZA 10X60 85TRATI RX CF.5 )DID23D1020F055 P.X 3(10X20) D.972/09	1	0
	BLO.GI.T.LI.PI	916RC000512	2618	CARICATORE CLIP CHALLENGER (DCOD. PL579T DEL 930/08	1	0
	BLO.GI.LLI.PI	601RC003012	154	CER.MED.CHIR. CM9X10CM COSMOROE (DCOD. 900873 D.99/08	1	0
	BLO.GLD.LL.PI	916RC040303	3757	SACCHETTO RIMOZ REPER COD POUCH (D DEL 930/08	i l	0
	BIO GI E LI PI	916RC209004	5896	CONTENT CONTA AGHI CD 31181467 (D DEI 619/08	i.	0
	BIOGLATIPI	915R1000002	5672	TELO (M 75X90 COD 250491 /D DEL 525/07	1	0
	BLOGLALLPI	915R1000006	5672	INTERVENTI DI LAPAROSCOPIA /D DEL 525/07	1	0
	BLOGI HILL PL	91680003010	5094		i I	0
~	DECONTRACTOR	71000000000	5071		i.	
	CONVERSIONE PI	ER COLECISTECT	OMIA LAPAROSCO	ICA	RET	JRN ALL
	Position	Code	Producer code	Description Us	sed	Return
	▶ BLO.GI.H.LI.PI	616RS000762	2452	CANN YANKAUER STANDARD SP3800 /DD.149/07	1	0
	BLO.GI.S.LI.PI	906RC000458	3757	SUTURA VICRYL CD. V371H °DCALIBRO USP I EP 4 DEL 14/06	2	0
В	BLO.GI.S.LI.PI	906RC010451	3757	SUTURA VICRYL CD. V346H °D DEL 14/06	2	0
	BLO.GI.S.LI.PI	906RC000003	3757	SUTURA SETA CD. 680H °D DEL 14/06	1	0
	BLO.GI.H.LI.PI	609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300 \DMM 7X10 LUNGH.MT.3 - DET.34/09		0
	BLO GLS LL PL	906RC000303	5896	SUTURA POLYSORB CD. LL223 °DCALIBRO 2/0 DEL 14/06	T I	0
	BLO.GI.G.LI PI	916R2090007	5546	DRENAGGIO SILIC.CH 19 CD.24604 /DSPIRAL DRAIN D. 510/07	1	0
	BLO.GI S.LI PI	906RC000309	5896	SUTURA POLYSORB CD. LL224 °D DEL 14/06	1	0
	BLOGISTIP	906RC001010	5896	SUTURA SURGIPRO II CD VP935X °DSINT NON ASS MON POLIP. DEL 14/06	i.	0
	1 2	3 4	5 6	7 8 9 0 . +/- C NEXT	T	
		$\nabla$	SEARCH			CLOSE

Fig 218 - Returns from kit

The screen displays on top the main operation data (patient name, operation, planned date and location - Fig 218 A).

All the resources that are part of the kit are displayed on screen, divided in groups corresponding to sub-kits (Fig 218 **B**).

The name of every group is indicated on the top-left corner of each group (Fig 219 A).

									P	
4	<b>C</b> 0	NVERSIONE PER	COLECISTECTO	MIA LAPAROSCOPI				RI	TURN ALL	
		Position	Code	Producer code	Description			Used	Return	
	►	BLO.GI.H.LI.PI	616RS000762	2452	CANN.YANKAUER STANDARD SP3800	/DD.149/07		1	0	
		BLO.GI.S.LI.PI	906RC000458	3757	SUTURA VICRYL CD. V371H	°DCALIBRO USP I EP 4	DEL 14/06	2	0	
		BLO.GI.S.LI.PI	906RC010451	3757	SUTURA VICRYL CD. V346H	°D	DEL 14/06	2	0	
		BLO.GI.S.LI.PI	906RC000003	3757	SUTURA SETA CD. 680H	°D	DEL 14/06	I	0	
		BLO.GI.H.LI.PI	609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300	)DMM 7X10 LUNGH.MT.3 -	DET.34/09	I	0	
		BLO.GI.S.LI.PI	906RC000303	5896	SUTURA POLYSORB CD. LL223	°DCALIBRO 2/0	DEL 14/06	I	0	
		BLO.GI.G.LI.PI	916R2090002	5546	DRENAGGIO SILIC.CH 19 CD.24604	/DSPIRAL DRAIN	D. 510/07	1	0	
L		BLO.GI.S.LI.PI	906RC000309	5896	SUTURA POLYSORB CD. LL224	°D	DEL 14/06	I.	0	

Fig 219 - Resources group

The **Return All** button on the right (Fig 219 **B**) makes it possible, with just one click, to return all the resources of a group at the same time. After clicking the button the list of resources appears as in Fig 220. The button turns to **Reset Return**. Click it to annul the procedure.

<b>C</b> 0	CONVERSIONE PER COLECISTECTOMIA LAPAROSCOPICA												
	Position	Code	Producer code	Description				Used	Return				
	BLO.GI.H.LI.PI	616RS000762	2452	CANN.YANKAUER STANDARD SP3800	/DD.149/07			1	I.				
	BLO.GI.S.LI.PI	906RC000458	3757	SUTURA VICRYL CD. V371H	°DCALIBRO USP I EP 4	DEL 14/06		2	2				
	BLO.GI.S.LI.PI	906RC010451	3757	SUTURA VICRYL CD. V346H	°D	DEL. 14/06		2	2				
	BLO.GI.S.LI.PI	906RC000003	3757	SUTURA SETA CD. 680H	°D	DEL.14/06		1	I. I.				
	BLO.GI.H.LI.PI	609RC505976	3308	TUBO CONNESS.F/F COD.ASPY710300	)DMM 7X10 LUNGH.MT.3 -	DET.34/09		1	I. I.				
	BLO.GI.S.LI.PI	906RC000303	5896	SUTURA POLYSORB CD. LL223	°DCALIBRO 2/0	DEL. 14/06		1	I. I.				
	BLO.GI.G.LI.PI	916R2090002	5546	DRENAGGIO SILIC.CH 19 CD.24604	/DSPIRAL DRAIN	D. 510/07		1	I. I.				
	BLO.GI.S.LI.PI	906RC000309	5896	SUTURA POLYSORB CD. LL224	°D	DEL 14/06		1	I.				
	BLO.GI.S.LI.PI	906RC001010	5896	SUTURA SURGIPRO II CD.VP935X	°DSINT.NON ASS.MON.POLIP.	DEL14/06		1	I. I.				
	BLO.GI.E.LI.PI	605RS000468	22	BISTURI N.22 STER. CD03443010022 )	D	D. 895/09		1	I.				
	BLO.GI.G.LI.PI	616R7709154	2298	SIST.REDON 400ML CD.24732	=D	DET.103/10		1	1				

Fig 220 - All resources returned

Each row on the list corresponds to a resource. For each resource the following information can be specified:

- resource position;
- resource code;
- manufacturer code;
- resource description;
- used quantity;
- returned quantity.

### 15.2.1. How to record the "Returns"

1. Click the row corresponding to the resource that must be returned.

The row is selected. The  $\blacktriangleright$  icon appears on the left.

- 2. Use the numeric buttons on the command bar to specify the returned resource quantity.
- 3. Click the **Update** button on the command bar.

OR

1. Click the "Returned quantity" cell (Fig 221) on the row corresponding to the resource that must be returned.

The row is selected. The  $\triangleright$  icon appears on the left.

The quantity is highlighted inside the cell (Fig 221).



- 2. Use either the numeric buttons on the command bar or the workstation keyboard to specify the returned resource quantity.
- 3. Click the **Update** button on the command bar.

After clicking on **Update** button a print record listing the returned resources is created. A print preview is displayed.

The quantities specified in the "Used resource" cell are updated according to the new values. I.e.: if 5 items are picked of a certain resource and 2 items are returned, the "Used resources" cell, after updating, specifies "3".

If the quantity of items returned is equal to or bigger than the quantity of picked items, the row corresponding to the resource disappears from the list displayed on screen.

# i

An additional "Waste" column is displayed on the "Operation kits give back" screen if the "Waste" module is currently in use. In this case it is possible to indicate the possible waste as well. To do that click the "Waste" cell and then indicate the wasted resource quantity

### 15.2.2. Barcode reading for the "Return" procedure

When the "return from kit" screen is displayed the barcode reader can be used as search and selection tool.

Reading the barcode of the resource that must be returned increases the returned quantity (one unit).

To use this procedure

DIG UD STK IU 0005 ENG V01

 $\succ$  read the barcode of the resource that must be returned.

The quantity displayed in the "Returned resources" cell is increased of one unit.

> Click the **Update** button on the command bar.

If the kit's main barcode is scanned all the resources are returned at once.

# **16. Generic kits management procedures**

A "generic kit" is a kit that is not associated to a specific operation. Generic kits are prepared in advance and kept in a stocroom to be used at need.

The procedures relating to the generic kits management can be described in three main phases:

- 1. generic kit creation (described in this paragraph);
- 2. existing generic kits monitoring and management (described in this paragraph);
- 3. generic kit association to a specific operation (described in paragraph 17).

A specific procedure exists, to associate a generic kit to an emergency operation (this procedure is described in paragraph 18).

Generic kits creation, monitoring and management procedures are performed on the "Generic kit management" module.

To access this module

click the corresponding iconon the lateral bar.

The following screen opens (Fig 222).

GENERIC KIT M.	ANAGEMENT	_				_	_		Below stock
KIT SERIAL					KIT NAME				
KIT CODE					MAIN OPERATION				
RESOURCE CODE					RESOURCE NAME				
STOCKROOM	LO			4					
Position	Kit s	erial number	Kit name	_	_	_	Expiratio	n Status	_
	$\overline{\nabla}$	NEW KIT	RETURN KIT	TRANFER KIT	NEAR TO EXP	DETAILS	LABEL	PRINT	SEARCH
			T: 000	<b>A</b> •	1 • 4	4			

Fig 222 - Generic kits management

# 16.1. "Generic kit management" - Screen structure

The "Return from kit" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

### 16.1.1. Filters



Fig 223 - Filters on the "Generic kits management" screen

The filters available on the "Generic kits management" screen (Fig 223) are:

- "Kit serial" It makes it possible to specify the serial number of the kit that must be displayed.
- "Kit code" It makes it possible to specify the code of the specific kit that must be displayed.
- "Resource code" It makes it possible to insert the code of a resource belonging to the kit that must be displayed. The list of all the kits containing the resource is this way displayed.
- "Stockroom" It makes it possible to select the relevant stockroom. This is not properly a filter: the stockroom specification is necessary to indicate the stockroom from which the resources are picked.
- "Kit name" It makes it possible to specify the name of the specific kit that must be displayed.
- "Main operation" It makes it possible to specify the name of the main operation to which the kit that must be displayed refers. The list of all the kits referring to the main operation indicated in this filter is displayed (please note: it is a "standard operation", not a specific intervention)
- "Resource name" It makes it possible to insert the name of a resource belonging to the kit that must be displayed. The list of all the kits containing the resource is this way displayed.

See paragraph 1.4.2 for instruction on the use of filters in the DIGISTAT<sup>®</sup> "Stock Management" system.

### 16.1.2. Data area

The data area displays the list of kits corresponding to the values specified in the filters.

To display the list of kits,

- $\blacktriangleright$  specify the values of the filters (Fig 224 A).
- Click the **Search** button on the command bar (Fig 224 **B**).

The list of kits is displayed as a table (Fig 224 C). If no value is specified the system displays the list of all the existing kits.

	NAGEMENT				Below stock
KIT SERIAL			KIT NAME		
KIT CODE			MAIN OPERATION		
RESOURCE CODE			RESOURCE NAME		
STOCKROOM	0		*		
Position	Kit serial num	ber Kit name		Expiration Sta	tus
🕨 BLO.GT.GKITT.LT.P	SC3F219555A6F4O	CO PRINCIPALE PER FES	S.	22/01/2011	¥alid kit
BLO.GI.GKITI.LI.P	SAF53780EBCF445	3A7 PRINCIPALE PER FES	S	22/01/2011	¥alid kit
BLO.GI.GKITI.LI.P	S05AC041203CD4F	88 PRINCIPALE PER AD	JOMINOPLASTICA - MAGGIORE	22/01/2011	¥alid kit
BLO.GI.GKITI.LI.P	\$20302591340F46	28 PRINCIPALE PER IAT	A + BURCH	22/01/2011	With anomalies
BLO.GI.GKITI.LI.P	SB4158A709C604C	33 PRINCIPALE PER FES	2	22/01/2011	¥alid kit

Fig 224 - Generic kits list

The kit search can be performed by barcode reader. In this case a single row is displayed, corresponding to the kit whose barcode is scanned. Then, in the following procedures "Kit return" and "Kit transfer" (paragraphs 16.3 and 16.4) the kit serial number (or kit barcode specification) is not necessary.

Each row on the table corresponds to a kit. For each kit the following information can be specified:

- the position;
- the kit serial number; •
- the kit name; •

- the kit expiration date;
- the kit status.

There are three possible statuses for a generic kit:

- valid kit it means that the kit contains all and only the resources forming the "standard" kit;
- kit with anomalies it means that there are differences between the resources actually in the kit and the resources forming the "standard" kit. A kit "with anomalies" can be associated to an operation or transferred to another position only by users having specific permissions, otherwise only the "return from kit" procedure can be activated;
- expired kit the expired kits are highlighted red. An expired kit can be associated to an operation or transferred to another position only by users having specific permissions, otherwise only the "return from kit" procedure can be activated.

The  $\blacktriangleright$  icon at the beginning of a row indicates the selected kit.

### 16.1.3. Command bar

This paragraph explains the functionalities relating to each button on the command bar (Fig 225).



Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the New Kit button to create a new generic kit. The procedure is described in paragraph 16.2.

The **Return Kit** button activates the "Generic kit return" procedure, described in paragraph 16.3.

Use the **Transfer Kit** button to activate the "Generic kit transfer" procedure, described in paragraph 16.4.

The **Near to Exp.** button, when selected, displays only those generic kits that are close to expiration. The proximity is set by configuration. The button, after clicked, appears as selected.

Use the **Details** button to display the details of a selected kit (see paragraph 16.5).

The **Label** button makes it possible to print the kit sticker label again.

The **Print** button opens a menu containing two options (Fig 226).

PRINT	SCREEN										
PRINT KIT											
PRINT	SEARCH										
Fig 226											

The "Print screen" option creates a report summarizing the contents of the screen currently displayed.

The "Print kit" option creates a report listing the resources that are part of a selected kit. In both cases a print preview is displayed.

Use the **Search** button to display the list of existing generic kits on the "generic kits management" screen. See paragraph 16.1.2.

### 16.2. How to create a new generic kit

To create a new generic kit,

> use the "Stockroom" filter to select the stockroom from which the resources will be picked.

The name of the selected stockroom is displayed in the "Stockroom" field.

> click the **New Kit** button on the command bar.

The "Standard operation selection" screen opens (Fig 227).



Fig 227 - Standard operation selection

This screen makes it possible to specify the standard operation (i.e. the type of operation) for which the kit is being created.

The filters indicated in Fig 227 A make it possible to search for the relevant standard operation. You can search by either the name or the code of the standard operation.

- > Insert either the code or the name of the operation in the fields indicated Fig 228 A.
- Click the **Search** button on the command bar (Fig 228 **B**).
- The list of operations matching the specified values is displayed (Fig 228 C).

	STAI A	OPERATION SELECTIO	N	_	_	_	_	_		Below stock
	CODE	_				NAME fess				
_	Code	Name		Description						
	> 346	FESS: 20 minuti		ORL: FESS: 20	minuti					
	347	FESS: 40 minuti		ORL: FESS: 40	minuti					
	348	FESS: 70 minuti		ORL: FESS: 70	minuti					
	351	FESS: Polipotomia nasale		ORL: FESS: Poli	potomia nasale					
									GEREN	ringe
								SELECI	JEAKCH	CLUSE
					Fig	228				

> Click the row corresponding to the relevant standard operation.

The  $\blacktriangleright$  icon appears at the beginning of the selected row.

Click the **Select** button on the command bar (Fig 228 **D**).

The following screen opens (Fig 229 - Standard kit selection).

STAN	IDARD KIT	SELECTIO	DN - FESS	: Polipot	omia nas	ale	_	_	_				_		🕀 Be	low stock
	Kit										Generic kit	available	Kits to b	oe created		
▶ ✓	PRINCIPALE	PER FESS										3			1	
1	2	3	4	5	6	7	8	9	0		+/-	C		V		_
		7	1	DET	TAILS			MOV	ie up	MOVE DOWN				CONTINUE	$\supset$	CLOSE

Fig 229 - Standard kit selection

This screen displays the list of the possible kits for the standard operation selected in the previous screen.

If, for an operation, several kits exist it is possible to choose which kits are going to be prepared by either selecting or deselecting the checkbox placed at the beginning of the row corresponding to the kit (Fig 230).



Fig 230 - 2 kits configured for the same operation

If one of the checkboxes is deselected the corresponding row changes as in Fig 231. Only the selected kits are prepared.



Fig 231 - Only one kit will be prepared

For each kit the available quantity is indicated (Fig 232 A).



- ▶ Insert the number of generic kits to be created in the field indicated in Fig 232 **B**.
- Click the **Continue** button on the command bar (Fig 229 C).

A print report is generated, containing the list of resources that are part of the kit. A print preview is displayed (Fig 233).

GENERIC KIT MANAGEMENT REPORT									
Operation	Colposospensione s	econdo Burch							
GROUP	PRINCIPALE PE	RBURCH							
Print date	23/11/2010 13.52								
BLO.G1.A.L1.P1		900R7770208	498	SET GARZA 7X9	I6STR. RX CF.5 )	DC.ID43B0709F05S 1	12/8 6	·	
BL0.G1.A.L1.P1		900RC000467	498	SET GARZA 10X6	0 8STRATI RX CF.	)DID23D1020F05S	P.X 6 🗍		
BL0.G1.A.L1.P1		900RS000038	498	SET GARZA LAP	40X50 RX 12STR CI	.4)DFD3D40S0F12N	A04 1 🗌		
BL0.G1.A.L1.P1		915R1000046	5672	TELO CM.75X90 E	BIACCOPP. 2132121	2 /D	2 🗖		
BL0.G1.A.L1.P1		915R1000047	5672	STRISCE ADESIV	'E CD. 2EB01201	/D	2 🗍		
BLO.G1.A.L1.P1		915R1000049	5672	INTERVENTO CEI	LIOSCOPIA /I	)	1 🗖		
BLO.G1.C.L1.P1		607R7840027	5167	CAT VESC.SIL.2V	CH16 FOLEY (	DCOD. 189205 - DEL	. 1 🗂		
BLO.G1.C.L1.P1		608R7790038	154	SACCA URINA ST	ER.2000ML DAS	(DCOD AS322	1 🗂		
BLO.G1.E.L1.P1		605RS000467	22	BISTURI N.21 STE	R. CD03443010021	, a	1 🗖		
BLO.G1.F.L1.P1		616RC770013	154	SPUGN.X PULIZIA	BISTURI CD.AL.40	, (D	1 🗖		
BLO.G1.F.L1.P1		916RC209004	5896	CONTENT.CONTA	AGHI CD.31181467	D	DEL. 1		
BLO.G1.H.L1.P1		609RC505976	3308	TUBO CONNESS.	F/F COD.ASPY7103	00 )DMM 7X10	1 🗖		
BLO.G1.H.L1.P1		616RS000762	2452	CANN, YANKAUEI	R STANDARD SP38	00 /DD.149/07	1 🗖		
BL0.G1.K.L1.P1		612R7820007	505	SIR.STER.10ML T	ERUMO LATEX FRE	E /D20/21/22 G	1 🗖		
BLO.G1.L.L1.P1		601RC003012	154	CER.MED.CHIR.	CM9X10CM COSMO	ROE (DCOD. 900873	2 1		
BLO.G1.L.L1.P1		601RC003015	154	CER.MED.CHIR.	M9X25CM COSMO	ROE (DCOD. 900877	2		
BLO G1 S L1 P1		906RC000002	3757	SUTURA SETA C	D. P1691H =D	0	3 🗆		
BLO.G1.S.L1.P1		906RC000206	5896	SUTURA POLYSO	ORB CD. LL225 NON	+ °D	2 1		
BLO G1 S L1 P1		906RC000309	5896	SUTURA POLYSO	RB CD LL224 NON	+ °D	28		
BL0.G1.S.L1.P1		906RC000450	3757	SUTURA VICRYL	3/0 70CM CD. V316	H=D	2 1		
BLO G1 S L1 P1		906RC000451	3757	SUTURA VICRYL	CD V347H \$0	)	28		
BLO G1 S L1 P1		906RC000452	3757	SUTURA VICRYL	CD V317H °D	DEL	14/06 4		
BLOGISLIPI		906RC001193	3757	SUTURA VICRYL	CD .IV237 °D	DEL	14/06 2 0		
BLOGISLIPI		90680001350	3757	SUTURA VICRYI	0.70CM CD V334H	=D			
BLOGI SLIPI		90680001460	3757	SUTURA VICRYL	2 90 CM CD, V360H	=D	38		
OranJ <sup>™</sup> Stock Management	-Copyright 60 1997 - 2010 by UNIS ar	- Http://www.exitedns.it	0.01	00101011101112	20001100.100011	2	Page		
							-		
							$\frown$		
				_					
								1	
		14		IA		1	2	1	
4.24			EIND	100%	PRINT	PRINT	EXPORT (		

Close the print preview (Fig 233 A).

The generic kit creation screen opens (Fig 234). This screen is described in detail in paragraph 16.2.1.

GENERIC KIT C	GENERIC KIT CREATION - PRINCIPALE PER BURCH - (1/1) 😛 Below stock											
Colposospensione	secondo Burch -	PRINCIPALE PER BURCI										
EXPIRATION DATE	23/01/2011	•			STOCKROOM	D.G I.GKITI.LI.PI			*			
Position	Code	Producer code	Description					Selected Qty (	lty			
					sources using se							
1 2	3 4	5 6	7 8	9 0		+/-	С	NEXT				
	$\neg$	SEARCH	VIEW ALL	LOCK SCAN	IMPORT	NEXT KIT	DETAILS		CLOSE			
				 Fig	234							

Insert the kit's resources (either manually or by barcode scan). See paragraphs 14.6, 14.7 and 14.8 for a detailed description of the resources specification procedures.

- Specify the kit's expiration date in the field indicated in Fig 235 **B**.
- Specify the stockroom in which the kit will be located (use the field indicated in Fig 235 C for this purpose). Selection is enabled only if several options are available.

									<b>Re</b>	low s
posospensione seco	ondo Burch - PRINCIP	ALE PER BURCH								
PIRATION DATE 23	/01/2011 -			C	STOCKROOM	BLO.G I.GKITI.L I.P I				
Position	Code	Producer code	Description					Selected Qty	Qty	
BLO.GI.E.LI.PI	605RS000467	22	BISTURI N.21 S	STER. CD03443010	121 )D	D.895/09		1	I.	
BLO.GI.H.LI.PI	61 6RS000762	2452	CANN.YANKAUEF	r standard sp380	) /DD.149/07			I.	- L	
BLO.GI.C.LI.PI	607R7840027	5167	ORT VESC.SIL.2	CHI6 FOLEY	(DCOD. 189205 - DEL.	1033/08		I.	1	
								2	3	$\checkmark$
BLO.GI.L.LI.PI	601RC003015	154	CER.MED.CHIR.	CM9X25CM COSMO	ROE (DCOD. 900877	D.99/08		2	2	
BLO.GI.F.LI.PI	916RC209004	5896	CONTENT.CONT/	A AGHI CD.311814	i7 (D	DEL. 619/08		I	1	
BLO.GI.A.LI.PI	915R1000049	5672	INTERVENTO CE	ELIOSCOPIA	/D	DEL.525/07		I	1	
BLO.GI.C.LI.PI	608R7790038	154	SACCA URINA S	TER.2000ML DAS	(DCOD //S322	DEL. 1033/08		I	1	
BLO.GT.A.LT.PT	900RC000467	498	SET GARZA LOX	(60 8STRATI RX - C	.5 )DID23D1020F055 P.X :	(10X20) D.972/09		6	5	$\checkmark$
BLO.GI.A.LI.PI	900R7770208	498	SET GARZA 7X9	1.6STR: RX: CF.5	)DC.ID43B0709F05S 12	/8 20/20 D.972/09		6	ó	
BLO.GI A.LI .PI	900RS000038	498	SET GARZA LAP	40X50 RX 12STR	CF.4)DFD3D40S0F12NA04_1	2/8 32/40 D.972/09		I	1	
BLO.GI.K.LI.PI	612R7820007	505	SIR STER I OML	TERUMO LATEX FR	E /D20/21/22 G CD.SSIG	S2138 D.734/07		I	1	
BLO.GI.F.LI.PI	61 6RC77001 3	154	SPUGN.X PULIZ	IA BISTURI CD.AL.4	0 (D			I	1	
BLO.GI.A.LI.PI	915R1000047	5672	STRISCE ADESIV	E CD. 2EB01201	/D	DEL.525/07		2	2	
BLO.GI.S.LI.PI	906RC000309	5896	SUTURA POLYSO	ORB CD. LL224 NC	N + °D	DEL. 14/06		2	2	
BLO.GI.S.LI.PI	906RC000206	5896	SUTURA POLYSO	ORB CD. LL225 NO	N + °D			2	2	
BLO.GI.S.LI.PI	906RC000002	3757	SUTURA SETA O	CD. P1691H	=00	DEL.771/10		3	3	
BLO.GI.S.LI.PI	906RC001350	3757	SUTURA VICRYL	0 70CM CD. ¥33	IH =D	DEL. /10		6	6	
BLO.GI.S.LI.PI	906RC010451	3757	SUTURA VICRYL	0 90CM CD. ¥34	iH =D	DEL.771/10		2	2	
BLO.GI.S.LI.PI	906RC001460	3757	SUTURA VICRYL	2 90CM CD. ¥36	IH =D	DEL. /10		3	3	
BLO.GT.S.LT.PT	906RC000450	3757	SUTURA VICRYL	3/0 70CM CD. V	16H =D	DEL.771/10		2	3	$\checkmark$
BLO.GI.S.LI.PI	906RC001193	3757	SUTURA VICRYL	CD. JV237	°D	DEL.14/06		2	2	
BLO.GI.S.LI.PI	906RC000452	3757	SUTURA VICRYL	CD. ¥317H	°D	DEL.14/06		4	4	
BLO.GI.S.LI.PI	906RC000451	3757	SUTURA VICRYL	CD. ¥347H	\$D			2	2	
BLO.GI.T.LI.PI	906RC000401	5896	SUTURATRICE C	UTANEA ROYAL 054	887 )D35W	DEL.410/09		I	I.	
BLO.GI.A.LI.PI	915R1000046	5672	TELO CM.75X90	D BIACCOPP. 2132	212 /D	DEL.525/07		2	2	
BLO.GI.H.LI.PI	609RC505976	3308	TUBO CONNESS	S.F/F COD. <b>A</b> SPY710	300 )DMM 7X10 LUNGH.M	F.3 - DET.34/09		I	I	
										6
1 2	3 4 5	6 7	8	9		+/-	С	NEXT		S
	$\overline{\Delta}$	SEARCH ¥	IEW ALL	LOCK SCAN	IMPORT	NEXT KIT	DETAILS	CANCEL		UPD.

Click the **Update** button on the command bar (Fig 235 A).

A window opens, making it possibile to specify the number of sticker labels to be printed (Fig 236).

Enter the number of labels you want to print									
PRINCIPALE PER BURCH									
CLOSE CONTINUE									
Fig 236									

- > Specify the number of labels.
- > Click the **Continue** button on the window.

The system creates now the print report to be inserted in the kit envelope. A print preview is displayed (Fig 237).

Serial         String           Serial         CER MED CHIR: CMSX10CM COSMOROE (DCOD. 900873         D.99.08           Serial         Set GARZA 1080 BISTRATI RX (CF 5. pilo2301020F05S PX 3(10:02) D.97.09         (66)           WELL FORMED         E05R5000467         SET GARZA 1080 BISTRATI RX (CF 5. pilo2301020F05S PX 3(10:02) D.97.09         (1/1)           Serial         MELL FORMED         E05R5000467         SET GARZA 1080 BISTRATI RX (CF 5. pilo2301020F05S 12.03.08         (1/1)           Serial         CAIN YANKAUES STANDARD SP3800         /D.149.07         (1/1)         Image: Serial Serial Series           Serial         CER MED CHIR: CMS/25CM COSMOROE (DCOD. 900877         D.94.08         (2/2)         Image: Serial Series           916RC030014         Sep6         CONTRA AGH (CD.31181467         D	GENERIC KIT CREATION REPORT									
Structure         Structure           Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Structure         Struct	Serial									
OROUP         PRINCIPALE PER BURCH           Expiration Date         2301/2011         Preparation date         24/11/2010 09.27           MOMALIES         Expiration Date         24/11/2010 09.27         D.99/08         (3/2)           900RC000467         498         SET GARZA 10X60 BSTRATI RX: CF.5 (DI02301020F05S PX:3(10x20) D.97/09         (5/6)           900RC000467         498         SET GARZA 10X60 BSTRATI RX: CF.5 (DI02301020F05S PX:3(10x20) D.97/09         (5/6)           900RC000467         22         BISTURI N.21 STER. C003443010021 (D         D.89/09         (1/1)           605R500467         22         CANN YANKAUES TANDARD SP3000 /DD.149/07         (1/1)         (1/1)           605R78000467         2452         CANN YANKAUES TANDARD SP3000 /DD.149/07         D.99/08         (2/2)           916RC0300762         2452         CANN YANKAUES TANDARD SP3000 /DD.149/07         D.99/08         (1/1)           607R7840027         5167         CAT VESC.SIL2VCH16 FOLEY         (DCOD. 193026         D.99/08         (2/2)           916RC03004         5696         CONTENT.CONTA AGHI CD.31181467         (D         DEL 52/5/7         (1/1)           916R100049         5672         INTERVENTO CELIOSCOPIA         /D         DEL 52/5/07         (1/1)         Immediate           9	S9044FF320EA745BE									
Expiration Date         230112011         Preparation date         24/17/2010 U9:27           Fxpiration Date         230112011         Preparation date         24/17/2010 U9:27           601RC003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (0COD. 900873         D.99/08         (3/2)           900RC000467         498         SET GARZA 10/80 USTRATI RX (CF.5)DI023D1020F05S PX 3(10/20) D.97/209         (6/6)           900RC000460         3757         SUTURA VICRYL 3/0 70CM CD. V316H =D         DEL 771/10         (3/2)           906RS000467         22         BISTURI N.21 STER. C003443010021 JD         D.895/09         (1/1)           906RC000467         5167         CAT VESC.SIL 2VCHI6 FOLEY         (DCOD. 169205 - DEL 103/08         (1/1)           907R7840027         5167         CAT VESC.SIL 2VCHI6 FOLEY         (DCOD. 169205 - DEL 103/08         (1/1)           916RC209014         5996         CONTRA 46H (C.3)1181467         (D         DEL 525/07         (1/1)           916RC209034         5672         INTERVENTO CELIOSCOPIA         /D         DEL 525/07         (1/1)           900R7790038         154         SACCA URINA STER 2000ML DAS         (COD AS322         DEL 103/08         (1/1)           900R5000038         498         SET GARZA 79 165TR. RX CF.5 )DC.104380709F055 128 / 202 027/0	GROUP	PRINCIPAL	E PER BURCH							
NUMBER         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD. 900873         D.99.08         (32)           900RC000467         498         SET GARZA 10x60 8STRATI RX. CF.5 (DID23D1020F05S P.X.3 (I0):20) D.972.09         (6,6)           900RC000460         3757         SUTURA VICRYL 30.70CM CD. V316H =D         DEL.771/10         (32)           900RC000467         22         BISTURI N.21 STER. CD03443010021 (D         D.895.09         (1/1)           616R5000762         2462         CANN YANKAUER STANDARD SP3800         /D0.149.07         (1/1)           607R7840027         5167         CAT.VESC.SIL.2VCHI6 FOLEY         (DCOL 199205 - DEL 103306         (1/1)           916RC030015         154         CER.MED.CHIR. CM9X25CM COSMOROE (DCOD 000877         D.99.08         (22)           916RC030014         5662         CONTENT. CONTA AGHI CD 31181457         (D         DEL 525.07         (1/1)           915R1000049         5672         INTERVENTO CELIOSCOPIA         /D         DEL 525.07         (1/1)           900RS000038         498         SET GARZA T39 165TR. RX (F 5 )D:CL3480709F055 128 /2020 D 97.09         (6,6)         Interventor 000000000000000000000000000000000000	Expiration Date	23/01/2011	Preparation date	24/11/2010 09.27						
900RC000467         498         SET GARZA 10X60 BSTRATI RX CF 5 )DI023D1020F055 PX 3(10x20) D.97209         (56)           900RC000450         3757         SUTURA VICRYL 30 70CM CD. V316H =D         DEL.771/10         (32)           WFLL FORMED         606R5000467         22         BISTURI N.21 STER. C003443010021 JD         D.89509         (1/1)           607R7840027         5167         CAT VESC. SIL 2VCH16 FOLEY         (DC0.D. 189206 - DEL. 103306         (1/1)           607R7840027         5167         CAT VESC. SIL 2VCH16 FOLEY         (DC0.D. 189206 - DEL. 103308         (1/1)           607R7840027         5167         CAT VESC. SIL 2VCH16 FOLEY         (DC0.D. 189206 - DEL. 103308         (1/1)           916RC030014         5896         CONTENT. CONTA AGHI CD.31181457         (D         DEL.5507         (1/1)           915R1000049         5672         INTERVENTO CELIDOSCOPIA         /D         DEL.5507         (1/1)           900R5000038         154         SACCA URINA STER. 2000ML DAS         (DC0D AS322         DEL 103308         (1/1)           900R5000038         498         SET GARZA TX9 16STR. RX CF 5         (DC0A 580209 D57209         (6.6)           900R5000038         498         SET GARZA TX9 16STR. RX CF 5         (DC0A 580209 L0X20 L 97209         (6.6)           916RF100	601RC003012	154	CER.MED.CHIR. CM9X10CM COSM	10R0E (DC0D. 900873	D.99/08	(3/2)				
905RC000450 3757 SUTURA VICRYL 3/0 70CM CD. V316H =D DEL.771/10 (3/2) WELL FORMED 605R5000467 2/2 BISTURI N.21 STER. CD03443010021 )D D.895/09 (1/1) 616R5000752 2/452 CANN YANKAUER STANDARD SP3800 /DD.149/07 (1/1) 601RC003015 154 CER.MED.CHIR. CM9/25CM COSMOROE (DC0D. 900877 D.99.08 (2/2) 916RC039004 5896 CONTENT.CONTA AGHI CD.31181467 (D DEL.619/08 (1/1) 915R100049 5672 INTERVENTO CELIOSCOPIA /D DEL.556/7 (1/1) 916RC039038 154 SACCA URINA STER.2000ML DAS (DC0D.AS322 DEL 103308 (1/1) 900R7770208 498 SET GARZA 1/9 16STR. RX CF.5 )DC.10438070905S 126 20/20 D.972/09 (6/6) 612R7820007 505 SIR STER.10ML TERVIMO LATEX FREE /D20/21/22 G/20 D.972/09 (6/6) 616RC77013 154 SPUGNX PULIZA BISTURI CD.AL 40 (D (1/1) 915R100047 6672 STRISCE ADES/NE CD. 2E801201 /D DEL.556/7 (2/2) 916RC070039 5896 SUTURA POLYSORB CD. L1224 NON + "D DEL.1406 (2/2) 906RC000306 5896 SUTURA POLYSORB CD. L1224 NON + "D DEL.1406 (2/2) 906RC000306 5896 SUTURA POLYSORB CD. L1224 NON + "D DEL.1406 (2/2)	900RC000467	498	SET GARZA 10X60 8STRATI RX (	F.5 )DID23D1020F05S P	X 3(10X20) D.972/09	(5/6)				
WELL FORMED         Intervention           60678:00.0467         22         BISTURI N.21 STER. CD03443010021 )D         D.895.009         (1/1)           61678:000762         2452         CANN YANKAUER STANDARD SP3800 /DD.149.07         (1/1)         Intervention           6078:000762         5167         CATV VESC.SIL.2VCHIS FOLEY         (DC00.189205 - DEL 1033.08         (1/1)         Intervention           6018:000762         5167         CATVESC.SIL.2VCHIS FOLEY         (DC00.189205 - DEL 1033.08         (1/1)         Intervention           6018:0003015         154         CER.MED.CHIR. CM9X25CM COSMOROE (DC0D.900877         D.90.08         (2/2)         Intervention           9168:00044         5695         CONTENT.CONTA AGHI CD.31181467         (D         DEL 65.07         (1/1)         Intervention           9168:00044         5672         INTERVENTO CELIOSCOPIA         /D         DEL 52.507         (1/1)         Intervention           9008:7770208         498         SET GARZA / SPI SIEST. RX CF.5         DC.ID43807097055 12.04 / 12.08 / 20.20         D.97.20.9         (6.6)           9008:700039         596         SITURA POLYSORB CR 12.21 TH CF.40 / D0.21 / 20.20         UT/10         Intervention           916:87:00047         5672         STINSCE ADESINE CD. 2E801201         /D         DE	906RC000450	3757	SUTURA VICRYL 3/0 70CM CD. V3	16H =D [	DEL.771/10	(3/2)				
666R5000467         22         BISTURI N.21 STER. C003443010021 JD         D.895.09         (1/1)           616R5000762         2452         CANN YANKAUER STANDARD SP3000 /DD.149.07         (1/1)           607R77840027         5167         CAT VESC.SIL2VCH16 FOLEY         (Dc00. 199.00         D.99.08         (1/1)           607R7840027         5167         CAT VESC.SIL2VCH16 FOLEY         (Dc00. 199.00         D.99.08         (1/1)           916Rc209004         5896         CONTENT.CONTA AGHI CD.31181467         (D         DEL.51.00         (1/1)           916Rc209004         5696         CONTENT.CONTA AGHI CD.31181467         (D         DEL.525.07         (1/1)           916Rc209004         5672         INTERVENTO CELIOSCOPIA         /D         DEL.525.07         (1/1)           900R7770208         498         SET GARZA 7.99 I6STR. RX CF.5         DC.104380709F05S 12.8 202 D 972.09         (5.6)           900R5000038         498         SET GARZA 7.92 ISTR 7.2 STR CF.4)DFD304050F12NA04 126 32/40         (1/1)         Immediate           916R770208         498         SET GARZA LAP.40050 RX 125 TR CF.4)DFD304050F12NA04 126 32/40         (1/1)         Immediate           916R770203         154         SPUGNX PULIZA BISTURI CD.AL40 (D         (1/1)         Immediate         Immediat	WELL FORMED									
616R500762         2452         CANN YANKAUES STANDARD SP3800 / JD.14907         (1/1)           607R7840027         5167         CAT VESC.SIL 2VCH16 FOLEY         (DC0D.189205 - DEL 103306         (1/1)           601RC003015         154         CER.MED.CHIR. CM3/25CM COSMOROE (DC0D.08927 D.9408         (2/2)           916RC209004         5896         CONTENT.CONTA AGHI CD.31181457 (D         DEL 51507         (1/1)           915R1000049         5672         INTERVENTO CELIOSCOPIA / D         DEL 52507         (1/1)           900R7770038         154         SACCA URINA STER 2000ML DAS (DC0D AS322 DEL 103308         (1/1)	605RS000467	22	BISTURI N.21 STER. CD034430100	21.)D D.	.895/09	(1/1)				
607R77840027         5167         CAT VESC SIL 2VCHI6 FOLEY         (DCOD. 189205 - DEL. 1033/08         (1/1)           607R7840027         5167         CER.MED. CHIR. CM9/25CM COSMORCE (DCOD. 900877         D.99/08         (2/2)           916RC2098004         5696         CONTENT.CONTA.AGHI CD.31181467         (D         DEL. 619/08         (1/1)           915R1000049         5672         INTERVENTO CELIOSCOPIA         /D         DEL. 525/07         (1/1)           900R770038         154         SACCA URINA STER 2000ML DAS         (DCOD AS322         DEL 1033/08         (1/1)           900R770038         498         SET GARZA 799 165TR. RX CF 5         DEL 102/2020         (6/6)         (1/1)           900R5000038         498         SET GARZA LAP 40/50 RX 123TR CF.4)DF0304050F12/N-04 12/6 32/40         (1/1)         (1/1)           910R700031         154         SPUGNX PULIZA BISTURI CD.AL 40 (D         (1/1)         (1/1)           916R7070013         154         SPUGNX PULIZA BISTURI CD.AL 40 (D         (1/1)         (1/1)           915R1000047         5672         STRISCE ADESINE CD. 2E8D1201         /D         DEL 525/07         (2/2)           916R1000047         5672         STRISCE ADESINE CD. L224 NON + "D         DEL 14/06         (2/2)           916R1000047	616RS000762	2452	CANN. YANKAUER STANDARD SP	3800 /DD.149/07		(1/1)				
601RC003015         154         CER.MED.CHIR.: CM9/25CM COSMOROE         (DC0D.900877         D.99/08         (2/2)           916RC2030014         5896         CONTENT. CONTA AGHI CD.31181467         (D         DEL.619/08         (1/1)           915R12000149         5672         INTERVENTO CELIDOSCOPIA         /D         DEL.525/07         (1/1)           00887790038         154         SACCA URINA STER.2000/ILDAS         (DC0D AS22         DEL 103/08         (1/1)           90077770208         498         SET CARZA / 39 165TR. RX: CF.5         (DC.ID.43807097655 12/8 20/20         D97/09         (6/6)           90078000038         498         SET CARZA / 39 165TR. RX: CF.5         (DC.ID.43807097655 12/8 20/20         D97/09         (6/6)           90078000039         498         SET CARZA / 39 165TR. RX: CF.5         (DC.ID.43807097655 12/8 20/20         D97/09         (6/6)           91087100007         505         SIR.STER.10ML TERUMO LATEX FREE         /D20/21/22 G CD.SS1052138         (1/1)         Intervention           91687100007         5672         STRISCE ADESINE CD. 2E801201         /D         DEL52507         (2/2)         Intervention           916871000047         5672         STRISCE ADESINE CD. L224 NON + "D         DEL 14/06         (2/2)         Intervention         Intervention </td <td>607R7840027</td> <td>5167</td> <td>CAT VESC.SIL.2VCH16 FOLEY</td> <td>(DCOD. 189205 - DEL.</td> <td>1033/08</td> <td>(1/1)</td> <td></td>	607R7840027	5167	CAT VESC.SIL.2VCH16 FOLEY	(DCOD. 189205 - DEL.	1033/08	(1/1)				
916RC209004         5696         CONTENT CONTA AGHI CD.31181467         (D         DEL 619/08         (1/1)           915R1000049         5672         INTERVENTO CELOSCOPIA         /D         DEL52507         (1/1)           608R7790038         154         SACCA URINA STER 2000ML DAS         (DCOD AS322         DEL 103308         (1/1)           900R7770208         498         SET GARZA 7X9 16STR. RX CF.5         (DC. ID4380709FDSS 126 20/20 D.97209         (6/6)           900R770038         498         SET GARZA LAP 4058 RX 12STR CF. (DC/D5034050F12NA44 12/8 32/40         (1/1)         Image: DM 10000000           616R770013         154         SPUGNX PULIZA BISTURI CD.AL 40 (D         (1/1)         Image: DM 10000000         (1/1)           916R1000047         5672         STRISCE ADES/NE CD. 2E0D101         /D         DEL52507         (2/2)         Image: DM 100000000000000000000000000000000000	601RC003015	154	CER.MED.CHIR. CM9X25CM COSN	10R0E (DC0D. 900877	D.99/08	(2/2)				
915R1000049         5672         INTERVENTO CELIOSCOPIA         /D         DEL 525.07         (1/1)           600R770028         154         SACCA URINA STER.2000ML DAS         (DCOD AS322         DEL 1033.08         (1/1)           900R7770208         498         SET GARZA 7.99 I6STR. RX CF.5         (DC.104360709FDSS 12.62 0.02 0.972.09         (6.6)           900R5000038         498         SET GARZA 1.24P.40050 RX 12STR CF.410FD304050E121AA04 126 32/40         (1/1)           616R770013         154         SPUGNX PULIZIA BISTURI CD.AL.40 (D         (1/1)           915R1000047         5672         STRISCE ADESINE CD. 2E8D1201         /D         DEL 52507         (2/2)           906R2000309         5996         SUTURA POLYSORB CD. L1224 NON + *D         DEL 14/06         (2/2)         Immediate 1000000000000000000000000000000000000	916RC209004	5896	CONTENT.CONTA AGHI CD.311814	67 (D D	EL. 619/08	(1/1)				
608R7790038         154         SACCA URINA STER.2000ML DAS         (DCOD AS322         DEL 103308         (1/1)           900R7770208         498         SET GARZA 7X9 16STR. RX CF.5         (DC.D AS302         DEL 103308         (1/1)           900R7770208         498         SET GARZA 7X9 16STR. RX CF.5         (DC.D AS302 020 D.972.09         (6.6)           900R5000038         498         SET GARZA LAP.40x50 RX 12STR CF.4)DFD3D4050F12NA04 12/6 32/40         (1/1)         (1/1)           613R7620007         505         SIR STER.10ML TERUMO LATEX FREE         /D20/21/22 6 CD.SS1052138         (1/1)           616RC70013         154         SPUGN.X PULZIA BISTURI CD.AL.40 (D         (1/1)         (1/1)           915R100047         5672         STRISCE ADESIVE CD. 2E801201         /D         DEL 525/07         (2/2)           906RC000309         5896         SUTURA POLYSORB CD. L1224 NON + *D         DEL 14006         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. L1225 NON *D         (2/2)         (2/2)	915R1000049	5672	INTERVENTO CELIOSCOPIA	/D DEL	.525/07	(1/1)				
900R7770208         498         SET GARZA 7.9 16STR. RX CF.5         )DC.ID4360709F05S 12/6 20/20 D.972/09         (6/6)           900R5000038         498         SET GARZA 1.AP 40/50 RX 12STR CF.4)DFD3D4050F12NA04 12/6 32/40         (1/1)           612R7/820007         505         SIR.STER 10ML TERUMO LATEX FREE         ///202 C CD.SS1052138         (1/1)           616R7/70013         154         SPUGN.X PULZ/A BISTURI CD.AL.40 (D         (1/1)         (1/1)           915R100047         5672         STRISCE ADES/VE CD. 2E801201         /D         DEL525/07         (2/2)           906RC000309         5896         SUTURA POLYSORB CD. LL224 NON + "D         DEL 14/06         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL225 NON + "D         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. L225 NON + "D         (2/2)	608R7790038	154	SACCA URINA STER.2000ML DAS	(DCOD AS322	DEL. 1033/08	(1/1)				
900RS000038         498         SET GARZA LAP 40X50 RX 12STR CF.4)DFD3D4050F12NA04 126 32/40         (1/1)           612R7620007         505         SIR STER 10ML TERUMO LATEX FREE /020/21/22 G CD.SS1052138         (1/1)           616R6/770013         154         SPUGN X PULZ/A BISTURI CD AL.40 (D         (1/1)           916R7100047         5672         STRISCE ADESIVE CD. 2E801201 /D         DEL52507         (2/2)           906R6000309         5896         SUTURA POLYSOR8 CD. LL224 NON + "D         DEL 1406         (2/2)           906R6000206         5896         SUTURA POLYSOR8 CD. LL225 NON + "D         (2/2)	900R7770208	498	SET GARZA 7X9 16STR. RX CF.5	)DC.ID43B0709F05S 12	2/8 20/20 D.972/09	(6/6)				
61277620007         505         SIR STER.10ML TERUMO LATEX FREE. /020/21/22 G CD.SS1052138         (1/1)           616RC770013         154         SPUGN.X PULIZIA BISTURI CD.AL.40 (D         (1/1)           915R1000047         5672         STRISCE ADESINE CD. 2E001201         /D         DEL 52507         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL224 NON + "D         DEL 14/06         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL225 NON + "D         C2/2)         DEL 14/06           906RC000206         5896         SUTURA POLYSORB CD. LL224 NON + "D         DEL 14/06         (2/2)	900RS000038	498	SET GARZA LAP.40X50 RX 12STR	CF.4)DFD3D40S0F12NA	.04 12/8 32/40	(1/1)				
616RC770013         154         SPUGN.X PULIZIA BISTURI CD.AL 40 (D         (1/1)           916R1000047         5672         STRISCE ADESIME CD. 2EB01201         /D         DEL 52507         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL224 NON + "D         DEL 14/06         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL225 NON + "D         C2/2)         Page	612R7820007	505	SIR.STER.10ML TERUMO LATEX F	REE /D20/21/22 G CD.S	S10S2138	(1/1)				
915R1000047         5672         STRISCE ADESIVE CD. 2E801201         /D         DEL 52507         (2/2)           906RC000309         5896         SUTURA POLYSORB CD. LL224 NON + *D         DEL 14/06         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL225 NON + *D         (2/2)         (2/2)           906RC000206         5896         SUTURA POLYSORB CD. LL225 NON + *D         (2/2)         (2/2)	616RC770013	154	SPUGN.X PULIZIA BISTURI CD.AL.	40 (D		(1/1)				
906RC000309 5896 SUTURA POLYSORB CD. LL224 NON + *D DEL 14/06 (2/2) 906RC000206 5896 SUTURA POLYSORB CD. LL225 NON + *D (2/2)	915R1000047	5672	STRISCE ADESIVE CD. 2EB01201	/D DE	L.525/07	(2/2)				
905RC000206 5896 SUTURA POLYSORB CD. LL225 NON + 'D (2/2)	906RC000309	5896	SUTURA POLYSORB CD. LL224 N	ON + ⁰D	DEL. 14/06	(2/2)				
iau <sup>w</sup> Stock Management - Copyright C 1997 - 2010 by UNES (rf - 10b Awaw in Bridmin, rf Page	906RC000206	5896	SUTURA POLYSORB CD. LL225 N	DN + °D		(2/2)				
	Oran J** Stock Management - C	00vrilo) 11 60 1997 - 2010 by UNIS sri	- Moulinews as Nectors . It			()	Page			
	1.21			100%	PRINT	PRINT	EXPORT			
		/ //		100 /0	T KIN	TRIAL.				

Close the print preview.

The generic kit creation procedure concludes here. If, in the "Standard kit creation" screen, more than one kit was indicated in the "kits to be created" column (Fig 229 **B**) the system goes to the beginning of the creation procedure of following kit (Fig 234). The screen header indicates the number of the kit we are creating (in Fig 238 the second kit of three is being created).



When the last kit is created the system goes back to the generic kit management screen.

GENERIC KIT MA	NAGEMENT	_	_	_	_	_	_	_	Below stock
KIT SERIAL					KIT NAME				
KIT CODE					MAIN OPERATION				
RESOURCE CODE					RESOURCE NAME				
STOCKROOM				*					
Position		Kit serial number	Kit r	name			Ex	piration Statu	IS
🕨 BLO.GT.GKITT.LT.PT		SAF53780EBCF445A7	PRINC	CIPALE PER FESS				22/01/2011	¥alid kit
BLO.GI.GKITI.LI.PI		S05AC041203CD4F88	PRINC	IPALE PER ADDOMINOPLA	STICA - MAGGIORE			22/01/2011	Valid kit
BLO.GI.GKITI.LI.PI		S20302591340F4628	PRINC	CIPALE PER IATA + BURG	н			22/01/2011	With anomalies
BLO.GI.GKITI.LI.PI		SB4158A709C604C33	PRINC	IPALE PER FESS				22/01/2011	Yalid kit
BLO.GI.GKITI.LI.PI		SC3F219555A6F4CC0	PRINC	CIPALE PER FESS				22/01/2011	¥alid kit
BLO.GI.GKITI.LI.PI		S9044FF320EA745BE	PRINC	CIPALE PER BURCH				23/01/2011	With anomalies
	$\overline{\Delta}$	NEW KIT	RETURN KIT	TRANFER KIT	NEAR TO EXP	DETAILS	LABEL	PRINT	SEARCH
				Fig	239				

### 16.2.1. Generic kit creation screen description

The generic kit creation screen, shown in Fig 240, is formed of three main areas:

- the header (Fig 240 A);
- the data area (Fig 240 **B**);
- the command bar (Fig 240 C).

ſ	GENERIC KIT CREATION - PRINCIPALE PER BURCH - (1/1)											
	Colposospensione	secondo Burch - PRINCI	PALE PER BURCH									
	EXPIRATION DATE	23/01/2011	•			STOCKROOM	BLO.GI.GKITI.LI.PI				*	
	Position	Code	Producer code	Description					Selected Otv	Ûtv		
- 1	BLO.GI.E.LI.PI	605RS000467	22	BISTURI N.21	STER. CD03443010021	)D	D.895/09			<b>k</b> -j		
	BLO.GT.H.LT.PT	616RS000762	2452	CANN. YANKAUE	r standard sp3800	, /DD.149/07			I.	1		
	BLO.GT.C.LT.PT	607R7840027	5167	OAT VESCSIL.2	VCHI6 FOLEY	(DCOD. 189205 - DE	L. 1033/08		1	I.		
	BLO.GT.L.LT.PT	601 RC00301 2	154	CER.MED.CHIR.	CM9XL0CM_COSMORC	E (DCOD. 900873	D.99/08		2	3	√ ×	
	BLO.GI.L.LI.PI	601RC003015	154	CER.MED.CHIR.	CM9X25CM COSMORO	E (DCOD. 900877	D.99/08		2	2		
	BLO.GI.F.LI.PI	916RC209004	5896	CONTENT.CONT	A AGHI CD.31181467	(D	DEL. 619/08		1	1		
	BLO.GI.A.LI.PI	915R1000049	5672	INTERVENTO C	ELIOSCOPIA	/D	DEL 525/07		1	1		
	BLO.GI.C.LI.PI	608R7790038	154	SACCA URINA S	TER 2000ML DAS	(DCOD AS322	DEL 1033/08		1	1		
	BLO.GTALT.PT	900RC000467	498	SET GARZA 10	X60 8STRATI RX CF.5	)DID23D1020F055 P.)	(3(10X20) D.972/09		6	5	V X	
	BLO.GI A.LI.PI	900R7770208	498	SET GARZA 7X	9 16STR. RX CF.5	)DC.ID43B0709F05S	12/8 20/20 D.972/09		6	6		
	BLO.GI ALLI.PI	900RS000038	498	SET GARZA LAR	.40X50 RX 12STR CF	4)DFD3D40S0F12NA04	12/8 32/40 D.972/09		I.	1		
	BLO.GI.K.LI.PI	612R7820007	505	SIR STER I OML	TERUMO LATEX FREE	/D20/21/22 G CD.SS	1052138 D.734/07		I	1		
	BLO.GI.F.LI.PI	616RC770013	154	SPUGN.X PULC	ZIA BISTURI CD.AL.40	(D			I.	1		
	BLO.GI A.LI.PI	915R1000047	5672	STRISCE ADESI	/E CD. 2EB01201	/D	DEL.525/07		2	2		
	BLO.GT.S.LT.PT	906RC000309	5896	SUTURA POLYS	ORB CD. LL224 NON	+ °D	DEL. 14/06		2	2		
	BLO.GI.S.LI.PI	906RC000206	5896	SUTURA POLYS	ORB CD. LL225 NON	+ °D			2	2		
	BLO.GI.S.LI.PI	906RC000002	3757	SUTURA SETA	CD. P1691H	=D0	DEL.771/10		3	3		
	BLO.GI.S.LI.PI	906RC001350	3757	SUTURA VICRY	. 0 70CM CD. ¥334H	=D	DEL. /10		6	6		
	BLO.GT.S.LT.PT	906RC010451	3757	SUTURA VICRY	. 0 90CM CD. ¥346H	=0	DEL.771/10		2	2		
	BLO.GI S.LI.PI	906RC001460	3757	SUTURA VICRY	2 90CM CD. ¥360H	=D	DEL. /10		3	3		
									2	3	√ ×	
	BLO.GI S.LI.PI	906RC001193	3757	SUTURA VICRY	. CD. JV237	°D	DEL 14/06		2	2		
	BLO.GI.S.LI.PI	906RC000452	3757	SUTURA VICRY	. CD. ¥317H	°D	DEL.14/06		4	4		
	BLO.GI.S.LI.PI	906RC000451	3757	SUTURA VICRY	. CD. ¥347H	\$D			2	2		
	BLO.GI.T.LI.PI	906RC000401	5896	SUTURATRICE	CUTANEA ROYAL 05488	7 )D35W	DEL.410/09		I.	1		
· · · · ·	BLO.GI ALI .PI	915R1000046	5672	TELO CM.75X9	O BIACCOPP. 2132121	2 /D	DEL.525/07		2	2		
	BLO.GI.H.LI.PI	609RC505976	3308	TUBO CONNES	S.F/F COD.ASPY71030	) )DMM 7X10 LUNGH	.MT.3 - DET.34/09		I.	1		
6	1 2	3 4	5 6 7	8	9 0		+/-	С	NEXT			
			SEARCH VI	EW ALL	LOCK SCAN	IMPORT	NEXT KIT	DETAILS	CANCEL		UPDATE	
					T.,	2.40						
					- F1	g 240						

The following paragraphs describe these three areas.

#### 16.2.1.1. Header

The header displays, in the blue bar on top of the page, alongside the name of the screen ("generic kit creation"), the name of the kit we are creating ("Principale per IATA…" in the example shown in Fig 241) and the indication of the number of kit we are creating relating to the required total (2/3 in the example).

	GENERIC KIT CREA	TION - PRINCIP	ALE PER IATA + BUR	CH + COLPOSACROPESSIA - (2/3)		Below stock
	lsterectomia totale ad	ldominale + burg	ch + colposacropessia	- PRINCIPALE PER IATA + BURCH + COLPOSACROPESSIA		
A	EXPIRATION DATE 23,	/01/2011	•	B STOCKROOM BLO.GI.GKITI.	.I.PI	*
-	Position	Code	Producer code	Description	Selected Qty	y Qty
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	and and the start of the	and the second secon	and a strand strand a strand and and and	and and an and a sec
				Fig 241 - Header		

Under the blue bar the name of the kit is displayed again.

The field indicated in Fig 241 A makes it possible to specify the expiration date of the kit being created.

The field indicated in Fig 241  $\mathbf{B}$  makes it possible to specify the stockroom in which the kit being created is going to be located. The field is enabled only if several options are available.

### 16.2.1.2. The data area

The data area shows the list of resources that are progressively recorded and inserted in the kit. The resources are listed in a table (Fig 240  $\mathbf{B}$ ).

The list "grows" as the resources are inserted (either manually or by barcode scan). Each row corresponds to a resource (Fig 242).

Position	Code	Producer code	Description		Selected Qty	Qty	
BLO.GI.E.LI.PI	605RS000467	22	BISTURI N.21 STER. CD03443010021 )D	D.895/09	2	2	
			Fig 242 - Resource				

The information that can be provided for each resource is:

- position from which the resource is picked;
- resource code;
- producer code;
- resource description;
- needed quantity;
- recorded quantity.

The  $\triangleright$  icon placed on the left of a row indicates the selected row.

The mandatory fields are highlighted light blue.

The possible fields highlighted yellow must be specified by the user (Fig 243).

Position	Code	Producer code	Description		Selected Qty	Qty	
>	605RS000467	22	BISTURI N.21 STER. CD03443010021 )D	D.895/09	2	2	
$\checkmark$			Fig 243				

To specify one of the fields, click the field and type the information required. Sometimes a drop down menu containing the possible options is available (Fig 244).



Fig 244 - Selection

Numeric values can be inserted using both the numeric buttons on the command bar and the physical workstation keyboard.

### 16.2.1.3. The command bar

The command bar (Fig 245) is formed of several buttons. This paragraph lists briefly the functionalities relating to the different buttons, indicating successive paragraphs when more detailed instructions on a specific functionality are necessary.



The buttons in the upper line make it possible to manage the numeric data specification.



Use the numeric buttons (Fig 246) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant. The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The **Next** button selects the item following the one currently selected.

The lower line of the command bar contains the following buttons.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all at the same time.

Use the **Search** button to access the system's search functionalities (described in paragraph 22).

Use the **View All** button to display the complete list of resources needed for the selected kit. See paragraph 14.6.6 for a description of this functionality.

Use the **Lock Scan** button to lock the workstation while reading numerous barcodes that will be recorded all together afterwards. See paragraph 14.6.3 for a description of the related procedures.

Use the **Import** button to import the selected items using a wireless barcode reader with internal memory. See paragraph 14.6.5 for the instructions relating to this option.

Use the **Next Kit** button to create the successive kit. I.e. if the second kit is being prepared of four required, this button can be clicked to directly create the third kit.

Use the **Details** button to create a print report containing the full list of resources that are part of the kit (an example is shown in Fig 233).

Use the **Close** button to close the current screen.

When editing the screen contents the **Update** and **Cancel** buttons are displayed on the command bar.

Use the **Update** button to save the changes made. After every editing it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

### 16.2.2. Kit resources recording procedures

The procedures that must be activated to record the resources of a generic kit are the same used to record the resources of the kits associated to a specific operation. See paragraphs 14.6, 14.7 and 14.8 for a detailed description of these procedures.

The procedure described in paragraph 0 ("Start scan") is not active for the creation of generic kits, therefore it is not relevant in this context.

# 16.3. How to return a generic kit

KIT SERIAL		KIT	NAME		
KIT CODE		MAIN OPER	ATION		
RESOURCE CODE		RESOURCE	NAME		
STOCKROOM BLO		¥			
Position	Kit serial number	Kit name		Expiration St	atus
BLO.GT.GKITT.LT.PT	SAF53780EBCF445A7	PRINCIPALE PER FESS		22/01/2011	¥alid kit
BLO.GI.GKITI.LI.PI	S05AC041203CD4F88	PRINCIPALE PER ADDOMINOPLASTICA - MAGG	DRE	22/01/2011	Yalid kit
BLO.GT.GKITT.LT.PT	S20302591340F4628	PRINCIPALE PER IATA + BURCH		22/01/2011	With anomalie
BLO.GT.GKITT.LT.PT	SB4158A709C604C33	PRINCIPALE PER FESS		22/01/2011	Yalid kit
BLO.GT.GKITT.LT.PT	SC3F219555A6F4CC0	PRINCIPALE PER FESS		22/01/2011	¥alid kit
BLO.GT.GKITT.LT.PT	SD1D95E58F0B6402B	PRINCIPALE PER IATA + BURCH + COLPOSI	CROPESSIA	23/01/2011	¥alid kit
BLU.GI.GNIT.LI.PI	39044FF320EA745BE	PRINCIPALE PER BURCH		25/01/2011	with anomane
		€			

To return a generic kit, on the generic kits management screen (Fig 247),

> click the row corresponding to the kit that must be returned.

The  $\triangleright$  icon appears on the left (Fig 247 A).

Click the **Return Kit** button on the command bar (Fig 247 **B**).

The following screen opens (Fig 248).

GENERIC KIT	RETURN		_	_	_	_	_		_	_	_		Belov	v stock
FESS: 20 minuti	- PRINCIP	ALE PER FES	S											
KIT SERIAL								×	RETURN STOCKROOM	BLO				*
Position	Code	Producer of	code D	escription	_	_	_	_	_	_	_	Used	Return	Waste
									sources using se					
1 2	3	4	5	6	7	8	9	0		+/-	С	NEXT		
Ā	7	7											C	LOSE

Fig 248 - Generic kit return

Either insert the kit serial number in the field indicated in Fig 248 A, or scan the kit's barcode.



If, in the generic kit management screen (Fig 247), the kit is selected by barcode scan, it is not necessary to insert the kit serial number or to scan the kit's barcode again.

If the serial number is correct the screen changes in the way shown in Fig 249, displaying the list of resources that are part of the kit.

The "return stockroom" field placed on the right is enabled only if it is possible to return the kit to more than one stockroom. In these cases stockroom specification is required.

GENERIC KIT RE	TURN			_	_	_		_				Belov	v stock
FESS: 20 minuti -	PRINCIPALE PER	FESS											
KIT SERIAL saf5378	10ebcf445a7					V	RETURN STOCKROO	BLO					*
Position	Code	Producer code	Description					-			llsad	Return	Waste
BLO.GI ALI .PI	603RC229001	3757	COTONINI SOFT	BSXI OPZ. 8	0-1407 )D	CF:10PZX20B	USTE=200PZ DET.	549/09					0
BLO.GI A.LI.PI	915R1000039	3192	INTERVENTI NASI	)/ORECCHI A	, B907/CN /I	)	DE	.525/07			1	1	0
BLO.GI.A.LI.PI	900R7770208	498	SET GARZA 7X9	16STR. RX C	F.S )D	C.ID43B0709F	055 12/8 20/20 D.9	72/09			8	8	0
BLO.GI.A.LI.PI	900RL000290	206	SET TAMP. GARZ	MM.TO RX	(F.5 )0	COD. 157030	010 T.12/12 D.97	2/09			2	2	0
BLO.GLA.LL.PI	900RL000288	206	SET TAMPONE G	RZA MM.40	C/FB.CF.5)E	DCD.15604300	141A 12/8 20/20 D	972/09			1	1	0
BL0.GI.D.LI.PI	615RS000785	1136	GUAINA COPRITE	.EQAM. 13,5X2	150 )D	COD.00001	DE	T.34/09			1	I.	0
BLO.GI.F.LI.PI	604R7805109	22	AGHI STER.19GX	1/2 PIC IN	DOLOR +	D					1	I.	0
BLO.GI.F.LI.PI	604R7805110	22	AGHI STER.21 GX	1/2 PIC IN	DOLOR +	D					I.	I.	0
BLO.GI.F.LI.PI	604R7811113	22	AGO SPINALE 22	g pic	/	DCOD. 03440	364000 D.73	4/07			I.	1	0
BLO.GI.H.LI.PI	61 6RC000762	2698	CANN.YANKAUER	ORL CD.1218	1014065 )	D	DET.927	7/09			I	1	0
BL0.GI.H.LI.PI	609RC505976	3308	TUBO CONNESS.	F/F COD.ASP1	(710300 )	DMM 7X10 LI	JNGH.MT.3 - D	ET.34/09			- I	1	0
BLO.GI.K.LI.PI	61 2RL000302	748	SIR.LL.60ML PEN	TAFERTE 002	022970 /D		D.734	/07			I.	1	0
BLO.GI.K.LI.PI	61 2RL000700	748	SIR.ST.20ML ECC	PENTAFERTE	/DC	OD. 0020227	'10 D.'	734/07			- E	I.	0
BL0.GLN.LLPI	900RC003001	2673	TAMPONE NASALE	MEROCEL 8	IX2X1,5 (	(DCOD. 08004	00402N0 DEL	99/08			2	2	0
BLO.GI.S.LI.PI	906RC000017	3757	SUTURA SETA CD	. K834H	NON +	°D					- E	1	0
1 2	3 4	5	6 7	8	9	0			+/-	C	NEXT		
	$\neg$										CANCEL	U	PDATE
						Fig	249						

The screen shown in Fig 249 makes it possible to indicate the possible waste of the resources that are part of the kit.

To specify a waste

Click the "Waste" cell on the row corresponding to the resource to be wasted (Fig 250).

The number in the cell is this way highlighted.

Insert the number of "wasted" items using either the workstation keyboard or the numeric buttons on the command bar.

							$\sim$
	Posizione	Codice	Codice pro	Descrizione	Usati	Reso	Rottura
	BLO.GI.A.LI.PI	900RL000288	206	SET TAMPONE GARZA MM.40 C/FB.CF.S)DCD.1560430041A 12/8 20/20 D.972/09	1		0
	BLO.GI A.LI.PI	915R1000001	5672	STRISCIA ADESINA COD.258347 /D DEL.525/07			0
14	VI MMA.	~~~~	NAM N	and the charles and a large of the state of the state of the state of the second of th	10 11	annes 1	
				Fig 250			

Repeat this procedure for all the wasted resources.

> Click the **Update** button on the command bar.

The return from kit is this way recorded.

A print report is created, listing all the resources that must be returned, and indicating for each resource the position (Fig 251). A print preview is displayed. The report can be printed and used to bring the resources back to their original positions.

			MATERIAL RETURN				
BLO.G1.A.L1.P1		Producer code					
Source	Code	Producer code	Description	Lot	SERIAL	Expiration	Qty
BLO.G1.A.L1.P1 BLO.G1.A.L1.P1 BLO.G1.A.L1.P1	900R7770208 900RL000288 900RL000290	498 206 206	SET GARZA 7X9 16STR. RX CF.5 SET TAMPONE GARZA MM.40 C/FB.CF. SET TAMP. GARZA MM.10 RX CF.5 DCCOD.				8 1 2
BLO.G1.A.L1.P1	915R1000039	3192	INTERVENTI NASO/ORECCHI AB907/CN /D				1
BLO.G1.D.L1.P1 Source	Code	Producer code	Description	Lot	SERIAL	Expiration	0ħv
BLO.G1.D.L1.P1	615RS000785	1136	GUAINA COPRITELECAM. 13,5X250				1
BLO.G1.F.L1.P1		Producer code		1.4	05044	Freintige	
Source BLO.G1.F.L1.P1 BLO.G1.F.L1.P1	Code 604R7805109 604R7811113	22 22	AGHI STER. 19GX1 1/2 PIC INDOLOR +D AGO SPINALE 22G PIC /DCOD.	Lot	SERIAL	Expiration	Qty 1 1
BLO.G1.H.L1.P1							
Source BLO.G1.H.L1.P1 BLO.G1.H.L1.P1	Code 609RC505976 616RC000762	Producer code 3308 2698	Description TUBO CONNESS.F/F COD.ASPY710300 ()DMM CANN.YANKAUER ORL CD.1218014065 ()D	Lot 1	SERIAL	Expiration	Qty 1 1
BLO.G1.K.L1.P1	Carda	Producer code	Description	Lat		Evolution	
BLO.G1.K.L1.P1 BLO.G1.K.L1.P1	612RL000302 612RL000700	748 748	SIR.LL.60ML PENTAFERTE 002022970 /D SIR.ST.20ML ECC.PENTAFERTE /DCOD.			Elenatori	1 1
BLO.G1.N.L1.P1 Source	Code	Producer code	Description	Lot	SERIAL	Expiration	Ofv
OrasJ™ Block Management-Copyright & 196	7 - 2010 by UMC sri - і фр.Линн.л	ikdes ž				Page	1/2

When the print preview is closed the generic kits management screen is displayed again (Fig 252).

KIT SERIAL		KIT NAME		
KIT CODE		MAIN OPERATION		
RESOURCE CODE		RESOURCE NAME		
STOCKROOM BLO		•		
Position	Kit serial number	Kit name	Expiration	Status
BLO.GT.GKITT.LT.PT	SC3F219555A6F4CC0	PRINCIPALE PER FESS	22/01/2011	Yalid kit
BLO.GT.GKITT.LT.PT	S05AC041203CD4F88	PRINCIPALE PER ADDOMINOPLASTICA - MAGGIORE	22/01/2011	Yalid kit
BLO.GT.GKITT.LT.PT	S20302591340F4628	PRINCIPALE PER IATA + BURCH	22/01/2011	With anomali
BLO.GT.GKITT.LT.PT	SB4158A709C604C33	PRINCIPALE PER FESS	22/01/2011	Yalid kit
BLO.GI.GKITI.LI.PI	S9044FF320EA745BE	PRINCIPALE PER BURCH	23/01/2011	With anomali
BLO.GT.GKITT.LT.PT	SD1D95E58F0B6402B	PRINCIPALE PER IATA + BURCH + COLPOSACROPESSIA	23/01/2011	¥alid kit
		B		

To record the transfer of a generic kit, on the generic kit management screen (Fig 252),

> click the row corresponding to the kit that must be transferred.

The  $\blacktriangleright$  icon appears on the left (Fig 252 A).

Click the **Transfer Kit** button on the command bar (Fig 252 **B**).

The following screen opens (Fig 253).

	GENERIC KIT TI	RANSFER			_	_	_	_		Below stock
	FESS: 20 minuti	- PRINCIPAL	E PER FESS							
	KIT SERIAL					×				
-	STOCKROOM ALL		CABINETS GROUP	ALL 🗾	CABINET	- LOCAT	ON ALL	POSITION	ALL _	RESET
	Position	Code	Producer code	Description						Qty
				Please scan ba	ircode or add res	sources using se	arch button.			
										CLOSE
					Fig	253				

Either insert the kit serial number in the field indicated in Fig 253 A, or scan the kit barcode.



If, in the generic kit management screen (Fig 252) the kit is selected by barcode scan, it is not necessary to insert the kit serial number or to scan the kit's barcode again.

Specify the destination stockroom in the field indicated in Fig 254 A.

The screen changes to display the list of resources that will be transferred (Fig 254).

GENERIC KIT TRAN	ISFER				Below stock
FESS: 20 minuti - P	RINCIPALE PER FESS				
KIT SERIAL sr3f219555	5a6f4cc0				
STOCKROOM	CABINETS GROUP	CABINET GKITI		POSITION	RESET
Position	Code Producer code	Description			Qty
BLO.GI.A.LI.PI	603RC229001 3757	COTONINI SOFT BSX10PZ. 80-1407 )DCF:10PZX	20BUSTE=200PZ DET. 549/09		I
BLO.GI A.LI .PI	915R1000039 3192	INTERVENTI NASO/ORECCHI AB907/CN /D	DEL.525/07		1
BLO.GI.A.LI.PI	900R7770208 498	SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B03	709F05S 12/8 20/20 D.972/09		8
BLO.GI.A.LI.PI	900RL000290 206	SET TAMP. GARZA MM.IO RX CF.5 ()DCOD. 153	7030010 T.12/12 D.972/09		2
BLO.GI.A.LI.PI	900RL000288 206	SET TAMPONE GARZA MM.40 C/FB.CF.5)DCD.1560	430041A 12/8 20/20 D.972/09		1
BL0.GI.D.LI.PI	615RS000785 1136	GUAINA COPRITELECAM.13,5X250 )DCOD.0000	II DET.34/09		1
BL0.G1.F.L1.P1	604R7805109 22	AGHI STER.19GXI 1/2 PIC INDOLOR +D			1
BLO.GI.F.LI.PI	604R7805110 22	AGHI STER.21GXI 1/2 PIC INDOLOR +D			1
BLO.GI.F.LI.PI	604R7811113 22	AGO SPINALE 22G PIC /DCOD. 03	440364000 D.734/07		1
BLO.GI.H.LI.PI	61 6RC000762 2698	CANN.YANKAUER ORL CD.1218014065 )D	DET.927/09		1
BLO.GI.H.LI.PI	609RC505976 3308	TUBO CONNESS.F/F COD./SPY710300 )DMM 7XI	0 LUNGH.MT.3 - DET.34/09		1
BLO.GI.K.LI.PI	612RL000302 748	SIR.LL.60ML PENTAFERTE 002022970 /D	D.734/07		1
BLO.GI.K.LI.PI	612RL000700 748	SIR.ST.20ML ECC.PENTAFERTE /DCOD. 0020	022710 D.734/07		1
BLO.GI.N.LI.PI	900RC003001 2673	TAMPONE NASALE MEROCEL 8X2X1,5 (DCOD. 0)	800400402N0 DEL 99/08		2
BLO.GI.S.LI.PI	906RC000017 3757	SUTURA SETA CD. K834H NON + °D			1
	A		254	CANCEL	UPDATE

- Specify, in the "Cabinet group", "Cabinet", "Location", "Position" fields (indicated in Fig 254 A) the kit's new destination. If the fields are not enabled it means that only one destination is available.
- > Click the **Update** button on the command bar.

The kit transfer is this way recorded. The generic kit management screen is displayed again (Fig 252).

GENERIC KIT MANAGEN								
KIT SERIAL				KIT NAME				
KIT CODE				MAIN OPERATION				
RESOURCE CODE				RESOURCE NAME				_
STOCKROOM BLO			~					
Position	Kit serial number	Kit n	ame			Expiration	Status	
BLO.GT.GKITT.LT.PT	SAF53780EBCF445A7	PRINC	IPALE PER FESS			22/01/2011	¥alid k	(it
BLO.GI.GKITI.LI.PI	S05AC041203CD4F88	PRINC	IPALE PER ADDOMINOPLA	ISTICA - MAGGIORE		22/01/2011	Valid k	<it< td=""></it<>
BLO.GI.GKITI.LI.PI	S20302591340F4628	PRINC	IPALE PER IATA + BURG	CH		22/01/2011	With anon	nalie
BLO.GI.GKITI.LI.PI	SB4158A709C604C33	PRINC	IPALE PER FESS			22/01/2011	¥alid k	<it< td=""></it<>
BLO.GI.GKITI.LI.PI	SC3F219555A6F4CC0	PRINC	IPALE PER FESS			22/01/2011	¥alid k	dt
BLO.GI.GKITI.LI.PI	SD1D95E58F0B6402B	PRINC	IPALE PER IATA + BURG	CH + COLPOSACROPESSIA		23/01/2011	¥alid k	(it
BLO.GI.GKITI.LI.PI	S9044FF320EA745BE	PRINC	IPALE PER BURCH			23/01/2011	With anon	nalie
	/ NFW KIT	RETIIRN KIT	TRANFER KIT	NFAR TO FYP	) IARFI	DBI	NT <sup>^</sup>	<b>FAR</b>

To display the details of a generic kit, on the generic kits management screen (Fig 255),

> click the row corresponding to the kit whose details must be displayed.

The  $\triangleright$  icon is displayed on the left (Fig 255 A).

Click the **Details** button on the command bar (Fig 255 **B**).

The screen changes in the following way (Fig 256). The details of the selected kit are displayed in the area shown in Fig 256 A.
	Below stock
KIT SERIAL KIT NAME	
KIT CODE MAIN OPERATION	
RESOURCE CODE RESOURCE NAME	
STOCKROON BLO	
Position Kit serial number Kit name Expiration	Status
▶ BLO.GI.GKITI.LI.PI SC3F219555A6F4CC0 PRINCIPALE PER FESS 22/01/2011	¥alid kit
BLO.GT.GKITTI.LI.PI S05AC041203CD4F88 PRINCIPALE PER ADDOMINOPLASTICA - MAGGIORE 22/01/2011	Yalid kit
BL0.G1.GKIT1.L1.P1 S20302591340F4628 PRINCIPALE PER IATA + BURCH 22/01/2011	With anomalies
BLO.GI.GKITI.LI.PI SB4158A709C604C33 PRINCIPALE PER FESS 22/01/2011	Valid kit
BL0.G1.GKIT1.L1.P1 S9044FF320EA745BE PRINCIPALE PER BURCH 23/01/2011	With anomalies
BLO,GI,GKITI,LI,PI SDID95E58F0B6402B PRINCIPALE PER IATA + BURCH + COLPOSACROPESSIA 23/01/2011	¥alid kit
KIT SFEIM NIINER: SCIE7195555454/C0         Evaluation Date: 72/01/2011	
KIT CODE: 251.PRINCIPALE Preparation date: 22/11/2010	
KIT NAME: PRINCIPALE PER FESS	
status: Valid kit	
OPERATION: FESS: 20 minuti	
COMPATIBLE OPERATIONS: FESS: 40 minuti: FESS: Polipotomia nasale: FESS: 70 minuti: FESS: 20 minuti	
A V NEW KIT RETURN KIT TRANFER KIT NEAR TO EXP DETAILS LABEL PR	NT SEARCH

Fig 256

# 17. Associating a generic kit to an operation

To associate a generic kit to an operation,

click the click the lateral bar to access the operation selection screen (Fig 257).

OPERATION S	SELECTION F	OR KIT	SETUP							Below stock
PLANNED DATE			<mark>25</mark> /11/2010	<b>•</b>			MAIN OPERATION			
OPERATING BLOCK	(				•		OPERATING ROOM			•
HOSPITAL UNIT					•					
STOCKROOM			BLO		•					
Block	Reem	Patien	t Name	Operation	_	_	H.U.	Planned Date !	Status	Gen. Kit
	7	/	VIEW	ALL 1	LABEL	DETAILS	SEARCH	ASSOCIATE	VALIDATE	SELECT
					Fig	257				

This screen and the relating procedures are described in paragraph 14.

Use the search filters to search the operation that must be associated to the kit.

The row corresponding to the wanted operation is displayed. In the example shown in Fig 258 it is an "Addominoplastica" operation.

OPERATION SELE	CTION FOR K	IT SETUP						Below stock
PLANNED DATE		26/11/2010	T		MAIN OPERATION	addo		
OPERATING BLOCK				•	OPERATING ROOM			•
HOSPITAL UNIT				•				
STOCKROOM		BLO		•				
Block	Room F	Patient Name	Operation		H.U.	Planned Date	Status	Gen. Kit
Blocco Operatorio	Sala 5	1. C. State, 1993	Addominoplastica		CHIRURGIA PL	26/11/2010 08.00	To be prepared	
North March	s.s.m.	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		~

Fig 258

The cell indicated in Fig 258 A and enlarged in Fig 259 displays the quantity of generic kits available for the operation. In the example there is 1 kit available on 1 necessary (1/1).



Click the row corresponding to the operation to which the generic kit must be associated.

The operation is this way selected. The  $\triangleright$  icon appears on the left.

Click the Associate button on the command bar.

The "Kit composition for an operation" screen opens (Fig 260). This screen's features and procedures are described in paragraph 14.2 and following paragraphs.

KIT	COMPOSITIC	ON FOR AN OPERA	TION	_						•	Below stoc
141	000.00	- Addominoplastica	- Planned Date: 1	26/11/2010 08	.00 - Block: Bl	occo Oper	atorio - Room: Sala	5			В
$\checkmark$	PRINCIPALE	PER ADDOMINOF	PLASTICA - MAG	GIORE				A	Compatible gen	eric kits: 1	ASSOCIATE
	Code	Producer code	Description						Planned Qty	/ Selected (	)ty
	915R1000057	5672	INTERVENTI GRAN	idi chir.plastica 🧳	/D		DEL.525/07		2	2	×
	900RC000467	498	SET GARZA LOX60	) 8STRATI RX CF.5	)DID23D1020F05S	P.X 3(10X20	I) D.972/09		10	10	×
	900R7770208	498	SET GARZA 7X9 I	6STR. RX CF.5	)DC.ID43B0709F05	5 12/8 20/3	20 D.972/09		5	5	×
	605R7790121	22	LAMA STER.N.15	CD 03443000015	)DX BISTURI		D. 895/09		3	3	×
	916RC209004	5896	CONTENT.CONTA /	AGHI CD.31181467	(D		DEL. 619/08		I	1	X
	916RC209010	154	MATITA DERMOGR	AF. COD.RQ.01	(D		DEL.619/08		<u> </u>	1	×
	616RC770013	154	SPUGN.X PULIZIA	BISTURI CD.AL.40 (	D				1	1	x
	616R2090011	5546	DREN.PIATTO MIS.	4XI0MM 24130	/D		D.510/07		2	2	×
	916R7805056	3308	DREN.SOFFIETTO	DRG/500/A/UNIY	/DS/DREN.E TROO	CAR- SOOML -	D.510/07		2	2	×
	616RS000762	2452	CANN.YANKAUER S	STANDARD SP3800	/DD.149/07				I	- I -	×
	609RC505976	3308	TUBO CONNESS.F	/F COD.ASPY710300	)DMM 7X10 LUN	GH.MT.3 -	DET.34/09		1	1	×
	601RC003012	154	CER.MED.CHIR. CI	M9XIOCM COSMORO	E (DCOD. 900873		D.99/08		4	4	×
	601RC003014	154	CER.MED.CHIR. CI	M9X20CM COSMORO	E (DCOD. 900875		D. 99/08		4	4	×
	600RC003017	5896	GARZA YASEL. CU	RITY 7,5X20 GRA.	(DCOD. 6.113 DI	EL. N. 99/08			1	- I -	×
	601R1003016	154	NASTRO OMNSTRI	P 12X100 6PZ.5406	85(D		D. 99/08		4	4	×
	906RC000221	3757	SUTURA PDS II C	D. Z423E	\$D				2	2	×
	906RC000220	3757	SUTURA PDS II C	D. Z443E	\$D				4	4	×
	906RC002023	2618	SUTURA PREMILEN	NE C0090100	°DSINT.NN ASSO	RB.MON.(POL	.IAMIDE)		2	2	×
	906RC001036	3757	SUTURA PROLENE	CD. 8698G	°D				1	1	×
	906RC011367	5449	SUTURA SETA 0-7	75CM CD.41428	=DRESORBA		DEL.771/10		I	- I	×
	906RC000009	3757	SUTURA SETA CD.	P683H NON	+ °D		DEL.14/06		1	1	×
	906RC000452	3757	SUTURA VICRYL C	D. V317H	°D		DEL.14/06		2	2	×
I	2	3 4	5 6	7	8 9	0		+/-	C	NEXT	
		$\overline{\nabla}$	SEARCH						VALIDATE C	ONTINUE	CLOSE
							• 60				

Fig 260

For each kit the number of compatible generic kits is indicated (Fig 260 A).

Click the Associate button to associate the kit to the selected operation (Fig 260 B).

The screen changes in the following way (Fig 261).

KIT COMPOSITION FOR	AN OPERATION					Below stock
PRINCIPALE PER AL	inoplastica - Planned Date: 26/11.	2010 08.00 - Block: Blo	cco Operatorio - Room: Sala	(5	omnatible generic kits. 1	\$550CIATE
	er code Uescription Interventi grandi chie	PLASTICA /D	DEL 575/07		Planned Uty Selecte	d Uty
900RC000467 498	SET GARZA LOXAO RSTRA					10
		3000015 IDX BISTURI				
916RC209004 5896						
	CANN.YANKAUER STANDAR					
		COSMOROE (DCOD. 900875				
600RC003017 5896	GARZA VASEL. CURITY 7,5		. N. 99/08			
					•	
1 2 3	4 5 6	8 9	0 .	+/-	C A	
	/ SEARCH			VAL	IDATE CONTINUE	CLOSE
			Fig 261			

Click the **Continue** button on the command bar (Fig 261 A).

A print report containing the list of items to be picked is created. A print preview is displayed (Fig 262). The report can be used to actually pick the resources.

	KIT SETUP		
Operation Barcode	Inter 26/11/2010 09:00 Block Block Ocean	aria Deam: Sala E	
Addominoplastica - Planned D	ate: 26/11/2010 06.00 - Block: Blocco Opera	iono - Room: Sala S	
Print date 26/11/2010 9.18			
GROUP PRINCIPALE PER ADDOMINOPLAS	TICA - MAGGIORE		
BLO.G1.GKIT1.L1.P1	PRINCIPALE	PER ADDOMINOPLASTICA - MAGGIORE	1
OranJ <sup>war</sup> Sibok Management - Copyright <b>G</b> 1997 - 2010 by UMS art - http://www.enfedma.it			Page 1/1

Fig 262

Close the print preview.

The "Kit creation for an operation" screen is displayed (Fig 263). This screen's features and functionalities are described in paragraph 14.2 and following paragraphs.

KIT CREATI	ON FOR .	AN OPERATIO	ON						_	_		Below stock
1.1740.0	A - B	ddominoplastic	a - Planned D	ate: 26/11/20	10 08.00 -	Block: B	ilocco Ope	ratorio - Room: S	sala 5			
Kit PRINCIPALE	DED AD	Position	Code	Produc	e Descri					Se	rial Sel. Qty	Qty
PRINCIPALE	TEK AU.		ZYZERINCIPAL	<b>.</b>	PRINCIP	ALC YER AU	DominorDo	nov - hwagioke			I I	
										~		
1 2	2	3 4	5	6 7	8	9	0		+/-		NEXT	
		$\nabla$	SEARCH	VI	W ALL	LOCK	( SCAN	START SCAN	IMPORT	REBUILD	CANCEL	UPDATE
							Fig	263				

Specify, where required, all the data relating to the kit to be picked: the quantity, the serial number, the position of each kit (Fig 264).

Kit	Position	Code	Produce Description	Serial Sel. Qty Qty						
🕨 PRINCIPALE PER AD		97.PRINCIPALE	PRINCIPALE PER ADDOMINOPLASTICA - MAGGIORE		)					
	$\smile$									
er son son some some		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	lender lander state and a state and a state and a state of a state of the state of	gh sh f V a g al an an f a g a f V a g a f V a g a f V a g a f V a g a f V a g a g a g a g a g a g a g a g a g	$\sim \sim \sim$					
Fig 264										

Click the **Update** button on the command bar.

If necessary, the kit can be rebuilt by specifying the resources again. Use for this purpose the **Rebuild** button on the command bar (Fig 263 **A**). The resources specification procedure (described in paragraph 14.6) is this way activated again.

A pop-up window appears, requiring to specify the number of labels to be printed.

Enter the number of labels you want to print							
PRINCIPALE PER ADDOMIN MAGGIORE	IOPLASTICA -						
CLOSE CONTINUE							
Fig 265							

After specification,

click the Continue button.

The labels are now printed. The print report accompanying the kit is created. A print preview is displayed (Fig 266).

Preparation date         26/11/2010 10.06         Print date         26/11/2011           WELL FORMED         GROUP         PRINCIPALE PER ADDOMINOPLASTICA - MAGGIORE - Addominoplastica           900RC000467         6972         INTERVENTI GRANDI CHIR PLASTICA /D         (2/2)         BL0. 61 A.L1. P1           900RC000467         498         SET GARZA 10/80 8STRATI RX CF.5         (10/10)         BL0. 61 A.L1. P1         Image: Control of		Annomin	onlastica - Planned Date: 26/	11/2010 08 00 - Block: Blocc:	Operatorio - Ro	iom: Sala 5		
Preparation date         2,011/2010 U005         Print date         2,011/2010 U005         Print date         2,011/2010 U005         Print date         2,011/2010           WELL FORMED         915R1000057         5672         INTERVENTI GRANDI CHIR PLASTICA         D         (22)         BLO.G1 A.L1.P1         Image: Comparison of the co		,		112010 00.00 Ditter. Ditte	operations into			
WELL FORMED         WELL FORMED           915R1000067         672         INTERVENTI GRANDI CHIR PLASTICA /D         (22)         BLO.GI.A.LI.P1           900R000677         498         SET GARZA 10x60 BSTRATI RX_CF.5         (10/10)         BLO.GI.A.LI.P1           900R000677         498         SET GARZA 739 16STR. RX_CF.5         (5/5)         BLO.GI.A.LI.P1           900R7770208         498         SET GARZA 739 16STR. RX_CF.5         (5/5)         BLO.GI.A.LI.P1           900R770208         498         CONTENT.CONTA AGHI CD.31181467         (0         (1/1)         BLO.GI.A.LI.P1           916RC209010         154         MATITA DERMOGRAF.COD.RO.01         (0         (1/1)         BLO.GI.A.LI.P1           916RC209011         5546         DREN.PIATTO MIS.4X10MM 24130         /D         (2/2)         BLO.GI.A.LI.P1           916R7209056         3308         DREN.SOFFIETTO DRG/500/A/UNIV /DS/DREN.E         (2/2)         BLO.GI.A.LI.P1           916R7209011         554         DREN.SOFFIETTO DRG/500/A/UNIV /DS/DREN.E         (2/2)         BLO.GI.A.LI.P1           916R7209012         2452         CANN YANKAUER STANDARD SP3800         /D.149/07         (1/1)         BLO.GI.H.LI.P1           608R02052         2452         CANN YANKAUER STANDAROS SP3800         /D.149/07	Preparation date	26/1	GROUP	PRINCIPALE PER ADDOM	INOPLASTICA -	MAGGIORE - Add	Print d minoplastica	late 26/11/2010
915R1000067       5672       INTERVENTI GRANDI CHIR PLASTICA /D       (22)       BL0.61 A L1.P1         900R1000467       498       SET GARZA 10x80 BSTRATI RX CF.5       (10/10)       BL0.61 A L1.P1         900R1770208       498       SET GARZA 7X9 I6STR. RX CF.5       (56)       BL0.61 A L1.P1         900R1770208       498       SET GARZA 7X9 I6STR. RX CF.5       (56)       BL0.61 A L1.P1         900R1770208       498       SET GARZA 7X9 I6STR. RX CF.5       (56)       BL0.61 A L1.P1         916R1209004       6896       CONTENT CONTA AGHI CD.31181467 (D       (1/1)       BL0.61 F.L1.P1         916R1209010       154       MATTA DERMOGRAF. COD RQ.01       (D       (1/1)       BL0.61 G L1.P1         916R1209011       5546       DREN PIATTO MIS AK10MM 24130       /D       (22)       BL0.61 G L1.P1         916R7090565       3308       DREN SOFFIETTO DRG/500/A/UNIV / DS/DREN E       (22)       BL0.61 G L1.P1         916R703012       154       CER MED.CHIR. CM8/10CM COSMOROE (DCOD.       (44)       BL0.61 L1.P1         900R7052       2452       CANN YANKAUER STANDARD SP3800       /DD.14907       (1/1)       BL0.61 L1.P1         901R7030312       154       CER MED.CHIR. CM8/10CM COSMOROE (DCOD.       (44)       BL0.61 L1.L1 P1       900011	WELL FORMED							
900RC000467         498         SET GARZA 10x0 DISTRATI RX CF.5         (10/10) BLO. G1 A.L1.P1           900RC000467         498         SET GARZA 709 IGSTR. RX CF.5         (5/5) BLO. G1 A.L1.P1           900RC000467         22         LAMA STER. N 15 CD 03443000015 (DX BISTURI         (3/6) BLO. G1 A.L1.P1           916RC209004         6896         CONTENT.CONTA. AGHI CD 31181467 (D         (1/1) BLO. G1 F.L1.P1           916RC209004         5696         CONTENT.CONTA. AGHI CD 31181467 (D         (1/1) BLO. G1 F.L1.P1           916RC209010         154         MATTA DERMOGRAF. COD R0.01 (D         (1/1) BLO. G1 F.L1.P1           916RC209011         5546         DREN PLATTO MIS AK10MM 24130 /D         (2/2) BLO. G1 G. L1.P1           916R7305056         3308         DREN SOFFIETTO DRG/550/A/UNIV /DS/DREN.E         (2/2) BLO. G1 G. L1.P1           916R70305762         2452         CANN YANKAUER STANDARD SP3800 /DD. 149/07 (1/1) BLO. G1 H.L1.P1           608rC505976         3308         TUBO CONNESS.F/F COD. ASPY710300 JDMM 7X10 (1/1) BLO. G1 H.L1.P1           601rC003012         154         CER MED. CHR. CM8/30CM COSMOROE (DCOD.         (4/4) BLO. G1.L1.L1 P1           601rC003014         154         CER MED. CHR. CM8/30CM COSMOROE (DCOD.         (4/4) BLO. G1.L1.L1 P1           601rC003017         596         GARZA VASEL. CURITY 7, 5/20 GRA. (DCOD. 6.113 (1/1) BLO	915R1000057	5672	INTERVENTI GRAND	I CHIR.PLASTICA /D	(2/2)	BL0.G1.A.L1.P1		
900R7770208         498         SET GARZA 7/9 16STR. RX CF.5         (55)         BL0. G1 AL1.P1           605R7790121         22         LAMA STER.N 15 CD 03443000015         JDX BISTURI         (37)         BL0. G1 AL1.P1           916RC209004         5996         CONTENT.CONTA AGHI CD 31181467         (D         (1/1)         BL0. G1 F.L1.P1           916RC209010         154         MATTA DERMOGRAF. COD.R0.D1         (D         (1/1)         BL0. G1 F.L1.P1           916RC209011         5546         DREN.PIATTO MIS.AK10MM 24130         /D         (2/2)         BL0. G1 G. L1.P1           916R7805056         3308         DREN.SOFFIETTO DRG/500/AUNIV         /DS/DREN.E         (2/2)         BL0. G1 G. L1.P1           916R7805056         3308         DREN.SOFFIETTO DRG/500/AUNIV         /DS/DREN.E         (2/2)         BL0. G1 G. L1.P1           916R7805056         3308         TUBO CONNESS.F/F COD.ASPY710300         /DD.149/07         (1/1)         BL0.G1 H.L1.P1           916R78050762         2452         CANN YANKAUER STANDARD SP39710300         /DMM 7X10         (1/1)         BL0.G1 H.L1.P1           916R7050576         3308         TUBO CONNESS.F/F COD ASPY710300         /DMM 7X10         (1/1)         BL0.G1 L.L1.P1           901RC003012         154         CER.MED. CHIR. CMSX0C	900RC000467	498	SET GARZA 10X60 8	STRATI RX CF.5	(10/10)	BL0.G1.A.L1.P1		
665R7790121         22         LAMA STER.N.15 CD 03443000015         (3/3)         BLO.G1.E.L1.P1           916RC209004         5996         CONTENT.CONTA AGHI CD 31181467         (D         (1/1)         BLO.G1.E.L1.P1           916RC209010         154         MATTA DERMOGRAF. COD.RO.D1         (D         (1/1)         BLO.G1.F.L1.P1           916RC209011         154         MATTA DERMOGRAF. COD.RO.D1         (D         (1/1)         BLO.G1.F.L1.P1           916RC209011         5546         DREN PIATTO MIS.AKIOMM 24130         /D         (2/2)         BLO.G1.G.L1.P1           916R780666         3030         DREN SOFFIETO DRG/500/A/UNIV         /DS/DREN.E         (2/2)         BLO.G1.G.L1.P1           916R7806566         3030         DREN SOFFIETO DRG/500/A/UNIV         /DS/DREN.E         (2/2)         BLO.G1.G.L1.P1           916R7806566         3030         DREN SOFFIETO DRG/500/A/UNIV         /DS/DREN.E         (2/2)         BLO.G1.G.L1.P1           916R780505676         3038         TUBO CONNESS F/F COL ASPY710300         /DD.14907         (1/1)         BLO.G1.L1.P1           909R50505976         3038         TUBO CONNESS F/F COL ASPY710300         /DM 7X10         (1/1)         BLO.G1.L1.P1           901RC003012         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.	900R7770208	498	SET GARZA 7X9 165	TR. RX CF.5	(5/5)	BL0.G1.A.L1.P1		
916RC203004       5696       CONTENT.CONTA.AGHI.CD.3181467       (D       (1/1)       BLO.G1.F.L1.P1         916RC203010       154       MATTA DERMORAF. COD.R.0.01       (D       (1/1)       BLO.G1.F.L1.P1         916RC203010       154       SPUGN.X PULIZA BISTURI CD.A.L40 (D       (1/1)       BLO.G1.F.L1.P1         916RC203011       5546       DREN.PIATTO MIS.AKIOM 24130       /D       (2/2)       BLO.G1.G.L1.P1         916R7005056       3308       DREN.SOFFIETTO DRG/5500/A/UNIV       /DS/DREN.E       (2/2)       BLO.G1.G.L1.P1         916R7005056       3308       DREN.SOFFIETTO DRG/5500/A/UNIV       /DS/DREN.E       (2/2)       BLO.G1.G.L1.P1         916R7050565       3308       TUBO CONNESS.F/F COD.ASPY710300       /DD.14907       (1/1)       BLO.G1.L1.P1         608RC505976       3308       TUBO CONNESS.F/F COD.ASPY710300       /DMM 7X10       (1/1)       BLO.G1.L1.P1         601RC003012       154       CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.       (4/4)       BLO.G1.L1.P1       Image: March 10/2         601RC003014       154       CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.       (4/4)       BLO.G1.L1.P1       Image: March 10/2         601RC003017       5896       GAZA VASEL CURITY 7_5X20 GRA. (DCOD. 6.113       (1/1)       BLO.G1.L1.P1       Image:	605R7790121	22	LAMA STER.N.15 C	03443000015 )DX BISTUR	(3/3)	BL0.G1.E.L1.P1		
916RC209010         154         MATTA DERMOGRAF. COD ROLDI         (D         (1/1)         BLO.G1.F.L1.P1           616RC770013         154         SPUGN X PULIZA BISTURI CD AL400 (D         (1/1)         BLO.G1.F.L1.P1           616RC770013         154         SPUGN X PULIZA BISTURI CD AL400 (D         (1/1)         BLO.G1.F.L1.P1           616RC770013         154         SPUGN X PULIZA BISTURI CD AL400 (D         (1/1)         BLO.G1.G.L1.P1           916R7805056         3308         DREN SOFFIETTO DRG/500/AUNIV /DS/DREN.E         (2/2)         BLO.G1.G.L1.P1           616R5000762         2452         CANN, YANKAUER STANDARD SP3800         //D.149/07         (1/1)         BLO.G1.H.L1.P1           608RC505976         3308         TUBO CONNESS.F/F COD ASP'9710300 JMM 7X10         (1/1)         BLO.G1.L1.P1           601RC003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD.         (4/4)         BLO.G1.L1.P1           600RC003014         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.         (4/4)         BLO.G1.L1.P1           600RC003017         5896         GARZA VASEL CURITY 7,5/20 GRA. (DCOD. 6.113         (1/1)         BLO.G1.L1.P1           600RC003016         154         NASTRO OMISTRIP 12/100 GPZ 540685(D         (4/4)         BLO.G1.L1.P1           600RV1003016         <	916RC209004	6896	CONTENT.CONTA A	GHI CD.31181467 (D	(1/1)	BLO.G1.F.L1.P1		
616RC770013         154         SPUGN X PULIZA BISTURI CD AL 40 (D         (1/1)         BL0.61.F.L1.P1           616RC770013         154         DREN PULIZA BISTURI CD AL 40 (D         (1/1)         BL0.61.6 L1.P1           616R200011         6546         DREN PULIZA BISTURI CD AL 40 (D         (2/2)         BL0.61.6 L1.P1           916R7805056         3308         DREN SOFFIETTO DRG/500/AUNIV /DS/DRENE         (2/2)         BL0.61.6 L1.P1           616R2000762         2452         CANN YANKAUER STANDARD SP3800         /D0.149/07         (1/1)         BL0.61.H L1.P1           608rC505976         3308         TUBO CONNESS.F/F COL ASPY710300 (DMM 7X10         (1/1)         BL0.61.L1.P1         Immunoid           601RC003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD.         (4/4)         BL0.61.L1.P1         Immunoid           600RC003014         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.         (4/4)         BL0.G1.L1.P1         Immunoid           600RC003017         6896         GARZA VASEL CURITY 7,5/20 GRA. (DCOD. 6.113         (1/1)         BL0.G1.L1.P1         Immunoid           600RC003016         154         NASTRO OMINSTRIP 12/100 GPZ 540685(D         (4/4)         BL0.G1.L1.P1         Immunoid           600ar/*1003016         154         NASTRO OMINSTRIP 12/100 GPZ 540685(D <td>916RC209010</td> <td>154</td> <td>MATITA DERMOGRA</td> <td>F. COD.RQ.01 (D</td> <td>(1/1)</td> <td>BL0.G1.F.L1.P1</td> <td></td> <td></td>	916RC209010	154	MATITA DERMOGRA	F. COD.RQ.01 (D	(1/1)	BL0.G1.F.L1.P1		
616R2030011         6566         DREN PLATTO MIS AX10MM 24130         /D         (2/2)         BL0.61.6.L1.P1           916R7805056         3308         DREN SOFFIETTO DRG/500/A/UNIV /0S/DREN.E         (2/2)         BL0.61.6.L1.P1           616R20500762         2452         CANN YANKAUER STANDARD SP300         /D.149/07         (1/1)         BL0.61.6.L1.P1           609RC505576         3308         TUBO CONNESS.F/F COLASPY710300         (DM 47X10         (1/1)         BL0.61.L1.P1           601RC003012         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.         (4/4)         BL0.61.L1.P1         Image: Margin and Margin a	616RC770013	154	SPUGN.X PULIZIA BI	ISTURI CD.AL.40 (D	(1/1)	BL0.G1.F.L1.P1		
9167/2805056         3308         DREN SOFFIETTO DRG/600/AUNIV /DS/DREN.E         (2/2)         BL0.G1.G.L1.P1           616R5000762         2452         CANN YANKAUER STANDARD \$9300         /DD.149/07         (1/1)         BL0.G1.H.L1.P1           609R50505763         3308         TUBO CONNESS.F/F COD ASPY710300         /DD.149/07         (1/1)         BL0.G1.H.L1.P1           601R5003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD.         (4/4)         BL0.G1.L1.P1           601R5003014         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.         (4/4)         BL0.G1.L1.P1           600RC003017         5896         GARZA VASEL CURTY 7,5/20 GRA. (DCOD. 6.113         (1/1)         BL0.G1.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12/100 GPZ 540685(0         (4/4)         BL0.G1.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12/100 GPZ 540685(0         (4/4)         BL0.G1.S.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12/100 GPZ 540685(0         (4/4)         BL0.G1.S.L1.P1           Page	616R2090011	5546	DREN.PIATTO MIS.4	X10MM 24130 /D	(2/2)	BL0.G1.G.L1.P1		
616R5000762         2452         CANN YANKAUER STANDARD SP3800         /doi:149/07         (1/1)         BLO.61.H.L1.P1           609R0505976         3308         TUBO CONNESS F/F COD ASPY710300         JDMM 7X10         (1/1)         BLO.61.H.L1.P1           601R003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD.         (4/4)         BLO.61.L1.P1           601R003014         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD.         (4/4)         BLO.61.L1.P1           600R003017         5896         GARZA VASEL CURTY 7,5/20 GRA. (DCOD. 6.113         (1/1)         BLO.61.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(0         (4/4)         BLO.61.L1.P1         MMMMMMMM           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(0         (4/4)         BLO.61.S.L1.P1         MMMMMMMMM           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(0         (4/4)         BLO.61.S.L1.P1         MMMMMMMMMM           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(0         (4/4)         BLO.61.S.L1.P1         Page           Page	916R7805056	3308	DREN.SOFFIETTO D	RG/500/A/UNIV /DS/DREN	.E (2/2)	BL0.G1.G.L1.P1		
609RC505676         3308         TUBO CONNESS.F/F COD.ASPY710300 (DMM 7X10         (1/1)         BL0.61.H.L1.P1           601RC003012         154         CER.MED.CHIR.CM9X10CM COSMOROE (DCOD.         (4/4)         BL0.61.L1.P1           601RC003014         154         CER.MED.CHIR.CM9X20CM COSMOROE (DCOD.         (4/4)         BL0.61.L1.P1           600RC003017         5896         GARZA VASEL CURTY 7,5X20 GRA. (DCOD. 6.113         (1/1)         BL0.61.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BL0.61.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BL0.61.S.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BL0.61.S.L1.P1           Page	616RS000762	2452	CANN. YANKAUER S	TANDARD SP3800 /DD.14	9/07 (1/1)	BLO.G1.H.L1.P1		
601R2003012         154         CER.MED.CHIR. CM9X10CM COSMOROE (DCOD. (4/4)         BLO.G1.LL1.P1           601R2003014         154         CER.MED.CHIR. CM9X20CM COSMOROE (DCOD. (4/4)         BLO.G1.LL1.P1           600R2003017         5896         GARZA VASEL CURITY 7,5X20 GRA. (DCOD. 6.113         (1/1)         BLO.G1.LL1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BLO.G1.LL1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BLO.G1.S.L1.P1           601R1003016         154         NASTRO OMINSTRIP 12X100 6PZ 540685(D         (4/4)         BLO.G1.S.L1.P1           Page	609RC505976	3308	TUBO CONNESS.F/F	COD.ASPY710300 )DMM 7	X10 (1/1)	BLO.G1.H.L1.P1		
601RC003014 154 CER.MED.CHIR. CM9X20CM COSMOROE (DCOD. (4/4) BLO.G1.LL1.P1 (0.00000000000000000000000000000000000	601RC003012	154	CER.MED.CHIR. CM	9X10CM COSMOROE (DCO	D. (4/4)	BL0.G1.L.L1.P1		
600RC003017 5896 GARZA VASEL CURITY 7,5/20 GRA. (DCOD. 6.113 (1/1) BLO. G1. L1. P1 601R1003016 154 NASTRO OMINSTRIP 12X100 6PZ 540685(0 (4/4) BLO. G1. S. L1. P1 601R1003016 154 Page 994 994 994 994 994 994 994 994 994 99	601RC003014	154	CER.MED.CHIR. CM	9X20CM COSMOROE (DCO	D. (4/4)	BL0.G1.L.L1.P1		
601R1003016 154 NASTRO OMINSTRIP 12X100 6PZ.540685(D (4/4) BLO.G1.S.L1.P1 В В В В в в в в в в в в в в в в в в в	600RC003017	5896	GARZA VASEL. CUR	RTY 7,5X20 GRA. (DCOD. 6.	113 (1/1)	BL0.G1.L.L1.P1		
Gani™tha Maginert-Copynytte toti-200 hy⊍llatin-thjuhmesshihan.n. ™dge	601R1003016	154	NASTRO OMNSTRIP	12X100 6PZ.540685(D	(4/4)	BL0.G1.S.L1.P1		
	OranJ <sup>144</sup> Stock Managemen	t-Copyrigit© 1997 - 201	l by UNES and - Attp://www.aahtedma.nt					Mage
					0.00%	DDINT	DDINT	EVPOPT

> Close the print preview.

The generic kit association procedure is this way completed. The "Operation selection for kit setup" screen is displayed again (Fig 267).

The state of the operation for which the association procedure was performed is now "Prepared" (Fig 267 **A**).

OPERATION SEL	ECTION F	OR KIT SETUP						Below s	tock
PLANNED DATE		26/11/2010	•		MAIN OPERATION				
OPERATING BLOCK				•	OPERATING ROOM				•
HOSPITAL UNIT				•					
STOCKROOM		BLO		•			A		
Block	Room	Patient Name	Operation		H.U.	Planned Date	Status	Gen. Kit	
Blocco Operatorio	Sala 5	INCOME.	Addominoplastica		CHIRURGIA PL	26/11/2010 08.00	Prepared	171	🛕 🖪
Blocco Operatorio	Sala 8	1000 1000	Estrazioni denti inclusi		CHIR. MAXILLO	26/11/2010 08.00	To be prepared	0/1	▲
Blocco Operatorio	Sala 8	1000 - CAN	Estrazioni dentarie multiple		CHIR. MAXILLO	26/11/2010 09.31	To be prepared	0/1	
hersterner / Sel	VV/V	~~~~~	· / S of P · I · S · S · S · S · S · S · S · S · S	1 mart all all and so	and a start and a start of a	v some to	1 Martin Strand	man	~~~
				Fig 2	67				

# 18. Generic kit association to an emergency operation

A specific procedure makes it possible to associate a generic kit to an emergency operation.

To activate this procedure,

click the icon on the lateral bar.

The following screen opens (Fig 268).

	GENERIC KIT A	SSOCIATION C	ERGENCY OPERATION						Ba	elow stock
	PATIENT CODE	×			Type the patient of	code or scan his/her	writstband.			
	Patient Name	Operation					Block	Room	Planned time	Status
	Please select opera	ation first								
	KIT SERIAL			$\mathbf{x}$	ADD KIT					
	Kit serial nun	nber	Kit name						Expiration Status	
B										
		$\neg$		DETAILS	PRINT					CLOSE
					Fig	268				

The screen is formed of two areas. The upper area is about the patient and operation to which the kit must be associated (Fig 268 **A**). The lower area is about the kit to be associated (Fig 268 **B**).

Either insert the patient code in the field indicated in Fig 268 C or scan the patient barcode.

All the operations existing for the specified patient are displayed (the operations displayed are either in "Ready", or "In progress", or "Terminated" status - Fig 269 - see the user manual of the DIGISTAT<sup>®</sup> OranJ module for the meaning of operation status).

Click the row corresponding to the operation to which the kit must be associated.

The operation is this way selected. The  $\triangleright$  icon appears on the left (Fig 269).

PAT	IENT CODE		Type the patient code or scan his/her writst	band.			
	Patient Name	Operation		Block	Room	Planned time	Status
	INCOME NO.	Addominoplastica		Blocco Operatorio	Sala 5	26/11/2010 08.00	Ready
~	A free freshing	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	and star all the	star hard at a set of a	es server	~~
			Fig 269				

- Insert, in the field indicated in Fig 268 D, the serial number of the generic kit that must be associated to the operation. Otherwise scan the kit's barcode.
- Click the ADD KIT button (Fig 270 A).

A row corresponding to the kit to be associated is displayed (Fig 270 B).

	0		DL L	D. DI	1.2	c
Patient Name	Uperation		Block	Room Plann	ed time	Statu
<ul> <li>Internet see</li> </ul>	Addominoplastica		Blocco Operatorio	Sala 5 26/11/	2010-08.00	Ready
		0				
	Addominoplastica - Planned D	ate: 26/11/2010 08.00 - Block: Blor Aratorio - Roc	m: Sala 5			
KIT SERIAL	Addominoplastica - Planned D s05ac041203cd4f88	ate: 26/11/2010 08.00 - Block: Bloc Aperatorio - Roc ADD KIT	m: Sala S			
KIT SERIAL KIT serial numb	Addominoplastica - Planned D s05ac041203cd4f88 er	ate: 26/11/2010 08.00 - Block: Bloc Aratorio - Roc ADD KIT Kit name	m: Sala 5	Expiration	Status	

> Click the **Update** button on the command bar.

The generic kit is this way associated to the operation. A print report is created, summarizing the performed procedure's main data.

# **19.** Materials requests management

A specific module makes it possible to manage the materials requests.

To access this module

click the icon on the lateral bar.

The following screen opens (Fig 271)

RESOURCE REQU	JEST MANAGEME	NT							Below stock
FROM	<mark>16</mark> /11/20	10 🗾				T0 26/11/20	10 🗾		
REQUEST CODE					REQUE	ST STATUS			•
REQUESTING STOCKRO	MON			•	FILLING ST	OCKROOM			+
StockRoom	Cou	de Request autho	r Request creati	on Fill author	Fill date Filling	stockroom	Status	_	
	$\overline{\Delta}$	NEW	EDIT	DELETE	<b>AIE M</b>	FILL REQUEST		PRINT	SEARCH

Fig 271 - Materials requests management

The "materials request" procedure activates when one of the stockrooms configured in the system needs a certain resource and requests it to another stockroom.

# 19.1. "Requests management" - Screen structure

The "Requests management" screen is structured according to the general description offered in paragraph 1.4, see this paragraph for the screen general features. The present paragraph describes the screen specific features.

#### 19.1.1. Filters

FROM	<mark>16</mark> /11/2010 -				то	26/11/2010	•	
REQUEST CODE					REQUEST STATUS			-
REQUESTING STOCKROOM			-	F	LLING STOCKROOM			•
StockRoom	Code 🔶 Request a	uthor Request creation	on Fill author	Fill date	Filling stockroom		Status	
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		********	~~~~	,	t Marson and		~~

Fig 272 - Filters on the "Requests management screen"

The filters available on the "Requests management screen" (Fig 272) are:

- "Start date" ("From" field) and "End date" ("To" field) these fields make it possible to specify a relevant period. The requests displayed in the data area (see paragraph 19.1.2) all refer to the time span here specified.
- "Request code" It makes it possible to specify the code of the request that must be displayed.
- "Request status" It makes it possible to display only the requests that are in a certain status.
- "Requesting stockroom" It makes it possible to indicate the requesting stockroom.
- "Filling stockroom" It makes it possible to indicate the filling stockroom.

See paragraph 1.4.2 for instructions on how the filters work.

#### 19.1.2. Data area

The data area contains a list of requests matching the values specified in the filters.

To display the requests list,

- ➢ specify the filter values (Fig 273 A).
- Click the **Search** button on the command bar (Fig 273 **B**).

The list of requests is this way displayed (Fig 273 C).

	RESOURCE REQUEST M	ANAGEMENT			_	_			Below stock
ſ	FROM	01/11/2010	-				T0 26/11/	2010 -	
	REQUEST CODE					R	EQUEST STATUS		•
	REQUESTING STOCKROOM				•	FILLI	IG STOCKROOM		
	StockRoom	Code -	Request author	Request creation	Fill author	Fill date	Filling stockroom	Status	
	🕨 RBL	2010-00001	ADM	04/11/2010			BLO	To be filled	
	DEA	2010-00002	IGR	04/11/2010			BLO	In progress	
	RBL	2010-00003	IGR	04/11/2010			BLO	To be filled	
	DEA	2010-00004	IGR	04/11/2010	IGR	04/11/2010	RBL	Filled	
	DEA	2010-00005	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00006	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00008	ADM	04/11/2010	ADM	04/11/2010	RBC	Filled	
	RBL	2010-00009	ADM	04/11/2010			DEA	To be filled	
$\mathbf{C}$	BLO	2010-00010	ADM	08/11/2010			RBL	In progress	
	DEA	2010-00011	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
_	DEA	2010-00012	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00013	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00014	ADM	09/11/2010			BLO	In progress	
	DEA	2010-00015	ADM	09/11/2010			BLO	In progress	
	DEA	2010-00016	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00017	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00018	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00019	1DM	09/11/2010	norr	0171172010	BLO	To be filled	
	*								
		$\triangleleft$	NEW	EDIT	DELETE	VIEW	FILL REQUEST	PRI	NT SEARCH

Fig 273 - Requests list

Each row on the table corresponds to a request. For each request the following information can be specified:

- the requesting stockroom;
- the request code;
- the acronym of the user who recorded the request;
- the request creation date;
- the acronym of the user who filled the request;
- the filling stockroom;
- the fill date;
- the request status.

There are 3 possible statuses for a request:

- to be filled;
- in progress;
- filled.

No information can be edited on this screen. The *icon* indicates the selected request.

#### **19.1.3.** The command bar

This paragraph explains the functionalities relating to the different buttons on the command bar (Fig 274).

	Δ	$\neg$	NEW	EDIT	DELETE	VIEW	FILL REQUEST		PRINT	SEARCH	
				F	'ig 274 - Co	mmand Ba	r				
U	se the arro	ow button	s V	and		to scroll	up and do	own the sc	reen cont	ents in cas	se
th	e items ar	e too man	y to be di	splayed a	ll at the sa	me time.					

Use the New button to create a new request (see paragraph 19.2 for the detailed procedure).

Use the Edit button to edit a selected request (see paragraph 19.3 for the detailed procedure).

Use the **Delete** button to delete a selected request (see paragraph 19.4).

Use the **View** button to display the details of a selected request (see paragraph 19.5).

Use the Fill Request button to activate the request filling procedure (described in paragraph 19.6).

The **Print** button opens a menu making it possible to create two kinds of print reports (Fig 275).

PRINT	REQUESTS
PRINT SELEC	TED REQUES
PRINT	SEARCH

The "Print requests" option creates a record containing the list of all the existing requests. The "Print selected request" option creates a print report containing the details of a selected request.

Use the **Search** button to display the list of requests whose features match the values specified in the search filters (see paragraph 19.1.2).

To create a new request

click the New button on the command bar.

The following screen opens ("Resource request creation" - Fig 276).

RESOL	JRCE REQU	JEST CRE	ATION	_	_	_	_	_	_	_	_	_		Below stock
REQUESTI	NG STOCKR	DOM							•	FILLING STOCKRO	ON			-
REQUEST	NOTES													
Req	uest positi	DN	Co	de Pro	oducer code	Desc	ription				Notes		Re	:q. qty
										sources using so				
1	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
1	2	7	/	SE A	ARCH							PRINT		CLOSE
									Fig	276				

- > Specify the requesting and filling stockrooms in the fields shown in Fig 277.
- ▶ Insert, if necessary, request notes in the "Request notes" field (free text field).

REQ	UESTING STOCKROOM				FILLING STOCKROOM		•
REQ	UEST NOTES						
	Request position	Code	Producer code	Description	Notes	Req. qty	
<i></i>	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	مىر مەكىمە بەر مەكىر	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	free freed as freedown	an she san she sa sa sa sa sa sa sa san sa	pt proceed of	ant said and and



➢ Insert the resources to be requested.

The resources can be inserted either by barcode scan or manually (i.e. activating the system's search functionalities by clicking the **Search** button on the command bar). The manual resource search and selection procedure is described in paragraph 22.

The list of resources is displayed (Fig 278).

F	ESOURCE REQUES	T CREATION						🕀 Below	stoc	k
REG	UESTING STOCKROOM	BLO			- FILLING	STOCKROOM DEA				-
REG	UEST NOTES									
	Request position	Code	Producer code	Description			Notes	Req. qty		
	BLO.GI.A.LI.PI	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80X90	0 /D	DEL.525/07		1	×	
	BLO.GI.A.LI.PI	915R1000020	2618	COPRI CAVI	/D	DEL.525/07		1	×	
	BLO.GI.A.LI.PI	915RS000786	5672	GUAINA COPRITELEC.13X250 2135110	03)D	DET.34/09		1	×	
	BLO.GI.A.LI.PI	900RS000039	498	SET GARZA LAPAR.80X80 RX 4STR.CFT	I)DFD5D8080FHSNA01 12/12	D.972/09		1	×	
	BLO.GT.A.LT.PT	915R1000007	5672	CUFFIA X FLUOROSCOPIO 21305052	2 /D	DEL.525/07		l I	X	
	BLO.GT.A.LT.PT	915R1000054	5672	INTERVENTO MASTECTOMIA	/D	DEL.525/07		l I	×	
	BLO.GT.A.LT.PT	915R1000013	2618	INTERVENTI SULLA SPALLA IN6068	/D	DEL.525/07		l.	x	
	BLO.GT.A.LT.PT	915R1000004	5672	INTERVEN.MAGGIORI TORACE/ADDOME	/D	DEL.525/07		1	×	
	BLO.GLA.LL.PI	915R1000036	2618	INTERVENTI CISTOSCOPIA 1N6071	/D	DEL.525/07		1	x	
	BLO.GI.A.LI.PI	915R1000152	3192	TELO CM.75X120 COD.C104	/D	DEL.525/07		1	×	
	BLO.GI.A.LI.PI	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA	(DCOD. 03510270000	DEL. 99/08		1	x	
	BLO.GI.A.LI.PI	915R1000044	3192	INTERVEN.ATROFIA MASC.AB935/CN	/DC/ PRELCRESTA ILIACA	DEL.525/07		1	×	
	BLO.GI.A.LI.PI	915R1000008	5672	SACCO MAYO COD. 258300	/D	DEL.525/07		1	x	
	BLO.GT.A.LT.PT	915R1000089	3192	SALVIETTE CD. GCI 2	/D	DEL.525/07			×	
	BLO.GLA.LL.PI	915R1000006	5672	INTERVENTI DI LAPAROSCOPIA	/D	DEL.525/07		1	×	
	BLO.GI.A.LI.PI	915RS100023	2618	TELO TAVOLO MADRE CM200X200	/D	DEL.525/07		1	×	
10	Sola at Sea	1151	section for the	NNNN and Marker Street	V water Vard Star	and a second second as a second	all a los and a los al	Survey and Sund Sund	$\sim$	

Fig 278 - Requested resources list

Specify the quantity of each requested resource in the celle indicated in Fig 279 B (default quantity is 1).

It is possible to insert, if necessary, a specific note for each resource (Fig 279 A).

	Request position	Code	Producer code	Description			1.4	Req. qty	
	🕨 BLO.GT.A.LT.PT	915R1000019	2618	CUFFIA X FLUOROSCOPIO	CM 80X90 /D	DEL.525/07	Urgent	3	×
	BLO.GT.A.LT.PT	915R1000020	2618	COPRI CAVI	/D	DEL.525/07			×
ļ	War alward		A Marker	an and a start of the	head from the	he have been been the here have	And all of the fact of the	Mar Mar Maria	11. J.
						Fig 279			

The  $\triangleright$  icon indicates the selected resource.

The icon placed on the right of each row can be clicked to delete the corresponding resource.

The cancelled resources appear as shown in Fig 280. The icon appearing at the end of the cancelled row can be clicked to restore the resource (it is an "Undo" button).

BLO GI ALL PI 21581000007 5672 CUFFILX FLUOROSCOPIO 21365052 /0 DEL525/07 L S

The rows highlighted pink (Fig 281) correspond to resources that are not available in the filling stockroom. The request can be created anyway, even though some resources are unavailable.

Fig 281 - Unavailable resource

When the resources list is complete,

Click the **Update** button on the command bar.

The request is this way created. A new row, corresponding to the new request, is displayed on the materials requests management screen.

X

## 19.3. How to edit an existing request

To edit an existing request

➤ use the filters on the "Requests management" screen (Fig 282 A) to display the row corresponding to the request that must be edited.

Roll         (2/11/2010         Image: Constraint of the sector of the se	RESOURCE REQUEST MA	ANAGEMENT	_		_	_				Below stoc
REQUEST CODE         REQUEST STATUS           REQUEST WAG STOCKNOON         Code         Request author         Fill author         Fill date         Filling stocknoon         States           RR         2018-8000         Ath         04/1/2010         BL0         To be filled           DEA         2018-8000         KA         04/1/2010         MCM         09/1/2010         BL0         Filled           DEA         2018-8000         Ath         04/1/2010         ACM         09/1/2010         BL0         Filled           DEA         2018-8000         Ath         04/1/2010         ACM         09/1/2010         BL0         Filled           DEA         2018-8000         Ath         06/1/2010         BL0         Filled         BL0           DEA         2018-8000         Ath         09/1/2010	FROM	02/11/2010	•				TO 29/11/20	10 -		
EQUESTING STOCKAON         Full Gamma         Full Gamma         Full Gamma         States           R8L         2010-0000         ACM         04/1/2010         BL0         To be filled           B5A         2010-0000         AGR         04/1/2010         BL0         To be filled           B5A         2010-0000         AGR         04/1/2010         BL0         To be filled           B5A         2010-0000         AGR         04/1/2010         KR         BU/1/2010           B5A         2010-0000         AGR         04/1/2010         KR         BU/1/2010           B5A         2010-0000         AGR         04/1/2010         ACM         09/1/2010         BL0         Filled           B5A         2010-0000         ACM         04/1/2010         ACM         09/1/2010         BL0         Filled           B5A         2010-0000         ACM         04/1/2010         ACM         09/1/2010         BL0         Filled           B5A         2010-0000         ACM         04/1/2010         BC         Filled         BC           B5A         2010-0000         ACM         04/1/2010         BC         Filled         BC           B5A         2010-00000         ACM <th>REQUEST CODE</th> <th></th> <th></th> <th></th> <th></th> <th>R</th> <th>EQUEST STATUS</th> <th></th> <th></th> <th></th>	REQUEST CODE					R	EQUEST STATUS			
StockRoom         Code         Request author         Request creation         Fill author	REQUESTING STOCKROOM				•	FILLI	IG STOCKROOM			
REL         2010-0000 / ADM         04/1/2010         BL0         To be filled           DRA         2010-0000 / SR         04/1/2010         BL0         To be filled           DRA         2010-0000 / SR         04/1/2010         BL0         To be filled           DRA         2010-0000 / SR         04/1/2010         BL0         Filled           DRA         2010-0000 / SR         04/1/2010         RC         Filled           DRA         2010-0000 / SR         04/1/2010         RC         Filled           DRA         2010-0000 / ADM         04/1/2010         RC         Filled           DRA         2010-0001 / ADM         04/1/2010         RC         Filled         Ib           DRA         2010-0001 / ADM         04/1/2010         RC         Filled         Ib           DRA         2010-0001 / ADM         04/1/2010         RC         Filled         Ib           DRA         2010-0001 / ADM         04/1/2010	StockRoom	Code -	Request author	Request creation	Fill author	Fill date	Filling stockroom	Statu		
OBA         2010-00002         GR         04/11/2010         BL0         In progress           BEL         2010-00004         GR         04/11/2010         KG         04/11/2010         RL         Filled           DEA         2010-00004         GR         04/11/2010         ADM         09/11/2010         RL         Filled           DEA         2010-00004         GR         04/11/2010         ADM         09/11/2010         RL         Filled           DEA         2010-00004         ADM         04/11/2010         RL         Filled         Filled           DEA         2010-00006         ADM         04/11/2010         RL         Filled         Filled           DEA         2010-00010         ADM         04/11/2010         RL         Filled         Filled           DEA         2010-00011         ADM         04/11/2010         RL         Filled         Filled           DEA         2010-00011         ADM         09/11/2010         RL         Filled         Filled           DEA         2010-00011         ADM         09/11/2010         RL         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         RL0         Fi	RBL	2010-00001	ADM	04/11/2010			BLO	To be	filled	
BRL         2010-00003         IGR         04/1/2010         ELO         To be filled           DGA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DGA         2010-00007         ADM         04/1/2010         BLO         Filled         DEA           DGA         2010-00017         ADM         04/1/2010         BLO         Filled         DEA           DGA         2010-00013         ADM         06/1/2010         ADM         09/1/2010         BLO         Filled           DGA         2010-00013         ADM         06/1/2010         ADM         09/1/2010         BLO         Filled           DGA         2010-00013         ADM         06/1/2010         ADM         09/1/2010         ELO         Filled           DGA         2010-000	DEA	2010-00002	IGR	04/11/2010			BLO	In pro	gress	
DEA         2010-00004         GR         04/1/2010         File         Filed           DEA         2010-00005         ADM         64/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-00005         ADM         64/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-00005         ADM         64/1/2010         ADM         06/1/2010         BL0         Filed           DEA         2010-00007         ADM         64/1/2010         ADM         06/1/2010         BL0         Filed           BL0         2010-00007         ADM         66/1/2010         LD         Filed         Filed           DEA         2010-00017         ADM         66/1/2010         LD         Filed         Filed           DEA         2010-00013         ADM         69/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-00013         ADM         69/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-00017         ADM         69/1/2010         BL0         Filed         ED           DEA         2010-00017         ADM         6	RBL	2010-00003	IGR	04/11/2010			BLO	To be	filled	
DEA         200-00005         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00006         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00006         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           BEA         2010-00007         ADM         04/11/2010         BLO         Filled         Filled           BEA         2010-00007         ADM         04/11/2010         BLO         Filled         Filled           BEA         2010-00017         ADM         06/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00017         ADM	DEA	2010-00004	IGR	04/11/2010	IGR	04/11/2010	RBL	Filled		
DEA         2010-0006         ADH         04/11/2010         ADH         09/11/2010         BLO         Filled           DEA         2010-00006         ADH         04/11/2010         ADH         04/11/2010         REC         Filled           BE         2010-00007         ADH         04/11/2010         DEA         To be filled           BLO         2010-00010         ADH         09/11/2010         REL         In progress           DEA         2010-00017         ADH         09/11/2010         RED         Filled           DEA         2010-00013         ADH         09/11/2010         RED         In progress           DEA         2010-00017         ADH         09/11/2010         RED         Filled         Filled           DEA         2010-00017         ADH         09/11/2010         RED         Filled         Filled           DEA         2010-00017         ADH         09/11/2010<	DEA	2010-00005	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00008         ADM         04/11/2010         ADM         04/11/2010         REC         Filled           R6L         2010-00001         ADM         04/11/2010         DEA         To be filled           BEA         2010-00010         ADM         06/11/2010         REL         In progess           DEA         2010-00012         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled           DEA         2010-00015         ADM         09/11/2010         BLO         In progess           DEA         2010-00016         ADM         09/11/2010         BLO         Filled           DEA	DEA	2010-00006	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled		
BEL         2010-00009         ADM         04/11/2010         REL         In progress           BEA         2010-00011         ADM         06/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled         In progress           DEA         2010-00015         ADM         09/11/2010         BLO         In progress         In progress           DEA         2010-00016         ADM         09/11/2010         BLO         Filled         In Progress           DEA         2010-00016         ADM         09/11/2010         BLO         Filled         In Progress           DEA         2010-00018         ADM         09/11/2010         BLO         Filled         In Progress           DEA         2010-00019         ADM         09/11/2010         BLO         Filled         In Progress           DEA         2010-00021         ADM         09	DEA	2010-00008	ADM	04/11/2010	ADM	04/11/2010	RBC	Filled		
BL0         2010-00010         ADM         06/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00012         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00012         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00013         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00015         ADM         09/11/2010         BL0         In progress         Filled           DEA         2010-00015         ADM         09/11/2010         BL0         In progress         Filled           DEA         2010-00015         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         To be filled         Filled           DEA         2010-00021         ADM         29/11/2010         DEA         To	RBL	2010-00009	ADM	04/11/2010			DEA	To be	filled	
DEA         2010-00011         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00013         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00013         ADH         09/11/2010         BL0         Filled         Filled           DEA         2010-00015         ADH         09/11/2010         BL0         In progress         E           DEA         2010-00015         ADH         09/11/2010         BL0         In progress         E           DEA         2010-00017         ADH         09/11/2010         BL0         Filled         E           DEA         2010-00017         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00017         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00018         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00021         ADH         09/11/2010         BL0         To be filled         Filled           DEA         2010-00021	BLO	2010-00010	ADM	08/11/2010			RBL	In pro	gress	
DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled	DEA	2010-00011	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00013         ADH         09/11/2010         ADH         09/11/2010         BL0         Filled           DEA         2010-00015         ADH         09/11/2010         BL0         In progress         DEA         2010-00015         ADH         09/11/2010         BL0         In progress         DEA         2010-00015         ADH         09/11/2010         BL0         Filled         DEA         2010-00017         ADH         09/11/2010         BL0         Filled         DEA         2010-00017         ADH         09/11/2010         BL0         Filled         DEA         2010-00017         ADH         09/11/2010         BL0         Filled         DEA         2010-00019         ADH         09/11/2010         BL0         Filled         DEA         2010-00019         ADH         09/11/2010         BL0         To be filled         DEA         2010-00020         ADH         20/11/2010         BL0         To be filled         DEA         To be filled	DEA	2010-00012	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         Filled         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled         Filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled         Filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled         Filled	DEA	2010-00013	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00015         KDM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00016         ADM         09/11/2010         BLO         Filled         Integress	DEA	2010-00014	ADM	09/11/2010			BLO	In pro	gress	
DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00018         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00018         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00021         ADM         09/11/2010         BLO         To be filled         Filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled         Filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled         Filled           >         BLO         2010-00021         ADM         29/11/2010         DEA         To be filled         Filled	DEA	2010-00015	ADM	09/11/2010			BLO	In pro	ress	
DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00018         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00021         ADM         09/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00016	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00010         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         BLO         To be filled           DEA         2010-00020         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled           BLO         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00017	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00019         ADM         09/11/2010         BLO         To be filled           DEA         2010-00020         ADM         29/11/2010         BLO         To be filled           >>         BLO         2010-00021         ADM         29/11/2010         DEA         To be filled           >>         BLO         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00018	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00020         ADM         29/11/2010         BLO         To be filled           > BLO         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00019	ADM	09/11/2010			BLO	To be	filled	
► BLO 2010-00021 ADM 29/11/2010 DEA To be filled	DEA	2010-00020	ADM	29/11/2010			BLO	To be	filled	
∠ ✓ NEW EDIT DELETE VIEW FILL REQUEST PRINT <sup>▲</sup> SEAR	BLO	2010-00021	ADM	29/11/2010			DEA	To be	filled	
A very edit delete view fill request Print <sup>↑</sup> sear				0						
		<	NEW	EDIT	DELETE	VIEW	FILL REQUEST		PRINT	SEARC

Click the relevant row.

The  $\blacktriangleright$  icon appears at the beginning of the row (Fig 282 **B**).

Click the **Edit** button on the command bar (Fig 282 C).

The **Edit** button is enabled only if the request is in "To be filled" status and the user performing the procedure has the adequate permissions.

The list of requested resources is displayed (Fig 283).

RESOURCE REQUEST	EDIT - 201	0-00021					Below	stock
REQUESTING STOCKROOM	BLO			FILLIN	G STOCKROOM DEA			-
REQUEST NOTES								
Request position	Code	Producer code	Description			Notes	Req. qty	
🕨 BLO.GI.A.LI.PI	915RS100023	2618	TELO TAVOLO MADRE CM200X200	/D	DEL.525/07		1	×
BLO.GLA.LI.PI	915R1000044	3192	INTERVEN.ATROFIA MASC.AB935/CN	/DC/ PRELCRESTA ILIACA	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000020	2618	COPRI CAVI	/D	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000152	3192	TELO CM.75X120 COD.C104	/D	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000013	2618	INTERVENTI SULLA SPALLA IN6068	/D	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000054	5672	INTERVENTO MASTECTOMIA	/D	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000006	5672	INTERVENTI DI LAPAROSCOPIA	/D	DEL.525/07		1	x
BLO.GLA.LL.PI	915R1000008	5672	SACCO MAYO COD. 258300	/D	DEL.525/07		1	×
BLO.GLA.LL.PI	915R1000019	2618	CUFFIA X FLUOROSCOPIO CM 80X9	0 /D	DEL.525/07	Urgent	3	x
								×
BLO.GLA.LL.PI	915RS000786	5672	GUAINA COPRITELEC.13X250 2135110	03)D	DET.34/09		1	x
BLO.GLA.LL.PI	700RS000039	498	SET GARZA LAPAR.80X80 RX 4STR.CFI	))DFD5D8080FHSNA01_12/12	2 D.972/09		1	x
BLO.GLA.LI.PI	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA	(DCOD. 03510270000	DEL 99/08		1	x
BLO.GLA.LI.PI	915R1000036	2618	INTERVENTI CISTOSCOPIA I N6071	/D	DEL.525/07		1	x
BLO.GLA.LL.PI	915R1000004	5672	INTERVEN.MAGGIORI TORACE/ADDOME	/D	DEL.525/07		1	x
at a star and a star and and	~	~~~~~	Januar and a gran		ger ger ger af a frage ger g	an a faran an farana a farana a farana a farana a farana a farana a farana farana farana farana farana farana f	~~~~	~~~

- Edit the request (the quantities can be changed, for instance, resources can be either added or removed).
- > Click the **Update** button on the command bar.

## 19.4. How to delete an existing request

To delete an existing request

➤ use the filters on the "Requests management" screen (Fig 284 A) to display the row corresponding to the request that must be deleted.

Roll         02/11/2010         10         29/11/2010         10           REQUEST GOTE         REQUEST GARLOS         FILLING STOCKBOOH         REQUEST GARLOS         FILLING STOCKBOOH           SockRoom         Code         Request control         FILLING STOCKBOOH         Status           SockRoom         Code         Request control         FILLING STOCKBOOH         Status           BE1         2010-00010         MO         64/1/2010         BL0         To be filled           DEA         2010-00005         KR         64/1/2010         BL0         To be filled           DEA         2010-00005         KR         64/1/2010         BL0         To be filled           DEA         2010-00005         KR         64/1/2010         BL0         Filled           DEA         2010-00005         KR         64/1/2010         BL0         Filled           DEA         2010-00006         KR         64/1/2010         BL0         Filled           DEA         2010-00006         KR         64/1/2010         BC0         Filled           DEA         2010-00011         KR         64/1/2010         BC0         Filled           DEA         2010-00012         KR         64/1/2010	RESOURCE REQUEST MAI	NAGEMENT	_	_	_	_	_	_		Below stock
REQUEST CODE         REQUEST STATUS           REQUEST INC. STOCKDON         FILLING. STOCKDON           StockRoom         Code         Request author         Request author         Fill author         Fill face         Filling stockroom         Status           REL         2010-0002         RG         04/1/2010         BL0         To be filled           DEA         2010-0006         RH         04/1/2010         BL0         Filled           DEA         2010-0006         RH         04/1/2010         RC         Filled           DEA         2010-0008         RH         04/1/2010         RC         Filled	FROM	02/11/2010	-				TO 29/11/201	0 -		
EQUESTING STOCKBON         Code         Request author         Request creation         Fill author         Fill date         Fill date         Fill date         States           REL         2010-00001         UR         64/1/2010         BL         BLO         To be filled           DEA         2010-00001         UR         64/1/2010         ER         BLO         To be filled           DEA         2010-00001         UR         64/1/2010         ER         BLO         To be filled           DEA         2010-00004         UR         64/1/2010         ER         BLINE         Filled           DEA         2010-00006         RM         64/1/2010         ER         Filled         Filled           DEA         2010-00006         RM         64/1/2010         REL         Filled         Filled           DEA         2010-00006         RM         64/1/2010         RC         Filled         Filled           DEA         2010-00006         RM         64/1/2010         RC         Filled         Filled           DEA         2010-00017         RM         66/1/2010         RC         Filled         Filled           DEA         2010-00012         RM         66/1/2010	REQUEST CODE					R	EQUEST STATUS			
StockRoom         Code         Request author         Request author         Fill author         Fill author         Fill author         Fill author         Fill author         Status           R8L         2010-00002         66         04/1/2010         Bto         In progress           R8L         2010-0002         66         04/1/2010         Bto         To be filled           DEA         2010-0002         66         04/1/2010         Bto         To be filled           DEA         2010-00025         RM         04/1/2010         ADM         04/1/2010         Bto         Filled           DEA         2010-00026         RM         04/1/2010         ADM         04/1/2010         Bto         Filled           DEA         2010-00006         ADM         04/1/2010         ADM         04/1/2010         Bto         Filled           DEA         2010-00006         ADM         04/1/2010         ADM         04/1/2010         DEA         To be filled           DEA         2010-00007         ADM         04/1/2010         Bto         Filled         DE           DEA         2010-00007         ADM         04/1/2010         Bto         Filled         DE           DEA         2010	REQUESTING STOCKROOM				-	FILLI	NG STOCKROOM			
BEL         2010-0000         DM         04/1/2010         BL0         To be filled           DEA         2010-00005         GR         04/1/2010         BL0         To be filled           DEA         2010-00005         GR         04/1/2010         BL0         To be filled           DEA         2010-00005         GR         04/1/2010         BL0         Filled           DEA         2010-00005         GR         04/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         BL0         Filled         To be filled           DEA         2010-00015         ADM         09/1/2010         BL0         Filled         To be filled           BL0         2010-00015         ADM         09/1/2010         BL0         Filled         To be filled           BL0         2010-00015         ADM         09/1/2010         BL0         Filled         To be filled           DEA         201	StockRoom	Code 🚽	Request author	Request creation	Fill author	Fill date	Filling stockroom	Status		
DBA         2010-0002         IGR         04/11/2010         BL0         In progress           RBL         2010-0006         IGR         04/11/2010         IGR         B4/11/2010         BL0         To be filled           DBA         2010-0005         ADM         04/11/2010         IGR         B4/11/2010         BL0         Filled           DBA         2010-0005         ADM         04/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-0006         ADM         04/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-0006         ADM         04/11/2010         BCC         Filled         Imogress           BL0         2010-00017         ADM         09/11/2010         BL0         Filled         Imogress           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Imogress           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-	RBL	2010-00001	ADM	04/11/2010			BLO	To be f	illed	
BEL         2010-0003         IGR         04/1/2010         IGR         04/1/2010         REL         Filled           DEA         2010-0005         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DEA         2010-0005         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DEA         2010-0005         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DEA         2010-0000         ADM         04/1/2010         ADM         09/1/2010         BC         Filled           BEL         2010-0001         ADM         09/1/2010         BC         Filled         Filled           BEA         2010-0001         ADM         09/1/2010         BLO         Filled         Filled           DEA         2010-0001         ADM         09/1/2010         ADM         09/1/2010         BLO         Filled           DEA         2010-0001         ADM         09/1/2010         ADM         09/1/2010         BLO         Filled           DEA         2010-00015         ADM         09/1/2010         ADM         09/1/2010         BLO         Filled	DEA	2010-00002	IGR	04/11/2010			BLO	In prog	ress	
DBA         2010-00004         IGR         04/11/2010         IGR         04/11/2010         REL         Filled           DEA         2010-00005         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00006         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00007         ADM         04/11/2010         ADM         04/11/2010         BC         Filled           BL         2010-00007         ADM         04/11/2010         ADM         09/11/2010         BC         Filled           BL0         2010-00017         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00013         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00015         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled         Filled           DEA         2010-00017	RBL	2010-00003	IGR	04/11/2010			BLO	To be t	illed	
DEA         2010-0005         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-0006         ADM         04/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-0006         ADM         04/11/2010         ADM         09/11/2010         BLC         Filled           BL         2010-0006         ADM         04/11/2010         BLC         Filled         Impogress           DEA         2010-0007         ADM         09/11/2010         ADM         09/11/2010         BLC         Filled           DEA         2010-0001         ADM         09/11/2010         BLO         Filled         Impogress           DEA         2010-0001         ADM         09/11/2010         BLO         Filled         Impogress           DEA         2010-0001         ADM         09/11/2010         BLO         Impogress         Impogress           DEA         2010-00015         ADM         09/11/2010         BLO         Filled         Impogress           DEA         2010-00015         ADM         09/11/2010         BLO         Filled         Impogress           DEA         2010-00016         AD	DEA	2010-00004	IGR.	04/11/2010	IGR	04/11/2010	RBL	Filled		
DEA         2010-0006         ADM         04/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-0008         ADM         04/1/2010         ADM         04/1/2010         RE         Filed           BRL         2010-0000         ADM         08/1/2010         RE         In progress           DEA         2010-0001         ADM         09/1/2010         ADM         09/1/2010         EL         In progress           DEA         2010-0001         ADM         09/1/2010         ADM         09/1/2010         BL0         Filed           DEA         2010-00013         ADM         09/1/2010         RE         In progress           DEA         2010-00013         ADM         09/1/2010         BL0         Filed           DEA         2010-00013         ADM         09/1/2010         BL0         In progress           DEA         2010-00016         ADM         09/1/2010         BL0         In progress           DEA         2010-00017         ADM         09/1/2010         BL0         Filed           DEA         2010-00016         ADM         09/1/2010         BL0         Filed           DEA         2010-00016         A	DEA	2010-00005	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00006         ADM         04/11/2010         ADM         04/11/2010         REC         Filled           REL         2010-00007         ADM         04/11/2010         DEA         To be filled           BEL0         2010-00010         ADM         08/11/2010         RBL         In progress           DEA         2010-00011         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         09/11/2010         BLO         Filled           DEA         2010-00016         ADM         09/11/2010         BLO         In progress           DEA         2010-00016         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00016         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA	DEA	2010-00006	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled		
R8L         2010-00009         ADM         04/11/2010         R8L         To be filled           BL0         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DER         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00015         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         BL0         In progress           DEA         2010-00017         ADM         09/11/2010         BL0         Filled           DEA         2010-000	DEA	2010-00008	ADM	04/11/2010	ADM	04/11/2010	RBC	Filled		
BL0         2010-00011         ADM         08/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00014         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Elo         In progress           DEA         2010-00017         ADM         09/11/2010         BL0         Filled         Elo         Elo         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         To be filled         Elo         To be filled           DEA         2010-00021         ADM         29/11/2010	RBL	2010-00009	ADM	04/11/2010			DEA	To be f	illed	
DER         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DER         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DER         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DER         2010-00015         ADM         09/11/2010         BLO         In progress           DER         2010-00015         ADM         09/11/2010         BLO         In progress           DER         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DER         2010-00017         ADM         09/11/2010         BLO         Filled         Ele         Filled           DER         2010-00017         ADM         09/11/2010         KDM         09/11/2010         ELO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         ELO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         ELO         To be filled <td< td=""><td>BLO</td><td>2010-00010</td><td>ADM</td><td>08/11/2010</td><td></td><td></td><td>RBL</td><td>In prog</td><td>r655</td><td></td></td<>	BLO	2010-00010	ADM	08/11/2010			RBL	In prog	r655	
DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00020         ADM         09/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled </td <td>DEA</td> <td>2010-00011</td> <td>ADM</td> <td>09/11/2010</td> <td>ADM</td> <td>09/11/2010</td> <td>BLO</td> <td>Filled</td> <td></td> <td></td>	DEA	2010-00011	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00013         ADM         09/11/2010         BL0         Filled           DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010           DEA         2010-00015         ADM         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         To be filled           DEA         2010-00020         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00012	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00013	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled		
DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00014	ADM	09/11/2010			BLO	In prog	r#55	
DEA         2010-00016         ADH         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         To be filled           DEA         2010-00020         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00015	ADM	09/11/2010			BLO	In prog	1655	
DEA       2010-00018       ADH       09711/2010       ADH       09711/2010       BLO       Filled         DEA       2010-00018       ADH       09711/2010       ADH       09711/2010       BLO       Filled         DEA       2010-00018       ADH       09711/2010       BLO       Filled         DEA       2010-00020       ADH       09711/2010       BLO       To be filled         DEA       2010-00021       ADH       29711/2010       BLO       To be filled         DEA       2010-00021       ADH       29711/2010       BLO       To be filled	DEA	2010-00016	ADM	09/11/2010	AD M	09/11/2010	RLO	Filled		
DEA         2010-0001 ADM         09/11/2010         BL0         Filled           DEA         2010-0001 ADM         09/11/2010         BL0         To be filled           DEA         2010-00020         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled	DEA	2010-00017	1DM	09/11/2010	IDM .	09/11/2010	RIO	Filled		
DEA         2010-0010         ADM         00/11/2010         BLO         To be filled           DEA         2010-0012         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DE0	2010-00018	IDM I	00/11/2010	IDM I	00/11/2010	RIO	Filled		
DEA         2010-0002 ADM         29/11/2010         BL0         To be filled           EL0         2010-00021 ADM         29/11/2010         DEA         To be filled	DEA	2010-00010	IDM	00/11/2010	10011	0//11/2010	RIO	To be 1	illed	
DEX         2010/00/20 A011         2//1//2010         DEC         10 de minut           BLO         2010/00/21 A0M         20//1//2010         DEA         To be filled	DEA	2010 00017	ADM .	20/11/2010			PLO	To be t	illed	
	PL0	2010-00020	ADM	20/11/2010			DEG	To be f	illed	
					C					

Fig 284 - Gestione richieste

> Click the relevant row.

The  $\blacktriangleright$  icon appears at the beginning of the row (Fig 284 **B**).

Click the **Delete** button on the command bar (Fig 284 C). The **Delete** button is enabled only if the request is in "To be filled" status and the user performing the procedure has the adequate permissions.

A confirmation is required (Fig 285).



 $\succ$  Click **YES** to delete the request.

To display the list of resources that are part of a request

➤ use the filters on the "Requests management" screen (Fig 286 A) to display the row corresponding to the request whose details must be displayed.

	RESOURCE REQUEST MA	ANAGEMENT			_			Below stock
	FROM	02/11/2010 🔽				TO 29/11/201	10 🔽	
	REQUEST CODE				R	EQUEST STATUS		•
~ r	REQUESTING STOCKROOM			•	FILLI	IG STOCKROOM		•
C C	StockRoom	Code 🔶 Request author	Request creation	Fill author	Fill date	Filling stockroom	Status	
	RBL	2010-00001 ADM	04/11/2010			BLO	To be filled	
	DEA	2010-00002 IGR	04/11/2010			BLO	In progress	
	RBL	2010-00003 IGR	04/11/2010			BLO	To be filled	
	DEA	2010-00004 IGR	04/11/2010	IGR	04/11/2010	RBL	Filled	
	DEA	2010-00005 ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00006 ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00008 ADM	04/11/2010	ADM	04/11/2010	RBC	Filled	
	RBL	2010-00009 ADM	04/11/2010			DEA	To be filled	
	BLO	2010-00010 ADM	08/11/2010			RBL	In progress	
	DEA	2010-00011 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00012 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00013 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00014 ADM	09/11/2010			BLO	In progress	
	DEA	2010-00015 ADM	09/11/2010			BLO	In progress	
	DEA	2010-00016 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00017 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00018 ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
	DEA	2010-00019 ADM	09/11/2010			BLO	To be filled	
	DEA	2010-00020 ADM	29/11/2010			BLO	To be filled	
	BLO	2010-00021 ADM	29/11/2010			DEA	To be filled	
	В		C					
		V NEW	EDIT	DELETE	VIEW	FILL REQUEST	PRIN	T SEARCH
			Fig 286 - 1	Request	ts mar	nagement		

 $\succ$  Click the row.

The  $\blacktriangleright$  icon appears at the beginning of the selected row (Fig 286 **B**).

> Click the  $\bigvee$  button on the command bar (Fig 286 C).

The list of requested resources is displayed. The list is in "read-only" mode, i.e. it cannot be edited by the user.

## 19.6. How to fill a request

To fill one of the requests that are either in "To be filled" or "In progress" status,

➤ use the filters on the "Requests management" screen (Fig 287 A) to display the row corresponding to the request whose details must be filled.

REQUEST GODE         REQUEST STATUS           REQUEST VORE         FILLING STOCKBOOT           SockRoom         Code         Request and/or         Request creation         Fill author         Fill author         Filling stocknoon           BEL         2010-60001         AVM         04/1/2010         BL0         To be filled           DEA         2010-60002         IGR         04/1/2010         BCR         00/1/2010         BL0         To be filled           DEA         2010-60002         IGR         04/1/2010         BCR         00/1/2010         BL0         To be filled           DEA         2010-60005         AVM         04/1/2010         BCR         04/1/2010         BL0         Filled           DEA         2010-60006         AVM         04/1/2010         RCR         Filled         Filled         Filled           DEA         2010-60006         AVM         04/1/2010         RCR         Filled	FROM	02/11/2010	•				TO 29/11/2010	<b>•</b>	
StockRoot/         Code         Request aurbor         Fill aurbor         Fill date         Fill date	REQUEST CODE					R	EQUEST STATUS		
StockRoom         Code         Request surface         Fill author         Fill author         Fill author         Fill author         Fill author         States           BL         2010-00001         AM         04/1/2010         BL0         To be filled           DEA         2010-00003         IGR         04/1/2010         BL0         BL0         To be filled           DEA         2010-00003         IGR         04/1/2010         IGR         04/1/2010         BL0         To be filled           DEA         2010-00005         ADM         04/1/2010         ADM         04/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00005         ADM         04/1/2010         BA         To be filled           DEA         2010-00016         ADM         09/1/2010         BL0         Filled         Eiled           DEA         2010-00017         ADM         09/1/2010         BL0         Filled         Eiled         Eiled         Eiled         <	REQUESTING STOCKROOM				-	FILLI	NG STOCKROOM		
RBL         2010-00001         AVM         64/11/2010         BL0         To be filled           DEA         2010-00005         GR         64/11/2010         BL0         To be filled           DEA         2010-00005         GR         64/11/2010         BL0         To be filled           DEA         2010-00005         AVM         64/11/2010         AVM         69/11/2010         BL0         Filled           DEA         2010-00005         AVM         64/11/2010         AVM         69/11/2010         BL0         Filled           DEA         2010-00005         AVM         64/11/2010         AVM         69/11/2010         BL0         Filled           DEA         2010-00005         AVM         64/11/2010         AVM         64/11/2010         BL0         Filled           DEA         2010-00010         AVM         64/11/2010         AVM         64/11/2010         BL0         Filled           DEA         2010-00011         AVM         64/11/2010         BL0         Filled         BL         In progress           DEA         2010-00011         AVM         69/11/2010         BL0         Filled         Intert           DEA         2010-00013         AVM <td< th=""><th>StockRoom</th><th>Code 4</th><th>Request author</th><th>Request creation</th><th>Fill author</th><th>Fill date</th><th>Filling stockroom</th><th>Status</th><th></th></td<>	StockRoom	Code 4	Request author	Request creation	Fill author	Fill date	Filling stockroom	Status	
DBA         2010-0002         KR         04/1/2010         ELO         In proges           RBL         2010-0006         KR         04/1/2010         KR         04/1/2010         RL         Filed           DBA         2010-0006         KR         04/1/2010         KR         04/1/2010         RL         Filed           DBA         2010-0006         KM         04/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-0006         ADM         04/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-0006         ADM         04/1/2010         ADM         04/1/2010         BLO         Filed           BL         2010-0006         ADM         04/1/2010         ADM         04/1/2010         BLO         Filed           BLO         2010-00012         ADM         06/1/2010         ADM         09/1/2010         BLO         Filed           BLA         2010-00012         ADM         09/1/2010         BLO         Filed         EIG           BLA         2010-00015         ADM         09/1/2010         BLO         Filed         EIG           DEA         2010-00015         ADM	RBL	2010-00001	ADM	04/11/2010			BLO	To be filled	
REL         2010-00003         IGR         04/1/2010         IGR         04/1/2010         REL         Filled           DEA         2010-00006         KGR         04/1/2010         KGR         04/1/2010         REL         Filled           DEA         2010-00006         KOH         04/1/2010         KOH         04/1/2010         BLO         Filled           DEA         2010-00006         KOH         04/1/2010         KOH         04/1/2010         ELO         Filled           DEA         2010-00006         KOH         04/1/2010         NOH         04/1/2010         REL         In progress           DEA         2010-00010         KOH         04/1/2010         REL         In progress         Filled           DEA         2010-00010         KOH         09/1/2010         KOH         09/1/2010         REL         In progress           DEA         2010-00012         KOH         09/1/2010         KOH         09/1/2010         REL         In progress           DEA         2010-00013         KOH         09/1/2010         KOH         09/1/2010         REL         In progress           DEA         2010-00013         KOH         09/1/2010         ROH         09/1/2010	DEA	2010-00002	IGR	04/11/2010			BLO	In progress	
DBA         2010-00004         IGR         04/1/2010         IGR         04/1/2010         REL         Filed           DEA         2010-00005         ADM         04/1/2010         ADM         09/1/1/2010         BLO         Filed           DEA         2010-00006         ADM         04/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-00006         ADM         04/1/2010         ADM         04/1/2010         BLO         Filed           BEA         2010-00006         ADM         04/1/2010         ADM         04/1/2010         REL         In progress           BLO         2010-00011         ADM         09/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-00012         ADM         09/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-00012         ADM         09/1/2010         ADM         09/1/2010         BLO         Filed           DEA         2010-00012         ADM         09/1/2010         BLO         Filed         In progress           DEA         2010-00017         ADM         09/1/2010         BLO         Filed         Filed	RBL	2010-00003	IGR	04/11/2010			BLO	To be filled	
DBA         2010-00005         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DBA         2010-00006         ADM         04/1/2010         ADM         09/1/2010         BLO         Filled           DBA         2010-00009         ADM         04/1/2010         ADM         09/1/2010         BBC         Filled           BL0         2010-00009         ADM         04/1/2010         ADM         09/1/2010         BLC         Filled           BL0         2010-00011         ADM         09/1/2010         ADM         09/1/2010         BLD         Filled           DBA         2010-00011         ADM         09/1/2010         ADM         09/1/2010         BLO         Filled           DBA         2010-00012         ADM         09/1/2010         ADM         09/1/2010         BLO         Filled           DBA         2010-00012         ADM         09/1/2010         BLO         In progress           DBA         2010-00012         ADM         09/1/2010         BLO         Filled           DBA         2010-00016         ADM         09/1/2010         BLO         Filled           DBA         2010-00016         ADM         09	DEA	2010-00004	IGR	04/11/2010	IGR	04/11/2010	RBL	Filled	
DEA         201-00006         ADM         64/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00008         ADM         64/11/2010         ADM         69/11/2010         RBC         Filled           BRL         2010-00009         ADM         64/11/2010         RBL         In progress           DEA         2010-0001         ADM         69/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         69/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00012         ADM         69/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         69/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00013         ADM         69/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00015         ADM         69/11/2010         ADM         09/11/2010         BLO         In Info           DEA         2010-00016         ADM         69/11/2010         ADM         09/11/2010         BLO	DEA	2010-00005	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
DEA         2010-00008         ADM         64/1/2010         ADM         64/1/2010         BBC         Filled           RBL         2010-00009         ADM         64/1/2010         DEA         To be filled           BL0         2010-00010         ADM         69/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00012         ADM         69/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00012         ADM         69/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00012         ADM         69/1/2010         ADM         09/1/2010         BL0         Filled           DEA         2010-00014         ADM         69/1/2010         ADM         69/1/2010         BL0         In progress           DEA         2010-00017         ADM         69/1/2010         ADM         69/1/2010         BL0         Filled           DEA         2010-00017         ADM         69/1/2010         BL0         Filled           DEA         2010-00017         ADM         69/1/2010         BL0         Filled           DEA         2010-00017         ADM	DEA	2010-00006	ADM	04/11/2010	ADM	09/11/2010	BLO	Filled	
R8L         2010-00009         ADM         04/11/2010         DEA         To be filled           BL0         2010-00010         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled	DEA	2010-00008	ADM	04/11/2010	ADM	04/11/2010	RBC	Filled	
BL0         2010-00010         ADM         66/11/2010         ADM         09/11/2010         RBL         In progress           DEA         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00014         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00021         ADM         29/11/2010         BL0	RBL	2010-00009	ADM	04/11/2010			DEA	To be filled	
DEA         2010-00011         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00015         ADM         09/11/2010         BLO         Filed           DEA         2010-00015         ADM         09/11/2010         BLO         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filed           DEA         2010-00017         ADM         09/11/2010         BLO         To be filed           DEA         2010-00019         ADM         09/11/2010         BLO         To be filed           DEA         2010-00021         ADM         29/11/2010         DEA	BLO	2010-00010	ADM	08/11/2010			RBL	In progress	
DEA         2010-00012         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         ADM         09/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled <td>DEA</td> <td>2010-00011</td> <td>ADM</td> <td>09/11/2010</td> <td>ADM</td> <td>09/11/2010</td> <td>BLO</td> <td>Filled</td> <td></td>	DEA	2010-00011	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
DEA         2010-00013         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010           DEA         2010-00018         ADM         09/11/2010         ADM         09/11/2010           DEA         2010-00017         ADM         09/11/2010         BL0         Filled           DEA         2010-00021         ADM         09/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00012	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
DEA         2010-00014         ADM         09/11/2010         BL0         In progress           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BL0         In progress           DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00017         ADM         09/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00013	ADM	09/11/2010	ADM	09/11/2010	BLO	Filled	
DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         In progr           DEA         2010-00015         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         BLO         To be filled           DEA         2010-00020         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled           DEA         2010-00021         ADM         29/11/2010         BLO         To be filled	DEA	2010-00014	ADM	09/11/2010			BLO	In progress	
DEA         2010-00016         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00017         ADM         09/11/2010         ADM         09/11/2010         BLO         Filled           DEA         2010-00019         ADM         09/11/2010         BLO         Filled         Eld         Eld         Filled         Eld         Filled         Eld         Eld         Filled         Eld         Eld         Filled         Eld         Eld         Filled         Eld         Eld <td< td=""><td>DEA</td><td>2010-00015</td><td>ADM</td><td>09/11/2010</td><td></td><td></td><td>BIO</td><td>In progress</td><td></td></td<>	DEA	2010-00015	ADM	09/11/2010			BIO	In progress	
DEA         2010-00017         ADM         09/11/2010         ADM         01/11/2010         BL0         Filled           DEA         2010-00018         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         ADM         09/11/2010         BL0         Filled           DEA         2010-00019         ADM         09/11/2010         BL0         To be filled         DEA           DEA         2010-00021         ADM         29/11/2010         BL0         To be filled         DEA           DEA         2010-00021         ADM         29/11/2010         DEA         To be filled         DEA	DEA	2010-00016	ADM	09/11/2010	10 M	09/11/2010	RIO	Filled	
DeA         2010-0001         RUN         07/1/2010         AOM         07/1/2010         BLO         Filled           DEA         2010-00019         AOM         09/1/2010         BLO         To be filled           DEA         2010-00020         AOM         29/1/2010         BLO         To be filled           DEA         2010-00021         AOM         29/1/2010         BLO         To be filled	DEA	2010-00017	10M	09/11/2010	10M	09/11/2010	RIO	Filled	
Dea         2010-0002 / ADM         09/11/2010         Dea         To be filled           DEA         2010-0002 / ADM         29/11/2010         BL0         To be filled           DEA         2010-0002 / ADM         29/11/2010         BL0         To be filled           DEA         2010-0002 / ADM         29/11/2010         DEA         To be filled	DEA	2010-00019	IDM I	00/11/2010	10M	00/11/2010	RIO	Filled	
DEA         2010-00020         ADM         29/11/2010         BLO         To be filled           EL0         2010-00021         ADM         29/11/2010         DEA         To be filled	DEA	2010-00010	IDM	00/11/2010	apri	0//11/2010	BLO	To be filled	
bcx         2010-00021 ADM         20/11/2010         DEA         To be filled           bL0         2010-00021 ADM         20/11/2010         DEA         To be filled	DEA	2010-00017	IDM	20/11/2010			PLO	To be filled	
	PLO	2010-00020	IDM	20/11/2010			DEA	To be filled	
							0		

Fig 287 - Requests management

 $\succ$  Click the relevant row.

The  $\blacktriangleright$  icon appears on the left (Fig 287 **B**).

Click the **Fill Request** button on the command bar (Fig 287 C).

The following screen opens (Fig 288 - "Resource request filling").

R	ESOURCE REQUEST FILLING 😔 Below stock													
Rei	juest: 2010-00022	- Request au	thor: ADM - Requ	est date: 29/11/2010 - Reques	ting stockroom: DEA									
Rei	uest notes:													
	Fill position	Code	Producer code	Description			Qty	Cabinet	Kit	Req. qty	Qty	Notes		
	BLO.GL.S.LL.PI	906RC001036	3757	SUTURA PROLENE CD. 8698G	°D		25	25	0	1	0			
		616RC140951	3757	ELETTRODO ABLAZ./COAGUL. 227355	=D	DET.302/10	0		0	1	0			
	BLO.GLA.LL.PI	900RL000290	206	SET TAMP. GARZA MM.10 RX CF.5	)DCOD. 157030010 T.12/12	D.972/09	237	231	6	1	0			
	BLO.GI.A.LI.PI	915R1000053	5672	GAMBALE CM. 75X110 CD. 21313104	/D	DEL.525/07	4962	4962	0	1	0			
		906RC000250	5896	SUTURATRICE CIRCOL. 31MM EEA31	)DEX CD.111989 -	DEL.410/09	0		0	1	0			
	BL0.GLS.LLPI	906RC000291	3757	SUTURA PDS II CD. Z317H NON +	°D		54	54	0	1	0			
	BL0.GL.G.LL.PI	916R2090010	5546	DREN.C/SCANALATURA COD. 24111	/DMIS. 3 X 7 MM	DEL.510/07	42	42	0	1	0			
	BLO.GI.T.LI.PI	916RC001231	3757	FORBICI 23CM COD. ACE23P NON-	+ (D	DEL.512/08	0		0	1	0			
	BLO.GI.A.LI.PI	915R1000018	2618	TELO C/FORO ADESIV. CM120X150	/D	DEL.525/07	4979	4979	0	1	0			
	BLO.GI.T.LI.PI	906RA000244	5896	SUTURATRICE GIA GIA80485	)D	DEL.410/09	12	12	0	1	0			
de.	and and	1 mater	Carol Star Star	nout Start Start and an	charles and street street	all all all all	N/5	V./~	.s^.,	1 al antes	11-1-1	1.1-5-1-	der.	

Fig 288

The resources that are part of the request are listed in a table

The following information can be displayed for each resource:

fill position (if for a resource different positions are available the user must specify the ٠ position from which the resource is picked - in these cases the field is empty and highlighted yellow);

- resource code;
- producer code;
- resource description;
- total available quantity;
- quantity of resource located in the cabinets;
- quantity of resource located in the kits;
- requested quantity;
- filled quantity;
- possible notes.
- Specify, in the "Quantity" cell, the quantity of resource provided to fill the request (Fig 289 A). When a quantity is specified the cell turns from yellow to light blue.





If a resource is unavailable the "Q.ty" and "Cabinet" cells are highlighted red (Fig 289 **B**). It is not possible to specify a quantity for these resources. The request can be filled anyway.

When all the information is specified,

click the Update button on the command bar.

The request is this way filled.

# 20. Resources list for emergencies

The "Emergencies" module makes it possible to quickly display and print the list of resources necessary for an emergency operation.

To access this module,

click the corresponding icon



on the lateral bar.

The following screen opens (Fig 290).

RESOURCES FOR EMERGENCY OPERAtion		Below
	SEARCH	
Operation		
Operation		

# 20.1. How to display the resources list for an operation

The field placed on top, indicated in Fig 290 **A**, makes it possible to search for the operation for which the resources list needs to be displayed.

To search for the operation

> type the operation name (or part of it) in the field indicated in Fig 291 A.



Click the **Search** button placed alongside the field (Fig 291 **B**).

The list of operations whose name includes the specified text is displayed (Fig 292 A).

		RESOURCES FO	R EMERGENCY OF	PERATION				🕀 Belo	ow stock
		app				SEARCH			
		Operation							
	$\left( \right)$	Appendicectomia la	paroscopica						
		Appendicectomia la	paroscopica (D.S.)						
		Appendicectomia la	parotomica						
6		Appendicectomia la	parotomica (D.S.)						
		Applicazione di IMF							
		Applicazione ferule	mascellari						
	U	MAPPING PROSTATI	CO 20 PRELIEVI						
								0	
								C	
								DISPLAY RESOUR	CES
					 Fiσ	292			

Click the name of the relevant operation.

The name appears highlighted (Fig 292 **B**).

Click the **Display Resources** button on the command bar (Fig 292 C).

The document listing all the needed resources is displayed.



A print preview is displayed (Fig 293).

	RESOURCES	FOR EMERGENCY	OPERA	TION
	Date 15/07/2010			
-	Operatio Appendicectomia	laparoscopica		-
Code	Description	Location	Qty	Barcode
900R7505269	SET GARZA 10X10 16STR.S.FILO CF.5)DCD 23481 12/8 32/40 DEL 972/09	G1AL1P1	1	
906RC000401	SUTURATRICE CUTANEA ROYAL 054887 (D35W DEL.410/09	G1.TL1.P1	1	
916R2090001	DRENAGGIO SILIC.CH 15 CD.24603 /DSPIRAL DRAIN 510/07	G1.Nuovi Materiali L1.P1 D.	1	
900RC000467	SET GARZA 10X60 8STRATI RX CF.5 )DID23D1020F055 P.X 3(10X2 D.972/09	G1.Nuovi Materiali.L1.P1 0)	1	
616RC770013	SPUGN X PULIZIA BISTURI CD.AL 4 (D	0 G1.Nuovi Materiali.L1.P1	1	
900RL000290	SET TAMP, GARZA MM.10 RX CF.5 )DCOD. 157030010 T.12/12 D.972/09	G1AL1P1	1	
915R1000001	STRISCIA ADESIVA COD.258347 /D DEL.525/07	G1.Nuovi Materiali L1.P1	2	
605RS000462	BISTURI N.11 STER. CD03443010011 (D D.895/09	G1.Nuovi Materiali.L1.P1	1	
916RC040303	SACCHETTO RIMOZ.REPER.COD.POUCH (D DEL.930/08	G1.Nuovi Materiali.L1.P1	1	
906RC002000	SUTURA LACCI SURGITIE EL21L (DPOLYSORB	G1.SL1.P1	1	
906RC000003	SUTURA SETA CD. 680H *D DEL.14/06	G1.S.L1.P1	1	
916RC000512	CARICATORE CLIP CHALLENGER	G1.Nuovi Materiali.L1.P1	1	

Click the **Print** button on the command bar (Fig 293 A) to print the document.

For each resource the following information can be displayed:

- the code;
- the description;
- the location;
- the needed quantity;
- the barcode.

This document can be used to pick the resources from the cabinets.

# 21. Inventory management

The "Inventory" module makes it possible to manage the inventories, the quantities, the expiration dates and the resources in stock.

i

Some "Stock Management" configurations do not manage the resouces expiration dates. In these cases no information is displayed in the relating field.

#### To select the module

click the corresponding icon

The following screen opens:

RESOURCES INV	/ENTORY									Below	stock
STOCKROOM ALL		CABINETS GRO	UP ALL		~ 0	ABINET	~	LOCATION ALL		- R	ESET
Position	^ Code	Pro	ducer code	Reso	urce			Expiration	Stock Qty	Cabinet	Kit 📤
🕨 BLO.GI.A.LI.PI	600R777020	8 498		GARZA	7X9 16STR.FO	LDREADY RX N+ (DTI	ITOLO 12/8 FILATO		5	5	0
BLO.GI.A.LI.PI	600R779010	4 498		GARZA	PIEG.IODOF. I	0% MT.I =DT.I 2	/8		22	22	0
BLO.GI.A.LI.PI	602R777001	6 22		BEND	A ELAST.ANTIALL	20X5 FLEXA (DCOD. 0	3510270000		0	0	0
BLO.GI.A.LI.PI	602RC00110	0 206		BEND	a orl. Mtsx2ct	1 CD.12056105027(DDEL	. N. 99/08		23	23	0
BLO.GI.A.LI.PI	602RC00110	2 206		BEND	a orl.mtsx10ct	1 CD.12056105107(DDEL	. N. 99/08		25	25	0
BLO.GI.A.LI.PI	602RC00310	б 22		BEND	A ELSELF FIX F	IC CM4X4MT. (DCOD.0	0230050000		0	0	0
BLO.GLA.LL.PI	602RC00310	7 22		BEND.	A ELSELF FIX F	IC CM 8X4MT. (DCOD.0	0230020000		0	0	0
BLO.GI.A.LI.PI	602RCI 0001	0 771		BEND	A AUTOFIX 4X4	S.LATTICE ** (DCOD. I	02121540 ***		9	9	0
BLO.GI.A.LI.PI	602RC10001	I 77I		BEND	A AUTOFIX 8X4	S. LATTICE *** (DCOD.	02121542 ** DE		12	12	0
BLO.GI.A.LI.PI	602RCI 0001	2 771		BEND	A AUTOFIX LOX	4 S.LATTICE ** (DCOD	. 02121543*** DEL		0	0	0
BLO.GI ALI.PI	603R000001	3 535	5	MEDIO	WZ. TNT SURGI	AD LOX20 (DCOD	. NWSP1020 DEL		37	37	0
BLO.GI.A.LI.PI	603RC22900	375	7	COTO	VINI SOFT BSXI	OPZ. 80-1407 )DCF:	I OPZX20BUSTE = 200P		66	63	3
BLO.GI.A.LI.PI	603RC22900	2 375	7	COTO	NINI SOFT BSXI	DPZ. 80-140)DCF:10P3	ZX20BUSTE=200PZ		0	0	0
BLO.GI ALI.PI	616RS00008	3 2611	8	SET X	TUR COD. 77	885 (D			108	108	0
BLO.GLA.LL.PL	900R750526	9 493		SET G	ARZA LOXIO 16	STR.S.FILO CF.5)DCD.2348	31 12/8 32/40		302	302	0
BLO.GI ALI .PI	900R750554	3 498		SET G	ARZA 5X60 LUI	IG RX 8STR CF.3 )DFD3	D0560F8SNN03 X		43	43	0
BLO.GLA.LL.PI	900R750591	7 498		SET G	ARZA ZAFFI MT	SX7CM 4STR.RX )DZZDS	07F 12/8 32/40 1		236	236	0
BLO.GI.A.LI.PI	900R777020	8 498		SET G	ARZA 7X9 16ST	R. RX CF.5 )DC.ID4	43B0709F055 12/8		340	298	42
BLO.GI.A.LI.PI	900R777021	I 493		SET (	GARZA LOX60 83	TR. S.FILO CF.5)D12/8	FILATO 32/40 BORD		312	312	0
BLO.GI.A.LI.PI	900R779010	3 498		SET (	GARZA LAPAR.30	X30 RXL2ST CF.L)DFD3	D3030F12NA01 12/8		73	73	0
BLO.GLA.LT.PI	900RC00046	7 498		SET (	GARZA LOX60 83	TRATI RX CF.5 (DID23	D1020F055 P.X 3(1		423	406	17
BLO.GI.A.LI.PI	900RC00047	0 498		SET (	GARZA LAP.5X25	RX CUCITE 3PZ =D12/	'8 32/40 - 4 STRAT		488	488	0
BLO.GLA.LI.PI	900RL00028	8 206		SET T	AMPONE GARZA	MM.40 C/FB.CF.5)DCD.	1560430041A 12/8		294	291	3
BLO.GI ALI.PI	900RL00028	9 206		SET T	AMP. GARZA MM	L8 RX CF.5 )DCOD	). 157033008 T.12/1		196	192	4
BLO.GLA.LL.PI	900RL00029	0 206		SET T	AMP. GARZA MM	LIO RX CF.5 )DCOD	. 157030010 T.12/1		236	230	6
BLO.GI.A.LI.PI	900RS00003	8 498		SET (	GARZA LAP.40X5	D RX 12STR CF.4)DFD3	D40S0F12NA04 12/8		74	71	3.
Resource						New Eva		Stack 🔶	Cahinet Kit F	Real Otv	_
► GARZA 7X9 16STR.	FOLDREADY RX N+ (DTI	TOLO 12/8 FILATO 20/	20 D. 42/08			inch cop.		5	5 0	5	×
	,										
1 2	3 4	5 6	7	8 9	0		+/-	C	NEXT		
		SEADCH				DECILI	DDINT				
V	$\square$	SEAKCH				KEFILL	PRINI				

Fig 294 - Inventory

## 21.1. Inventory: screen structure

The "Inventory" screen is structured according to the general description offered in paragraph 1.4. See that paragraph for the screen general features. This paragraph describes the screen specific features.

#### 21.1.1. Filters



The filters available on the "Inventory" screen (Fig 295) are:

- "Stockroom" Displays only the resources of a specific stockroom.
- "Cabinet group" Displays only the resources of a specific cabinet group.
- "Cabinet" Displays only the resources of a specific cabinet.
- "Location" Displays only the resources of a specific location.

See paragraph 1.4.2 for instructions on how the filters work.

#### 21.1.2. Data area

The data area of the "Inventory" screen is formed of two parts (Fig 296).

	RESOUR	CES INV	ENTORY				-	-							🕒 Belo	v stoc	k
	STOCKROOM	ALL			- CAB	INETS GROU	JP ALL			- CA	BINET ALL	<b>*</b>	LOCATION ALL		-	RESET	
ſ	Positio	n		Code		Prod	ucer code		Resource	2			Expiration	Stock Qty	Cabinet	Kit	
	🕨 BLO.GLJ	lli.pi		600R77702	38	498			GARZA 7X	9 16STR.FOL	DREADY RX N+ (D	TITOLO 12/8 FILATO		5	;	5	0
	BLO.GL/	ALI.PI		600R77901	)4	498			garza pie	G.IODOF. 10	6 MT.I =DT.I	2/8		22	2 2	2	0
	BLO.GL	lli.pi		602R77700	6	22			BENDA EL	AST.ANTIALL.2	DXS FLEXA (DCOD. 1	03510270000		(		0	0
	BLO.GL/	LLI.PI		602RC00111	00	206			BENDA OF	RL. MT5X2CM	CD.12056105027(DDE	L. N. 99/08		23	3 7	3	0
	BLO.GL/	ALLIPI		602RC00111	)2	206			BENDA OF	RLMT5X10CM	CD.12056105107(DDE	L. N. 99/08		25	5 2	5	0
	BLO.GL	LLI.PI		602RC0031	36	22			BENDA EL	SELF FIX PI	C CM4X4MT. (DCOD.	00230050000		(	)	0	0
	BLO.GLJ	ALLI.PI		602RC0031	)7	22			BENDA EL	SELF FIX PI	C CM 8X4MT. (DCOD.	00230020000		(		0	0
	BLO.GL/	ALI.PI		602RCI 000	10	771			benda al	TOFIX 4X4 S	LATTICE ** (DCOD.	02121540 ***		9	)	9	0
	BLO.GL	lli.pi		602RCI 000	П	771			BENDA AL	JTOFIX 8X4 S	. LATTICE ** (DCOD	). 02121542 ** DE			2 1	2	0
	BLO.GL/	ALI.PI		602RCI 000	2	771			BENDA AL	JTOFIX 10X4	S.LATTICE ** (DCO	D. 02121543*** DEL		(	)	0	0
	BLO.GLJ	lli.pi		603R00000	13	5355			MEDICAZ.	TNT SURGIPA	D 10X20 (DCO	D. NWSP1020 DEL		33	7 3	7	0
	BLO.GL/	LLI.PI		603RC2290	)	3757			COTONINI	SOFT BSXIC	PZ. 80-1407 )DCF	I OPZX20BUSTE = 200P		60	5 6	3	3
	BLO.GL/	ALLI.PI		603RC2290	)2	3757			COTONINI	SOFT BSXIO	Z. 80-140)DCF:101	PZX20BUSTE=200PZ		(		0	0
	BLO.GL	LLI.PI		616RS00008	33	2618			SET X TU	R COD. 778	35 (D			108	3 10	8	0
	BLO.GLJ	ALLI.PI		900R75052	59	493			SET GARZA	10X10-1651	R.S.FILO CF.5)DCD.234	81 12/8 32/40		302	2 30	2	0
	BLO.GL/	ALI.PI		900R750554	13	498			SET GARZ	A 5X60 LUNO	i RX 8STR CF.3 )DFD	3D0560F8SNN03 X		43	3 4	3	0
	BLO.GLJ	ll.PI		900R75059	7	498			SET GARZ	A ZAFFI MTS	(7CM 4STR.RX )DZZD	507F 12/8 32/40 1		230	5 23	6	0
	BLO.GL/	ALI.PI		900R77702	18	498			SET GARZ	A 7X9 16STR	RX_CF.5 )DC.ID	043B0709F055 12/8		340	) 29	8 4	12
	BLO.GLJ	lli.pi		900R77702	II	493			SET GARZ	A 10X60 8ST	R. S.FILO CF.5)D12/8	FILATO 32/40 BORD		312	2 31	2	0
	BLO.GLJ	LLI.PI		900R77901	13	498			SET GARZ	A LAPAR.30X	30 RXI 2ST CF. I ) DFD	3D3030F12NA01 12/8		7:	3 7	3	0
	BLO.GL/	ALLI.PI		900RC0004	57	498			SET GARZ	A 10X60 8ST	RATI RX CF.5 )DID2	3D1020F055 P.X 3(1		423	3 40	6 I	7
	BLO.GLJ	LLI.PI		900RC0004	70	498			SET GARZ	A LAP.5X25 I	X CUCITE 3PZ =DI2	2/8 32/40 - 4 STRAT		488	3 48	8	0
	BLO.GLJ	LLI.PI		900RL00028	38	206			SET TAMP	ONE GARZA	MM.40 C/FB.CF.5)DCI	D.1560430041A 12/8		294	1 29	1	3
	BLO.GL/	ALLI.PI		900RL00028	39	206			SET TAMP	GARZA MM.	B RX CF.5 )DCO	D. 157033008 T.12/1		190	5 19	2	4
	BLO.GLJ	ll.PI		900RL00029	20	206			SET TAMP	GARZA MM.	IO RX CF.5 )DCO	D. 157030010 T.12/1		230	5 23	0	6
L C	BLO.GL	ALI.PI		900RS00003	88	498			SET GARZ	A LAP.40X50	RX 12STR CF.4)DFD	3D40S0F12NA04 12/8		74	1 7	1	3 🗸
(	Resour	ce									New Exp.		Stock ^ C	abinet Kit	Real Oty		
	🕨 GARZA 7	X9 16STR.F	OLDREADY	RX N + (DT	1TOLO 12/8	FILATO 20/2	0 D. 42/08	3					5	5 0		5 🗙	
B																	
l																	
		2	3	4	5	6	7	8	9	0		+/-	C	NEXT			
	$\nabla$		1	<u> </u>	SEA	RCH				*	REFILL	PRINT					

Fig 296 - Inventory

The upper part of the screen lists all the resources that are in the inventory (Fig 296  $\mathbf{A}$ ). Each row corresponds to a resource type. For each resource the following information can be provided:

- the position (not editable);
- the resource code (not editable);
- the manufacturer code (not editable);
- the resource name (not editable);
- the expiration date (not editable);
- the quantity of resources in stock (not editable);
- the quantity of resource located in the cabinets (not editable);
- the quantity of resource located in the kits (not editable).

The lower part of the screen (Fig 296 **B**) contains detailed information relating to the resource selected in the upper part. Each row corresponds to a single resource (while in the upper part each row corresponds to a resource <u>type</u>).

For each row the following information can be displayed:

- the resource name and description (not editable);
- the possible new expiration date;

i

Some "Stock Management" configurations do not manage the resouces expiration dates. In these cases no information is displayed in the relating field.

- the total recorded quantity in stock (not editable);
- the recorded quantity of resource located in the cabinets (not editable);
- the recorded quantity of resource located in the kits (not editable).
- the actual quantity in stock.

For each resource either all or part of the information can be displayed, depending on configuration.

The  $\blacktriangleright$  icon on the left indicates the selected resource.

The selection of a row in the upper part of the screen displays the details of the corresponding resource in the lower part of the screen.

When the quantity in stock for a resource is less than the minimum quantity (indicated by configuration) the corresponding cell is highlighted red; when the quantity in stock for a resource is

i

less than the ideal quantity (indicated by configuration) the corresponding cell is highlighted yellow.

# i

If there are 0 items in stock for a resource the selection of the corrsponding row in the upper part of the screen does not display any item in the lower part of the screen.

In the configurations that manage the expiration dates, if the expiration date is highlighted red it means that the resource is expired. If the expiration date is highlighted yellow it means that the resource is close to expiration.

The icon on the right cancels the corresponding row. The cancelled row appears in strike-through characters, as in Fig 297.



The corresponding resources disappear from the list when the screen is updated.

The icon placed at the end of the row is an "Undo" button bringing back the row to its original state.

The rows highlighted green corespond to resources that are not in use anymore but for which there are still available quantities in stock (Fig 298).

RBL.GT.Nuovi Mater 609R78002	40 597	SONDA GASTR. SIL. C2316-18 N+	/DCH 18	5	5 0
		<b>Fig 298</b>			

#### 21.1.3. The "Inventory" screen command bar

The command bar of the "Inventory" screen (Fig 299) is formed of several buttons. This paragraph lists briefly the functions of the different buttons, referring to successive paragraphs when more detailed instructions on a specific functionality are necessary.

ļ	2	3	4	5	6	7	8	9	0		+/-	C	NEXT	
▼     △     SEARCH     REFILL     PRINT														

Fig 299 -	Command	bar
-----------	---------	-----

The upper line contains the buttons making it possible to manage the numeric data specification.



Use the numeric buttons (Fig 300) to indicate the quantities. Click one of the numbers to write the number in the "Quantity" field.

The "•" button is a decimal divider. The button is active only if decimal specification is relevant.

The "+/-" button makes it possible to specify whether a value is negative or positive. The button is active only if negative values specification is relevant.

The "C" button brings back to zero the specified quantities.

The **Next** button selects the item following the one currently selected.

Use the arrow buttons and and to scroll up and down the screen contents in case the items are too many to be displayed all together.

Use the **Search** button to access the system's search functionalities (described in paragraph 22).

Use the **Refill** button to access directly the refill functionalities for the selected resource. See paragraph 21.3 for the detailed procedure.

Use the **Print** button to print the resources inventory. See paragraph 21.4 for the module's print functionalities.

Use the **Close** button to close the screen.

When editing the screen contents the Update and Cancel buttons appear on the command bar.

The **Update** button saves the changes made. After every editing of the screen contents it is necessary to click the **Update** button to save the changes.

The **Cancel** button annuls all the changes made.

## 21.2. Editing the inventory values

The "Inventory" module makes it possible to manage the values relating to the resources recorded. It is possible to change the quantities in stock and the expiartion dates if necessary. It is also possible to delete a resource.

The nature and number of editable values depend on the configuration of the specific resource and are indicated by the light-blue colour highlighting the corresponding cell. In Fig 301, for instance, only the actual quantity is editable.

Resource		New Exp.	Stock 🔶 Real Qty	
▶ SUTURA PROFIL CD. P3059	°DSUT.FIBRA POLINTREC.NN. ASS.		160 160 🗙	6
		Fig 301		

#### 21.2.1. How to change the quantities in stock

To change the quantity of resource in stock,

click the row in the upper part of the screen corresponding to the relevant resource.

The row is selected; the  $\blacktriangleright$  icon is displayed on the left (Fig 302 A).

STOCKKOUN ALL	- C	ABINETS GROUP ALL	- CABINET ALL	- LOCATION ALL		-	R
Position	^ Code	Producer code	Resource	Expiration	Stock Qty	Cabinet	ĺ
BLO.GI.A.LI.PI	600R7770208	498	GARZA 7X9 I 6STR.FOLDREADY RX N+ (DTITOLO 12/	FILATO	5	5	;
BLO.GI ALI.PI	600R7790104	498	GARZA PIEG.IODOF. 10% MT.1 =DT.12/8		22	22	2
BLO.GI.A.LI.PI	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA (DCOD. 0351027000	0	0	0	)
BLO.GI ALI.PI	602RC001100	206	BENDA ORL. MT5X2CM CD.12056105027(DDEL. N. 99/08		23	23	3
BLO.GI ALI.PI	602RC001102	206	BENDA ORLMTSXIOCM CD.12056105107(DDEL N. 99/08		25	25	;
BLO.GI ALI.PI	602RC003106	22	BENDA ELSELF FIX PIC CM4X4MT. (DCOD.0023005000	0	0	0	)
BLO.GLA.LT.PI	602RC003107	22	BENDA ELSELF FIX PIC CM 8X4MT. (DCOD.0023002000	0	0	0	J
BLO.GI.A.LI.PI	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE *** (DCOD. 02121540	***	9	9	ī
BLO.GI.A.LI.PI	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE *** (DCOD. 0212154)	** DE	12	12	2
BLO.GI ALI.PI	602RCI 00012	771	BENDA AUTOFIX 10X4 S.LATTICE ** (DCOD. 0212154	3*** DEL	0	0	j
BLO.GI.A.LI.PI	603R0000013	5355	MEDICAZ, TNT SURGIPAD LOX20 (DCOD. NWSPLO	20 DEL	37	37	7
BLO.GI ALI.PI	603RC229001	3757	COTONINI SOFT BSXLOPZ. 80-1407 )DCF:LOPZX20BU	STE = 200P	66	63	3
BLO.GI.A.LI.PI	603RC229002	3757	COTONINI SOFT BSX10PZ. 80-140)DCF:10PZX20BUSTE	=200PZ	0	0	J
BLO.GI ALI.PI	616RS000083	2618	SET X TUR COD. 77885 (D		108	108	3
BLO.GI.A.LI.PI	900R7505269	493	SET GARZA LOXIO 16STR.S.FILO CF.5)DCD.23481 12/8 33	/40	302	302	2
🕨 BLO.GI ALI.PI	900R7505543	498	SET GARZA 5X60 LUNG RX 8STR CF.3 )DFD3D0560F851	IN03 X	43	43	3
BLO.GI.A.LI.PI	900R7505917	498	SET GARZA ZAFFI MTSX7CM 4STR.RX )DZZD507F 12/8	32/40 1	236	236	5
BLO.GI.A.LI.PI	900R7770208	498	SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709F0	55 12/8	340	298	3
BLO.GI.A.LI.PI	900R7770211	493	SET GARZA 10X60 8STR. S.FILO CF.5)D12/8 FILATO 32	40 BORD	312	312	2
BLO.GI ALI.PI	900R7790103	498	SET GARZA LAPAR.30X30 RXI2ST CF.I)DFD3D3030FI2	A01 12/8	73	73	3
BLO.GI.A.LI.PI	900RC000467	498	SET GARZA LOX60 8STRATI RX CF.5 (DID23D1020F05)	P.X 3(1	423	406	s
BLO.GI ALI.PI	900RC000470	498	SET GARZA LAP.5X25 RX CUCITE 3PZ =D12/8 32/40	4 STRAT	488	488	3
BLO.GI.A.LI.PI	900RL000288	206	SET TAMPONE GARZA MM.40 C/FB.CF.5)DCD.156043004	IA 12/8	294	291	
BLO.GI ALI.PI	900RL000289	206	SET TAMP. GARZA MM.8 RX CF.5 )DCOD. 1570330	08 T.12/1	196	192	ž
BLO.GI ALI.PI	900RL000290	206	SET TAMP. GARZA MM.10 RX CF.5 )DCOD. 1570300	10 T.12/1	236	230	)
BLO.GI.A.LI.PI	900RS000038	498	SET GARZA LAP.40X50 RX 12STR CF.4)DFD3D40S0F12N	A04 12/8	74	71	
Resource			New Fyn	Stack 🔶 Ca	hinat Kit R	al fity	Î
Resource		CUUIDO - N 2000000 - D 072000	11CH LAP.	JIVCK UK	office Mit 10	Lui Vil	

In the lower part of the screen the details of the selected resource are displayed (Fig 302 **B**).

In the lower part of the screen,

> click the row corresponding to the resource for which the quantity must be changed.

The corresponding row is selected; the  $\blacktriangleright$  icon is displayed on the left.

- > Insert the new resource quantity using the numeric buttons on the command bar.
- Click the Update button on the command bar.

The quantities in stock are updated.

Otherwise, as alternative procedure,

click the cell containing the "actual quantity" on the row corresponding to the resource for which the value must be changed.

The corresponding row is selected; the *b* icon is displayed on the left. The quantity is highlighted.

- Specify the new quantity using either the workstation keyboard or the numeric buttons on the command bar.
- Click the **Update** button on the command bar.

The quantities are this way updated.

The icon makes it possible to go back to the original values ("Undo" button).

#### 21.2.2. Deleting an inventory item

To delete an inventory item, on the upper part of the screen,

click the row corresponding to the resource that must be deleted.

The resource is selected; the  $\blacktriangleright$  icon appears at the beginning of the row (Fig 303 A).

TOCKROOM ALL	- U	BINETS GROUP ALL	- CABINET ALL	- LOCATION	ALL	- RE
Position	^ Code	Producer code	Resource	Expiration	Stock Qty	Cabinet F
BLO.GLA.LI.PI	600R7770208	498	GARZA 7X9 I6STR.FOLDREADY RX N+ (I	DTITOLO 12/8 FILATO	5	5
BLO.GLALI.PI	600R7790104	498	GARZA PIEG.IODOF. 10% MT.I =DT.	12/8	22	22
BLO.GI.A.LI.PI	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA (DCOD.	03510270000	0	0
BLO.GLA.LI.PI	602RC001100	206	BENDA ORL. MT5X2CM CD.12056105027(DD	EL. N. 99/08	23	23
BLO.GI.A.LI.PI	602RC001102	206	BENDA ORL.MTSXIOCM CD.12056105107(DD	EL. N. 99/08	25	25
BLO.GI.A.LI.PI	602RC003106	22	BENDA ELSELF FIX PIC CM4X4MT. (DCOD	.00230050000	0	0
BLO.GLA.LI.PI	602RC003107	22	BENDA ELSELF FIX PIC CM 8X4MT. (DCOD	.00230020000	0	0
BLO.GI.A.LI.PI	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE *** (DCOD	. 02121540 ***	9	9
BLO.GLA.LI.PI	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE *** (DCO	D. 02121542 ** DE	12	12
BLO.GI.A.LI.PI	602RC100012	771	BENDA AUTOFIX LOX4 SLATTICE ** (DC	DD. 02121543*** DEL	0	0
BLO.GLALI.PI	603R0000013	5355	MEDICAZ. TNT SURGIPAD 10X20 (DC	OD. NWSP1020 DEL	37	37
BLO.GI.A.LI.PI	603RC229001	3757	COTONINI SOFT BSXLOPZ. 80-1407 )DC	F:10PZX20BUSTE = 200P	66	63
BLO.GI.A.LI.PI	603RC229002	3757	COTONINI SOFT BSX10PZ. 80-140)DCF:11	JPZX20BUSTE=200PZ	0	0
BLO.GLA.LI.PI	616RS000083	2618	SET X TUR COD. 77885 (D		108	108
BLO.GI.A.LI.PI	900R7505269	493	SET GARZA LOXIO L6STR.S.FILO CF.5)DCD.23	481 12/8 32/40	302	302
BLO.GI.A.LI.PI	900R7505543	498	SET GARZA 5X60 LUNG RX 8STR CF.3 )DF	D3D0560F85NN03 X	43	43
BLO.GLA.LI.PI	900R7505917	498	SET GARZA ZAFFI MTSX7CM 4STR.RX )DZZ	D507F 12/8 32/40 1	236	236
BLO.GI.A.LI.PI	900R7770208	498	SET GARZA 7X9 16STR. RX CF.5 )DC.	D43B0709F055 12/8	340	298
BLO.GLALI.PI	900R7770211	493	SET GARZA LOX60 8STR. S.FILO CF.5)D12/	8 FILATO 32/40 BORD	312	312
BLO.GI.A.LI.PI	900R7790103	498	SET GARZA LAPAR.30X30 RXI2ST CF.I)DFI	D3D3030F12NA01 12/8	73	73
BLO.GI.A.LI.PI	900RC000467	498	SET GARZA LOX60 8STRATI RX CF.5 (DID	23D1020F055 P.X 3(1	423	406
BLO.GI.ALI.PI	900RC000470	498	SET GARZA LAP.5X25 RX CUCITE 3PZ =DI	2/8 32/40 - 4 STRAT	488	488
BLO.GI.A.LI.PI	900RL000288	206	SET TAMPONE GARZA MM.40 C/FB.CF.5)D(	CD.1560430041A 12/8	294	291
BLO.GI ALI.PI	900RL000289	206	SET TAMP. GARZA MM.8 RX CF.5 )DC	OD. 157033008 T.12/1	196	192
BLO.GI ALI.PI	900RL000290	206	SET TAMP. GARZA MM.10 RX CF.5 )DC	OD. 157030010 T.12/1	236	23
BLO.GI.A.LI.PI	900RS000038	498	SET GARZA LAP.40X50 RX 12STR CF.4)DFI	03D40S0F12NA04 12/8	74	
Resource			New Exp	. Stoc	k ^ Cabinet Kit R	eal Qty 👔
SET GARZA 5X60 LUN	G RX 8STR CF.3 )DFD3D0560F8	5NN03 X 3(5X20) D.972/09			43 43 0	46
1 2	3 4 5	6 7 8	3 9 0 .	+/- (	NEXT	
	/					
		ARCH I	I REFUI	I PRINI I		



In the lower part of the screen the details of the selected resource appear (Fig 303 B).

In the lower part of the screen, on the row corresponding to the resource that must be deleted,

> click the  $\bowtie$  button on the right (Fig 303 C).

The row appears now in strike-through characters (Fig 304).

Resource		New Exp.	Stock 🔺	Cabinet	Kit	Real Qty	
							5
	Fig 304	4					

Click the **Update** button on the command bar.

The row disappears from the lower part of the screen. The inventory values are consequently updated.

If all the items of a certain resource are deleted the row corresponding to the resource disappears from the upper part of the screen as well.

The icon makes it possible to go back to the original values ("Undo" button).

# 21.3. Refill resource procedure

It is possible to access the refill resource quantity functionalities directly from the inventory screen. It is this way possible to perform the refill procedure for a resource in a direct and quick way.

To do that

> click the row corresponding to the resource for which the refill procedure must be performed.

The resource is selected; the  $\triangleright$  icon appears on the left (Fig 305 A).

CTO CIVID O O M			CINIER .	L A CITION		
STOCKROON	-	ABINETS GROUP	- CABINET ALL	LOCATION		*
Position	^ Code	Producer code	Resource	Expiration	Stock Qty	Cabinet
BLO.GI.A.LI.PI	600R7770208	498	GARZA 7X9 16STR.FOLDREADY RX N+ (DTITOLO 12/8 FILATO		5	1
BLO.GLA.LI.PI	600R7790104	498	GARZA PIEG.IODOF. 10% MT.I =DT.12/8		22	2
BLO.GI ALI.PI	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA (DCOD. 03510270000		0	1
BLO.GLA.LI.PI	602RC001100	206	BENDA ORL. MT5X2CM CD.12056105027(DDEL. N. 99/08		23	2
BLO.GI ALI.PI	602RC001102	206	BENDA ORL.MTSXIOCM CD.12056105107(DDEL. N. 99/08		25	2
BLO.GI ALI.PI	602RC003106	22	BENDA ELSELF FIX PIC CM4X4MT. (DCOD.00230050000		0	1
BLO.GI.A.LI.PI	602RC003107	22	BENDA ELSELF FIX PIC CM 8X4MT. (DCOD.00230020000		0	1
BLO.GI.A.LI.PI	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE *** (DCOD. 02121540 ****		9	
BLO.GI ALI.PI	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE *** (DCOD. 02121542 ** DE.		12	10
BLO.GI ALI.PI	602RC100012	771	BENDA AUTOFIX 10X4 S.LATTICE ** (DCOD. 02121543*** DEL.		0	
BLO.GI.A.LI.PI	603R0000013	5355	MEDICAZ. TNT SURGIPAD 10X20 (DCOD. NWSP1020 DEL.		37	3
BLO.GI.A.LI.PI	603RC229001	3757	COTONINI SOFT BSXLOPZ. 80-1407 )DCF:LOPZX20BUSTE=200P		66	6
BLO.GI ALI.PI	603RC229002	3757	COTONINI SOFT BSX10PZ. 80-140)DCF:10PZX20BUSTE=200PZ		0	1
BLO.GI ALI.PI	61 6RS000083	2618	SET X TUR COD. 77885 (D		108	10
RLO.GLALI.PI	900R7505269	493	SET GARZA LOXIO L6STR.S.FILO CF.5)DCD.23481 12/8 32/40		302	30
🕨 BUD.GLALI.PI	900R7505543	498	SET GARZA 5X60 LUNG RX 85TR CF.3 )DFD3D0560F85NN03 X		43	4
BLO.GI ALI.PI	900R7505917	498	SET GARZA ZAFFI MT5X7CM 4STR.RX )DZZD507F 12/8 32/40 1.		236	23
BLO.GI.A.LI.PI	900R7770208	498	SET GARZA 7X9 16STR. RX CF.5 )DC.ID43B0709F055 12/8		340	29
BLO.GI ALI.PI	900R7770211	493	SET GARZA LOX60 85TR. S.FILO CF.5)DI 2/8 FILATO 32/40 BORD		312	313
BLO.GI ALI.PI	900R7790103	498	SET GARZA LAPAR 30X30 RX12ST CF.1)DFD3D3030F12NA01 12/8		73	7.
BLO.GLA.LI.PI	900RC000467	498	SET GARZA LOX60 8STRATI RX CF.5 (DID23DL020F05S P.X 3(1.		423	40
BLO.GI ALI.PI	900RC000470	498	SET GARZA LAP.5X25 RX CUCITE 3PZ =D12/8 32/40 - 4 STRAT.		488	48
BLO.GLA.LI.PI	900RL000288	206	SET TAMPONE GARZA MM.40 C/FB.CF.5)DCD.1560430041A 12/8.		294	29
BLO.GI.A.LI.PI	900RL000289	206	SET TAMP. GARZA MM.8 RX CF.5 )DCOD. 157033008 T.12/1		196	19
BLO.GLA.LI.PI	900RL000290	206	SET TAMP. GARZA MM.10 RX CF.5 )DCOD. 157030010 T.12/1		236	23
BLO.GI.A.LI.PI	900RS000038	498	SET GARZA LAP.40X50 RX 12STR CF.4)DFD3D40S0F12NA04 12/8		74	7
Resource			New Exp.	Stock ^ Cabi	net Kit F	Real Qty
🕨 SET GARZA 5X60 LUN	G BX ASTR CE 3 DED3D0560EF	SNN02 V 2/5V30) D 073/00				

click the **Refill** button on the command bar (Fig 305 B).

The "Resources refill" screen is displayed (Fig 306). The selected resource is displayed on this screen (Fig 306 A).

	REFILL RES	SOURC	ES - BLO	.G1.A.L1	I.P1		-			_					Below stock
	STOCKROOM	BLO				*	CABINETS	GROUP	GI			→ CABINET Å			BESET
	Position					Code	Produ	icer code	Descrip	tion			5.073/00	Re	fill
A	LI.PI					900RC0004	1/ 498		SET GAR	ZA TUX6U 85	TRAILERX CF.S (DID.2	SDTUZUFUSS P.X 3(TUX2U)	0.972709		×
ſ	1	2	3	4	5	6	7	8	9	0		+/-	с	NEXT	
			/	1	SE/	RCH	LOCK	SCAN	START	SCAN	IMPORT	CAI	NCEL	UPD	DATE
l										Fig	306				

- Specify, if required, the resource values (lot, serial number, etc...).
- Specify the "refill" quantity in the "Refill" field (Fig 306 **B**)
- > Click the **Update** button on the command bar.

The "Inventory" screen opens again (Fig 305). The resource values are updated.

# 21.4. Print inventory

The **Print** button on the command bar makes it possible to access the system's print functionalities.

Click the **Print** button.

A print preview is displayed (Fig 307).

BLO.G1.A		Producer code									
Pasition	Code		Description	Lot	SERIAL	Expiration	Qty	Cabinet I	<it< th=""></it<>		
L1.P1	600R7770208	498	GARZA 7X9 16STR.FOLDREADY RX				5	5	0		
L1.P1	600R7790104	498	GARZA PIEG.IODOF. 10% MT.1				22	22	0		
L1.P1	602R7770016	22	BENDA ELAST.ANTIALL.20X5 FLEXA				0	0	0		
L1.P1	602RC001100	206	BENDA ORL. MT5X2CM				23	23	0		
L1.P1	602RC001102	206	BENDA ORL.MT5X10CM				25	25	0		
L1.P1	602RC003106	22	BENDA EL:SELF FIX PIC CM4X4MT.				0	0	0		
L1.P1	602RC003107	22	BENDA EL.SELF FIX PIC CM 8X4MT.				0	0	0		
L1.P1	602RC100010	771	BENDA AUTOFIX 4X4 S.LATTICE **				9	9	0		
L1.P1	602RC100011	771	BENDA AUTOFIX 8X4 S. LATTICE **				12	12	0		
L1.P1	602RC100012	771	BENDA AUTOFIX 10X4 S.LATTICE				0	0	0		
L1.P1	603R0000013	5355	MEDICAZ. TNT SURGIPAD 10X20				37	37	0		
L1.P1	603RC229001	3757	COTONINI SOFT BSX10PZ.				66	63	3		
L1.P1	603RC229002	3757	COTONINI SOFT BSX10PZ.				0	0	0		
L1.P1	616RS000083	2618	SET X TUR COD. 77885 (D				108	108	0		
L1.P1	900R7505269	493	SET GARZA 10X10 16STR.S.FILO				302	302	0		
L1.P1	900R7505543	498	SET GARZA 5X60 LUNG RX 8STR				43	43	0		
L1.P1	900R7505917	498	SET GARZA ZAFFI MT5X7CM				236	236	0		
L1.P1	900R7770208	498	SET GARZA 7X9 16STR. RX CF.5				340	298	42		
L1.P1	900R7770211	493	SET GARZA 10X60 8STR. S.FILO				312	312	0		
L1.P1	900R7790103	498	SET GARZA LAPAR.30X30 RX12ST				73	73	0		
L1.P1	900RC000467	498	SET GARZA 10X60 8STRATI RX				423	406	17		
L1.P1	900RC000470	498	SET GARZA LAP.5X25 RX CUCITE				488	488	0		
L1.P1	900RL000288	206	SET TAMPONE GARZA MM.40				294	291	3		
L1.P1	900RL000289	206	SET TAMP. GARZA MM.8 RX				196	192	4		
OranJ <sup>**</sup> Stock Mana	gement-Copyright 🖬 1997 - :	2010 by UNIS an - Mipaliwww.ar	Redms. It					Page			

Fig 307 - Print inventory

# 22. Search functionalities

A specific tool is available in the "Stock Management" system to search for the resources in stock

To access this tool

click the corresponding icon



on the lateral bar.

The following screen opens (Fig 308)

				 🕀 Below stor
Description				
Code	Lot		Serial	Search fie
Producer code	Category			
Position	 Code	Producer code	Resource	Category
	Results	s Area 🛛 🖪		
	<u> </u>			
	Command ba			

1

The screen shown in Fig 308 is displayed every time the Search button is clicked on most of the "Stock Management" system screen.

On top of the screen, in the area indicated in Fig 308 A there are the search fields.

The area indicated in Fig 308 B contains the search results.

The command bar is indicated in Fig 308 C.

## 22.1. Search fields

In order to search for the wanted resource the following information can be specified in the search fields:

- the resource description;
- the resource code;
- the lot;
- the serial number;
- the manufacturer code;
- the resource category.

#### 22.1.1. How to search for a resource

To search for a resource

▶ insert the available data of the searched resource in the search fields (Fig 309 A).

		SEARCH RESOURC	6							Below stock
	$\begin{array}{c} \end{array} \end{array}$	Description	teli							
		Code			]	Lot	Serial		5	
		Producer code			Categ	ory				
		Position		Code	Producer code	Resource			Category	
	(	RBL.GI.Nuovi Mater	iali.L1.P1	915R1000059	2618	MONOTELI FORO ELASTICO 200X320	CM /D	DEL.525/07		
		BLO.GI.A.LI.PI		915R1000059	2618	MONOTELI FORO ELASTICO 200X320	CM /D	DEL.525/07		
		DEA.GI.Nuovi Mater	riali.L1.P1	915R1000059	2618	MONOTELI FORO ELASTICO 200X320	CM /D	DEL.525/07		
		BLO.GI.A.LI.PI		915R1000071	3192	TELI CM 75X90 CON ADESIVO CD304	I/D	DEL.525/07		
		BLO.GI.A.LI.PI	1	915R1000087	3192	TELI CM 75X90 CON ADESIVO CD454	I/D	DEL.525/07		
$\sim$		BLO.GI.A.LI.PI		915R1000074	3192	TELI CM 75X90 S/ADESIVO B304	/D	DEL.525/07		
$\bigcirc$		BLO.GI.A.LI.PI	1	915R1000088	3192	TELI CM 75X90 S/ADESIVO B454	/DIDROREPELLENTI	DEL.525/07		
		BLO.GI.A.LI.PI		915R1000075	3192	TELI CM150X180 CON ADESIVO CD3	08 /D	DEL.525/07		
		BLO.GI.A.LI.PI		915R1000078	3192	TELI CM150X180 S/ ADESIVO CD308	/D	DEL.525/07		
	C	BLO.GI.A.LI.PI		915R1000079	3192	TELI CM240X270 DOPP.ASS.CD200/CM	I /D	DEL.525/07		
									B	
				VEV		SEARCH	FOR: DOCITION	LADEL	CT ID CT I FO	T
				KEY	DUARD	NAME		LABEL	SEARCH SELEC	
						Fig.	509			

Click the **Search** button on the command bar (Fig 309 **B**).

The list of resources corresponding to the data specified appears in the results area (Fig 309 C).
## 22.2. Results

	Position	Code	Producer code	Resource	*	Category
	RBL.GI.Nuovi Materiali.LI.PI	915R1000059	2618	MONOTELI FORO ELASTICO 200X320CM /D	DEL.525/07	
	BLO.GI.A.LI.PI	915R1000059	2618	MONOTELI FORO ELASTICO 200X320CM /D	DEL.525/07	
	V DEA.GI.Nuovi Materiali.LI.PI	915R1000059	2618	MONOTELI FORO ELASTICO 200X320CM /D	DEL.525/07	
-	BLO.GI.A.LI.PI	915R1000071	3192	TELI CM 75X90 CON ADESIVO CD304 /D	DEL.525/07	
	MBLO.GI.A.LI.PI	915R1000087	3192	TELI CM 75X90 CON ADESIVO CD454 /D	DEL.525/07	
	BLO.GI.A.LI.PI	915R1000074	3192	TELI CM 75X90 S/ADESIVO B304 /D	DEL.525/07	
	MBLO.GI.A.LI.PI	915R1000088	3192	TELI CM 75X90 S/ADESIVO B454 /DIDROREPELLENTI	DEL.525/07	
	BLO.GI.A.LI.PI	915R1000075	3192	TELI CM150X180 CON ADESIVO CD308 /D	DEL.525/07	
	BLO,GI,ALLI,PL	915R1000078	3192	TELI, CM150X180 S/ ADESIVO CD308 /D	DEL.525/07	Mary mark Markan Markan Salahan Sala

The central part of the screen, indicated in Fig 308 **B** and shown in Fig 310 contains the results list.

Each row corresponds to a resource. The following information (when available) is displayed for each resource:

- the position;
- the resource code;
- the manufacturer code;
- the resource description;
- the category.

Click the row corresponding to the wanted resource to select it. Multiple selection is either enabled or not by configuration. Fig 310 **A** shows three resources selected.

### 22.3. The command bar

The command bar (Fig 311) contains several buttons making it possible to access specific functionalities, described in this paragraph.



The **Keyboard** button displays a virtual keyboard that can be used for data entry (Fig 312).





Fig 310 - Search results

The buttons **Name** and **Position** make it possible to select the search modality. When the **Name** button is selected the search modality is that described in paragraph 22.1.1. When the **Position** button is selected the search modality is that described in paragraph 22.4.

The **Label** button makes it possible to print a sticker label containing the barcode of the selected resource. The procedure to be performed for this purpose is described in paragraph 22.3.1.

Use the **Search** button to perform the search (see paragraph 22.1.1).

Use the **Select** button to select one of the items displayed on screen and insert it in the current procedure. The **Select** button is not active when the search module is selected through the icon on the lateral bar (this is the case described in this paragraph 22). The **Select** button is active when the search screen is accessed directly from the other modules.

To select an item

click the row corresponding to the relevant item.

The row is highlighted (Fig 310 A).

Click the **Select** button.

The selected item will be inserted in the current screen/procedure.

This paragraph describes the procedure that must be performed to print the barcode sticker label of a selected resource:

- ▶ search for the resource using the procedure described in paragraph 22.1.1.
- > Click the row corresponding to the relevant resource.

The row is highlighted.

> Click the **Label** button.

The following screen opens, making it possible to specify the number of labels to be printed (Fig 313).

PRINT LABELS					
Enter the number of labe	ls you want to prii	nt <b>B</b>			
	CLOSE	CONTINUE			
Fig 313					

- Specify the number of labels in the field indicated in Fig 313 A.
- Click the Continue button (Fig 313 B).

The labels required will be printed.

## 22.4. Search by position

(

When the **Position** button on the command bar is selected a screen making it possible to search the resources by position opens (Fig 314).

STOCKROOM -ALL-		- CABI	NETGROUPS	-ALL-		CABINET -	NLL-		R
Position	- Code	Producer code	Resource				Categor	у	
BLO.GI.A.LI.PI	915R1000086	3192	SACCO MAYO	D CM85X145 CD. E122	/DIDROREPELLENTE	DEL.5	25/07		
BLO.GI.A.LI.PI	915R1000081	3192	KIT PACCO	TAVOLO COD.AC 202/TC	/D	DEL.525	'07		
BLO.GI.A.LI.PI	915R1000019	2618	CUFFIA X F	LUOROSCOPIO CM 80X90	) /D	DEL.52	5/07		
BLO.GI.A.LI.PI	915R1000020	2618	COPRI CAVI		/D	DEL.525/0	)7		
BLO.GI.A.LI.PI	915RS000786	5672	GUAINA CO	PRITELEC.13X250 213511	03)D	DET.34	/09		
BLO.GI.A.LI.PI	915R1000007	5672	CUFFIA X F	LUOROSCOPIO 2130505	2 /D	DEL.52	5/07		
BLO.GI.A.LI.PI	915R1000054	5672	INTERVENTO	MASTECTOMIA	/D	DEL.525	/07		
BLO.GI.A.LI.PI	915R1000013	2618	INTERVENTI	SULLA SPALLA IN6068	/D	DEL.525/	07		
BLO.GI.A.LI.PI	915R1000004	5672	INTERVEN.M	AGGIORI TORACE/ADDOM	E /D	DEL.52	5/07		
BLO.GI.A.LI.PI	915R1000036	2618	INTERVENTI	CISTOSCOPIA IN6071	/D	DEL.525/	07		
BLO.GI.A.LI.PI	602RC003106	22	BENDA EL.S	ELF FIX PIC CM4X4MT.	(DCOD.00230050000	DEL. 99/	08		
BLO.GI.A.LI.PI	915R1000080	3192	PIASTRE PO	RTATUBI A 6 COD. F050	/D	DEL.525	07		
BLO.GI.A.LI.PI	915R1000022	2618	INTERVENTI	PROTESI ANCA 1N6063	/DDIAFISI DI FEMORE	DEL.525	/07		
BLO.GI.A.LI.PI	915R1000043	3192	INTERVENTI	SU COLLO AB937/CN	/D	DEL.525	/07		
BLO.GI.A.LI.PI	915R1000008	5672	SACCO MAYO	D COD. 258300	/D	DEL.525	/07		
BLO.GI.A.LI.PI	915R1000073	3192	INTERVENTI	VARICI CD.AC 208/TC	/D	DEL.525/0	1		
BLO.GI.A.LI.PI	915R1000006	5672	INTERVENTI	DI LAPAROSCOPIA	/D	DEL.525/	07		
BLO.GI.A.LI.PI	915R1000074	3192	TELI CM 75	X90 S/ADESIVO B304	/D	DEL.525	'07		
BLO.GI.A.LI.PI	915R1000070	3192	INTERVENTI	ARTI INF. CD.AB100/V	/D	DEL.525/0	1		
BLO.GI.A.LI.PI	915RS100023	2618	TELO TAVOL	LO MADRE CM200X200	/D	DEL.5	15/07		
BLO.GI.A.LI.PI	915R1000027	2618	INTERVENTI	CHIR.MINORI IN6078	/D(INT. PROSTATA)	DEL.525/07			
BLO.GI.A.LI.PI	915R1000152	3192	TELO CM.75	X120 COD.C104	/D	DEL.525	/07		

Fig 314 - Search by position

The screen displays the complete resources list.

Three filters are on top (Fig 314 A), making it possible to reduce the number of items displayed.

The available filters are:

- "Stockroom" Displays only the resources of a specific stockroom.
- "Cabinet group" Displays only the resources of a specific cabinet group.
- "Cabinet" Displays only the resources of a specific cabinet.

#### To use one of the filters

> click the button placed alongside the filter.

A menu containing all the available options opens.

-TUTTI-		•
-TUTTI-		
BLO		
DEA		
GIAM		
RBL		
	Fig 315	

> Click the wanted option.

The name of the chosen filter appears in the field. The list of items displayed changes accordingly. The **Reset** button (Fig 314 **B**) resets all the filters.

# 24. Contacts

#### • ASCOM UMS srl unipersonale

Via Amilcare Ponchielli 29, 50018, Scandicci (FI), Italy Tel. (+39) 055 0512161 Fax (+39) 055 8290392

• Technical assistance

support.it@ascom.com

800999715 (toll free, Italy only)

• Sales and products information

it.sales@ascom.com

• General info

it.info@ascom.com